

Item No.	Classification: Open	Date: 4 July 2022	Meeting Name: Strategic Director of Children's and Adults' Services
Report title:		Gateway 2 – Contract Award Approval GW2 Alternative Education Provision	
Ward(s) or groups affected:		All wards	
From:		Director of Commissioning	

RECOMMENDATIONS

1. The Strategic Director for Children's and Adults' Services, in consultation with the Deputy Leader and Cabinet Member for Children and Young People and Education, approve the establishment of a multi lot framework agreement and approve the appointment of the suppliers in table 1, for the provision of Alternative Education for a period of four (4) years from 1 September 2022 for an estimated maximum annual contract value of £1.3m and a whole life contract value of £5.2m.

Table 1 - Suppliers to be appointed

Lot 1 - Primary – Key Stages 1 & 2	
1.	Fleet Tutors
2.	The Complete Works Limited
3.	Targeted Provision
4.	Young Giant Limited
5.	Let Me Play (LMP) Action C.I.C
6.	1st Staff Limited
7.	Apex Learning Hub
8.	Supreme Education
Lot 2 - Secondary – Key Stages 3 & 4	
1.	The Complete Works Limited
2.	Targeted Provision

3.	Fleet Tutors
4.	Young Giant Limited
5.	Let Me Play (LMP) Action C.I.C
6.	Active Communities Network
7.	1st Staff Limited
8.	Apex Learning Hub
9.	Supreme Education
Lot 3 – English as an Additional Language (EAL)	
1.	Supreme Education
Lot 4 - Online Provision	
1.	The Complete Works Limited
2.	Fleet Tutors
3.	Acorn Care and Education Limited
4.	Academy 21
5.	Apex Learning Hub
6.	Supreme Education

2. That the Strategic Director for Children’s and Adults’ Services note the approved changes to the procurement strategy which were made following approval of the Gateway 1 Procurement Strategy report as set out in paragraphs 7 and 8.

BACKGROUND INFORMATION

3. Local Authorities have a statutory responsibility for arranging suitable education for all compulsory school aged pupils.
4. Alternative Education Provision (AP) is available for children of compulsory school age, where mainstream or special schools do not meet full educational requirements for a wide range of reasons which can include:
 - Behaviour which results in a permanent or fixed-period exclusion.
 - Health reasons – including physical or mental health needs, or a disabled child.

- Where a child is awaiting placement in a mainstream school; and
 - Interim or supplementary education for a Looked after Child (LAC).
5. To date, Southwark council has met its statutory obligations through appropriately agreeing ad-hoc AP placements in a range of settings including:
- One to one provision
 - Independent Registered Schools (IRS)
 - Online provision
6. There are three different services within Children's and Adults' Services who arrange AP for children, The Virtual School team, Looked After Children (LAC) and Special Educational Needs and Disability (SEND).
7. Procuring services from a framework of pre-qualified (i.e. quality assured) service providers will increase choice, responsiveness and quality of service for Southwark's children, young people and families as well as mitigating the financial pressures that have previously been an issue.
8. A Gateway 1 Procurement Strategy (GW1) for AP was approved by Cabinet in April 2020 to undertake a competitive tender process to establish a framework of prequalified providers across the following lots:
- Lot 1 One to one or small group provision at home and in the community
 - Lot 2 Independent Registered School Setting (Primary)
 - Lot 3 Independent Registered School Setting (Secondary)
 - Lot 4 SEND specific provision for children with complex needs
 - Lot 5 English for Speakers of Other Languages (ESOL) specific provision
 - Lot 6 Online provision
9. Following the approval of the GW1, commissioners received feedback from the service provider market which prompted a further analysis of the procurement strategy resulting in the following changes:
- Change to the number of lots from six to four (removal of Lots 2 & 3 Independent Registered Schools for Primary and Secondary pupils) as the main requirement for this provision is to manage the performance of providers via an agreed quality assurance framework, therefore this requirement is best met via the current practice of using Service Level Agreements.
 - Rearranging the Lots to reflect Primary and Secondary school aged pupils.
 - Change in financial envelope for the AP tender from £2.09m to £1.3m to reflect the removal of Independent Registered Schools.

