

Item No. 5.	Classification: Open	Date: 28 March 2024	Meeting Name: Licensing sub-committee
Report title:		Licensing Act 2003: Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London SE1 5BA – Temporary Event Notice	
Ward(s) or groups affected:		Old Kent Road	
From:		Strategic Director of Environment, Neighbourhoods and Growth	

RECOMMENDATION

1. That the sub-committee decide whether or not to issue counter notices in respect of Temporary Event Notice (TEN) 882456 served by Mr. Gil Lue-Kong, in regards to an event to be held in the garden at Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London SE1 5BA from Saturday morning of 30 March 2024 from 00:01 to 05:00, Sunday 31 March 2024 from 10:30 to Monday 01 April 2024 until 05:00 31 August 2020 from 12:00 (midday) to 00:00 (midnight).

BACKGROUND INFORMATION

The Licensing Act 2003

2. On 24 November 2005 the Licensing Act 2003 came into effect establishing a licensing regime for the following licensable activities:
 - a) The retail sale of alcohol
 - b) The supply of alcohol to club members or on behalf of a club
 - c) The provision of regulated entertainment
 - d) The provision of late night refreshments.
3. The Act established a process for the giving of “temporary event notices” (TENs).
4. Amendments to the Licensing Act 2003 were brought about by way of the Police Reform and Social Responsibility Act 2011 as of 25 April 2012.
5. A premises user may serve a TEN, where it is proposed to use the premises concerned to provide one or more licensable activities for a period not exceeding 168 hours for less than 500 persons.
6. A person holding a personal license issued under the Act may serve up to 50 TENs in a calendar year. Non personal licence holders may serve up to five TENs in the

same period. No premises may be used for more than 15 TENs in a calendar year or for more than 21 days in a calendar year.

7. No premises may be used for temporary events that are less than 24 hours apart.
8. The police or environmental health authority may intervene to prevent such an event taking place or agree a modification of the proposed arrangements, and their intervention may in some cases result in the licensing authority imposing conditions on a TEN.
9. If the police or environmental health team believe that allowing the premises to be used in accordance with the TEN will undermine the licensing objectives, they must give the premises user and the licensing authority an objection notice. This must be given within three working days of the receipt of the TEN.
10. A TEN does not relieve the premises user from any requirements under planning law for appropriate planning permission where it is required.
11. The police or environmental health may contact the premises user to discuss their objections and attempt to come to an agreement which will allow the proposed licensable activities to proceed. The TEN can be modified. If there is no agreement, the licensing authority must hold a hearing to consider the notice.
12. If the licensing authority receives an objection notice from the police or environmental health that is not withdrawn, it must (in the case of a standard TEN only) hold a hearing to consider the objection (unless all parties agree that this is unnecessary). The licensing committee may decide to allow the licensable activities to go ahead as stated in the notice. If the notice is in connection with licensable activities at licensed premises, the licensing authority may also impose one or more of the existing licence conditions on the TEN if it considers that this is appropriate for the promotion of the licensing objectives. If the authority decides to impose conditions, it must give notice to the premises user which includes a statement of conditions, and provide a copy to each relevant party. Alternatively, it can decide that the event would undermine the licensing objectives and give a counter notice. This prohibits the event from taking place.

KEY ISSUES FOR CONSIDERATION

The Temporary Event Notice

13. On 13 March 2024 a standard TEN was served by Mr Gil Lue-Kong in respect of events intended to be held at Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London SE1 5BA. A copy of the application for the TEN is attached to this report as Appendix A.

14. The TEN is summarised as follows:

- The sale by retail of alcohol
- The provision of regulated entertainment
- The provision of late night refreshment
- “Kent Restaurant and Lounge is a licensed Afro-Franco restaurant with a large commercial space to hire for all corporate and private functions, birthday parties, christenings, hen and stage nights and wedding ceremonies;
- We are booked for a 60th birthday dinner, dance and Kent Lounge anniversary. However, this is no attempt to circumvent any licensing conditions by the way. All licensing conditions will be upheld and implemented throughout the night.”

