

NOTIFICATION OF DECISION FOR URGENT IMPLEMENTATION

(Decision either included or not included on the current Forward Plan but needs to be implemented immediately by virtue of the urgency of the actions that need to be undertaken. This decision will not be subject to call-in.)

Name & Contact details:

- Ben Plant, Director of People and Organisational Development
- ben.plant@southwark.gov.uk
- 07548 103 191

Title and brief description of the nature of the business to be considered:

Report Title:

Gateway 2 – Contract Award Approval: Contract for the Supply of Agency Workers

Summary of Decision:

- Approval to award a contract for the supply of agency workers via Lot 1 of the Eastern Shires Purchasing Organisation (ESPO) framework Managed Services for Temporary Agency Resources (MSTAR3)

Reason for Urgency

In January 2023, Cabinet approved recommendations to:

- commence the procurement of a new contract for the supply of agency workers
- delegate authority to the Chief Executive to approve the contract award to the successful supplier in consultation with the Cabinet Member for Communities, Equalities and Finance

As agreed by Cabinet, the procurement route for the new contract is to run a further competition via Lot 1 of the ESPO MSTAR3 framework agreement. The use of this framework offers significant benefits to the council, including financial benefits. However, the framework expires on 10 April 2023 and any contract let through this agreement must be awarded by this date.

The procurement of a new contract for the supply of agency workers is a significant undertaking, which can typically take between six and nine months. On this occasion, the council has worked to an accelerated timetable of just over three months in order to award a contract by the framework expiry date of 10 April 2023.

Unfortunately, the completion of a robust procurement process has taken slightly longer than planned and, as a result, it is necessary to utilise the council's urgency procedure in order to complete a contract award by the framework expiry date of 10 April 2023. This is in part because, following the contract award decision, the council wishes to undertake a voluntary 10 day standstill before the contract award is confirmed.

If the urgency procedure is not used, it will be necessary to commence a new procurement process. This would generate the following material costs to the council:

- the cost of a new procurement process
- the lost opportunity to award a contract through the ESPO MSTAR3 framework, which offers significant benefits to the council, including financial benefits

Date decision to be taken on: Friday 24 March 2023

Urgent implementation notice cleared by: Director of People and Organisational Development

~~Chief Officer~~ / Director

Ben Plant


Date

22 March 2023

Declaration

I agree/~~disagree~~* with the Chief Officer/Head of Service that the proposed Decision is reasonable and that it can be treated as a matter of urgency.

Reason for refusal

Signed...  Dated... 28.3.23

Chair of Overview & Scrutiny Committee/~~Mayor/Deputy Mayor*~~

* delete as appropriate

Please note reasons for refusal, additional points or further action required (as appropriate)

Please return completed form to Chidilim Agada, Proper Constitutional Officer, 2nd Floor, Hub 2, 160 Tooley Street, London, SE1 2QH – tel: 020 7525 3310.
Email: constitutional.team@southwark.gov.uk