

Item No. 10.	Classification: Open	Date: 14 September 2021	Meeting Name: Cabinet
Report title:		Marie Curie – Safety works and resident rehousing offers	
Ward(s) or groups affected:		St Giles	
Cabinet Member:		Councillor Stephanie Cryan, Council Homes and Homelessness	

FOREWORD - COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR COUNCIL HOMES AND HOMELESSNESS

Keeping our residents safe in their homes is of paramount importance to us as a landlord and where we fall short of this commitment we need to act to rectify this immediately. This report highlights the safety issues found at Marie Curie House on Sceaux Gardens Estate in Camberwell and sets out the proposed works that need to be carried out as well as the ongoing resident engagement.

In November we were contacted by a resident who was concerned about a potential breach in the compartmentation of Marie Curie House as they reported smells from incense and scented candles in a neighbour's flat. Following this we carried out an intensive fire risk survey in an empty flat in the block and found that there was a possibility of a breach in fire safety compartmentation. The works that need to be carried out in each flat are quite intrusive and require the block to be empty. This means that we have had to take the decision to rehouse residents whilst these vital works are carried out. All tenants have been give Band 1 priority on our Housing Allocations list and we are working through the options for each leaseholder which includes the option for the council to buy back their property should they wish. All tenants will be rehoused in Southwark, unless they request an alternative location, and all have the right to return to their homes once the works have completed.

In order to support the tenants and residents we have begun an extensive engagement process, including setting up a Resident Project Group that meets monthly, a weekly newsletter and a drop in session for residents three days a week. I know this is a very worrying and stressful situation for everyone living in Marie Curie House and we are committed to providing whatever support is needed.

I want to thank the members of the Resident Project Group, the Sceaux Gardens Tenants and Residents Association, the St Giles ward councillors and Harriet Harman MP who are supporting residents and advocating on their behalf.

RECOMMENDATIONS

Recommendations for the Cabinet

That cabinet:

1. Notes the detailed ongoing resident engagement to date and thanks the Marie Curie Resident Project Group (comprising resident volunteers that meets monthly) for their continued work to date.
2. Endorses the offer made to tenants and leaseholders set out in the 'information to tenants' and 'information to leaseholders' documents appended to the report.
3. Approves the start of individual negotiations to acquire leasehold interests (lease buy-backs) for those leaseholders who have opted to move permanently from Marie Curie.
4. Endorses the commissioning of an independent review of fire safety at Marie Curie and requires the outcome of that review to be reported to a meeting of the Cabinet in due course.
5. Receives a further report setting out progress on the works and the rehousing of the tenants within Southwark.

Recommendation for the Leader of the Council

6. Delegate approval of compensation packages for the acquisition of individual leasehold interests to the Director of Planning and Growth in consultation with the Strategic Director of Housing and Modernisation.

BACKGROUND INFORMATION

7. Marie Curie is a 16 storey block of 98 two bedroomed maisonettes built in circa 1958 by the London County Council. It is a sister block to Lakanal. Both blocks are part of the Sceaux Gardens Estate that transferred firstly to the Greater London Council in 1965 and secondly to Southwark Council in 1982. Of the 98 properties, 11 are sold on a leaseholder basis.
8. The block is described as a scissor block, which means that instead of the internal floors of a maisonette property being directly above each other, the floors cross under the communal access corridor that runs through the block and as a result one floor is on one side of the block and the other floor is on the other side of the block.
9. Marie Curie was originally part of the wider Sceaux Gardens 2019/21 major works programme under the Quality Housing Investment Programme (QHIP) which is currently in what is known as the detailed design phase.