The Objection Notice

15. On 14 August 2020 the Metropolitan Police Service (Licensing Division) served an objection notice in respect of the TEN.
16. The objection notice states that the effect of the grant of the temporary event notice would have a negative impact on the promotion of the ‘prevention of crime and disorder licensing objective and raises concerns regarding a potential false statement as part of the application.
17. Although this application relates to Kent Restaurant and Lounge, First Floor, 516 Old Kent Road, London, SE1 5BA, and each application must be considered on its own merits, because the premises is intrinsically linked with Club 701 Basement and Ground Floors, 516 Old Kent Road, London SE1 5BA in terms of the ownership of both premises and vicinity, allowing the event to proceed would undermine the licensing objectives.
18. A copy of the objection notice from the Police is attached to this report in Appendix B.

TENs History

19. The following TENs have been applied for in the last 12 months:

Applicant	Activities	Times	Counter Notice?
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	09/03/2024 - 10/03/2024 from 23:30 to 05:00	Yes (Late TEN)
Ramatulai Bah	Alcohol on sales and regulated	17/02/2026 to 18/02/2024 from 00:00 to 05:00	No

Applicant	Activities	Times	Counter Notice?
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	09/03/2024 - 10/03/2024 from 23:30 to 05:00	Yes (Late TEN)
	entertainment and late night refreshment		
Ramatulai Bah Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	03/02/2024 to 04/02/2024 from 23:30 to 05:00	No
Ramatulai Bah Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	26/01/2024 to 27/01/2024 from 23:00 to 04:30	No
Eric Doe	Alcohol on sales and regulated entertainment and late night refreshment	06/12/2023 to 07/12/2023 from 10:00 to 03:30	Yes – already used all TENS
Ramatulai Bah	Alcohol on sales and regulated entertainment and late night refreshment	07/07/2023 to 08/07/2023 from 23:30 to 03:30	No
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	10/06/2023 to 11/06/2023 from 23:30 to 03:30	No
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	03/06/2023 to 04/06/2023 from 23:30 to 03:30	No
Ramatulai Bah Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	27/05/2023 to 28/05/2023 from 23:30 to 03:30	No
Ramatulai Bah Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	13/05/2023 to 14/05/2023 from 23:30 to 03:30	No
Ramatulai Bah Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	29/04/2023 to 30/04/2023 from 23:30 to 03:30	No

Applicant	Activities	Times	Counter Notice?
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	09/03/2024 - 10/03/2024 from 23:30 to 05:00	Yes (Late TEN)
Ramatulai Bah Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	24/04/2023 to 22/04/2023 from 23:30 to 03:30	Rejected – less than 5 days' notice given, no deductions made
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	15/04/2023 to 16/04/2023 from 23:30 to 03:30	No
Eric Doe Late TEN	Alcohol on sales and regulated entertainment and late night refreshment	18/03/2023 to 19/03/2023 from 23:30 to 03:30	No

Premises History

20. A Justices Licence issued under the now repealed Licensing Act 1964 was held in respect of the premises since 1964.
21. The Justices Licence was converted into a premises licence in 2005 and was operated under various different licensees until 2016 when the premises licence was transferred to the last licensees in respect of the premises.
22. The last licensees in respect of the premises were subject to summary licence reviews in 2019 and 2020, and the last summary review resulted in the premises licence being revoked by the licensing sub-committee on 12 May 2020.
23. From May 2020 the premises was used for a single temporary event notice that was submitted on 23 May 2022. The temporary event notice was to facilitate a Chinese wedding reception for up to 300 attendees on 4 June 2022 between 22:00 and 04:00 the following day. The temporary event notice allowed for the sale of alcohol, the provision of entertainment and the provision of late night refreshment.
24. On 1 March 2022, Erico Entertainment Limited applied to this council for a premises licence.
25. The matter was considered by the licensing sub-committee on 1 September 2022 at which the licence was granted. The notice of decision is attached in Appendix C.

