

**INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION**

**PART A**

| <b>DETAILS OF REPORT</b><br><i>(Officers to complete this section prior to issuing to cabinet member)</i> |  |
|---|--|
| <b>Title of report</b>  | Homeowner Improvement Plan   |
| <b>Decision-maker</b>   | Cabinet Member for Council Homes and Homelessness  |
| <b>Earliest date when decision can be taken</b>   | 27 January 2022  |
| <b>Key decision – Yes/No?</b>   | Yes  |
| <b>Date published on forward plan</b>   | n/a  |
| <b>Date sent to cabinet member</b>  | 20 January 2022  |
| <b>Recommendation</b>   | That the contents of this report and the progress made on the homeowners' improvement are noted. |

| <b>ORIGINATING AUTHOR'S DETAILS</b><br><i>(Officers to complete this section prior to issuing to cabinet member)</i> |  |
|--|--|
| <b>Lead officer (Name and job title)</b>   | Richard Selley , Director of Customer Experience     |
| <b>Report author (Name and job title)</b>  | Fiona Buist, Head of My Southwark Homeowners Service |
| <b>Contact Number</b>  | 0207 525 7924  |

**PART B**

*(Cabinet member to complete this section)*

| <b>DECISION(S)</b>               |
|----------------------------------|
| I agree with the recommendations |

| <b>REASONS FOR DECISION</b> |
|-----------------------------|
| As set out in the report    |

**ALTERNATIVE OPTIONS  
CONSIDERED**

As set out in the report

**REPRESENTATIONS RECEIVED**

N/A

**ADDITIONAL ADVICE RECEIVED**

N/A

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

~~or~~

I ~~approved an alternative course of action set out in Part B.\*~~

~~or~~

I ~~have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)



Signed

Dated 27/01/2022

Cabinet Member

Please return completed copy of the form to Maria Lungangira, Principal Constitutional Officer at 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – Contact: [maria.lungangira@southwark.gov.uk](mailto:maria.lungangira@southwark.gov.uk) for queries

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.