- Change from the original evaluation weighting 45:55 quality/price, to 100% quality weighting and applying a capped hourly rate for each lot.
- Change from a closed to an open framework agreement to enable the council to prequalify additional providers if needed, during the life of the framework (4 years).

10. The new service will deliver on the Southwark vision; that every child, no matter their background, needs or where they live, deserves an excellent education and an opportunity to fulfil their potential.

Procurement project plan (Key Decision)

11.

Activity	Completed by/Complete by:
Forward Plan for Gateway 2 decision	01/11/2021
Briefed relevant cabinet member (over £100k)	04/02/2020
Approval of Gateway 1: Procurement Strategy Report	07/04/2020
Invitation to tender	24/08/2021
Closing date for return of tenders	06/10/2021
Completion of evaluation of tenders	02/12/2021
DCRB Review Gateway 2:	25/05/2022
CCRB Review Gateway 2:	02/06/2022
Notification of forthcoming decision – Five clear working days	24/06/2022
Approval of Gateway 2: Contract Award Report	04/07/2022
End of Scrutiny Call-in period and notification of implementation of Gateway 2 decision	15/07/2022
Alcatel Standstill Period (if applicable)	18/07/2022
Contract award	19/07/2022
Add to Contract Register	20/07/2022
TUPE Consultation period (if applicable)	31/08/2022
Contract start	01/08/2022
Publication of award notice on the Find-a-Tender service portal	20/07/2022
Publication of award notice on Contracts Finder	20/07/2022
Contract completion date	31/08/2026

KEY ISSUES FOR CONSIDERATION

Description of procurement outcomes

12. The outcome of this procurement has resulted in eleven providers being recommended to be appointed to the framework to deliver on the Southwark vision; that every child, no matter their background, needs or where they live, deserves an excellent education and an opportunity to fulfil their potential.
13. Some providers have been successful across more than one lot with at least six providers for Lots 1, 2 and 4. There was only one successful bidder in Lot 3 (English as an alternative language) out of two. Historically the spend has been quite low although with the impact of Afghanistan and Ukraine migrants it is anticipated that the demand for this service will increase, therefore if additional capacity is required the service will purchase on a spot purchasing basis to meet demand until the framework is reopened.
14. The needs of individual pupils will be matched with the expertise and experience of a prequalified provider. The providers will deliver improved educational outcomes for children and young people who are permanently excluded, and for pupils who because of illness, or any other reasons would not receive suitable education without this framework in place.
15. The AP tender has resulted in a range of providers who have demonstrated that they are capable of meeting the service requirements set out in the service specification and within the set financial envelopes.
16. The providers will deliver tuition programmes that are co-ordinated and overseen by qualified teachers. Assessments, regular progress reviews and effective record keeping will be used to inform future teaching and learning.
17. Providers are required to support children to achieve good academic attainment on par with mainstream/special schools – particularly in English, mathematics and science (including IT) with appropriate accreditation and qualifications.
18. Tuition will be adapted to meet the child's needs by offering a broad and balanced curriculum (including appropriate challenge and rigor).
19. The pre-qualified providers have demonstrated within their tender submission their approach to the above and safeguarding children in line with safeguarding policies and attendance protocols.

Key/Non Key decisions

20. This report deals with a key-decision.

Policy implications

21. This contract award supports Southwark's Borough Plan commitment to give children and young people in the borough the best opportunities in life, work for everyone to realise their own potential and Stand against all forms of discrimination and racism.
22. Legislation underpins the AP specification, ensuring the council fulfils its statutory requirements towards children and young people's educational needs.
23. This procurement supports the Fairer Futures principle of 'A great start in life'. Legislation covering the permanent exclusion process is comprehensively explained in guidance produced by the DfE (*Exclusion from maintained school, academies and pupil referral units in England, Statutory guidance for those with legal responsibilities in relation to exclusion*, September 2017). The main legislation covering the duties and powers relevant for AP provision include:
 - Education Act 2002
 - Education and Inspections Act 2006
 - Academies Act 2010
 - The Education (Pupil Referral Units) Regulations 2007
 - The Education (Educational Provision for Improving Behaviour) Regulations 2012
 - The Pupil Referral Units (Regulations 2012)
 - Children and Families Act 2014
 - Equality Act 2010
 - Children Act 2004

