

Item No. N/A	Classification Open	Date: 22 March 2023	Decision Taker: Deputy Leader and Cabinet Member for Children, Young People, Education and Refugees
Report title:		Gateway 1 Procurement Strategy Approval The Charter School East Dulwich – Phase 2 Main Contractor	
Ward(s) or groups affected:		Goose Green South Multi-ward Area	
From:		Head of Sustainable Growth	

RECOMMENDATIONS

1. That the Deputy Leader and Cabinet Member for Children, Young People, Education and Refugees approve the procurement strategy to run a mini competition using the framework agreement, London Housing Consortium PB3 Public Buildings Construction and Infrastructure, Workstream 4, for The Charter School East Dulwich Phase 2 main contractor at an estimated value of £11.5 million for an estimated period of 18 months from May 2023.
2. That the Deputy Leader and Cabinet Member for Children, Young People, Education and Refugees approve a two stage tender process, Stage 1 being the award of a Pre-Construction Services Agreement (PCSA) and Stage 2 being the award of the main construction contract.

BACKGROUND INFORMATION

3. The Charter School East Dulwich (TCSED) is a new secondary school being built in East Dulwich Grove on the site of the Dulwich Community Hospital. When fully operational, the school will operate eight forms of entry (240 per year group) and a 20 place Autistic Spectrum Disorder (ASD) resource, providing 1,700 places including sixth form. The school is being built in two phases. Phase 1 was completed and the school opened in 2019. This procurement concerns the construction of phase 2.
4. The estimated total cost of the project for both phase 1 and phase 2 is £48.5m. The council has agreed a capital contribution of £6.55m including £1.55m for the Autism Spectrum Disorder (ASD) resource. The rest of the funding will come from the Department for Education (DfE). The DfE owns the site. Under a development agreement between the council, the DfE and The Charter School Educational Trust (TCSET), the council is responsible for procuring delivery of the construction of the school.

5. This report deals with the procurement of a contractor for construction of phase 2 of the project, to deliver the remainder of the permanent facilities to complete the school including a new hall and 20 place ASD resource located in the refurbished, retained hospital block ('The chateau'). Phase 1 delivered the main teaching block, dining and sports block and a temporary school entrance. Appendix 1 shows the phase 2 site construction area and appendix 2 the school layout after completion of phase 2 works.
6. The previous procurement exercise (Gateway 1 approval 27 May 2020) to find a contractor for phase 2 was unsuccessful. The successful tenderer withdrew from the process in July 2022 following award of the PCSA but before the construction contract was awarded. Hence the need for this procurement to find a new contractor for the main construction.
7. To support the school until the permanent facilities are delivered in 2024, and with the agreement of the DfE and TCSET, the council is procuring, under separate Gateway 1 approvals, early landscape works on the phase 2 site to provide more external space and temporary buildings to provide more teaching and office space.

Summary of the business case/justification for the procurement

8. The procurement is necessary to deliver the remainder of the permanent facilities needed by the school.
9. The provision of the 20 place ASD resource will reduce revenue pressures for the council.
10. The council has an obligation to procure delivery of the school under a Development Agreement with the DfE and TCSET

Market considerations

11. This is a specialist procurement because the accommodation has to meet DfE output specifications for the construction of schools. Contractors must have experience of building schools to DfE standards.

KEY ISSUES FOR CONSIDERATION

Options for procurement route including procurement approach

12. The following procurement options have been considered:

Procurement route	Comments
Do nothing	Not recommended. The school needs the permanent facilities being built in phase 2 to continue operating. The council will not receive the 20 place ASD resource. The council has a

	contractual obligation to the DfE and TCSET to procure delivery of phase 2.
In-house provision or existing corporate contract	Not recommended. There is no in-house provision or existing corporate contract option available for this kind of construction.
Single supplier negotiation with second lowest bidder from the original tender exercise	Not recommended. Even if the contractor was willing to engage, the project was originally tendered in 2020 and the market has changed considerably since then. A competitive tender makes it easier to demonstrate value for money to the DfE.
Council approved list – traditional tender	<p>Not recommended. The council approved list is not suitable for this procurement which is specialised and time sensitive because of the school's need for the permanent accommodation it will deliver and the council's need for the ASD places.</p> <p>As the contract value is above the Public Contracts Regulations 2015 (PCR 2015) threshold for public works contracts, the contract has to be procured in compliance with PCR 2015. This process is too lengthy for the delivery programme and PCR 2015 compliant framework agreements are available.</p>
Framework agreement	Recommended. For this value of works contract, a PCR 2015 compliant framework agreement is a quicker route to contract than the traditional tender route. Framework agreements are available that provide specialist education contractors.

