

Cabinet

Tuesday 6 December 2022

11.00 am

Ground Floor Meeting Rooms, 160 Tooley Street, London SE1 2QH

Supplemental Agenda No. 1

List of Contents

Item No.	Title	Page No.
7.	Deputation Requests One deputation request has been received.	1 - 6
12.	Policy and Resources Strategy 2023-24 to 2025-26 update To note issues associated with the policy and resources strategy and agree recommendations.	7 - 121
13.	Council tax base 2023-24 To approve the schedule of discounts and exemptions and agree the council tax base for 2023-24.	122 - 136
14.	Indicative Housing Revenue Account (HRA) budget and rent setting 2023-24 To note issues associated with the housing revenue account. To instruct officers to provide a final report to cabinet in January 2023 on rent setting after consultation with residents.	137 - 171
20.	Strategic Management update	172 - 195

Contact

Paula Thornton on 020 7525 4395/7055 or email:
paula.thornton@southwark.gov.uk; constitutional.team@southwark.gov.uk
Webpage: www.southwark.gov.uk

Date: 2 December 2022

Item No. 7.	Classification: Open	Date: 6 December 2022	Meeting Name: Cabinet
Report title:		Deputation requests	
Ward(s) or groups affected:		All / Nunhead and Queen's Road	
From:		Proper Constitutional Officer	

RECOMMENDATION

1. That cabinet considers whether or not to hear a deputation request from Astbury Road Area Residents' Association (ARARA) in respect of the movement of extremely large vehicles in the Astbury Road, Colls Road, Dayton Grove, York Grove, Regal Row and section of Queens Road, SE15 area.

BACKGROUND INFORMATION

2. When considering whether to hear deputation requests, cabinet can decide:
 - To receive the deputation at this meeting or a future meeting; or
 - That the deputation not be received (if the matter is not dealt with by cabinet, the matter shall be referred without debate to the relevant cabinet member who shall after consideration, respond with an open reply to the sender); or
 - To refer the deputation to the most appropriate committee/sub-committee.
3. A deputation shall consist of no more than six people, including its spokesperson. Only one member of the deputation shall be allowed to address the meeting for no longer than five minutes. After this time cabinet members may ask questions of the deputation for up to five minutes. At the conclusion of the questions, the deputation will be shown to the public area where they may listen to the remainder of the open section of the meeting.

KEY ISSUES FOR CONSIDERATION

4. The deadline for receipt of deputation requests for this cabinet meeting was midnight 30 November 2022. This request was received before this constitutional deadline.

Deputation request

Astbury Road Area Residents' Association (ARARA) - movement of large vehicles in the Astbury Road, Colls Road, Dayton Grove, York Grove , Regal Row and section of Queens Road, SE15 area.

5. The deputation would like to address cabinet in respect of the movement of vehicles in the above area identifying the following issues that are affecting local residents:
 - The working pattern of the huge articulated lorries as well as many large vans from 2 a.m. until 10 pm at night
 - The movement of the vehicles have increased traffic through the road/s which it is felt is not suited for the small narrow roads
 - Causing health problems, pollution, noise, congestion, traffic flow, parking disruption to lives and living standards
 - Residents vehicles being damaged
 - Trees being knocked down, damaged and then removed completely
 - Not being able to have windows open.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Strategic Director of Environment and Leisure

6. The Astbury Business Park is located on Astbury Road. The industrial estate is normally accessed via Queens Road and Astbury Road although residents advise of significant large vehicle movements on surrounding roads including Colls Road, Dayton Grove, York Grove and Regal Row (see Appendix 1). The roads are relatively narrow and predominantly residential.
7. Currently it is understood that the industrial estate is being used as a distribution centre with 44 tonne articulated lorries delivering daily from 2.30am followed by a large number of smaller vehicles collecting from the estate throughout the day. There appears to be inadequate parking areas within the site, which leads to many vehicles parking and waiting on the public highway until there is space within the site.
8. Planning commenced an investigation at the site in August 2021. It was concluded that no breach of planning control exists at the land. The General Permitted Development Order (GPDO) 2015 allows the change of use of a premises falling in one use class to another, without the need for planning permission.
9. This site at Astbury road benefits from these changes and does not require planning permission. Permitted changes of use such as these have been included in planning legislation for a number of years and it is commonplace for this to occur. As this is the case, the council as the planning authority has no control over the daily use at the land. The planning situation at the land has not changed since the case was closed in 2021. Planning are unable to enforce any aspects of the use via planning legislation.

10. The council contacted London Councils who enforce the London Lorry Control Scheme (LLCS) in September 2022 regarding the 44 tonne articulated lorries. London Councils have a specific network of roads (usually Transport for London route network) that more than 18 tonne vehicles should stick to when travelling through London. If they deviate from the network to deliver then they have to apply to London Councils for a permit and they must take the most direct route in order to make that delivery.
11. The LLCS enforcement team reported back their findings following a number of early morning visits which showed that two vehicles had LLCS permits and three vehicles did not. The vehicles that did not were issued Penalty Charge Notices (PCNs) by the LLCS enforcement team. The company who were issued PCN's for not having permission have since applied and have been successful in acquiring LLCS permits. Both hauliers observed at this location are now operating compliantly within permit conditions and LLCS and therefore London Councils cannot take any action against them.
12. Parking services has tasked APCOA, the council's parking enforcement contractor, to visit Astbury Road on a daily basis and issue PCNs to vehicles parked in contravention of the regulations. Increased early morning visits by civil enforcement officers (CEOs) has been taking place to tackle the obstructive parking from 6.30am. Residents have since cited that the delivery drivers were returning not long after the CEOs had left Astbury Road.
13. As a consequence of the above, APCOA are deploying some ad-hoc CEO return visits 5-10 minutes after CEOs leave. CEOs has noted a reduction in traffic since the increased enforcement began, however, vehicles are still parking in contravention and there is currently no plan to reduce enforcement to Astbury Road at this time.
14. From a highways legislation perspective (outside of parking), there are currently no areas of potential enforcement. Potential actions that the council could look into include:
 - Addition of no loading blips to facilitate enforcement on junctions
 - Weight restriction
 - Width restriction
15. The council is currently obtaining a legal opinion on the potential for weight/width restrictions. Any vehicle weight restriction may have a financial effect on the industrial estate businesses. Also a width restriction could impede emergency services and waste collection vehicles.

16. With respect to noise enforcement, it is appreciated that the constant vehicle movements within the site outside of normal hours are intrusive. However, the use of reversing beepers cannot be enforced against, as this is a safety requirement. However, to foster good local relationship, it can be recommended that the reversing beeper for lorries visiting the site be changed to a softer pitch which is likely to be less intrusive. It should be noted that this option cannot be required or enforced.
17. From an air pollution perspective, the traffic on this small industrial area is not sufficiently dense to make a measurable difference to overall air quality.

BACKGROUND DOCUMENTS

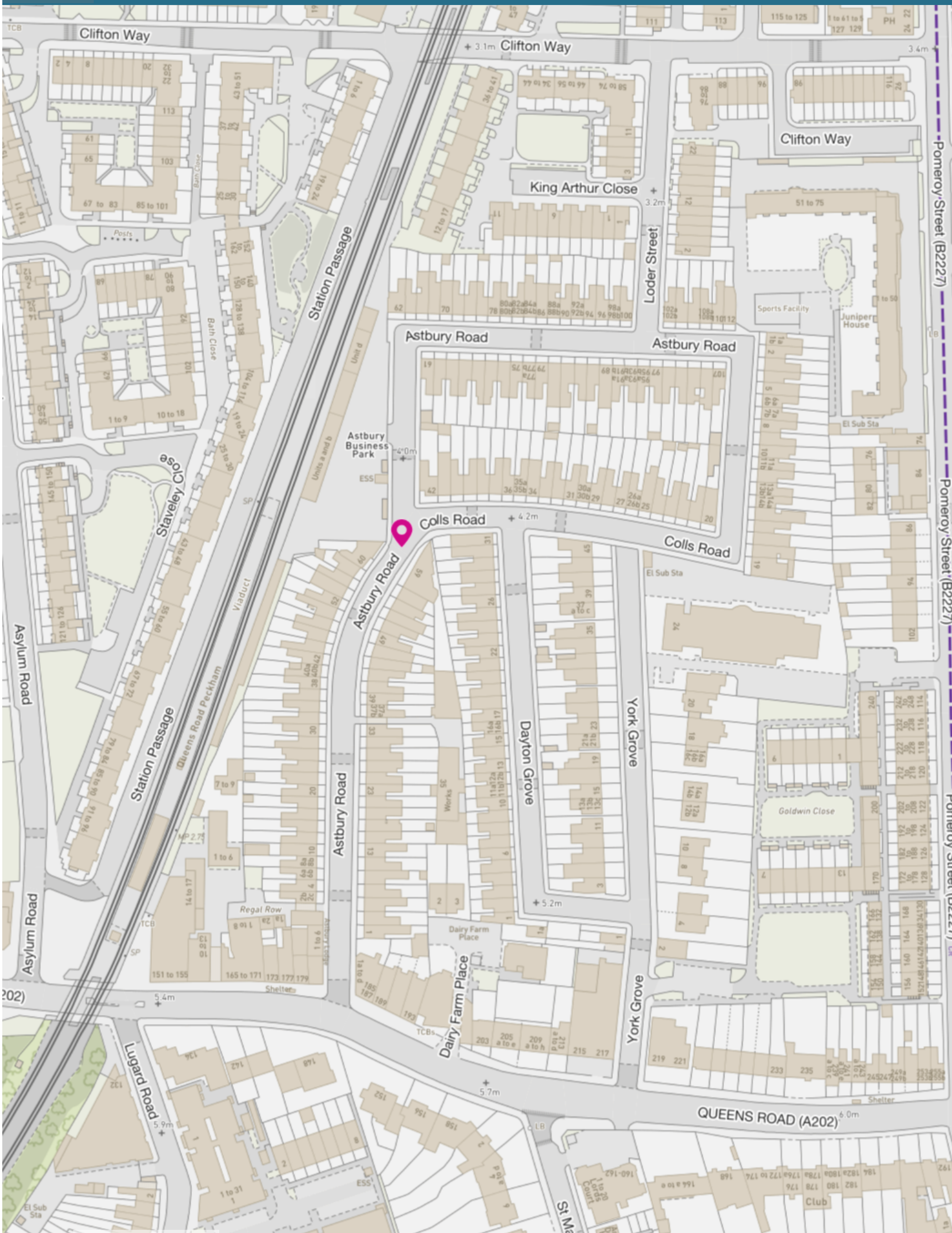
Background Papers	Held At	Contact
Cabinet procedure rule 2.12 on deputations:	160 Tooley Street London SE1 2QH	Paula.thornton@southwark.gov.uk
Link (copy and paste into browser): http://moderngov.southwark.gov.uk/documents/s80630/Cabinet%20procedure%20rules%20November%202016.pdf		

