

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	GW1 Procurement Strategy Approval Waking Watch Services on the Ledbury Estate
Decision-maker	Cabinet Member for Council Housing and Homelessness
Earliest date when decision can be taken	20 January 2022
Key decision – Yes/No?	No
Date published on forward plan	n/a
Date sent to cabinet member	6 January 2022
Recommendation	1. That the Cabinet Member for Council Homes and Homelessness approves the procurement strategy through the North East Procurement Organisation NEPRO3 framework as further detailed in paragraphs 18 and 19, for the provision of waking watch services to the tower blocks on the Ledbury Estate for a period of two years eight months commencing 14 February 2022 with break clauses at one year, 18 months, and 24 months at an estimated annual cost of £1.395m for the first year and, as one block will be demolished during the term (planned for September 2022) the total estimated cost of the contract is £3.24m.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Paul Symington, Head of Corporate Facilities Management
Report author (Name and job title)	Linda Campling, CFM Corporate Procurement Manager(Interim)

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Contact Number

07949 782442

PART B

(Cabinet member to complete this section)

DECISION(S)

I agree with the recommendations

REASONS FOR DECISION

As set out in the report

**ALTERNATIVE OPTIONS
CONSIDERED**

As set out in the report

REPRESENTATIONS RECEIVED

N/A

ADDITIONAL ADVICE RECEIVED

N/A

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

I approved an alternative course of action set out in Part B.*

~~or~~

I have referred this matter to the Full Cabinet for decision.*

(* - Please delete as appropriate)

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Signed

Dated 20/01/2022

Cabinet Member

Please return completed hard copy of the form to Tim Murtagh, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.