Premises Licence

26. Details of current premises licence:

- **Opening hours of the premises:**
 - Sunday to Thursday from 11:00 to 23:00
 - Friday to Saturday from 11:00 to 00:00
- **Regulated entertainment in the form of plays, performances of dance, live and recorded music – indoors:**
 - Sunday to Thursday from 11:00 to 22:30
 - Friday to Saturday from 11:00 to 23:30
- **Late Night Refreshment – Indoors and outdoors:**
 - Friday to Saturday from 23:00 to 23:30
- **Sale by retail of alcohol to be consumed on premises:**
 - Sunday to Thursday from 11:00 to 22:30
 - Friday to Saturday from 11:00 to 23:30.

27. The current premises licence is attached as Appendix D.

Club 701, Basement and Ground Floors, 516 Old Kent Road, London SE1 5BA

28. On 19 February 2016, a premises licence was issued in respect of the premises to Erico Entertainment Limited.
29. On 8 July 2016, a licensing induction was undertaken with the designated premises supervisor (DPS) of the premises. At the induction, the terms and conditions of the licence were explained, as were the role and remit of the licensing unit.
30. On 13 August 2016, the police issued a closure notice under section 19 of the Criminal Justice and Police Act 2001 regarding alleged breaches of licence conditions 297, 341, 342 and 297. A copy of the closure notice is attached at Appendix D.
31. On 10 September 2016, the police issued a closure notice under Section 19 of the Criminal Justice and Police Act 2001 over alleged breaches of licence conditions 289, 341 and 342.
32. On 23 October 2016 the police issued a closure notice under Section 19 of the Criminal Justice and Police Act 2001 regarding an alleged breach of licence condition 359.

33. On 26 November 2016, a second licensing induction was undertaken with the DPS of the premises. At the induction, the terms and conditions of the licence were explained, as were the role and remit of the licensing unit.
34. On 2 September 2017, a licensing inspection of the premises was undertaken. The premises were found to be being operated in breach of conditions 288, 307, 344, 345, 349, 353, 357, 379, 392, 4AI and 793 of the premises licence issued in respect of the premises.
35. On 14 October 2017, an application to vary the premises licence was submitted.
36. On 11 November 2017, a licensing re-inspection of the premises was undertaken. The premises were found to be being operated in breach of conditions 289, 307, 341, 342, 364, 377 and 793. 30. On 19 November 2017, the police visited the premises. The premises were found to be being operated in breach of conditions 289 and 373 of the premises licence.
37. On 11 January 2018, following the variation submitted on 14 October 2017, and following a subsequent licensing sub-committee hearing, an amended premises licence was issued to Erico Entertainment Limited.
38. On 6 July 2018, the DPS of the premises accepted a simple caution regarding offences under the Licensing Act 2003 that occurred at the premises on 2 September and 11 and 19 November 2017. A copy of the caution is attached at Appendix D.
39. On 28 August 2018, the police issued a Notification of Alleged Offence under the Licensing Act 2003 relating to the unauthorised operation of the premises on 28 August 2018.
40. On 11 June 2019, the DPS of the premises accepted a simple caution regarding offences under the Licensing Act 2003 that occurred at the premises on 28 August 2018.
41. On 5 November 2019 an application for a summary review was made under Section 53A of the Licensing Act 2003 by the chief of police for the Metropolitan Police Service. The licensing sub-committee hearing to consider interim measures was held on 7 November 2019. The final licensing sub-committee hearing, to consider the review of the premises, was held on 28 November 2019. As a result of a summary review the premises licence was suspended. Following the full review hearing the premises licence was suspended for a period of three months and modifications made including a change of DPS and additional control measures. That produced the current premises licence.