APPENDICES

No.	Title
Appendix 1	Location plan
Appendix 2	View from junction of Colls Road/Astbury Road

AUDIT TRAIL

Lead Officer	Chidilim Agada, Head of Constitutional and Members Services	
Report Author	Paula Thornton, Constitutional Officer	
Version	Final	
Dated	2 December 2022	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Governance	No	No
Strategic Director of Finance and Governance	No	No
Cabinet Member	No	No
Date final report sent to Constitutional Team		2 December 2022



50 m

Scale = 1322.9999999999998

24-Nov-2022

Appendix 2 – View from junction Colls Road-Astbury Road (entrance to industrial estate on left hand side)



Item No. 12.	Classification: Open	Date: 6 December 2022	Meeting Name: Cabinet
Report title:		Policy and Resources Strategy 2023-24	
Ward(s) or groups affected:		All	
Cabinet Member:		Councillor Stephanie Cryan, Communities, Equalities & Finance	

FOREWORD – COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR COMMUNITIES, EQUALITIES AND FINANCE

Following a hugely tumultuous year, this report sets out the Council's draft budget proposals for 2023-24. Although the specific funding for local government will only be announced in late December at the local government provisional settlement, the Autumn Statement set the overall macroeconomic policy for the 5 years to 2027-28. With these guidelines, we have been able to refine our funding assumptions ahead of the provisional settlement.

There is still significant uncertainty in the economic outlook over the next few years. At the same time, the council continues to face demand from the cost of living crisis and additional pressures to support the most vulnerable, those requiring social care and those faced with homelessness.

The report has identified savings options that fit within the overall policy and financial framework, aligning resources to the council's key priorities including commitments around Southwark Stands Together, the climate emergency, our Council Delivery Plan and the additional demand pressures.

This is the first iteration of the budget, and will be followed by an updated version at January's cabinet meeting, ahead of the Overview and Scrutiny meeting at the end of January 2023.

We previously reported the scale of the challenge that we looked to be facing for the 2023-24 budget planning process. We set out the emerging pressures in the context of the changing economic policies of the government following the election of the new conservative leader and resulting reaction of the financial markets. These pressures include interest rate rises, energy cost increases and rapidly rising inflation.

Following the autumn statement in November, the previously reported budget gap of £19.8m for 2023-24 reduced slightly to £19.4m. Although funding for local authorities has been confirmed as cash flat, with no compensation for inflation or pay awards, the Chancellor has announced an increase of 1% in the council tax cap to 2.99% and 1% increase to the Social Care precept to 2%.

We have set out in this report £14.4m of savings through a combination of efficiencies and other savings. These proposals will be consulted on with staff, affected residents and other stakeholders and partners as necessary.

After amending our assumptions following the autumn statement, a budget gap of £6.3m remains. This is after applying a council tax increase of 4.99% in line with the governments funding assumption (2.99% general increase, and 2% for Social Care). Unlike government, the council is legally required to set a balanced budget so officers have been asked to continue to work to explore whether any further revenue income can be prudently included in the budget and scope for any further income and savings across departments. Cabinet in January will need to consider these alongside the outcome of the Local Government Finance Settlement.

Further work is needed to set out detailed plans for the period beyond 2023-24. However, for the reasons set out above, meaningful medium term financial planning remains highly speculative. Accordingly, we will update the financial forecasts when we have more certainty on future funding. In the meantime, as part of the budget setting process, we will continue to consider future service and funding risks and how these will be managed.

Notwithstanding the challenges, this administration remains determined to keep our promises, to protect the most vulnerable, reduce inequalities and to continue to focus on the delivery of Southwark 2030.

RECOMMENDATIONS

That cabinet:

1. Note the outcome of the autumn statement delivered on the 17 November 2022 and that the provisional local government finance settlement is due to be delivered on the 21st December 2022 (paragraphs 20-21);
2. Note that before the announcement of the final local government settlement, Strategic Directors will continue to work with their respective Cabinet Members to find additional savings options;
3. Note that the intention is to prepare a balanced one year 2023-24 budget for recommendation by cabinet, in advance of council assembly in February 2023;
4. Note that the budget proposals for 2023-24 contained within this report include:
 - Estimated government grant (Settlement Funding Assessment) is assumed to remain cash flat at £153.65m a reduction of £3m from the October 2022 position;
 - Other grant income of £89.8m, an increase from the October position of £4.7m largely a result of the ring-fenced Social Care grant The distribution of the Social Care grant is highly uncertain and will not be known until the provisional settlement;

- Estimated council tax revenues of £137.9m, including a council tax increase of 4.99% (2% social care precept and 2.99% general increase);
 - A forecast deficit on the collection fund in 2022-23 of £4.4m after allowing for spreading adjustments – this will be offset by government funding set aside for this purpose;
 - Pay provision, contractual inflation and energy price inflation of £25m.
5. Note that the GLA is expected to increase its council tax precept and that given current circumstances, including TFL finances, this increase could be significant.
 6. Note the GLA council tax precept is due to be set on the 23rd February 2023, therefore a Council Tax setting Committee will need to be convened.
 7. Note the current budget options proposed to help achieve a balanced 2023-24 budget (Appendices B to E) including:
 - Efficiency savings of £12.1m;
 - Net income increase of £1.2m;
 - Savings impacting on services of £1.1m;
 - Commitments and growth of £4.8m
 8. Note the updated budget gap for 2023-24 of £6.3m;
 9. Note the draft Fees & Charges schedules at Appendix F
 10. Note that officers will complete further work in light of the provisional settlement, when published, to present further options and a fully balanced budget position for Cabinet on 17 January 2023;
 11. Note the initial Departmental Narratives at Appendix A, pending further detail in January;
 12. Note that Equality Impact Assessments are ongoing and that a cumulative impact assessment will be presented to cabinet as part of the budget update in January;
 13. Instruct officers to undertake further consultation for new budget options where necessary or appropriate; and
 14. Note that the report to cabinet on 17 January 2023 will be considered by overview and scrutiny committee on 23 January and that any recommendations arising will be incorporated into the final report to cabinet in February 2022 for recommendation to council assembly on 22 February 2023.

BACKGROUND AND PURPOSE

15. Each year, the council updates a detailed Policy and Resources Strategy covering a period that normally reflects the duration of the government's

financial settlement. As part of the Policy and Resources Strategy, and in line with requirements of the Local Government Finance Act, budgets are approved by Council Assembly for the next financial year as part of Council Tax setting. Where the settlement provides provisional funding commitments for more than one year, budgets may be agreed indicatively for a longer period.

