

APPENDIX 5: LOCAL HISTORY LIBRARY FEES & CHARGES BENCHMARKING BASED ON FEES AVAILABLE 04 DECEMBER 2014

Income stream	London Borough of Southwark	London Borough of Bexley	London Borough of Bromley	London Borough of Croydon	London Borough of Greenwich	London Borough of Lambeth
Postal copying service (census, parish, electoral register)	£5 per event; 50p per sheet	£0.60 per page copying; £2.70 for 300 dpi scan £6.30 for up to A4 digital print	N/A	N/A	N/A	£5 for first page £1/page thereafter
Postal rates- small sized item (UK)	£1.50	£1.50 (P&P, A4) £1.20 (P&P, CD)	£1.45 (P&P, A4 print) £1.18 (P&P, CD)	N/A	N/A	N/A
Postal rates- medium sized item (UK)	£3.00	£1.95 (P&P, A3)	£1.90 (P&P, A3 print)	N/A	N/A	N/A
Postal rates- large sized item (UK)	£4.50	£1.90 (P&P, publication -- depending on order size)	£1.85 (P&P, publication)	N/A	N/A	N/A
Postal rates- international	cost recovery	N/A	N/A	N/A	N/A	N/A
Photocopies b/w A4	£0.10	£0.10	£1.10 (staff assisted)	£0.14	£0.10	£0.05
Photocopies b/w A3	£0.20	£0.20	£2.20 (staff assisted)	£0.24	£0.20	£0.10
Laser photocopies b/w A4	£0.50	N/A	10p (self-service)	N/A	N/A	N/A
Laser photocopies b/w A3	£1.00	N/A	20p (self-service)	N/A	N/A	N/A
Laser photocopies colour A4	£1.00	N/A	N/A	£1.10	£1.00	N/A
Laser photocopies colour A3	£2.00	N/A	N/A	£2.20	£2.00	N/A
Printing from PC's (A4, B&W)	£20p per sheet	N/A	N/A	£0.12	N/A	N/A
Microfilm / microfiche copies A4	£0.30	£0.30 A4 or £0.60 A3	45p (A4 self-service) 90 p (A3 self-service) £1.60 (staff-assisted)	N/A	£0.30 A4 or £0.50 A3	£0.30 (A4) £0.60 (A3)
JPEG images (mailed to requestors)	Between 1 & 3 images: £6.00; thereafter £2.00 per image; £2.00 extra if request is to put onto CD	£4.75 (72 dpi), £12.60 (300 dpi), or £20 (600 dpi) per image; extra £1.20 for image media	£6.30 ea (digital images or prints on photo paper to A4) £4.75 ea (72 dpi image for online use)	N/A	£17/image	£15 for first (already scanned) page £5/page thereafter

Income stream	London Borough of Southwark	London Borough of Bexley	London Borough of Bromley	London Borough of Croydon	London Borough of Greenwich	London Borough of Lambeth
Stills, images & info provided for books, journals & partworks	£65.00 per image; management discretion	£18 to £172 per image	N/A	N/A	£17, £55, or £100 per image	N/A
Stills, images & info provided for book jackets & record sleeves	£130.00 per image; management discretion	£135 to £244 per image	N/A	N/A	£17, £55, or £100 per image	N/A
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc)	£95.00 per image; management discretion	£140 to £275 per image (3 year period)	N/A	N/A	£17, £55, or £100 per image	N/A
Digital photographing of the collection	£6 per day; management discretion	£5.50 for up to 10 images £11 for up to 20	£5.50/day	N/A	N/A	£2 (per day?)

Income stream	London Borough of Southwark	London Borough of Bexley	London Borough of Bromley	London Borough of Croydon	London Borough of Greenwich	London Borough of Lambeth
Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period	£50	£55 to £170 for 1 transmission, up to 12 seconds (5 year period)	N/A	N/A	£120 per image	N/A
Terrestrial audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period	£20	£29.40 to £161.70, up to 12 seconds	N/A	N/A	£120 per image	N/A
Terrestrial audio visual usage- unlimited usage; unlimited period	£250	N/A	N/A	N/A	£120 per image	N/A
Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period	£150	£55 to £231 for 5 year video rights	N/A	N/A	£120 per image	N/A
Satellite & Cable audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period	£50	£146.04, up to 12 seconds	N/A	N/A	£120 per image	N/A
Satellite & Cable audio visual usage- unlimited usage; unlimited period	£750	N/A	N/A	N/A	£120 per image	N/A
Web	£35 per image; management discretion	£55 or £110 (non-commercial/commercial, 3 year period)	N/A	N/A	£17, £55, or £100 per image	N/A
Talks by staff	N/A	£46/hr (schools); £49/hr (within Bexley); £55/hr (outside Bexley)	£46 tickets to on-site events £3.60	N/A	N/A	N/A
Research (time period noted)	N/A	£26/hr (min 1; max 2)	15 min free; then £25.50/hour (by hr)	N/A	£6.50 up to 1/2 hour; £23.50/hr thereafter (charged by hr)	N/A
Temporary exhibition	N/A	£38 or £73 (based on size, if commercial)	N/A	N/A	N/A	N/A
Permanent exhibition	N/A	£55 or £110 (based on size, if commercial)	N/A	N/A	N/A	N/A
Filming: location/material	N/A	N/A	N/A	N/A	N/A	N/A
Filming: staff time/appearance	N/A	N/A	N/A	N/A	N/A	N/A

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N/A = information not available
or not comparable