42. On 17 January 2024, the Metropolitan Police Service applied to this licensing authority for a summary review of the premises licence. On 17 January 2024, a Superintendent for the Metropolitan Police Service certified that in their opinion the premises are associated with serious crime, serious disorder or both.
43. The application was concerned with allegations of a serious incident that took place at the premises on 2 January 2024 between 02:15 and 02:45, when the premises should have been closed.
44. At the time of the alleged offence police say that the premise was open to the public and here is no provision on the licence that permits this premises to be open and providing licensable activities on a Tuesday. There was no other authorisation in place such a temporary event notice or non-standard timings. The police add that in November 2019 there was a serious assault inside the premises. At the time of this offence the premises was again operating without the correct authorisation and was in breach of the premises licence conditions.
45. On the 3 January 2024 the police received credible information that an event being held at Club 701 would be attended 'by individuals associated with gangs and would commit serious violence. After a number of conversations with the premises licence holder the event was cancelled on voluntary basis although a closure notice was also issued at the time.
46. The police contend that the incident, which has triggered this review, took place at a time when the premises were not being operated in accordance with an authorisation permitted by the Licensing Act 2003. They state that if the premises had been closed in accordance with the conditions of the premises licence issued in respect of the premises, the incident could have been avoided.
47. At the licensing sub-committee hearing of 19 January 2024, the licence was suspended. At the full hearing of 8 February 2024, the licence was revoked. A copy of the notice of decision is available in Appendix E.
48. As stated in the police representation, both floors of the premises are intrinsically linked, which has led to them making representation for the current TEN.

The local area

49. A map showing the location of the premises is attached to this report as Appendix E. Within a 100 metre radius, there are the following other licensed premises:

Asda, 464-500 Old Kent Road, London SE1 5AS:

- **Late night refreshment – indoors:**
 - Monday to Sunday: 23:00 to 05:00

- **Sale by retail of alcohol (to be consumed off premises):**
 - Monday to Sunday: 00:00 to 00:00
- **Opening hours:**
 - Monday to Sunday: 00:00 to 00:00

McDonalds Restaurant, 518 Old Kent Road, London SE1 5BA:

- **Late night refreshment – indoors:**
 - Monday to Sunday: 23:00 to 05:00
- **Opening hours:**
 - Monday to Sunday: 23:00 to 05:00.

Consideration by the sub-committee

50. The sub-committee is asked to consider whether then issue of a counter notice is necessary for the promotion of the prevention of public nuisance and protection of public safety licensing objectives.

Southwark Council statement of licensing policy:

51. Council assembly approved Southwark's statement of licensing policy 2021 - 2026 on 25 November 2020. The policy came into effect on 1 January 2021. Sections of the statement that are considered to be of particular relevance to the sub-committee's consideration are:

- Section 3 - Purpose and scope of the policy. This reinforces the four licensing objectives and the fundamental principles upon which this authority relies in determining licence applications.
- Section 5 - Determining applications for premises licences and club premises certificates. This explains how the policy works and considers issues such as location; high standards of management; and the principles behind condition setting.
- Section 6 - Local cumulative impact policies. This sets out this authority's approach to cumulative impact and defines the boundaries of the current special policy areas and the classifications of premises to which they apply. To be read in conjunction with Appendix B to the policy.

- Section 7 - Hours of operation. This provides a guide to the hours of licensed operation that this authority might consider appropriate by type of premises and (planning) area classification.
 - Section 8 - The prevention of crime and disorder. This provides general guidance on the promotion of the first licensing objective.
 - Section 9 - Public safety. This provides general guidance on the promotion of the second licensing objective.
 - Section 10 - The prevention of nuisance. This provides general guidance on the promotion of the third licensing objective.
 - Section 11 - The protection of children from harm. This provides general guidance on the promotion of the fourth licensing objective.
52. The purpose of Southwark's statement of licensing policy is to make clear to applicants what considerations will be taken into account when determining applications and should act as a guide to the sub-committee when considering the applications. However, the sub-committee must always consider each application on its own merits and allow exceptions to the normal policy where these are justified by the circumstances of the application.
53. Members should take into consideration both the Southwark statement of licensing policy and the Section 182 Guidance when making decisions. The links for these are below:
- Southwark Policy:
<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>
 - Section 182 Guidance:
https://assets.publishing.service.gov.uk/media/65a8f578ed27ca000d27b1f9/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_-_December_2023.pdf