16. For many years, this process has formed the pivotal component of the council's financial planning process. This strategy, and the formal approval by council assembly, sits at the heart of the council's commitment to financial planning and efficiency. Most importantly, the strategy is bound to the policies of the council and not least by the priorities and promises set out in the Council Delivery Plan.
17. Between 2011-12, the first year of the major austerity cuts, and 2019-20, the council lost government funding in cash terms of more than £146m. According to government calculations, lost spending power exceeded £85m during the same period. Neither of these figures allow for the real terms impact of price and demand pressures. In addition, the council has committed to priorities that have needed to be funded through a limited number of sources. During this period the council has also looked to keep council tax as low as possible, recognising the pressure this places on all households but particularly the most vulnerable. Southwark remains the eighth lowest council tax rate in London.
18. In September 2015, the council adopted the Fairer Future Budget Principles that confirmed the framework within which the Policy and Resources Strategy is formed. In September 2016 the cabinet approved the Fairer Future Medium Term Financial Strategy (FFMTFS) and Integrated Efficiency Plan noting the relationship to the Council Plan and the new theme to be fit for the future. Draft updated budget principles were included in reports to cabinet earlier this year and a fully updated FFMTFS was agreed at cabinet in January 2022.
19. This report provides an update on the work undertaken to both reflect the latest information on available resources, updated estimates of council tax and business rates and to consider budget savings and commitments proposed for 2023-24.

KEY ISSUES FOR CONSIDERATION

Autumn Statement – 17 November 2022

20. The 2022 Autumn Statement delivered on 17 November 2022 outlined the Government's spending plans for 2023-24 to 2027-28. The funding assumptions in the Budget Remit report update presented to cabinet in October 2022 were informed by Jeremy Hunt's statement of the 17 October, which reversed many of the policies outlined by his predecessor in the September 'mini-budget'. This report updates those funding assumptions further following the Autumn Statement.
21. Jeremy Hunt reversed the previous Chancellor's reliance on growth to finance the 'black hole' in the government's finances. Instead, he pledged to increase

taxes to raise £35bn and reduce government spending by £24bn over 5 years. Details of funding allocations at a local level will be included within the Provisional Local Government Finance Settlement, due to be published in the week beginning 19th December.

22. The key announcements in the November autumn statement, as they impact on Southwark were:-

- Local government planned funding is cash flat for the next 2 years, 2023-24 and 2024-25. This reduces Southwark's Settlement Funding Assessment (SFA) by £3m from the October estimate;
- The government announced increased flexibility to raise council tax (CT) by an additional 1%. A 1% increase in council tax equates to approximately £1.3m per annum. This partially mitigates the reduced funding from SFA. From 2023-24, council tax can increase by 2.99% and the social care precept by 2%.;
- Implementation of the planned social care reform has been delayed until October 2025. Planned funding of the reforms has been retained and ring fenced for social care to pay for demand pressures. In addition, there is a new adult social care grant which is intended to help support hospital discharge. The distribution formula and any specific grant conditions are yet to be announced.
- An estimated total of £89.8m is included for other grant income, an increase from the October position of £4.7m, which is mainly attributed to the new social care grants. However, it should be noted that the distribution of these grants is highly uncertain and will not be known until the provisional settlement in late December 2022.
- Social housing rents are to be capped at 7%. The current policy of CPI +1% was set at a time when inflation was around 2%. However, CPI for September 2022 was 10.1%, which under the current rules would permit social housing rent increases of 11.1%. The government have directed that the maximum increase be 7% rather than 11.1% for 2023-24. There is no compensation from the government for lost income to the Housing Revenue Account (HRA). A separate cabinet report on the HRA rent setting and budget is on this agenda;
- An increase nationally in the schools budget by £2.3bn per annum, for 2 years;
- Support for energy costs extended to April 2024 but scaled down. Average cost capped at £3,000 from £2,500 (2023-24);
- Targeted support for the Cost of Living for low income, pensioner and those on disability benefits;
- Full changes to Universal Credit delayed to 2028;
- Business rate revaluation in April 2023 has been softened by a transitional scheme that cushions the increases of rate rises and allows the full reduction to be passed to those with lower bills;
- Retail Hospitality and Leisure Relief will continue for another year and increase to 75% from 50%;
- Support for small businesses who lose eligibility for small business relief with revaluation 2023;

- Freezing the business rate multiplier for 2023-24;
- No compensation for local government for any Inflationary pressures.

Provisional Local Government Finance Settlement (PLGS)

23. The Provisional Local Government Finance Settlement is the annual determination of funding to local government from central government. It is expected to be announced on 21 December 2022. The publication of the Final Settlement in January 2023 enables local authorities to finalise their budgets and to set their council tax by the statutory deadline (11 March).

Updated financial remit

24. In accordance with instructions from the October 2022 cabinet, this report provides updated budget proposals for 2023-24. Taking into account the latest funding assumptions and changes in government policy, and assuming the options presented in schedules B-E are accepted in full, the current gap stands at £6.3m.
25. However, the remaining gap still presents a challenge, not least in the context of the savings that the council has had to make throughout the austerity period since 2010, the impact of unfunded increases in inflation, and additional commitments to support residents with the cost of living crisis. Strategic Directors will continue to work with their respective Cabinet Members to find additional savings options to present a fully balanced 2023-4 budget for the 17 January 2023 cabinet meeting, in advance of February Council Assembly.
26. Table 1 below compares the current ‘most likely’ budget scenario against the current year budget (22-23). It itemises changes in resources available (e.g., government grant and council tax income) and provides a high-level summary of efficiencies and improved use of resources, income generation and savings that impact on service levels. More detailed information on specific proposals can be found at Appendices B to E.

Table 1: Change in Key Budget lines 2022-23 to 2023-24

Budget Line	2022-23 Budget £000	2023-24 Budget £000
Settlement Funding Assessment	-153.6	-153.6
BRRS growth	-25.9	-32.1
Council tax	-128.9	-137.4
Government grants	-80.6	-89.7
Contribution from Reserves	-1.1	-2.5
Total resources	-390.1	-415.4
Base budget brought forward	377.1	390.1
Inflationary pressures	8.6	24.9
Commitments and growth	20.1	21.1
Efficiencies, income and savings	-15.8	-14.4

Budget Line	2022-23 Budget £000	2023-24 Budget £000
Net spending	390.1	421.7
Gap (cumulative)	0.0	6.3

Settlement Funding Assessment (SFA)

27. The Settlement Funding Assessment (SFA) comprises the core funding sources for authorities defined as the Revenue Support Grant (RSG), the business rates baseline and business rate top up. The autumn statement indicated a flat cash settlement for 2023-24 and for 2024-25. This represents a significant real terms reduction in funding with inflation currently running at 11.1%. The total quantum and distribution formula are unlikely to be known before the Provisional Local Government Finance Settlement.

Better Care Fund (BCF)

28. The Better Care Fund (BCF) was established in 2014-15, with the aim of supporting closer working between local authorities and the Clinical Commissioning Groups (CCG). The CCGs were replaced by the Integrated Care Boards (ICB) in July 2022, in line with the Health and Care Act 2022. The ICBs are intended to further enhance the partnership between the NHS and local authorities to deliver joined up health and care services to improve the lives of people in their area.
29. The November statement confirmed that the BCF will continue into 2023-24 and that funding will be distributed to get people out of hospital on time into a care settling, freeing up NHS beds for those who need them. There is no indication of how (or when) this will be distributed to local authorities.

Improved Better Care Fund (IBCF)

30. The Improved Better Care Fund was originally announced as part of the 2016-17 settlement. Funding was subsequently increased in the spring of 2017 as a response to the national pressure on adult funding care crisis.
31. It is currently assumed that IBCF funding will continue in 2023-24 at 2022-23 cash levels (£17.9m).

Social Care Support Grant

32. As part of the 2022-23 settlement, the government distributed £2.3bn nationally to support local authorities in addressing the rising cost and demand pressures on social care services, children's and adults. It is assumed that the grant will continue at existing cash levels in 2023-24, supplemented by additional funding (local allocations as yet unknown) originally intended for Adult Social Care reform as announced in the Autumn Statement.

2022-23 Services Grant

33. In 2022-23, councils received a Services Grant worth £822m as a 'one-off' grant to spend on frontline services. The autumn statement suggested that overall the settlement would be cash flat for 2023-24, so the assumption in the updated Medium Term Financial Strategy (MTFS) is that this grant remains cash flat.
34. In 2022-23, the services grant was £8m, the highest in London. There is a risk that this grant is not repeated in 2023-24 or is redistributed through an alternative funding formula and the council's overall share of government is reduced by up to £8m.

Public Health Grant

35. The autumn statement indicated that the Public Health grant would be cash flat in 2023-24. Southwark's allocation in 2022-23 was £29.5m, so we are currently assuming that this remains the same for 2023-24.

New Homes Bonus (NHB)

36. New Homes Bonus (NHB) was introduced in 2011 to provide a clear incentive for local authorities to encourage housing growth in their areas. It rewards local councils for each additional home added to the council tax base, including newly built properties and conversions as well as long-term empty properties brought back into use, after deducting demolitions. Following a review of the funding "sharpening the incentive", the grant reduced in 2017-18. In 2018-19, the grant reduced further, as the payment reflected four years' growth (as opposed to six years).
37. It had been expected that the NHB scheme would be stopped or replaced by an alternative scheme from 2021-22. However, this was delayed in 2022-23 and has been delayed for a further year, 2023-24.
38. The total forecast NHB funding for 2023-24 is £3.19m (£5.1m in 2022-23), subject to confirmation at the local government finance settlement.