13. Framework agreements considered include:

- a. London Construction Programme (LCP) Major Works Lot 2 (£10m-£20m). This framework agreement was used for the original tender. After discussion with the DfE, the list of contractors in the London Housing Consortium (LHC) PB3 framework agreement is considered better suited to the contract in terms of experience.
- b. DfE Construction Framework 2021. This agreement requires the project to comply with DfE standards and building output specification which post-dates those to which it has been designed which would add to costs and delay. After discussion with DfE officers, this framework agreement was rejected.

- c. Crown Commercial Services RM 6088 Lot 3. Rejected because of insufficient suppliers in the London region with education experience.
- d. LHC PB3 Public Buildings Construction and Infrastructure, Workstream 4 (£7m to £14m category). The Workstream includes seven suitably experienced contractors and this framework agreement is recommended.

Proposed procurement route

- 14. The proposed procurement route is by mini-competition using framework agreement LHC PB3 Public Buildings Construction and Infrastructure, Workstream 4 (£7m to £14m category), which is compliant with Public Contract Regulations 2015 (PCR 2015).
- 15. The proposed form of contract is two stage JCT Design & Build 2016. Stage 1 is the award of a Pre-Construction Services Agreement (PCSA) to the successful tenderer to work up detailed proposals and construction price. The Stage 2 award is for the construction contract. Each stage is subject to a separate Gateway 2 approval and separate contract. The award of the Stage 1 contract does not bind the council to award the Stage 2 construction contract.

Identified risks for the procurement

16.

Risk No.	Identified Risk	Likelihood	Risk Control
1	Financial risk - inflation rates higher than projected in the cost estimates	Medium	The cost estimate has factored in inflation at current Building Cost Information Service (BCIS) rates.
2	Programme risk - Lack of market interest due to shortage of contractor bidding staff.	Medium	Early engagement with contractors and extensions to the tender deadline may be required.
3	Financial risk – the contract price is higher than the DfE is willing to fund.	Low/ Medium	This risk can be managed in stages. Tenders are issued on the basis that the council is not obliged to accept the lowest or any other tender. The award of the Stage 1 services contract does not

			<p>bind the council to award the Stage 2 construction contract.</p> <p>Value engineering exercise to bring the project within budget.</p> <p>The school is a DfE sponsored project. The DfE is fully aware of the school's circumstances and has been involved in developing these proposals and cost estimates and is aware of the risk of the need for additional funding.</p> <p>Obtain confirmation of additional DfE funding before contract award.</p> <p>The award of the Stage 1 pre-construction services contract does not bind the council to award the Stage 2 construction contract</p>
4	Programme risk - material and labour shortages	Medium	<p>This will be tested through the tender evaluation process. Tenderers will be asked how they will manage their supply chain to achieve the programme and what measures they have put in place to mitigate supply chain disruption.</p> <p>Post-contract, the risks will be transferred to the contractor.</p>

5	Problems in the ground on site	Low	Ground investigations have been carried out and no problems were identified.
6	Unforeseen works in the chateau during refurbishment	Low	The chateau has been fully stripped out so all areas are visible to tenderers for inspection and pricing purposes.
7	Programme/ financial risk - Slippage causes delay to the start of works or completion.	Medium	The school is being provided with temporary modular accommodation and additional external space to ease pressure on it until the permanent accommodation is completed. However, additional project costs may arise if the hire period for the temporary accommodation has to be extended because of the delay to the completion of the permanent facilities.
8	Contractor goes bankrupt.	Medium	Fame credit check will be undertaken before contract is let.
9	Performance bond. The DfE does not require or fund performance bonds so the cost of one would have to be met from council funding.	Low	Tenderers will be asked to include the cost of a performance bond in their price and also to confirm they are able and willing to offer a parent company guarantee if preferred by the council.
10	Procurement risk	Low	Council will ensure compliance with the

			framework terms and the PCR 2015
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Key /Non Key decisions