10. A decision was taken in December 2020 to progress Marie Curie as a separate scheme due to potential building safety issues identified within the building.
11. As the building is above 6 storeys it is subject to an annual Fire Risk Assessment. Following reports of the fragrance from burning incense being smelt in a neighbouring property, a fire compartmentation void survey was completed by LBS in November 2020. The Fire Compartmentation Survey is contained in Appendix One to this report.
12. On consideration of the Fire Risk Assessment which showed that there was a possibility of the compartmentalisation of the homes being breached, a 24 hour waking watch was introduced in the block on 27th November 2020, pending a communal fire alarm being installed (LD5) and an upgraded internal smoke and heat detector (LD1) to residential properties. A more intrusive void survey was requested via a 3rd party accredited contractor (PG) works included removing floating floors , penetrating solid walls, removing partition walls & fixtures and fittings such as kitchen units and bathroom components and therefore this work was carried out in a void dwelling.
13. Works to install the communal fire system and upgraded internal smoke and fire detection were in the main completed by the end of January 2021 with the exception of five dwellings due to Covid related issues. The communal system was fully commissioned and went "live "on 7th May 2021. The remaining properties were completed on 24th May 2021. A fire risk assessment review was completed in May 2021 with recommendation of 3 monthly reviews. The intrusive compartmentation survey of a void property was undertaken in December 2020. A Fire Engineer was appointed by Engie to produce a Fire Strategy for the block and their report was issued in March 2021.
14. The findings of the intrusive compartmentation survey and the Fire Strategy were reviewed and incorporated in the overall feasibility report for works recommended to the building including the QHIP works. The feasibility made recommendations as to the works required including the need to deliver these in part to an empty building. The final draft report was received, and recommendations agreed by officers in May 2021 and is attached as Appendix Two to this report.
15. The overall works required to the building are extensive in terms of disruption to residents. Following discussions it was proposed that these be delivered in two phases to minimise as far as possible disruption to residents. It is proposed that Phase 1 can be reasonably carried out with residents in occupation as is similar in nature to the type of work normally delivered through major works programmes. Phase 2 includes more intrusive works and cannot be reasonably delivered with residents in situ.
16. A public meeting was called to explain this to residents and was held by

Zoom on 25 May 2021, because of social distancing restrictions. The meeting was advertised through a monthly Marie Curie newsletter that had been initially issued as part of the emergency works in November 2020. Both tenants and leaseholders were advised that they can either choose to move temporarily and move back to their home when the works are complete or move permanently.

17. Holding a Zoom meeting to impart such difficult news was difficult and the meeting was poorly attended. Normally at a public meeting such as this handouts would be available and residents would have the opportunity to speak to Officers at the end of the meeting to discuss individual concerns. Therefore during the presentation at the Zoom meeting, Officers arranged for a pack to be delivered to all homes with a covering letter setting out the situation together with information for tenants (attached as Appendix Three to this report) and for leaseholders (attached as Appendix Four to this report). The letter also explained that Officer would be available to take telephone calls after the meeting using the 24/7 facility of the Ledbury Team.
18. The information to tenants and leaseholders sets out Southwark Council's offer covering their home, financial implications, and the works required and fire safety. The offer was put together with an urgency in order to allay residents' fears about what moving either temporarily or permanently from Marie Curie would mean for them. The Offer was developed by officers and the Cabinet member and Leader of the Council were consulted on the content.
19. Tenants can choose to either move permanently to a new home or move temporarily in order to move back to Marie Curie when the works are complete. Leaseholders can similarly move either permanently or temporarily. The permanent move option for leaseholders is that we will offer to buy back their properties for them to find a property elsewhere to buy. For leaseholders that want to be housed temporarily whilst we carry out the works, they want to know what the costs of the works will be before making a decision. These detailed costs will not be known until October 2021.
20. In summary the offer to tenants is:

	Secure Tenants	Comments
a)	Permanent move or temporary move within Southwark	Right to return to Marie Curie only for those moving temporarily. Tenants electing to move permanently to be provided with first refusal of suitable accommodation at Cezanne House, a new build block on the estate.

	Secure Tenants	Comments
b)	Band 1 Rehousing Status	To accommodate permanent moves
c)	Same size property as current (even if under-occupying)	For both temporary and permanent moves.
d)	Can elect to apply for smaller property under Smart Move – will receive Smart move payment (in addition to payments referred to below)	Permanent moves
e)	If currently overcrowded, entitled to larger property but will not be able to move back to Marie Curie as Marie Curie only has 2 bed properties	Permanent moves
f)	Lump sum inconvenience payment of £6,500. Arrears and other sums owed to council will be deducted from lump sum payment	For both temporary and permanent moves
g)	Incidental costs of move (reasonable costs relating to soft furnishings such as curtains and carpets) disconnection costs (phones, tv etc.) and post redirection costs, and cost of replacement cooker/hob if required (if requirement to use electricity in 'move to' accommodation)	For both temporary and permanent moves
h)	Cost of removals and disconnection costs (e.g. cookers, washing machines and dishwashers) paid for directly by council	For both temporary and permanent moves
i)	For temporary moves – rent will be no more than is paid at Marie Curie, although service charge may be different. If a tenant moves back to Marie Curie after work completed there may be changes to service charges. For permanent moves – rent will be the amount usually charged for the property allocated.	