Tender process

24. The AP contract was advertised in the following places:
 - a. The Find-a-Tender service via the ProContract portal (council's e-procurement portal)
 - b. Contracts Finder
25. The tender process took the form of an Open Procedure. As the value of the procurement was estimated well in excess of the threshold for light touch services, there was a requirement to follow the Light Touch Regime prescribed under the Public Contract Regulations 2015 and advertise the tender opportunity via the Find-a-Tender portal.
26. The outcome of the financial assessments took into account that the providers are small medium enterprises and deemed that the financial risk to the authority was negligible particularly as payments are made in arrears.

27. All providers were required to submit responses to the core questionnaire and then to only respond to the lot specific questions they were interested in being considered for.
28. The responses to the method statements from each bidder were evaluated and scored individually by an evaluation panel consisting of five council officers across commissioning and education services.
29. The method statements were scored 0 – 5 and each had a minimum threshold score to ensure minimum quality standards were met.
30. The above criteria was applied at the moderation stage. Core questions were moderated first to ascertain bidders who met these conditions.
31. The evaluation panel then moderated Lot specific method statements for bidders who met these conditions.
32. A consensus score was then agreed upon by the panel at a moderation meeting.

Tender evaluation

33. In accordance to the tender requirements as set out in the AP Invitation to Tender (ITT), 13 service providers submitted their bids.
34. The 13 tender submissions responding to the core questions, were evaluated according to the tender evaluation criteria: workforce, safeguarding, equality and diversity, partnership working, social value, mobilisation and continuity of support.
35. The ITT also specified that bidders were required to meet at least two of the minimum scores as specified and to reach at least 50% threshold to be evaluated further.
36. Eleven bidders across four lots met the quality threshold set for the core method statements and had their lot specific responses evaluated:
 - Lot 1 - One to one & Small Group (Key Stage 1 & 2) - eight out of eight submissions passed.
 - Lot 2 - One to one & Small Group (Key Stage 3 & 4) - nine out of ten submissions passed..
 - Lot 3 - English as an additional language (EAL) – one bidder out of two submissions passed.
 - Lot 4 - Online virtual provision - six out of seven submissions passed.
37. Lot 1 and Lot 2 incorporated 4 questions/method statements. The method statements covered the service delivery elements of AP provision such as delivering the service according to the service specification in terms of a providers approach to partnership working and being child centred.

38. Lot 3 incorporated 3 questions/method statements. The method statements required providers to demonstrate how they would support and be considerate to children who may have suffered trauma in their life and how information communicated is accessible to learners, parents and guardians in terms of contents and method of communication.
39. Lot 4 incorporated 4 questions/method statements which required providers to explain how they will use lessons learnt including during the pandemic to deliver this contract and what measures are in place to combat cyber security.
40. The tender submissions of each bidder were evaluated and scored by an evaluation panel consisting of five council officers across commissioning and Education services.
41. The core method statements were scored 0 – 5 and each had a minimum threshold score to ensure minimum quality standards were met.
42. A moderation meeting took place after each evaluator had individually scored each method statement to reach a consensus score for each method statement.
43. Social Value method statement score was included in the core questions and weighted as 15% of the 65% criteria.
44. The price evaluation was a pass/fail, based on not exceeding the stipulated ceiling rate; bidders were required to submit a bid below ceiling rates. All bids received were within these rates.
45. As outlined in the ITT, all prices submitted shall be fixed for the duration of the contract.
46. Bidders were required to complete an itemised 'value added' rate, these were not evaluated and were for information purpose only to be called off should the service need arise.