17. This report deals with a non-key decision.

Policy framework implications

18. The project contributes to delivery of the Southwark Council Delivery Plan 2022-2026 themes Supporting Families and Transforming Our Borough:

- Supporting Families - Ensure our schools are high quality and inclusive. Completing the expansion of Charter East School so more children can attend a local secondary.
- Transforming Our Borough – Close the gap in life chances. Delivering thriving and sustainable neighbourhoods.

Procurement project plan (Non Key decisions)

19.

Activity	Complete by:
DCRB Review Gateway 1:	01/02/2023
CCRB Review Gateway 1 (Works > £10m):	09/02/2023
Brief relevant cabinet member (over £100k)	20/02/2023
Approval of Gateway 1: Procurement strategy report	02/03/2023
Completion of tender documentation	23/02/2023
Invitation to tender	03/03/2023
Closing date for return of tenders	31/03/2023
Completion of clarification meetings/presentations/evaluation interviews	07/04/2023
Completion of evaluation of tenders	14/04/2023
DCRB Review Gateway 2 - Stage 1 PCSA award < £500k	26/04/2023
Stage 1 PCSA contract award	03/05/2023
Forward Plan (if GW2 is key decision) – Stage 2 works contract	01/11/2022
*DCRB Review Gateway 2 - Stage 2 Works contract	02/08/2023
*CCRB Review Gateway 2 - Stage 2 works contract	10/08/2023
Brief relevant cabinet member (over £100k)	15/08/2023

Activity	Complete by:
*Notification of forthcoming decision (if GW2 is key decision) – Stage 2 works contract	04/09/2023
*Approval of Gateway 2: Contract Award Report (Works)	12/09/2023
*End of scrutiny Call-in period and notification of implementation of Gateway 2 decision (If GW2 is key decision)	26/09/2023
Debrief Notice and Standstill Period (if applicable)	11/10/2023
Contract award	12/10/2023
Add to Contract Register	12/10/2023
Place award notice in Find a Tender Service	12/10/2023
Place award notice on Contracts Finder	12/10/2023
Contract start (Works)	13/10/2023
Initial Contract completion date (Works)	30/08/2024
Contract completion date – if extension(s) exercised	N/A

* Estimated dates

TUPE/Pensions implications

20. This procurement has no TUPE or pensions implications.

Development of the tender documentation

21. The specification and tender documents will be developed by Sustainable Growth officers with advice from the council's external lawyer, project management and cost consultants, (Sharpe Pritchard, CJA Property Consulting and RPP respectively) and the DfE.

22. The form of contract will be two stage JCT Design & Build 2016, with a PCSA contract followed by a separate construction contract. Sharpe Pritchard will advise on and prepare the form of contract to be issued with the tender together with Southwark's standard amendments.

Advertising the contract

23. The proposed framework agreement was established in accordance with Public Contract Regulations 2015 and the council does not need to advertise the tender. The procurement opportunity will be offered to all the suppliers in the lot.

Evaluation

24. Tenders will be evaluated by a panel including the Programme Manager and Project Manager from Sustainable Growth Capital Works, the council's

project management and cost consultants and representatives from the DfE and TCSET.

25. Tenders will be evaluated on a MEAT basis (Most Economically Advantageous). The contract will be awarded on the basis of 60% price and 40% quality, including 10% social value.
26. Price will be scored by reference to the lowest price. Quality will be evaluated on the basis of previous experience, methodology, programme, resources and social value, scored between 0 and 5 using the scoring system below.
- 28.