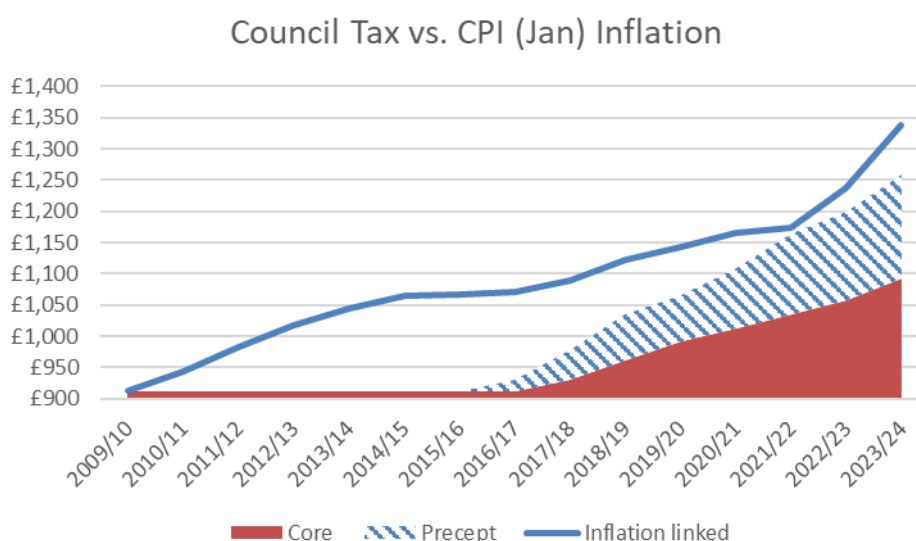
Revenue Funding from Local Taxation

Council Tax

39. The council is committed to the fairer future promise to "keep council tax low". The Southwark element of council tax was frozen from 2008-09 until 2017-18 when financial pressures and the cumulative impact of reduced government funding meant that it was no longer sustainable to hold this position.
40. In the autumn statement, it was announced that the cap on council tax would be increased by 1% to 2.99%, with the assumption that local authorities will use this additional flexibility to fund council services.
41. The authority has been able to maintain the eighth lowest level of council tax in

London in 2022-23, despite having incurred some of the largest reductions in government grants. Throughout this period, the government applied a cap on any council tax increases. The purpose of this cap is to ensure that 'excessive' council increases occur only where councils have a clear mandate from local people. This level has not been exceeded by Southwark to date. The table below shows that council tax would still remain below the charge it would have been if CPI had been applied each year since 2010-11, if the increased flexibility is applied.

Table 2: Comparison of Actual (and proposed) Council Tax increases vs. Inflation



42. The Council Tax Relief Scheme continues to provide support for our financially vulnerable residents and the council has committed to making no substantive changes to the scheme for 2023-24. In addition, the council created a Cost of Living Fund in 2022-23 to support those residents who are most in need. This Fund will continue into 2023-24 and is described in paragraphs 54-58.

Social Care precept

43. Since 2016-17, the Government has provided flexibility to local authorities to increase council tax to provide a contribution towards the significant financial pressures in social care. The Government guidance was:
- a 2% increase in the precept in 2016-17;
 - a 6% increase over the three-year period 2017-20. A 3% precept was applied in 2017-18 and 2018-19 and 0% in 2019-20;
 - a 2% increase in 2020-21.
 - A 3% increase with local discretion to spread across 2021-22 and 2022-23 (the council applied the full 3% in 2021-22)
44. The government has now extended this flexibility for another year with a further 1% increase to 2%. The government's spending power calculations assumes that all authorities with social care responsibilities will increase the precept in

line with the guidance.

Southwark Element of the Council Tax

45. All except two London Boroughs, including Southwark, increased their council tax in 2022-23, with 21 of those choosing to do so by the maximum amount permissible. This is indicative of the cumulative impact of financial stress across local authorities in London.
46. In the context of pressures on council finances, the resilience of reserves and the historical year on year reductions in spending power, council tax remains a key source of income for the council. An increase of 2.99% in council tax amounts to £3.9m income.
47. The impact of an increase in council tax of 4.99% (2.99% plus 2% Social Care Precept) will mean that residents in Band D properties will see a council tax bill rise of approximately £1.15p per week (excluding any increase levied by the GLA). Around 77% of the chargeable dwellings in the borough are banded at D or lower.

Council Tax Collection

48. As reported in the 2023-24 Council Tax Base report (also on the agenda) whilst there continues to be some growth in the number of dwellings, it is at a lower level than recent years. The report recommends that the collection rate be maintained at 97.2%, but given the current economic climate, this target is particularly challenging for the forthcoming year. The revenues collection teams will be reviewing approaches to collection and enforcement, where possible, to maintain levels of performance.

Business Rates Baseline

49. The central government agenda has been for local authorities to move towards self-sufficiency and away from dependence on central government. As a step towards this reform, in 2013-14, government changed the funding system to increase reliance on local taxation.
50. The 2023-24 budget includes a forecast assumption that the council's Business Rate Retention income will grow by £6.2m.
51. The economic recession, and energy cost crisis adds to the challenges of maintaining business rate yields. Careful review of financial risk reserves may be required to manage any volatility.

Household Support Fund (HSF)

52. In 2022-23, the council was allocated £5.4m in Household Support Fund grant. £2.7m was awarded for an initial 6 month period from April to September 2022. This was subsequently extended for a further 6 months from October to March 2023 at the same rate at £2.7m. The government's criteria is that the grant must

be used to support the vulnerable, low-income households with the cost of food, fuel, and other essentials and be used by 31 March 2023.

53. The grant from April to September 2022 required at least one third of the funding to be spent on families with children, and one third to be spent on pensioners. The council supported over 55,000 households through energy and water bills assistance and provided low income families with children's meals during the holidays. Overall, spending totalled £3.4m, as identified need exceeded the allocated grant.
54. The grant guidance for October 2022 to March 2023 no longer incorporates a ring-fence requirement for particular groups. Instead, the council can identify and support vulnerable households at their discretion, considering families, pensioners, unpaid carers, and the disabled among other groups. In addition, the new scheme, must run incorporate an application basis by establishing eligibility criteria and communicating this clearly with residents. There is flexibility on how exactly this should run, including the use of third parties if preferred.
55. Again, government guidance suggest that efforts should be directed to support energy and water bills, food support, essential goods like clothes, blankets, white goods, and wider essential goods and other bills including housing costs. It is expected that the majority of the fund will focus on bills, but it is at the discretion of the authority.
56. For the council, the Household Support Grant (HSF) extension from October 2022 to March 2023, will make up part of the new Southwark Council Cost of Living Fund (SCCOLF). This fund combines the HSF, with funding from the Discretionary Council Tax Rebate Fund together with a council contribution. SCCOLF was approved at cabinet in June 2022 and the council's plans for the grant extension to March 2023 approved again at the October 2022 cabinet meeting.
57. The SCCOLF is designed to concentrate efforts on the most vulnerable and those less protected by existing government support. To ensure wide coverage and access to the Fund, the council will directly identify those in need and also use the Voluntary and Community Sector organisations (VCS) and other partners to refer vulnerable households that need support. Therefore, allowing the council to have a focused approach, meeting the needs of those they can identify as vulnerable as well as those picked up by partner organisations.
58. It was announced at the autumn statement that the Household Support Fund would be extended again, at the same rate, for another year until March 2024. No allocations have been announced but it is expected that the grant will council will receive a further £5.4m in 2023-24. This will be allocated to the SCCOLF.

Special Educational Needs and Disabilities (SEND)

59. The accumulated deficit on the Dedicated Schools Grant was £21.7m at 31

March 2022 with a projected further overspend of £3m by 31 March 2023. The council is in discussions with the Department for Education (DfE) to eliminate the historic deficit with the support of Safety Value funding. The deficit recovery plan that enables access to the grant will be difficult to comply with, as it is based on current DfE inflation estimates, which are lower than the Office for National Statistics (ONS) and Bank of England estimates. Any shortfall in funding may impact on the general fund. The council is waiting for final details from the DfE and this risk area forms part of the budget challenge process.

Inflation and Pay Costs

60. Inflation will be the key risk to the council's budget setting process for 2023-24 with October CPI running at 11.1%. The autumn statement assumptions expect inflation to be 9.1% overall in 2022-23 and to fall back down to 7.4% in 2023-24.
61. Taking this forecast into account, the current general fund budget forecast includes the following assumptions;
- | | | |
|------|------------------------|--------|
| i) | Energy inflation costs | (100%) |
| ii) | Contractual inflation | (6%) |
| iii) | Pay inflation | (3%) |

Efficiencies and Improved Use of Resources

62. The fairer future promises contain a commitment to keep council tax low by delivering value for money across all of our services. In part, this is met through ensuring that the council is focussed on meeting the budget gap with proposed efficiency savings. The total budget proposals include efficiency savings of £12.1m (detailed in Appendix B).

