

NOTIFICATION OF KEY DECISION TO BE TAKEN

GENERAL EXCEPTION NOTICE

DETAILS OF DECISION	
Title of Report	Adult learning service - setting fees and charges for the period September 2016 to July 2017
Description/Nature of matter requiring Key Decision	To approve fees and charges in respect of the adult learning service for the 2016/17 year.
Decision taker	Cabinet Member for Business, Employment and Culture
Date by which Key Decision must be taken	August 2016
Reason why it was impracticable for decision to be on the Forward Plan	The decision was listed on the forward plan for June 2016 for cabinet member for children and schools. However following further internal consultations it has been established that the decision should be taken by the cabinet for business, employment and culture. In addition it was not possible to finalise the officer report until the beginning of August.
Reason why the decision cannot wait for inclusion in the next Forward Plan	The next forward plan to be published relates to decisions to be taken from October 2016. The new fees and charges need to be in place as soon as possible and officers are working on the basis that the new fees and charges for 2016/17 will commence from 1 September 2016.
ORIGINATING AUTHOR'S DETAILS	
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Everton Roberts
For Proper Constitutional Officer
Dated: 5 August 2016