Assessment	Score	Basis of score
Cannot be scored	0 points	No information provided or incapable of being taken forward either because the supplier does not demonstrate an understanding of our requirements or because the solution is incapable of meeting our requirements.
Unsatisfactory	1 point	Although the supplier does demonstrate an understanding of our requirements there are some major risks or omissions in relation to the proposed solution to deliver the service and we would not be confident of our requirements being met.
Satisfactory	2 points	A response which is capable of meeting our requirements but is unlikely to go beyond this.
Good	3 points	A response which shows that the supplier demonstrates an understanding of our requirements, has a credible methodology to deliver the service and could evolve into additional benefits.
Very Good	4 points	A response which shows that the supplier demonstrates an understanding of our requirements, has a credible methodology to deliver the service alongside a clear process and plan to deliver additional benefits and deliver value
Excellent	5 points	A response which shows how the service can comprehensively be taken to the next level in terms of exceeding our requirements and/or offering significant added value to the Council's overall strategic requirements and objectives.

Community, equalities (including socio-economic) and health impacts

Community impact statement

27. The project will increase the capacity of Southwark's secondary schools in the East Dulwich catchment area which will positively impact families.

Equalities (including socio-economic) impact statement

28. An Equality and Health Analysis completed in May 2021 identified no adverse impacts from the project or current procurement on people possessing protected characteristics. The project will have a positive equalities impact on young people by increasing the capacity and quality of Southwark's secondary school offer and of services for children with special needs through the inclusion of 20 place ASD resource.

Health impact statement

29. An Equality and Health Analysis prepared for the project in May 2021 identified no adverse health impacts from the project on people possessing protected characteristics. The project will have a positive health impact on young people by increasing and improving Southwark's secondary school offer for children with special needs.

Climate change implications

30. Tenderers will be asked to show measures included in their proposals to mitigate climate change and how their company promotes sustainability.

Social Value considerations

31. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the well-being of the local area can be secured. The details of how social value will be incorporated within the tender are set out in the following paragraphs.

Economic considerations

32. The tender evaluation criteria asking tenderers to show how they will deliver local economic benefits e.g. jobs, short courses, apprenticeship, non-vocational qualifications.

Social considerations

33. The tender pack will include the council's equality and diversity policy 'Delivering a Fairer Future for All' setting out the council's approach to equality and expectations and a Fairer Futures Procurement Framework undertaking asking tenderers to certify their commitment to deliver on the actions in the checklist should they be awarded the contract.
34. Tenderers will be asked to show to how their company promotes sustainability through its procurements and products, including use of local supply chains.
35. The tender will include the council's standard documentation in relation to blacklisting. The council's contract conditions will include an express

condition requiring compliance with the blacklisting regulations and include provision to allow the contract to be terminated for breach of these requirements.

36. The draft contract included in the tender will include the council's requirement for the contractor to pay the London Living Wage.

Environmental/Sustainability considerations

37. Tenderers will be asked to demonstrate how they promote sustainability through their procurements e.g. use of materials, use of local supply chains, requirement for sub-contractors to operate low/zero emission vehicles, certifications e.g. Carbon Trust Standard for Supply Chain or equivalent.
38. The proposed LHC framework agreement requires applicants to show evidence of environmental management accreditation, UK Accreditation Service or independent third party certificate of compliance in accordance with British Standard EN ISO 9001 or equivalent.

Plans for the monitoring and management of the contract

39. The council's contract register publishes the details of all contracts over £5,000 in value to meet the obligations of the Local Government Transparency Code. The Report Author must ensure that all appropriate details of this procurement are added to the contract register via the eProcurement System.
40. An annual performance report will be presented to DCRB and CCRB in line with Contract Standing Orders.
41. The contract will be managed and monitored by Sustainable Growth supported by external project management and cost consultants.

Staffing/procurement implications

42. No staffing implications arise from this procurement.

Financial implications

43. The costs of this procurement can be met from existing budgets.
44. There is no cost attached to the procurement itself. Tenderers bear their own tender preparation costs and the council is not obliged to accept a tender.
45. The estimated total value of the combined Stage 1 and Stage 2 contracts is £11.5m excluding VAT. The estimated value of the Stage 1 PCSA award is £400k and £11.1m for the Stage 2 works contract award. The council has increased its contribution to the project to £6.55m. Confirmation of additional DfE funding will be required before contracts are awarded.