Income Generation

63. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The council will seek to generate additional income by reviewing fees, charges and contributions and seeking further opportunities to provide commercial services. The total budget proposals include additional income generation of £1.2m (detailed in Appendix C).

Savings Impacting on Service Delivery

64. Wherever possible, the aim is to continue to protect front line services from saving reductions. However, the extent of the government austerity measures means that after careful consideration, it is inevitable that some service reductions will be required to balance the budget. The schedules at Appendix D propose savings of £1.1m with potential to impact on service delivery.
65. Comprehensive equalities analysis of the impact of these savings will be considered before the budget is finalised.

Commitments

66. The proposals include £4.9m of commitments, many of which are driven by inflationary pressures including additional funding for the in-sourcing of the council's leisure centres and investment in tackling the funding deficit through the DSG Safety Valve arrangements.
67. A detailed list of all proposed commitments can be found in Appendix E.

Fees and Charges

68. Under Part 3C of the constitution, cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy.
69. The council's Fairer Future Medium Term Financial Strategy sets out the policy to review discretionary fees and charges annually. In reviewing fees and charges, the policy is to increase them to a level that is at least equal to the most appropriate London average except where this either conflicts with council policy, or would lead to adverse revenue implications or would impact adversely on vulnerable clients. Detailed draft fees and charges schedules appear at Appendix F. The final schedule of proposed fees and charges for 2023-24 will be brought to cabinet for approval in January 2023.

Use of Reserves and Balances

70. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:
 - invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings;
 - investment in regeneration and development where spend may be subject to unpredictable market and other factors;
 - exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.
71. For a number of years previously, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only did this help to protect council services but it has also allowed time to transition towards new ways of working, productivity improvements and efficiencies.
72. The budget proposals for 2023-24 include a contribution of £2.5m from general reserves to balance the budget.
73. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one off contributions to the budget is appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets.

Planned Corporate Contingency

74. It is proposed that the planned corporate contingency of £4m be maintained to support emerging budget pressures during the year. In the current and previous years, this contingency has been essential to manage in year demand and cost pressures.

Consultation

75. High-level consultation was conducted on the three-year budget proposals for 2016-17 to 2018-19. The consultation responses received were consistent with prior years' consultations, and were used to inform the budget proposals. A substantial majority of those who responded to this consultation agreed that the council should continue to focus on being more efficient, protecting frontline services and directing resources to those most in need and this is reflected in the budget proposals.
76. Since then the council has held the 'Southwark Conversation' in 2017 in which over 3000 residents responded as well as consulting on the Council Plan 2018-2022 during 2018 and again at the refresh in 2020. Together these have shaped the key priorities for the council over the coming years.
77. The council consulted in 2021 on the Climate Change strategy which is a key component of the refreshed Borough Plan and provided a framework for the council to engage with communities.
78. The council's website has a link to a [Consultation Hub](#) which seeks to gather resident views on a number of current policies and council strategies.

Next Steps

79. The next main governance steps to establishing the 2023-24 general fund revenue budget are outlined in the table below:

Date	Meeting	Report	Purpose
17 January 2023	Cabinet	P&R strategy	Select proposed solutions for meeting the budget challenge and fees and charges
Tbc January 2023	Overview and Scrutiny	P&R strategy	Comment on and make recommendations in respect of the cabinet's proposed 2023-24 budget
6 February 2023	Cabinet	P&R strategy	Recommend a balanced budget for 2023-24 to Council Assembly
22 February 2023	Council Assembly	P&R strategy	Approve a balanced budget for 2023-24
Tbc (February)	Council Tax Setting Committee	Setting the Council Tax 2023-24	Set the Council Tax. Committee required this year due to timing differences with the GLA budget setting process.

Community, equalities (including socio-economic) and health impacts

80. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
81. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Borough Plan. As with the budget for 2023-24 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts, more detailed analysis is being carried out.
82. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any crosscutting and organisation-wide impacts.
83. For many services, the budget proposals will include efficiencies that have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
84. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

Climate change implications

85. There are no direct climate change implications arising directly from this report, which provides an update on the budget setting process for 2023-24. The individual proposals contained within this report and its appendices will be subject to appropriate processes to assess and mitigate risks and to maximise potential benefits.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

86. The constitution determines that cabinet consider decisions regarding the

strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.

87. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
- Eliminate unlawful discrimination harassment and victimisation
 - Advance equality of opportunity between people who share protected characteristics and those who do not
 - Foster good relations between people who share protected characteristics and those who do not.
88. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
89. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
90. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

REASONS FOR URGENCY

91. The council is committed to publishing budget proposals at the earliest possible opportunity to ensure they are available to the public for comments and questions. Presenting this report to cabinet on 6 December 2022 gives the opportunity for debate prior to presentation of budget figures to cabinet on 17 January 2023. Under the council's constitution, there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this is due to take place on January 2023.

REASONS FOR LATENESS

92. The Report was delayed due the timing of the autumn statement, subsequent analysis of the impact and the need to take into account the latest updates from the budget challenge process.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Policy and Resources Strategy: 2023-24 Updated Financial Remit	160 Tooley Street PO Box 64529 London SE1P 5LX	Tim Jones 020 7525 1772

APPENDICES

No:	Title
Appendix A	Departmental Narratives
Appendix B	Proposed Efficiencies and Improved Use of Resources
Appendix C	Proposed Income Generation
Appendix D	Proposed Savings Impacting on Service Delivery
Appendix E	Proposed Commitments
Appendix F	Draft Fees & Charges

AUDIT TRAIL

Cabinet member	Councillor Stephanie Cryan, Cabinet Member for Communities, Equalities & Finance	
Lead officer	Duncan Whitfield – Strategic Director of Finance and Governance	
Report author	Timothy Jones – Departmental Finance Manager	
Version	Final	
Dated	2 December 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to constitutional team		02 December 2021

APPENDIX A**CHIEF EXECUTIVE****Overview**

- A.1. The Chief Executive's department comprises the Strategy and Economy, HR and Organisational Development, and Planning & Growth divisions.
- A.2. Strategy & Economy brings together the Chief Executive's office, the Leader's office, strategy and change, policy, performance and partnerships, communications, local economy and emergency planning. The division supports the Leader, Cabinet, Chief Executive and corporate management team in translating political vision into projects and programmes. This includes leadership of how we together with our community develop Southwark 2030, our shared vision for the borough. It leads on economic strategy and how we build a fairer, shared economy where everyone can play their part. The division includes the emergency planning team, ensuring the Council is best able to respond to emergency incidents and build community resilience. Most notably taking a lead role in the response to the Covid-19 pandemic on our community.
- A.3. HR and Organisational Development provides people-focused strategic and operational services, which are focused on enabling the council to achieve its goals. The function includes an important focus on delivering Southwark Stands Together and ensuring the council becomes an ever more inclusive, anti-racist employer.
- A.4. Planning and Growth brings together planners, project managers, regeneration and colleagues across the council dedicated to shaping place and investment to improve economic prosperity.
- A.5. The division leads on the council's delivery of regeneration and building strong local communities, bringing about thousands of new homes, jobs and opportunities across the borough and making our neighbourhoods places in which people are proud to live and work.
- A.6. The department has identified a number of savings options summarised below for the forthcoming year 2023-24 amounting to £821k. Details of the individual savings options are reflected in the budget schedules.
- | | |
|--|-------|
| ○ Efficiencies and Improved Use of Resources | £62k |
| ○ Income Generation | £708k |
| ○ Savings impacting on service delivery | £51k |
- A.7. The 2023-24 Fees and Charges for the department are proposed to be increased in line with inflation or benchmarked against other London Boroughs where appropriate and details are reflected in the Fees and Charges schedules for the department.

Equalities Analysis

- A.8. As specific proposals are brought forward the impacts on residents and staff will be assessed for equalities impact, although an initial equalities impact assessment has not highlighted any areas of concern. Any proposals affecting staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

CHILDREN'S AND ADULTS' SERVICES

Overview

- A.9. Children's and Adults' Services represents approximately two thirds of the council's budget. The department provides a wide range of services, including social care, education and public health, to all sections of the population in Southwark.
- A.10. The budget proposals for 2023-24 are made up of a combination efficiencies that are continuation of tried and tested approaches as well as proposals that relate to change in the way services are delivered to achieve better value for money. The proposals aim to ensure minimal impact on statutory and front line services and some of them focus on redesigning the back office functions as well as maximising income generation. However, there are also a number of items that are savings and are expected to impact on service provision. In the current economic climate, the cost of living crisis and higher than 'normal' inflation increases, these are difficult financial decisions to make, but are consistent with the Council's vision of a fairer future for all.
- A.11. For several years now, the Council, in partnership with the NHS and voluntary sector colleagues, have provided a safe social care service with good outcomes and within budget. In 2022-23, this has only been possible with the use of reserves as well as non-recurrent contributions from the NHS. The sector continues to struggle with the combined effects of austerity, demand pressures, workforce challenges, continued funding uncertainty, as well as taking on significant burdens as result of the cost of living crisis. There is also a growing concern within the service that an increasing number of schools are falling into financial difficulties.
- A.12. In addition, the Dedicated Schools Grant (DSG) is also expecting an unfavourable variance which is largely driven by the pressures on the High Needs (HN) block. This will result in an accumulated deficit on the balance sheet of around £24.7m by the end of this financial year. The council is in discussions with the Department of Education (DfE) to eliminate this deficit within the support of 'Safety Valve' funding. In order to achieve, this the council proposed a deficit recovery plan to bring the High Needs block back onto a sustainable footing.