Cumulative impact area (CIA)

54. The premises is not situated within a CIA.
55. Under the Southwark statement of licensing policy 2021 - 2026 the following closing times apply to the following premises:
- Restaurants, public houses, wine bars or other drinking establishments, off-licences, cinemas, qualifying members clubs have a closing time of 23:00 Monday to Sunday.

- Hotels have no restrictions in this case.
- Takeaways and nightclubs are not considered appropriate for this area.

Climate change implications:

56. Following council assembly on 14 July 2021, the council is committed to considering the climate change implications of any decisions.
57. Climate change is not a legal factor in the consideration of a grant of a premises license under the current licensing objectives, however members can make enquiries and request an agreement from applicants to promote the reduction of the impact of climate change that may be caused by the operation of the premises.
58. Examples of such agreements may be:
 - Not use single use plastics, such as disposable plastic glasses, when selling alcohol at the premises.
 - Encourage patrons not to drive to venues by providing details of public transport on their webpages/tickets.
59. The council's climate change strategy is available online at:

<https://www.southwark.gov.uk/assets/attach/48607/Climate-Change-Strategy-July-2021-.pdf>

Community, Equalities (Including Socio-Economic) and Health Impacts:

Community impact statement:

60. Each application is required by law to be considered upon its own individual merits with all relevant matters taken into account.

Equalities (including socio-economic) impact statement:

61. This report does not result in a policy decision and each application is required to be considered upon its own individual merits with all relevant matters taken into account. In considering the recommendations of this report, due regard must be given to the public sector equality duty set out in section 149 of the Equality Act 2010. This requires the council to consider all individuals when carrying out its functions.
62. Importantly, the council must have due regard to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct; advance equality of opportunity and foster good relations between people who have protected characteristics and those who do not. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The public sector equality duty also

applies to marriage and civil partnership, but only in relation to the need to eliminate discrimination, harassment, victimisation, or other prohibited conduct.

63. The equalities impact statement for licensing decisions is contained within the Southwark statement of licensing policy 2021 – 2026 at:

<https://www.southwark.gov.uk/business/licences/business-premises-licensing/licensing-and-gambling-act-policy>.

64. The equalities impact assessment is available at:

<https://moderngov.southwark.gov.uk/documents/s92016/Appendix%20F%20-%20Equalities%20Impact%20Assessment.pdf>

Health impact statement:

65. Health impacts cannot be considered by law when making decisions under the Licensing Act 2003.

Resource implications

66. A fee of £21.00 has been paid by the applicant in respect of each TEN, this being the statutory fee payable.

Consultation

67. The Act provides for no consultations to take place other than the process outlined in this report.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Assistant Chief Executive – Governance and Assurance

68. The sub-committee is asked to determine the notification of this temporary event under Section 105 of the Licensing Act 2003 and to consider whether or not counter notice should be issued in the circumstance. It must only issue a counter notice if they believe the event would undermine the crime prevention objective set out in the Act
69. The principles which sub-committee members must apply are set out below.

Principles for making the determination

70. The general principle is that temporary event notices must be accepted unless a relevant objection is received from the police. This is subject to the proviso that the premises user has complied with regulations and submitted the notice within a prescribed time.

71. A relevant objection is that which:

- Is about the likely effect of the TEN on the promotion of the crime prevention of the licensing objectives
- Is made by the metropolitan police
- Has not been withdrawn
- Are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

72. If a relevant objection notice is received then the sub-committee must have regard to it in determining whether it is necessary for the promotion of the prevention of crime prevention and the prevention of public nuisance licensing objectives of the Licensing Act to:

- Issue a counter notice by adding to, omit, and/or alter the conditions of the licence or
- Reject the whole or part of the application for TEN.