46. The estimated total cost of the project is £48.5m including the estimated cost of this procurement at £11.5m. Additional funding required from the DfE, over that originally approved, to meet the total costs is c. £4.52m.

Funding source	Sum ('000s)
LBS original	5.0
LBS ASD	0.9
LBS additional	0.65
Third parties (TCSED/NHS/Other)	0.147
DfE asbestos	1.799
DfE original approval	35.487
DfE additional requirement	4.52
Total	48.5

47. Officers are negotiating with the DfE for the additional funding. Tenders are issued on the basis that the council is not obliged to accept the lowest or any other tender. The council is not obliged to award the Stage 1 PCSA services contract until it is satisfied that a funding package is in place. The award of the Stage 1 PCSA services contract does not bind the council to award the contractor the Stage 2 construction contract.
48. For construction (works) contracts, the council's end user status will be clarified in relation to Domestic Reverse Charge (DRC) in the Gateway 2 report and advice sought from Finance if necessary.

Investment implications

49. Not applicable. This is not a housing and modernisation department contract.

Legal implications

- 50-.Please see concurrent from the Director of Law and Governance.

Consultation

51. The School, TCSET and DfE have participated in the development of this proposal.
52. A stakeholder Project Steering Group including representatives from the DfE, TCSED and TCSET meets at least monthly to oversee delivery of the project and coordinate activities.
53. Extensive public consultation was carried out on for the planning application granted consent in 2016.
54. A parents' meeting was held in October 2022 to update parents on the programme, on plans to re-tender the main works and to provide more landscaping and temporary accommodation until the permanent facilities are available.

Other implications or issues

55. There are no other implications or issues.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Head of Procurement

56. This report seeks approval of the procurement strategy for a main works contractor at The Charter School East Dulwich (Phase 2). Approximate cost estimates associated are £11.5M for an estimated period of 18 months effective from May 2023. The proposed procurement route (via the London Housing Consortium PB3 Public Buildings Construction and Infrastructure, Workstream 4 - £7m to £14m category) is consistent with the Public Contracts Regulations 2015 (PCR2015) and council Contract Standing Orders (CSOs) as applicable to these services and the related value threshold. The report is also aligned with the council's Contract Standing Orders (CSOs) vis a vis governance, which dictate that decision must be taken by the individual cabinet member, after consideration by CCRB
57. A previous procurement exercise (Gateway 1 approval 27 May 2020) for phase 2 was unsuccessful. The successful tenderer withdrew from the process in July 2022 following award of the PCSA but before the construction contract was awarded. Hence, the requirement for a replacement contractor as detailed within this report.
58. Headline risks associated with progression are contained at the end of paragraph 16, and note the potential impact of funding and/or inflationary pressures on the supplier market and council budgetary envelope, together with planned mitigation.
59. Alignment with the Fairer Future Procurement Framework (FFPF) is evidenced, and references aspirations re: use of local supply chains, payment of the London Living Wage (LLW), and non-discriminatory employment ("Blacklisting") within paragraphs 33 – 36.
80. Proposed methodology for performance/contract monitoring is detailed within paragraphs 39 – 41, and details requirement for annual performance review at DCRB and CCRB as consistent with council CSOs.
61. The Community, Equalities and Health Impact Statements are set out in paragraphs 27 – 29.
62. The Climate change, Social Value, Economic and Environmental / Sustainability statements are set out in paragraphs 30 – 38.