Equalities Analysis

- A.13. The equalities analysis is currently being undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes where appropriate. The impact is mitigated by alternative offers of services, support or personal budgets, as per service user choice, in line with the Care Act eligibility and national legislative thresholds and government guidance.
- A.14. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. The equality analysis is under way and will be collated to look for any cumulative impacts. In line with the process across the council, information on equality analysis will be shared with decision-makers for consideration before any decisions are taken.
- A.15. Southwark Council's Fairer Future Promises are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents good universal services.

HOUSING AND MODERNISATION (H&M)

Overview

- A.16. The department comprises a diverse range of services funded from both the general fund and the ring-fenced housing revenue account (HRA) for landlord services. In delivering the council's Fairer Futures Commitments, the department aims to maximise investment in its housing stock, build new council homes at council rents, deliver consistently high quality services and continue to support the most vulnerable residents, particularly those in need of temporary housing.
- A.17. A high proportion of the housing general fund budget is either demand driven or of a fixed contractual nature, for example, temporary accommodation and the customer contact centre, which leaves relatively little scope to make any meaningful savings towards meeting the budget gap without having a detrimental impact on services.

Asset Management

- A.18. General fund services comprise aids and adaptations, handypersons, empty homes and private sector housing renewal and building safety. Corporate Facilities Management (CFM) is also within the division, bringing together housing and corporate buildings management, compliance and health and safety under one consolidated lead.

Central Services

- A.19. Budgets held within this activity are of a department-wide nature including corporate recharges and costs that are not specifically attributable to a particular service, for example, financing and depreciation charges. Other budgets held centrally include contingency against irregular or exceptional events.

Customer Experience

- A.20. The division is responsible for a diverse range of functions including the customer service centre (CSC), customer resolution, Freedom Pass (concessionary travel), registrars and citizenship, coroners and mortuary services.

Resident Services - Temporary Accommodation and Housing Solutions

- A.21. Southwark is a leading authority on homeless prevention recognised nationally. However the cost of TA remains unremitting, driven by the growing national homelessness crisis, unaffordable private sector rented accommodation and government restrictions on Local Housing Allowance (LHA) rates meaning welfare benefits no longer cover the cost of private rented accommodation. These factors along with the unprecedented fallout of the pandemic has had a very significant impact on the council's TA budget. Furthermore, the Housing Solutions service is under similar budgetary pressure with the need for additional staff resources to cope with the demand and the rising cost of upfront incentives payable to landlords to support homeless households into private sector leased accommodation.

Equalities Assessment Summary

- A.22. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals
- A.23. In line with our Public Sector Equality Duty, any changes to services arising from the proposals in Appendices B-E will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken.

ENVIRONMENT AND LEISURE

Overview

- A.24. The Environment and Leisure department delivers services that make a real difference to the everyday lives of all residents and visitors. The department is focused on providing high quality services to the borough's residents and shaping those services to support the wellbeing of our residents and support the objectives of other parts of the Council.
- A.25. The department aims to make Southwark's neighbourhoods great places to live, places that are clean, safe and vibrant and where activities and opportunities are accessible to all. As well as our front-line environmental services we are proud to work with partners to improve health and wellbeing for all our residents through a rich leisure and cultural programme.
- A.26. Many of the operational activities of the department are frontline services for the benefit of all residents: they physically improve the environment; they provide opportunities for health and enjoyment, support knowledge and learning or help improve safety and confidence. The department has four directorates, Environment, Leisure, Communities and Climate Change.
- A.27. The 2022-23 net budgets for the department is £94m

2023-24 Savings

- A.28. For the forthcoming year, 2023-24, the department has identified a number of savings options and these are reflected in the detailed budget schedules for the department.

Fees and Charges

- A.29. The 2023-24 Fees and Charges for the department are proposed to be increased in line with inflation or benchmarked against other London Boroughs where appropriate and details are reflected in the Fees and Charges schedules for the department.

Equality Analysis

- A.30. As specific proposals are brought forward the impacts on residents will be assessed for equalities impact, although an initial equalities impact assessment has not highlighted any significant concern. Any proposals affecting staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

FINANCE AND GOVERNANCE

Overview

A.31. The Finance and Governance Department includes the Director's office, which provides strategic leadership for the department and Section 151 responsibilities; Exchequer Services, which encompasses revenues and benefits and housing rent collection, as well as the financial transaction processing teams; the Law and Governance division responsible for electoral, constitutional, governance and legal services and the Professional Financial Services.

A.32. In supporting the Fairer Future promises of the council, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, Finance and Governance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets".

Efficiencies, Income generation and other savings

A.33. Over 70% of the departments expenditure budget is staffing costs and we are continuously reviewing services to ensure they are operating efficiently and are adapting to changing demands and caseloads so as to ensure they are fit for the future. Savings of £0.455m are proposed in 2022-23 through digital transformation, automation and channel shift.

A.34. Income generating proposals include increased legal fees within Law and Democracy.

A.35. Other savings across the division include a proposal to cease the annual revenue contribution to the Brexit reserve, and a remodelling of the Local Support offer.

Commitments

A.36. The department is proposing a small number of commitments to cover additional costs arising from changes to elections and health and social care legislation and an increase in external audit fees set by the PSAA.

Equality Analysis

A.37. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

CORPORATE

Overview

A.38. The Corporate budgets include technical accounting budgets such as Minimum Revenue Provision (MRP), treasury income and costs, pension related costs and budgets which impact across the wider council. The £4m contingency budget also sits within corporate to support the wider budget risks.

Commitments

A.39. The council is required to contribute a proportionate share to cover the costs of the London-wide Freedom Pass scheme. The annual value of this contribution is based on usage estimates and dropped significantly in recent years due to the pandemic. Whilst 2023-24 estimates still show a reduction of £800k in the council's contribution, forecasts show that over the following two years the amount will increase back to pre-pandemic levels and beyond, resulting in a net growth requirement over the three year period.

Equality Analysis

A.40. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

		2023-24 £000
	Chief Executive's	(62)
	Children and Adults	(8,144)
<i>of which</i>	<i>Adults' Social Care</i>	(3,781)
	<i>Children and Families</i>	(3,638)
	<i>Education</i>	(525)
	<i>Commissioning</i>	(200)
	Environment and Leisure	-
	Finance and Governance	(695)
	Housing and Modernisation	(1,300)
	Public Health	(1,853)
		<u>(12,054)</u>

Department	Division	Ref. No	Description	2023-24 £000
Finance and Governance	Exchequer Services	101	Council Tax Restructure reflecting digital & online efficiencies	(200)
Finance and Governance	Exchequer Services	102	Digital Transformation and Channel Shift across financial control, council tax and benefits	(150)
Finance and Governance	Customer Services	103	Termination of the Lambeth SMART contract (community alarm and tech enabled care services) - reduction in management support and overtime budgets	(45)
Finance and Governance	Director's Office	104	Cease annual revenue contribution to Brexit risk reserve	(300)
Children and Adults	Children and Families	105	Reduction in inspection preparation capacity	(130)
Children and Adults	Children and Families	106	Reduction in PAUSE Service capacity	(59)
Children and Adults	Children and Families	107	Reduce Clinical Service capacity	(78)
Children and Adults	Children and Families	108	Public Health investment in Children's and Young People's mental health services	(700)
Children and Adults	Children and Families	109	Reduction in Data Team Capacity following full implementation of PowerBi and automation of data updates from Mosaic.	(70)
Children and Adults	Children and Families	110	Reduction in Professional Fees paid for various external services	(130)
Children and Adults	Children and Families	111	Reduction in business support following the co-location of all Children and Family Division Services to one site.	(178)
Children and Adults	Children and Families	112	Cessation of buildings costs associated with Children's Service buildings by co-locating divisional services in one building	(303)
Children and Adults	Children and Families	113	Redistribution of caseload capacity across Safeguarding & Corporate Parenting Services	(110)