Conditions

73. The sub-committee may only attach conditions on the carrying on of permitted licensable activities on TENs where they premises is already in subject to a premises licence and the conditions are carried over from that premises licence. The sub-committee's function is to determine whether a counter notice should be issued

Reasons

74. The sub-committee must give reasons for its decision to issue or not to issue a counter notice.

Hearing procedures

75. Subject to the licensing hearing regulations, the licensing committee may determine its own procedures. Key elements of the regulations are that:

- The hearing shall take the form of a discussion led by the authority. Cross examination shall not be permitted unless the authority considered that it is required for it to consider the objection.
- Members of the authority are free to ask any question of any party or other person appearing at the hearing.
- The committee must allow the parties an equal maximum period of time in which to exercise their rights to:
 - Address the authority

- If given permission by the committee, question any other party.
 - In response to a point which the authority has given notice it will require clarification, give further information in support of their submission.
 - The committee shall disregard any information given by a party which is not relevant:
 - To the particular submission before the committee
 - To the licensing objectives prevention of crime and disorder.
 - The hearing shall be in public, although the committee may exclude the public from all or part of a hearing where it considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing, taking place in private.
 - In considering the objection and notice the authority may take into account documentary or other information produced by a party in support of their objection or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.
76. This matter relates to the determination of a notification for a temporary event notice under section 105 of the Licensing Act 2003. Regulation 26(1) (c) requires the sub-committee to make its determination at the conclusion of the hearing.
77. Members should note that the licensing sub-committee is meeting on this occasion solely to perform the role of licensing authority. The sub-committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, members should disregard the council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the council's statement of licensing policy.
78. As a quasi-judicial body the licensing sub-committee is required to consider the temporary event notice on its merits. The sub-committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, or the likelihood or unlikelihood of the occurrence of some future event, the occurrence of which would be relevant. The licensing sub-committee must give fair consideration to the contentions of the police objection.
79. Members will be aware of the council's code of conduct which requires them to declare personal and prejudicial interests. The code applies to members when considering licensing applications. In addition, as a quasi-judicial body, members are required to avoid both actual bias, and the appearance of bias.

80. Under the Human Rights Act 1998, the sub committee needs to consider the balance between the rights of the applicant and those making the objection to the application when making their decision. The sub-committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the borough.
81. Where the relevant counter notice under section 105(3) is given the premises user may appeal against that decision. Where a counter notice is not given, the chief officer of police may appeal against that decision. The appeal must be made to the Magistrates' Court within a period of 21 days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against. No appeal may be brought later than five working days before the day on which the event begins.

Guidance

82. Members are required to have regard to the Home Office revised guidance in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case.

Strategic Director of Finance

83. The head of regulatory services has confirmed that the costs of this process over and above the application fee are borne by the service.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Licensing Act 2003	Licensing Unit Hub 2	Kirty Read (020 7525 5748)
Home Office Revised Guidance	Third Floor	
Secondary Regulations	160 Tooley Street	
Statement of licensing policy	SE1 2TZ	
Various papers from the premises file		

APPENDICES

Name	Title
Appendix A	The Temporary event notice application
Appendix B	Police representation
Appendix C	Notice of decision from 1 September 2022
Appendix D	Copy of current premises licence – for information only
Appendix E	Notice of decision from 8 February 2024 for Club 701
Appendix F	Map of area

AUDIT TRAIL

Lead Officer	Toni Ainge, Strategic Director of Environment, Neighbourhoods and Growth	
Report Author	Andrew Heron, Team Leader - Licensing	
Version	Final	
Dated	14 March 2024	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Assistant Chief Executive – Governance and Assurance	Yes	Yes
Strategic Director of Finance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team		18 March 2024