Final evaluation scores

47. The final quality score for each bidder comprised 65% core and 35% lot specific if successful in passing the core questions/method statements first. The price review for the hourly rates was evaluated on a pass/fail basis.
48. Moderations were carried out and out of thirteen bids eight were successful meeting the minimum scores required across three lots.
49. The winning bidders' final evaluation score ranged from 58.14% to 70.71%.

Plans for the transition from the old to the new contract

50. As Alternative Provision is a time-limited service, provisions beginning prior to the contract start date will continue to be delivered by the incumbent provider until their completion. All new educational referrals and/or restarts subsequent to this date will be delivered by a matched suitable prequalified provider.
51. It is expected that TUPE may apply upon award of the contract. The incumbent providers will be expected to supply updated information concerning their affected staff to the new providers in good time before the commencement of the new framework in order to ensure a smooth transition.
52. There will be a seven week mobilisation period which will grant providers sufficient set-up time to begin receiving new education packages.

Plans for monitoring and management of the contract

53. The council's contract register publishes the details of all contracts over £5,000 in value to meet the obligations of the Local Government Transparency Code. The Report Author must ensure that all appropriate details of this procurement are added to the contract register via the eProcurement System.
54. Staffing and contract management resources will be met within the Children's and Adults' Services.
55. The monitoring arrangements will provide information on whether or not the contract(s) is performing as expected in accordance with the council's standing orders. Quarterly reports will reflect the outcomes that have been achieved against the agreed target.

Identified risks for the new contract

56. The following risks and associated mitigations have been identified:

Risks	Mitigation or control	Likelihood
Provider failure	Council officers will work in close partnership with the providers through regular contract monitoring and operational meetings to pick up any signs of failure at an early stage and ensure appropriate support and contingencies are put in	Low

	place during the contract period.	
Provider accepting tuition packages without the necessary infrastructure / workforce in place	During contract mobilisation, officers will meet and also seek assurance from the provider that the necessary staffing levels have been obtained prior to commencement of the contract.	Low
Service is impacted by ongoing Covid-19 pandemic	Any potential issues that may arise such as needing to provide the service online should be discussed with the provider during the contract mobilisation period as part of their business continuity plan and the developments that been put in place during the pandemic.	Low
Procurement Challenge	The procurement has been conducted in accordance with the Public Contracts Regulations 2015.	Low

Community, equalities (including socio-economic) and health impacts

Community impact statement

57. Southwark council's Borough Plan expresses its commitment to giving young people in our borough the best opportunities in life and being open, honest and accountable, whilst also always working to make Southwark more equal and just. The procurement strategy and this contract support this ambition by ensuring all children and young people can access education provision that is suitable for their age, ability and need. This provision includes mentoring, pastoral support and career guidance.
58. Southwark's Alternative Provision aims to create and maintain a safe learning environment where all children and adults feel safe, secure and valued and know they will be listened to and taken seriously.
59. Southwark's provision is committed to the principles outlined in 'Working Together to Safeguard Children' July 2018 and implements policies, practices and procedures which promote safeguarding and the emotional and physical wellbeing of children, young people and staff.

60. Officers are mindful of the need to have a foundation safeguarding policy in place that guides our actions to keep children safe, as required the 'Keeping Children Safe in Education (2021 September)' statutory guidance.
61. Officers have due regard to the Public Sector Equality Duty imposed by section 149 of the Equality Act 2010, which requires the council to:
- Eliminate discrimination, harassment, victimisation or other prohibited conduct;
 - Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it; and
 - Foster good relations between persons who share a relevant protected characteristic and those who do not share it
62. An equality analysis (EA) was completed at the procurement strategy stage and considered throughout the procurement process. There have been no new or updated equality issues relating to the proposed award of this framework agreement.

Equalities (including socio-economic) impact statement

63. As set out in the Health Inequalities Framework (March 2020), 'stark inequalities within Southwark existed prior to COVID-19 with a life expectancy gap between the most and least deprived areas of the borough of over seven years for males and almost six years for females'. The COVID-19 pandemic, and the measures put in place to limit its spread, have exacerbated existing health inequalities. The new Alternative Provision contract is designed to ensure that children and young people are educated in other community settings as appropriate as a result of not being in mainstream education full or part time.