21. In summary the offer to leaseholders is:

	Resident Leaseholders	Non Resident Leaseholders
a)	<ul style="list-style-type: none"> • Buy back the Marie Curie property or • Provided with temporary accommodation & return to block. Temporary accommodation provided through a licence to occupy. The leaseholder will not have to pay rent on temporary property, but will need to pay Council Tax and service charges (no Council Tax or service charge payable on Marie Curie property). The leaseholder will need to continue to pay mortgage on Marie Curie property. 	<ul style="list-style-type: none"> • Buy back the Marie Curie property or • Provided with temporary accommodation & return to block. Temporary accommodation provided through an appropriate arrangement to be agreed with the leaseholder. The leaseholder will not have to pay rent on temporary property, but will need to pay Council Tax and service charges (no Council Tax or service charge payable on Marie Curie property). The Leaseholder will need to continue to pay mortgage on Marie Curie property.
b)	<ul style="list-style-type: none"> • Lump sum inconvenience payment of £6500 (both temporary and permanent moves) 	<ul style="list-style-type: none"> • No inconvenience payment to non-resident leaseholders
c)	<p>For temporary moves</p> <ul style="list-style-type: none"> • Incidental cost of move • Removal and disconnection costs (white goods). • Costs of moving back to Marie Curie. 	<p>For temporary moves</p> <ul style="list-style-type: none"> • Leaseholders tenant (if Tenant for more than 12 months) – financial help - reasonable costs relating to soft furnishings – curtains, carpets and disconnection of services • Leaseholder also reimbursed for incidental costs of the move • Removal and disconnection (paid direct by council) • Costs of leaseholder’s tenant moving back where temporary move

	Resident Leaseholders	Non Resident Leaseholders
d)	For permanent moves <ul style="list-style-type: none"> • Removal and disconnection costs of white goods paid direct by council • Solicitors fee, surveyors fees, mortgage redemption, redirection of post 	For permanent moves (buy backs) <ul style="list-style-type: none"> • Removal and disconnection cost of white goods paid direct by council • Valuation costs and reasonable legal expenses

22. A team of two Resident Services Officers have now been seconded to the Ledbury Team to support the Marie Curie residents. The officers are carrying out surgeries for Marie Curie residents at the Sceaux Gardens TRA Hall on Mondays, Wednesdays and Fridays between 10am and 2pm. The officers are contacting residents weekly to see what support is needed. In addition residents of Marie Curie can speak to Officers using the 24/7 facility of the Ledbury Team.
23. Since 4 June 2021 a weekly newsletter has been produced for Marie Curie residents, an example is attached as Appendix Five to this report
24. Open Communities were appointed to the QHIP project in early 2020 to provide the residents with independent advice and support. Open Communities have been working with the wider estate since 2014 when the Lakanal refurbishment works were commenced. This service includes organising and chairing the monthly Resident Project Group (RPG) meetings. This work continues and they are available for Marie Curie residents.
25. Residents have also requested mental health support. The Southwark Wellbeing Hub has been signposted as it provides information and support for anyone in Southwark worried about their mental wellbeing, or that of someone close to them.
26. Many residents are aware of the 28 homes on the Sceaux Gardens Estate, at Cezanne. This will consist of following new homes:
- 1 Bedroomed property - 8 homes (including a wheelchair accessible home)
 - 2 Bedroomed property - 14 Homes (including 2 wheelchair accessible homes)
 - 3 Bedroomed property - 6 Homes.
- All residents from Marie Curie have first refusal of these homes before it is allocated to the wider estate and then the wider housing register.
27. As of 31 August 2021, of the 98 properties; 82 are tenanted. 11 are leasehold and 5 are now empty. Of the 82 remaining tenants, 71 are registered for rehousing within Southwark. 3 tenants have accepted an offer of permanent accommodation in Southwark. 22 tenants are awaiting

a viewing for the 12 two bedroomed properties at Cezanne. 8 tenants are awaiting a viewing for the 6 three bedroomed properties at Cezanne. 7 properties have been offered and refused.