Department	Division	Ref. No	Description	2023-24 £000
Children and Adults	Children and Families	115	Efficiencies in MASH following implementation of referral portal	(35)
Children and Adults	Children and Families	116	More efficient use and flow-through of commissioned 16+ provision for children in care and care leavers	(535)
Children and Adults	Children and Families	117	Develop new commissioned semi-independent accommodation capacity for care leavers	(102)
Children and Adults	Children and Families	118	Reduction in external legal costs	(50)
Children and Adults	Children and Families	119	Utilise Smart Working to reduce public transport usage	(30)
Children and Adults	Children and Families	120	Redesign Children & Family Centre Delivery Model	(100)
Children and Adults	Children and Families	122	Restructure Family Early Help Delivery Model	(150)
Children and Adults	Children and Families	123	Reduction in the capacity to evaluate the impact of early help services to a minimum required level.	(40)
Children and Adults	Children and Families	124	Reduce management capacity across division	(172)
Children and Adults	Children and Families	125	Reduce capacity within Keeping Families Together Team	(54)
Children and Adults	Children and Families	126	Increased recruitment of internal foster carers	(46)
Children and Adults	Children and Families	127	Increasing capacity of existing internal foster care resource to reduce use of agency carers	(250)
Children and Adults	Children and Families	129	Continue to support less children to enter or remain care	(120)
Children and Adults	Children and Families	130	Reduction in Independent Review Officer activity through targeted review of activity for children in long term placements	(10)
Children and Adults	Children and Families	131	Reinvestment of funding currently spent on health services to protect Family Early Help, mitigated by NHS growth monies.	(186)
Children and Adults	Education	132	Public Health to fund investment in daily fruit for primary school children as part of our approach to tackling obesity. This results in a saving to the general fund, but no change in provision to children.	(363)
Children and Adults	Education	133	Fully fund Southwark Scholarships from the dedicated reserve	(162)
Children and Adults	Adults' Social Care	134	Efficiency as result of review and re-distribution of work across the Older People & Physical Disability service (OPPD)	(275)
Children and Adults	Adults' Social Care	135	Management restructure in OPPD Service	(70)
Children and Adults	Adults' Social Care	136	Review of service and potential efficiencies through in-sourced direct service delivery of the front door of OPPD	(400)
Children and Adults	Adults' Social Care	137	Redesign hospital discharge pathways and creation of Transfer of care service in line with best practice to achieve earlier reviews and timlier discharges through the system.	(250)

Department	Division	Ref. No	Description	2023-24 £000
Children and Adults	Adults' Social Care	138	Creation of Transfer of Care Assessment Unit to deliver bed based reablement with the aim of supporting people to return home and reducing the need for costly residential care.	(425)
Children and Adults	Adults' Social Care	139	Improved performance outcomes in Reablement	(300)
Children and Adults	Adults' Social Care	140	Adult Social Care reviews undertaken in line with Care Act eligibility.	(600)
Children and Adults	Adults' Social Care	141	Work with colleagues to appropriately access NHS funding for complex needs that are eligible for Continuing Health Care or NHS joint funding.	(150)
Children and Adults	Adults' Social Care	142	Maximise the use of Extra Care Housing for short term step down and step up accommodation	(38)
Children and Adults	Adults' Social Care	143	Reducing the need for external Best Interests Assessors (BIAs) by increasing in-house capacity, through a programme of staff training.	(50)
Children and Adults	Adults' Social Care	144	Reduction in training budget as now a greater variety of digital training options which can be utilised and provide value for money	(20)
Children and Adults	Adults' Social Care	145	Business support efficiencies in the Deprivation of Liberty Safeguards (DoLS) team.	(39)
Children and Adults	Adults' Social Care	146	Business efficiencies in the Strategy and Policy team	(50)
Children and Adults	Adults' Social Care	147	Efficiencies in the Learning Disability Service through regular reviews of care, rightsizing packages of care to meet Care Act eligible needs and utilisation of universal services where appropriate.	(216)
Children and Adults	Adults' Social Care	148	Supported Living re-modelling through work with commissioning to re-procure contracts through greater shared provision	(100)
Children and Adults	Adults' Social Care	149	To reduce the cost of All Age Disability Service placements through close working with placements team to identify specialist providers and early negotiation of fees.	(200)
Children and Adults	Adults' Social Care	150	Review care packages for All Age Disabilities service users and carers in line with Care Act eligibility.	(137)
Children and Adults	Adults' Social Care	151	Reduction in costs of Mental Health section 117 placements through the outcome of Complex Care pathway work	(350)
Children and Adults	Adults' Social Care	152	Review of ASC contribution to Open Access Hostel provision	(80)
Children and Adults	Adults' Social Care	153	Review of mainstream packages of support for people with mental health needs in line with Care Act eligibility.	(31)
Children and Adults	Commissioning	154	Widening the scope of the joint funded team will enable an integrated approach to commissioning that should provide opportunities to improve outcomes and provide reduce inequalities. Expansion of scope will include Public Health, Learning Disability and SEND commissioning. There are vacancies in the joint funded and council-only funded teams.	(130)
Children and Adults	Commissioning	158	Reduction in IT costs arising from changes to software licensing.	(48)
Children and Adults	Commissioning	159	Efficiencies (6.5%) in the funding of housing related support services	(22)
Public Health	Public Health	160	Sexual Health - Efficiencies arising from respecification of clinic contract	(540)

Department	Division	Ref. No	Description	2023-24 £000
Public Health	Public Health	161	Efficiencies of the 0-19 visiting and school nursing contract as result of the continuing reduction of the 0-19 population. The reduction is proposed to be reinvested into other Public Health services as well as children's mental health provision.	(863)
Public Health	Public Health	162	Reduction in the cost of the Free Healthy School Meals programme due to falling rolls and increasing entitlement to benefits-linked scheme. No reduction in the per-meal amount paid to schools.	(190)
Public Health	Public Health	163	Efficiencies in Addiction services	(260)
Housing and Modernisation	Customer Experience	164	My Southwark Service Point (MSSP) - service efficiencies - split Housing Revenue Account (£37k) and General Fund (£15k)	(15)
Housing and Modernisation	Resident Services	165	Phased reduction in Temporary Accommodation contingency.	(1,000)
Housing and Modernisation	Asset Management (CFM)	167	Strategic plan required to close operational buildings and move staff into Tooley Street and Queens Road with resultant operational savings	(50)
Housing and Modernisation	Customer Experience (TDS)	168	Digital Innovation Fund (DIF) - reduce budget (currently £200k pa)	(200)
Housing and Modernisation	Customer Experience (TDS)	169	Rationalisation of applications and reduction of Licencing costs for service area.	(25)
Housing and Modernisation	Customer Experience (TDS)	170	Reduction of devices as technologies change based on requirements of the service area	(10)
Chief Executive's	Sustainable Growth	171	Efficiency savings in light of Review of Divisional management overheads	(22)
Chief Executive's	Planning	172	Staff saving from review of business support	(40)

		2023-24 £000
	Chief Executive's	(708)
	Children and Adults	(520)
	Adults' Social Care	(520)
of which	Children and Families	-
	Education	-
	Commissioning	-
	Environment and Leisure	300
	Finance and Governance	(300)
	Housing and Modernisation	-
	Public Health	-
		<u>(1,228)</u>

Department	Division	Ref. No	Description	2023-24 £000
Finance and Governance	Law and Governance	201	Review internal trading fees in line with inflation (still significantly lower than market rates). Necessary in order to ensure that appropriate charges are made to the HRA, other statutory accounts and to external parties where appropriate	(300)
Children and Adults	Adults' Social Care	202	Improvements in processes for financial assessments and invoicing, creating a more efficient invoicing and payment process in order to maximise client contributions	(500)
Children and Adults	Adults' Social Care	203	Revenue gained by Southwark Resource Centre (SRC) from increased referrals of more complex health funded clients, and a review of charges for this service in line with inflation.	(20)
Chief Executive's	P&G - Property Services	204	Uplift for increasing number of instructions and maximising fee charging opportunities	(116)
Chief Executive's	P&G - Property Services	205	Insourcing planning P1 viability valuation fees.	(150)
Chief Executive's	Sustainable Growth	206	Recharge of M&A services to external 3rd party	(45)
Chief Executive's	Planning	207	Increase in Local Land Charge fees	(62)
Chief Executive's	Planning	208	Increase in pre-application fees	(92)
Chief Executive's	Planning	209	Income from CIL administration charges	(243)
Environment and Leisure	Highways	210	Award of new on-street advertising contract from April 2023	(1,000)
Environment and Leisure	Waste & Cleansing	211	Increase Garden Waste charge from £40 to £60 per annum. This remains below both the London average and near neighbours.	(250)
Environment and Leisure	Waste & Cleansing	212	Increase the number of commercial waste collection contracts.	(100)
Environment and Leisure	Waste & Cleansing	213	Increase bulky waste charge from £25 to £35 per booking, maintaining a low fee compared with the London average.	(100)
Environment and Leisure	Regulatory Service	217	Additional income as a result of extended schemes to licence private rented sector property	(250)
Environment and Leisure	Regulatory Service	218	Increased Night-time Levy Licencing Fees	(200)
Environment and Leisure	Leisure	219	Additional Income from Increased Fees and Charges across services	(300)
Environment and Leisure	Parking	222	Reduction in income anticipated through success of Streetspace schemes across the borough. Significantly increased compliance resulting in fewer PCN's issued.	2,500