Health impact statement

64. The COVID-19 pandemic impacted on education by hitting the most deprived children hardest, increasing loneliness, isolation and mental health issues and vulnerable children spending more time at home. Good alternative education will ensure the best start in life for children/young people receiving this service in Southwark and impact on isolation and loneliness to improve mental health.
65. The delivery of the AP services will help to improve the health of both staff, children and young people in Southwark. Good education and social support will increase resilience and improve chances of avoiding unhealthy lifestyles, social support which will raise the living standards of those at risk of ill-health.
66. The providers have committed to offer flexible and part-time working arrangements, to encourage a wide range of applicants and reduce barriers to employment for disadvantaged groups. By adhering to Southwark's

ethical care charter, all staff employed by the AP providers will be paid the London Living Wage as a minimum. It will therefore reduce health inequalities in Southwark by ensuring people from socio-economic disadvantaged groups are better remunerated for their work and will lead to a more stable, well-equipped workforce that is able to deliver high quality, consistent education for children and young people.

Climate change implications

67. The climate change strategy has five priorities and the social value from this procurement will contribute to the priority of 'Active & Sustainable Travel'. More specifically, the strategy's ambition is that Southwark will 'be a borough where walking and cycling becomes the default way to get around'.
68. The providers own commitments will support Southwark's Climate Strategy to make Southwark carbon neutral by 2030 through a number of initiatives including;
 - a. Participation in use of greener building and active and sustainable travel, reducing their carbon emissions;
 - b. Switching off electricity and computers when not in use;
 - c. Assessing and mitigating the environmental impact of each of the premises used, using environmental impact assessments; and
 - d. Using renewable energy suppliers and energy efficient lighting.

Social Value considerations

69. The Public Services (Social Value) Act 2012 requires that the council considers, before commencing a procurement process, how wider social, economic and environmental benefits that may improve the well-being of the local area can be secured. The social value considerations included in the tender (as outlined in the Gateway 1 report) are set out in the following paragraphs in relation to the tender responses, evaluation and commitments to be delivered under the proposed contract.
70. The council's Fairer Future Procurement Framework requires payment of the London Living Wage (LLW), when the service is London-based where it is appropriate to do so. It is appropriate for all staff working on this contract to be paid LLW. It is expected that payment of the LLW by the successful providers will result in quality and consistent improvements for the pupils. These should include a higher calibre of multi-skilled tutors that will contribute to the delivery of the services and will provide best value for the council. It is therefore considered appropriate for the payment of LLW to be required. Following award, these quality improvements will be monitored as part of the contract review process.

71. The successful bidders were required to sign up to the Fairer Future Procurement Framework and reiterate their commitment to pay at least the LLW, as well as their commitment to pursuing various other social value measures, via their Social Value method statement.
72. As this contract is a framework agreement with no guarantee of work, the requirement to create an apprenticeship for every £1m of contract value does not apply although the majority of bidders offer support in finding, securing and accessing work experience opportunities as well as providing work experience placements within their own organisations.
73. Other social value measures included:
- Job opportunities for people with disabilities or are care leavers
 - Support for young people to access work
 - Work practice, including courses, to increase mental wellbeing
 - Provision of diversity training for any subcontractors
 - Initiatives aimed at reducing crime (e.g. support for local youth groups)
 - Mental health promotion initiatives
 - Work experience, paid internships or apprenticeships.
74. Some examples of social value initiatives put forward by the successful bidders include the following:
- a. A commitment to employ local staff.
 - b. A commitment to draw from a pool of educators who are resident in the borough of Southwark.
 - c. Ensure an inclusive organisation in terms of staff, clients and service users.
 - d. Provide diversity training and compulsory equality and diversity training to all new employees, whether employed or subcontracted.
 - e. accommodate the timetabling needs of staff with caring responsibilities and conduct risk assessments for all tutors, taking into consideration additional requirements such as health needs/physical needs
 - f. Mentoring that is also focused on making links with the community, reaching out to youth groups and local establishments in order to increase the number of safe people in a child's/young person's life
 - g. Working with children to reduce the chances of a young person becoming involved in crime.