28. The Director of Ledbury is chairing a fortnightly meeting with the Residents Services Officers to discuss the rehousing needs of each resident and the level of support required to bid for alternative accommodation. Of the 82 remaining tenants, 78 have told us that they would like to be rehoused permanently.
29. As vacant possession is required to carry out the works, leaseholders have also been given the opportunity to move either temporarily or permanently. For those leaseholders who want to move permanently the Council will acquire those residential leasehold interests.
30. This report seeks approval to acquire those properties where the leaseholder has opted to move on a permanent basis.

KEY ISSUES FOR CONSIDERATION

Works to be undertaken

31. Phase 1 - External refurbishment works to some of the communal areas, including the external envelope (all scaffold dependent works):
 - Under window panel renewals
 - Balcony balustrading renewals
 - Roofing renewal
 - External and some communal decorations
 - Concrete repairs, brickwork and pointing
 - Asphalt repairs
 - Asbestos removal (where required)
 - Fire Risk Assessment (FRA) works (including but not limited to refuse chute hopper upgrade/renewal; communal door renewals; window panel renewal; ventilation to communal corridors.
32. Phase 2 – works in properties and communal
 - Door renewals including front entrance doors ; secondary means of escape doors and internal doors
 - Communal decorations
 - Internal refurbishment works to properties including compartmentation and fire safety works
 - FRA works (including communal corridors)
 - Asbestos removal where required to carry out works.
 - Landlords electrics
 - Services (renewal of services and risers within block / properties
 - Removal of gas from block
 - Heating works

- Replacement of communal ventilation system with individual ventilation (this will also require the replacement of one bedroom window in each property)
 - Removal of gas supply from block
 - Installing an automated fire suppression system – Options appraisal to be provided for consideration on sprinklers or misting systems
 - Options appraisal on upgrade works to under-croft for non-residential accommodation.
33. The estimated programme for works is for phase 1 to commence in January 2022 with phase two commencing when the block is fully empty. For programming purposes this is allowed for as June 2022.

Independent Review

34. Significant works to Lakanal were undertaken in 2016/17 while the building remained empty. Works requiring residents in Marie Curie to move out of their homes are similar in nature and this has led to questions as to why the works were not undertaken at Marie Curie at the same time.
35. An independent review is being commissioned to review Marie Curie with a view to a report being provided towards the end of 2021.

Policy framework implications

Rehousing

36. The existing housing allocations scheme takes into considerations circumstances where residents are required to move to enable essential works to be completed within the property. This entitles tenants to the highest priority band 1 and has been applied to Marie Curie residents. Households would generally be rehoused into new properties based on their bed need, however in order to facilitate moves, we have agreed households who are under occupying can bid for the same size property. Where a household decides to downsize, we will offer the incentive payment in addition to any homeless payment.

Community, equalities (including socio-economic) and health impacts

Community impact statement

37. As well as the 98 homes at Marie Curie there are two community projects and the Sceaux Gardens TRA that are based in the block.
38. Understandably these are much valued community assets and the council is committed to working with the TRA, the Bike Project and Makerspace to keep the organisations going during the works. The works that have to be done to the block includes the pipework and wiring that run from the top to the bottom of the block and these probably run through the stilts that

are in the community space areas. If they have to move, we will work with them to provide alternative space.

Equalities (including socio-economic) impact statement

39. Section 149 of the Equality Act, lays out the Public Sector Equality Duty (PSED) which requires public bodies to consider all individuals when carrying out their day to day work – in shaping policy, in delivering services and in relation to their own employees. It requires public bodies to have due regard to the need to eliminate discrimination, advance equality of opportunity, and foster good relations between different people when carrying out their activities. The council's Approach to Equality (“the approach”) commits the council to ensuring that equality is an integral part of our day to day business.
40. As most of the residents have chosen to move, the main equalities issue centres on their rehousing opportunities. The council’s allocations scheme was approved following detailed consideration of its impact on equalities, and all residents moving permanently will be rehoused through this scheme. However, some residents could be disadvantaged through a lack of access to IT, a lack of understanding of English or illiterate. The Marie Curie team has an understanding of each resident’s needs and are supporting those residents who could be disadvantaged because of these circumstances. Rehousing of residents should not have any negative impacts in relation to any of the protected characteristics under the Equality Act.

