

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Review of Charter of Principles
Decision-maker	Deputy Leader and Cabinet Member for Housing
Earliest date when decision can be taken	18 September 2017
Key decision – Yes/No?	No
Date published on forward plan	N/a
Date sent to cabinet member	12 September 2017
Recommendation	<p>That the Deputy Leader and Cabinet Member for Housing:</p> <ol style="list-style-type: none"> 1. Note the importance of the consultation process in supporting the development of the direct delivery programme, and the successes of the Charter of Principles in supporting residents engage with decisions about new council homes at both a borough wide and local level while achieving the milestones that drive the delivery of the new homes programme. 2. Note the success of the council's engagement on building new council homes with a high level of engagement from tenants and homeowners across the borough on community conversations about where we should build new homes and design standards for these homes in 2015. This has ensured that council tenants and homeowners were at the heart of the council's decision making on housing investment and renewal on its estates, meeting our commitment in pledge 1 of the Charter of Principles. 3. Notes that the feedback on implementing the Charter of Principles indicates that there is a need for modification in the way the council has delivered estate by estate engagement (pledge 2). 4. Approves the suggested changes to the way the council delivers community engagement on the direct delivery of new council homes (pledge 2) and the following principles that underpin the suggested changes to our processes:

	<ul style="list-style-type: none"> • Tenant and Residents Associations will be at the heart of the council's decision making • The council recognizes that one size does not fit all and on some occasions the council may wish to modify the way in which it works <p>5. Approves the following modifications to the council's engagement process :</p> <ul style="list-style-type: none"> • Council Officers will prepare engagement plans based on gathering local intelligence much earlier in the process where delivery is based on the council's estates. • The way the council engages will be based on the existing framework developed for the recent tranche of sites but will allow a flexible approach where appropriate based on local information. • The way we engage will also encourage new people to get involved • Where there is an active TRA, council officers will work with the local TRA to develop the local engagement strategy. This way the council will ensure that the TRA is at the heart of the process and the engagement plans reflect local circumstances whilst acknowledging the need to the deliver much needed new affordable housing to meet growing need. • When we are recruiting to site project groups we will endeavor to involve residents who may move into the new homes when they are completed. <p>6. Approves the following improvements to the council's communications:</p> <ul style="list-style-type: none"> • Council officers will post the outcomes of consultation on the consultation hub, write to the local TRA and members of the project group where formed, making clearer how proposals have evolved to reflect residents' views, building on best practice to date. • We will develop a digital platform to enable residents to keep informed about how proposals are developing and about the project groups allowing the opportunity for further feed back. • Ensure residents who have asked to be kept informed about the progress of the proposals including submission to planning are kept updated.
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ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Stephen Douglass, Director of Communities
Report author (Name and job)	Jessica Leech, Community Engagement Manager

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

title)

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PART B

(Cabinet member to complete this section)

DECISION(S)

AS IN THE REPORT

REASONS FOR DECISION

AS IN THE REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

N/A

REPRESENTATIONS RECEIVED

REPRESENTATION RECEIVED FROM A RESIDENT

ADDITIONAL ADVICE RECEIVED

YES

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

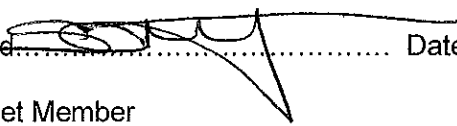
~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed



Dated

22/9/17

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.