Economic considerations

75. The successful bidders have demonstrated social value in their bid and through their commitment to creating apprenticeships and the support/mentoring of employment of young people leaving education.

Social considerations

76. This service supports council plan commitment objectives to promote independence and well-being by funding activities and services to facilitate community involvement and representation. This will further the aim of creating a fairer and more just society.

Environmental/Sustainability considerations

77. There are no environmental / sustainability considerations.

Market considerations

78. The market for the Alternative Provision market is stable and well developed. There is already a strong presence of good providers operating within Southwark.
79. The market engagement was held virtually in April 2021 with over 15 providers in attendance. After the engagement, questions were invited from all in attendance and clarifications sent via the e-procurement portal. Insight from providers was also taken into consideration in the drafting of tender documents.

Staffing implications

80. Staffing and contract management resources will be met within the Children's and Adults' Services.

Financial implications

81. Alternative Education Provision remains a demand-led cost and is primarily influenced by the number of pupils in receipt of the provision in a given year, which can potentially vary significantly. There is a significant difference in price between the types of provision and the need for higher cost provision can also impact cost.
82. The majority of our AP spend is funded via the Dedicated Schools Grant (DSG) High Needs Block, which currently has a significant cumulative overspend.

Investment implications

83. Not applicable.

Legal implications

84. Please see concurrent from the Director of Law and Governance.

Consultation

85. Engagement with AP providers was undertaken prior to the procurement commencing to ensure that the final specification incorporated their feedback on the proposed service model.

Other implications or issues

86. Not applicable.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Strategic Director of Finance and Governance REF: [55AS2021-22]

87. AP is primarily paid for out of budgets funded by the DSG High Needs Block which currently has a significant overspend. Costs for this service are demand led and so may fluctuate with the level and type of need.

Head of Procurement

88. This report seeks the approval of the Strategic Director of Children's and Adults' Services for the establishment of a framework for the provision of alternative educational services and for the appointment of the suppliers listed in table 1 of this report.
89. The chosen procurement strategy and the reasons for choosing the procurement strategy are stated in paragraph 8 of this report. The procurement strategy detailed in this report have been revised following the approval of the Gateway 1 recommendation for the same service provision. Changes to the procurement strategy will be subjected to the approval of the Deputy Leader and Cabinet Member.
90. The description of the procurement process followed and the outcomes achieved are detailed in paragraphs 11 to 18 and paragraphs 23 to 48 of this report.
91. This report also highlight potential risks and mitigating actions in paragraph 55, impacts for equalities health and climate are detailed in paragraphs 63 to 67, social value commitments are detailed in paragraphs 68 to 73 and confirmation of the payment of London Living Wage obligation is detailed in paragraphs 65.

Director of Law and Governance

92. This report seeks approval of the establishment of a framework for alternative educational provision in Southwark and the appointment of the suppliers listed in table 1 in the Recommendation.
93. Due to the estimated value of the service provision the procurement process was subject to the full application of the Public Contracts Regulations 2015. The report notes that a contract notice was published on the UK Find-a-Tender service through the council's e procurement portal for the purpose of inviting expressions of interest in the framework opportunity. The report also describes the process by which tenders have been evaluated and how tuition packages are to be awarded under the framework.
94. The proposed contract awards are also consistent with the council's statutory obligations, its corporate policy and its Contract Standing Orders.
95. The procurement of the new framework gives rise to the potential for the TUPE Regulations to apply and the implications are noted in paragraphs 50 and 51.
96. Paragraphs 60 and 61 acknowledge the Public Sector Equality Duty (PSED) contained in section 149 of the Equality Act 2010. Officers have conducted an equality analysis in order to assess the likely impact of the procurement strategy on individuals and groups having a protected characteristic under the Act. In considering the report recommendation the decision maker must be satisfied that the PSED has been complied with.
97. The decision to approve the report Recommendations is one which may be taken by the Strategic Director of Children's and Adults' Services, following the express delegation of that decision by Cabinet as noted in the Gateway 1 report dated 7 April 2020.