Health impact statement

41. The proposed works at Marie Curie are to address the health and safety issues identified by the fire risk assessment.
42. The opportunity to be rehoused on a permanent basis that the vast majority of Marie Curie residents have chosen, will enable those residents with health issues and those who are overcrowded to be rehoused in much more suitable homes. This will have a positive health impact on all these households.
43. For those residents who have opted to move on a temporary basis and return to a refurbished Marie Curie, they will benefit from homes with improved insulation, which will have a positive impact on health.

Climate change implications

44. On 18 June 2019, the council’s cabinet agreed the resolution passed by the council assembly on 27 March 2019 to “declare a Climate Emergency and do all it can to make the borough carbon neutral by 2030.” The Cabinet noted “that there are considerable financial savings to be made by ‘going green’, whether it be more energy efficient lighting, smart meters at council properties, or piloting energy generation schemes such as

installing solar panels on council properties”.

45. The government estimates that residential buildings account for 27% of Southwark’s carbon emissions. The council’s direct emissions account for 12% of the borough’s emissions and council housing is the second largest contributor to carbon emissions at 14%. The council therefore plans to take targeted actions across energy supply and usage and to retrofit council buildings including council homes to make them greener.
46. In line with the council’s climate emergency declaration and its climate action plan, the works to Marie Curie will include improved insulation to the existing homes (green retrofitting) and the removal of gas from the block (targeted action on energy supply), which will make the homes significantly more energy efficient and reduce carbon emissions.

Resource implications

47. Two temporary Resident Services Officer posts are being created for 6 months to provide the necessary intensive resident engagement and support. £45k has been budgeted for this.
48. There were 85 tenants to be rehoused. At an average of £10k per tenant which includes: the lump sum payment of £6,500; the cost of the removal company; reasonable costs related to soft furnishings such as curtains and carpets; the disconnection and connection of services such as phones, TV; and the redirection of post.
49. Estimated value of leasehold properties is in the region of £290k with total costs including fees, disturbance payments and standard stamp duty/land tax estimated as £311,900. At this point it is not possible to give precise details of the differentials in values between the leasehold properties in Marie Curie and comparable properties in other buildings in the same area.
50. The cost of works at feasibility stage were estimated to be in the region of £12.2m excluding fees and other associated costs. The next cost review is scheduled at the end of August 2021 and any significant changes will be reported thereafter. Final work costs are due to be agreed in October 2021.

Legal implications

51. The legal implications of the rehousing of secure tenants and the acquisition of leasehold interests as proposed in this report are set out in the concurrent report of the director of law and governance.

Financial implications

52. The works necessary for Marie Curie have both revenue and capital implications. The revenue implications are estimated as follows:

Activity	Estimated cost
Waking watch service from November 2020 to June 2022	£593,000
Appointment of two temporary resident services officers for six months to provide the necessary intensive resident engagement and support.	£45,000
Lump sum and inconvenience payment and associated payments to 85 tenants requiring rehousing	£840,000
Total estimated cost	£1,478,000

53. As the dwellings will need to be empty during the works, there will be a loss of rent and services charges for the HRA. The amount lost will depend on the duration of the works, and as this is not yet fully determined, it is not possible to provide a definitive estimate at this stage. However, the annual loss in rent and service charges based on 2021-22 rent levels and service charge rates for Marie Curie is £489,238.
54. Capital costs will be associated mainly with the cost of the works required and the cost of purchasing homes from leaseholders to facilitate those works.
55. The project is at feasibility stage and the cost of works is estimated to be in the region of £12.2m excluding fees and other associated costs. The next cost review is scheduled at the end of August 2021 and any significant changes will be reported thereafter. Final work costs are due to be agreed in October 2021.
56. Marie Curie has 11 dwellings currently owned by leaseholders that the council will need to purchase. At this point it is not possible to give precise details of the differentials in values between the leasehold properties in Marie Curie and comparable properties in other buildings in the same area. However, the estimated value of the leasehold properties is in the region of £290k each with total costs including fees, disturbance payments and standard stamp duty/land tax estimated as £312k. The cost of acquiring all leasehold properties is estimated to be in the region of £3.4m.

Consultation

57. A Resident Project Group has been established for Marie Curie, separate from that of Sceaux Gardens, to ensure the Marie Curie issues are dealt with directly with Marie Curie residents. The Resident Project Group meets on a monthly basis.
58. All residents have had a one to one with a Resident Services Officer to discuss their particular needs, and to help decide whether they want to move on a permanent or temporary basis. The one to one conversations will continue with residents until the internal works commence.

