

APPENDIX 2

Evaluation

1. The council will configure the SQ so that bidders will only be asked to complete Parts 1 and 2 once. Part 3 will include some generic questions for both lots; however the council is likely to also ask a number of additional specific questions for each lot in order to verify the bidders experience in delivering similar services.
2. Parts 1 and 2 of the SQ will be primarily evaluated on a Pass/Fail basis; however the project specific questions in Part 3 will have each question awarded a score out of a maximum of 5 marks.
3. The council intend to shortlist a number of bidders against each lot.
4. The ITT shall be evaluated by two evaluation panels, one reviewing price and the other quality. Both panels will have a minimum of three members.
5. It should be noted that bidders are only able to tender for one lot on the basis of the knowledge and expertise that will be required to deliver the service.
6. As a minimum the following 3 key areas of focus for the council will be:
 - I. Their ability to mobilise across the Borough
 - II. The composition and strength of the partnerships that support and underpin the model
 - III. The robustness of the infrastructure to support effective performance management of all providers that will be part of the delivery of the model