Assistant Chief Executive – Governance and Assurance

63. This report seeks the approval of the Cabinet Member for Children, Young People, Education and Refugee to the procurement strategy to run a mini competition using the framework agreement, London Housing Consortium PB3 Public Buildings Construction and Infrastructure, Workstream 4, in respect of the Charter School East Dulwich Phase 2 project at an estimated value of £11.5 million for an estimated period of 18 months from May 2023.
64. The Cabinet Member for Children, Young People, Education and Refugees approval is also sought for the two stage tender process outlined in paragraph 2 of this report.
65. Paragraph 6 of this report highlights that the successful tenderer in the previous Phase 2 procurement exercise withdrew from the process in July 2022 following the award of the PCSA but before the contract was awarded. Hence the need for this new procurement exercise to find a contractor for the Phase 2 project.
66. The councils Contracts Standing Orders 5.1 provides that any procurement involving the use of a third party's framework agreement is subject to usual Gateway 1 procedures. This report therefore seeks approval to the use of the London Housing Consortium PB3 Public Building Construction and Infrastructure, Workstream 4 framework agreement.
67. As the framework has already been tendered in accordance with the Public Contracts Regulations 2015, the council is not required to undertake a separate tendering exercise. This procurement strategy proposes the carrying out of a mini-tendering exercise between suppliers who are parties to the London Housing Consortium's Framework Agreement, as is set out in this report, and which should enable a best value solution to be agreed with a preferred tenderer.
68. The Cabinet Member for Children, Young People, Education and Refugees' attention is drawn to the Public Sector Equality Duty under the Equality Act 2010, which requires public bodies to have regard, when making decisions, to the need to eliminate discrimination, advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and those who do not share it. The Cabinet Member for Children, Young People, Education and Refugees is specifically referred to the community, equalities (including socio-economic) and health impacts at paragraphs 27 to 29 setting out the consideration that has been given to equalities issues which should be considered when approving the recommendations in this report.

Strategic Director of Finance and Governance REF: [CAS23/06]

69. The strategic Director of Finance and Governance notes the contents of this report.

70. The costs relating to this project will need to be carefully managed to mitigate the challenges of inflation, materials and other pressures to minimise their impact.

71. Funding for the full project forecast has not yet been identified so any overspend in this phase should be considered against the need to identify further funding sources.

Director of Exchequer (for housing contracts only)

72. Not applicable. This is not a housing contract.

Director of Education

73. The contents of the report are noted and I concur with the education investment for the resource base.

BACKGROUND DOCUMENTS

Background documents	Held At	Contact
Equalities Act 2010	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.legislation.gov.uk/ukpga/2010/15/part/2/chapter/1		
Fairer, Greener, Safer Southwark-Council Delivery Plan	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.southwark.gov.uk/council-and-democracy/fairer-future/fairer-greener-safer-southwark-s-council-delivery-plan		

Pre-construction services agreement (PCSA)	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.designingbuildings.co.uk/wiki/Pre-construction_services_agreement_PCSA		
The Charter School East Dulwich	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.chartereastdulwich.org.uk/		
Autistic Spectrum Disorder	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.nhs.uk/conditions/autism/what-is-autism/		
Department for Education	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.gov.uk/government/organisations/department-for-education		

The Charter School Educational Trust	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.tcset.org.uk/		
DfE Construction Framework 2021	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.gov.uk/government/publications/school-buildings-construction-framework-2021		
LHC PB3 framework	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.lhc.gov.uk/frameworks/construction-extension-and-refurbishment/public-buildings-construction-and-infrastructure-pb3/		
Social Value Act 2012	Sustainable Growth Capital Works Chief Executives' Department Southwark Council 160 Tooley Street London SE1 2QH	Yvonne Shaw 07734 779652
Link: https://www.legislation.gov.uk/ukpga/2012/3/enacted		
Public Sector Equality Duty	Sustainable Growth Capital Works Chief Executives' Department	Yvonne Shaw 07734 779652

	Southwark Council 160 Tooley Street London SE1 2QH	
Link: https://www.gov.uk/government/publications/public-sector-equality-duty		

APPENDICES

No	Title
Appendix 1	Phase 2 construction site area
Appendix 2	School layout after completion of phase 2

AUDIT TRAIL

Lead Officer	David Quirke-Thornton, Strategic Director of Children and Adult Services	
Report Author	Yvonne Shaw, Project Manager	
Version	Final	
Dated	20 February 2023	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Strategic Director of Finance and Governance	Yes	Yes
Head of Procurement	Yes	Yes
Director of Law and Governance	Yes	Yes
Director of Exchequer (for housing contracts only)	N/A	N/A
Cabinet Member	Yes	Yes
Contract Review Boards		
Departmental Contract Review Board	Yes	Yes

Corporate Contract Review Board	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team		21 March 2023