PART A – TO BE COMPLETED FOR ALL DELEGATED DECISIONS

Under the powers delegated to me in accordance with the council's Contract Standing Orders, I authorise action in accordance with the recommendations contained in the above report (and as otherwise recorded in Part B below).

Signature



Date **4 July 2022**

David Quirke-Thornton

Designation **Strategic Director of Children's and Adults' Services**

PART B – TO BE COMPLETED BY THE DECISION TAKER FOR:

- 1) All key decisions taken by officers
- 2) Any non-key decisions that are sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available (see 'FOR DELEGATED DECISIONS' section of the guidance).

1. DECISION(S)
As set out in the recommendations of the report.
2. REASONS FOR DECISION
As set out in the report.
3. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED BY THE OFFICER WHEN MAKING THE DECISION
Not applicable.
4. ANY CONFLICT OF INTEREST DECLARED BY ANY CABINET MEMBER WHO IS CONSULTED BY THE OFFICER WHICH RELATES TO THIS DECISION
Not Applicable
5. NOTE OF ANY DISPENSATION GRANTED BY THE MONITORING OFFICER, IN RESPECT OF ANY DECLARED CONFLICT OF INTEREST
<i>If a decision taker or cabinet member is unsure as to whether there is a conflict of interest they should contact the legal governance team for advice.</i>
None.

6. DECLARATION ON CONFLICTS OF INTERESTS

I declare that I was informed of no conflicts of interests.*

Signature 
David Quirke-Thornton

Date **4 July 2022**

Designation **Strategic Director of Children's and Adults' Services**

7. CONSIDERATION GIVEN TO WHETHER, AS A NON-KEY DECISION, THIS SHOULD BE FORWARDED TO THE CONSTITUTIONAL TEAM FOR PUBLICATION IN ACCORDANCE WITH REGULATION 13(4)*

The decision taker should consider whether although a non-key decision, the decision is sufficiently important and/or sensitive that a reasonable member of the public would reasonably expect it to be publicly available. Where there is any doubt, having considered the importance and/or sensitivity of a decision, it should be deemed that Regulation 13(4) would apply.

I consider that the decision be made available for publication under Regulation 13(4).*

Signature 
David Quirke-Thornton

Date **4 July 2022**

Designation **Strategic Director of Children's and Adults' Services**

* Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the council is required to put in place a scheme for recording and publishing some officer executive decisions. This process is sometimes referred to as "Regulation 13(4)".

BACKGROUND DOCUMENTS

Background documents	Held At	Contact
Gateway 1: Procurement Strategy Approval	Children's and Adults' Services Commissioning, 4 th Floor 160 Tooley St, London, SE1 2QH	Cynthia Davis 0207 525 4227
https://modern.gov.southwark.gov.uk/documents/s88194/Report%20GW1%20Alternative%20Provision%20Procurement%20Strategy.pdf		
Climate Change Strategy	Children's and Adults' Services Commissioning, 4 th Floor 160 Tooley St, London, SE1 2QH	Cynthia Davis 0207 525 4227
https://www.southwark.gov.uk/environment/climate-emergency?chapter=2		

APPENDICES

No	Title
None	

AUDIT TRAIL

Cabinet Member	Councillor Jasmine Ali, Deputy Leader and Cabinet Member for Children and Young People in Education	
Lead Officer	David Quirke-Thornton, Strategic Director for Children's and Adults' Services	
Report Author	Sam Edwards, Procurement Manager	
Version	Final	
Dated	17 June 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included

Strategic Director of Finance and Governance	Yes	Yes
Head of Procurement	Yes	Yes
Director of Law and Governance	Yes	Yes
Director of Exchequer (for housing contracts only)	N/a	N/a
Contract Review Boards		
Departmental Contract Review Board	Yes	No
Corporate Contract Review Board	Yes	No
Cabinet Member	Yes	No
Date final report sent to Constitutional		4 July 2022