59. A weekly newsletter is distributed to the remaining residents of Marie Curie to keep residents up to date on the works programme and to address issues of concern raised by the Resident Project Group that can be shared with all residents.
60. Once a month, an estate wide newsletter is produced so that all the Sceaux Gardens residents are aware of what is happening at Marie Curie, update them on the QHIP works on the Estate and update them on fire safety issues on the blocks across the estate.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

61. Under s.105 Housing Act 1985 the council is obliged to maintain arrangements to enable those of its Secure tenants who are likely to be substantially affected by the proposed programme of maintenance and improvement to be informed of the proposals, to make their views known; and to have their representations into account when decisions on the matter are made.
62. Members should have regard to the outcome of consultation when considering the recommendations in this report.
63. The report asks cabinet members to note the engagement with residents of Marie Curie to date. The report explains the resident engagement process and the rehousing options being made available when residents are required to vacate their homes to enable the delivery of works to the block by the council.
64. The report also notes that there will be continuing engagement with residents.
65. The report recommends the acquisition of leasehold interests for those leaseholders who have opted to move permanently from Marie Curie via negotiation. The Council has powers under s120(1) of the Local Government Act 1972 to acquire any land by agreement for the purposes of a) any of its statutory functions or b) for the benefit, improvement or development of its area. By virtue of section 120(2) of the 1972 Act the Council may acquire by agreement any land for any purpose for which they are authorised by the 1972 Act or any other Act to acquire land, notwithstanding that the land is not immediately required for the purpose; and, until it is required for that purpose, it may be used for any of the Council's functions.
66. Section 227 of the Town and Country Planning Act 1990 also empowers the Council to acquire land by agreement if it will facilitate the carrying out of development, redevelopment or improvement on or in relation to the land if this is likely to contribute to the achievement of the promotion or

improvement of the economic, social or environmental well-being of their area, or if it is required for a purpose which it is necessary to achieve in the interests of the proper planning of an area in which the land is situated.

67. Taken together, and given that the reason for the acquisitions is to enable the council to carry out works to improve the building in which the dwellings are situated, the council has adequate legal powers to commence negotiations to acquire leasehold properties by agreement.
68. Section 149 of the Equality Act 2010 (the public sector equality duty) requires the council, when taking decisions, to have due regard to the need to:
 - a) Eliminate discrimination, harassment, victimisation or other prohibited conduct
 - b) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it
 - c) Foster good relations between those who share a relevant characteristic and those that do not share it.
69. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The duty also applies to marriage and civil partnership, but only in relation to (a) above.
70. The public sector equality duty requires active consideration of the impact of the proposed works on residents and where any disproportionate effects on groups sharing protected characteristics are identified, to mitigate, if possible, those disproportionate effects. The duty is a continuing one and due regard must be given to it throughout the programme.
71. Members must give due regard to the PSED when considering the recommendations in this report.

Strategic Director of Finance and Governance

72. The strategic director of finance and governance notes contents of the report and the costs arising as outlined in the financial implications section above. The additional revenue cost and rental loss will be met from underspends elsewhere within the HRA and/or reserves as required. Capital costs arising will be met from a combination of existing QHIP and fire safety budgets and once we have further clarity around the total costs involved, the capital programme will be reviewed as necessary to accommodate these works. Given the scale of the resources needed, this may impact on the priority and delivery of projects within the existing programme.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
None		

APPENDICES

No	Title
Appendix 1	Fire Compartmentation Voids Survey
Appendix 2	Engie Feasibility
Appendix 3	Information for Tenants
Appendix 4	Information for Leaseholders
Appendix 5	Marie Curie Newsletter

AUDIT TRAIL

Cabinet Member	Councillor Stephanie Cryan, Council Homes & Homelessness		
Lead Officer	Michael Scorer, Strategic Director of Housing and Modernisation		
Report Author	Mike Tyrrell, Director of Ledbury		
Version	Final		
Dated	2 September 2021		
Key Decision?	No		
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title	Comments Sought	Comments Included	
Director of Law and Democracy	Yes	Yes	
Strategic Director of Finance and Governance	Yes	Yes	
Cabinet Member	Yes	Yes	
Date final report sent to Constitutional Team		2 September 2021	