

APPENDIX 2

SCHEDULE OF MINOR CONSTITUTIONAL CHANGES

No.	Section	Issue	Current Wording	Proposed Amendment	Reason for change
1.	Committee Procedure Rules 6.3	Updating membership of audit, governance and standards committee in line with CIPFA guidance (CIPFA toolkit for LA Audit Committees 2006)	6.3 No more than one member of the overview and scrutiny committee may be a member of the committee, and no overview and scrutiny committee member may chair the committee.	Delete 6.3, renumber following paragraphs.	To ensure consistency with CIPFA and reflect closer working arrangements between OSC and AGSC.
2.	Overview and Scrutiny Procedure Rules	Timescale for cabinet response to OSC reports is currently 8 weeks; following cabinet timetable shift to 6-weekly cycle, this may need to be reconsidered to either 6 or 12 weeks.	20.3 The cabinet shall consider and provide a written response to a scrutiny committee's/sub-committee's report within two months.	Amend as follows: "...scrutiny committee's/sub-committee's report within two three months."	Updated in line with changes to calendar.
3.	Who Takes Decisions 3S - Appointments to Joint Committees and Outside Bodies	This section is not a mandatory section within the constitution. As part of large constitution it is difficult to maintain and update. It is recommended that this is included in other information section at the end of the constitution.	Section 3S - Appointments to Joint Committees and Outside Bodies	Delete all and include in Part 7 – Additional information	Simplification and improve efficiency
4.	Community Council Procedure Rules	7.3.4 Public Questions; update to ensure consistency with all other meeting procedure rules.	Scope of questions The chair in consultation with the monitoring officer may reject a question if it:	Insert: a) <u>is a request from an individual who has alternative means of</u>	To ensure consistency with all other meeting procedure rules.

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			<p>a) is not about a matter for which the council has powers or duties or which affects Southwark</p> <p>b) is defamatory, frivolous or offensive</p> <p>c) is substantially the same as a question which has been put at a meeting in the past six months</p> <p>d) requires the disclosure of confidential or exempt information</p> <p>e) concerns a planning or licensing application</p> <p>f) raises a grievance for which there are other established processes for resolution</p> <p>g) relates to an investigation by (whether completed or not), or ruling of, Southwark's standards committee or sub-committees insofar as the question relates to the behaviour or conduct of an individual member or members.</p>	<p><u>expressing their views through recognised channels, e.g. employees of the authority or trade unions representing staff employed by the authority</u></p> <p>Renumber following paragraphs.</p>	