		2023-24 £000
	Chief Executive's	(45)
	Children and Adults	(293)
<i>of which</i>	<i>Adults' Social Care</i>	-
	<i>Children and Families</i>	(293)
	<i>Education</i>	-
	<i>Commissioning</i>	-
	Environment and Leisure	(600)
	Finance and Governance	(180)
	Housing and Modernisation	-
	Public Health	-
		<u>(1,118)</u>

Department	Division	Ref. No	Description	2023-24 £000
Finance and Governance	Exchequer Services	301	Review of corporate contact centre/Exchequer customer services to promote digital first, align performance standards/look at generating economies and consistent approaches to perf management.	(105)
Finance and Governance	Exchequer Services	303	Re-modelling on the Local Support Service offer, reduction in the number of residents supported	(75)
Children and Adults	Children and Families	305	Reduce Clinical Service Capacity	(140)
Children and Adults	Children and Families	307	Reduction in building security	(43)
Children and Adults	Children and Families	308	Reduction in Youth Offending Service	(110)
Chief Executive's	Sustainable Growth	313	Savings from subsequent review of the new Sustainable Growth Division following its creation in March/April 22	(45)
Environment and Leisure	Highways	322	Reductions in highways maintenance budgets arising from better upkeep of public realm and tree stock.	(50)
Environment and Leisure	Waste & Cleansing	324	Take a needs-based, neighbourhood approach to clean streets, focusing activity on town centres and areas of high footfall, making best use of technology, and enhancing flexible working arrangements for staff.	(500)
Environment and Leisure	Communities	330	Reduce use of Mayor's Chauffeur Service	(50)

		2023-24 £000
	Chief Executive's	-
	Children and Adults	1,311
<i>of which</i>	<i>Adults' Social Care</i>	-
	<i>Children and Families</i>	-
	<i>Education</i>	1,311
	<i>Commissioning</i>	-
	Environment and Leisure	1,400
	Finance and Governance	(498)
	Housing and Modernisation	825
	Public Health	1,753
		<u>4,791</u>

Department	Division	Ref. No	Description	2023-24 £000
Finance and Governance	Law and Governance	401	Elections Act – increase in communication costs and workload of electoral services	25
Finance and Governance	Law and Governance	402	Managing the constitutional and governance changes arising from emerging and new legislation e.g Health & Social Care Act.	50
Children and Adults	Education	403	Safety Valve investment	1,311
Public Health	Public Health	407	Investment in smoking cessation services	100
Public Health	Public Health	408	Staffing inflation costs for Public Health funded team (ring fenced)	80
Public Health	Public Health	409	Investment in Substance Misuse - Enhance Young Persons offer and prevention	260
Public Health	Public Health	410	Funding of the Council's Free Fruit daily offer to primary school children	363
Public Health	Public Health	411	Contractual uplift to the Public Health Section 75 contracts	250
Public Health	Public Health	412	Investment in Children's and Young People's Mental Health Services - Prevention and Early Help	700
Housing and Modernisation	Asset Management (CFM)	413	New FM contract commences 1 October. Asset verification as part of mobilisation may reveal additional contract costs.	200
Housing and Modernisation	Asset Management (CFM)	414	Event security at TS has increased and CFM are spending circa £100k on additional support per annum.	50
Housing and Modernisation	Asset Management (CFM)	415	Additional project manager post to meet increased demand for sustainability schemes	75
Housing and Modernisation	Asset Management (CFM)	416	Residual impact of Covid safety measures, primarily additional water hygiene measures. There are also further annual pressures of £120k related to the shortage of available in house fire marshalls as a result of hybrid working arrangements.	100
Housing and Modernisation	Customer Experience (TDS)	417	Cloud Infrastructure Azure Phase 2 - revenue costs and associated staffing	311
Environment and Leisure	Leisure	418	Enhancement of the in-sourced leisure budgets to reflect unprecedented pay, high utility cost and inflation pressures.	1,400
Finance and Governance	Corporate	435	Changes in the Council's liability for funding the London-wide Freedom Pass scheme.	(800)

Department	Division	Ref. No	Description	2023-24 £000
Housing and Modernisation	Customer Experience (Customer Services)	436	General Fund share of additional staff to improve customer experience and reduce complaints.	53
Finance and Governance	Professional Finance Services	437	Increase in external Audit fees (net of new grant funding)	227
Housing and Modernisation	Customer Experience (TDS)	439	Digital Inclusion - General Fund share of additional investment in internet infrastructure across the borough.	36

DRAFT

DRAFT FEES AND CHARGES 2023-23

APPENDIX F

Department	Service	Schedule Heading	Page
Chief Executive's	Planning	Building Control	1
		Pre-Application Fees	4
		Local Land Charges Fees for Local Authority Searches	7
Children's and Adults'	Adults' Services	Adult Social Care	8
	Adult Education	Adult Community Learning	8
Environment and Leisure	Waste and Cleansing Services	Waste and Cleansing Services	9
	Regulatory Services	Parking Services	10
		Road Network Management	14
		Street Markets	17
	Traded Services	Pest Control	20
	Regulatory Services	Housing Enforcement Residential	21
		Environmental Health and Trading Standards	22
		CCTV	31
		Highways Enforcement	31
	Parks and Leisure	Parks Pitch Bookings and BMX Fees and Charges	32
		Play Service and Parks	39
		Cemeteries & Crematorium	40
		South Dock Marina	48
		Leisure Centres	50
	Culture	Library Service Fees	63
		Youth Service	67
		Events Hire	67
		Film Service	70
	Housing and Modernisation	Housing and Modernisation	Resident Services
Homeowner Services			75
Other Services (Barrow Stores / Garages / Private Sector Housing)			78
Other Services (Registrars)			79
Other Services (Citizenship)			79
Appendix A – Statutory Fees Payable			81

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.,) and other comments
Building Control						
Fees items (exempt or outside scope of VAT)						
Special and temporary structures licence	Discretionary	Flexible	246.25	246.25	0.00%	No Change
demolition notices	Discretionary	Flexible	562.50	562.50	0.00%	No Change
Applications to regularise unauthorised building work	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Applications to revert an initial notice to the local authority	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Fees items - VATABLE						
(Note: All fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)						
Extension less than 6sqm	Mandatory*	capped	812.50	812.50	0.00%	No Change
Extension less than 40sqm	Mandatory*	capped	1,062.50	1,062.50	0.00%	No Change
Extension between 40-60sqm	Mandatory*	capped	1,275.00	1,275.00	0.00%	No Change
for each additional 20sqm	Mandatory*	capped	187.50	187.50	0.00%	No Change
Basement as extension above plus	Mandatory*	capped	437.50	437.50	0.00%	No Change
Attached garage	Mandatory*	capped	Varies*	Varies*		No Change
Through lounge	Mandatory*	capped	337.50	337.50	0.00%	No Change
Removal chimney Breast	Mandatory*	capped	Varies*	Varies*		No Change
Installation of new Wc/Shower/Utility	Mandatory*	capped	337.50	337.50	0.00%	No Change
Garage Conversion	Mandatory*	capped	687.50	687.50	0.00%	No Change
Replacement windows up to 5 No Single dwelling	Mandatory*	capped	227.50	227.50	0.00%	No Change
per extra window	Mandatory*	capped	11.60	11.60	0.00%	No Change
re roofing	Mandatory*	capped	342.50	342.50	0.00%	No Change
new electrical wiring non competent persons)	Mandatory*	capped	410.00	410.00	0.00%	No Change
other work less than £5000	Mandatory*	capped	503.75	503.75	0.00%	No Change
Other work value £5000-£10000	Mandatory*	capped	597.50	597.50	0.00%	No Change
Other work value £10000-£20000	Mandatory*	capped	722.50	722.50	0.00%	No Change
Other work value £20000-£30000	Mandatory*	capped	891.25	891.25	0.00%	No Change
Other work value £30000-£40000	Mandatory*	capped	1,066.25	1,066.25	0.00%	No Change
Other work value £ 40000-£50000	Mandatory*	capped	1,222.50	1,222.50	0.00%	No Change
other work value £50000-£60000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
other work value £60000-£70000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £70000-£80000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.), and other comments
Other work value £80000-£90000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £90000-£100000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £100 000-£120000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £120000-£140000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £140000-£160000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £160000-£180000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value £180000-£200000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Other work value Over £200000	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
1 New dwelling	Mandatory*	capped	1,171.25	1,171.25	0.00%	No Change
2 dwellings	Mandatory*	capped	1,555.00	1,555.00	0.00%	No Change
3 dwellings	Mandatory*	capped	1,941.00	1,941.00	0.00%	No Change
4 dwellings	Mandatory*	capped	2,121.00	2,121.00	0.00%	No Change
5 dwellings	Mandatory*	capped	2,511.00	2,511.00	0.00%	No Change
6 dwellings	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
7 dwellings	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
8 dwellings	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
9 dwellings	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
10 dwellings	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
more than 10 dwellings	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
flat conversion to form 2 flats	Mandatory*	capped	1,171.25	1,171.25	0.00%	No Change
plus for additional flat	Mandatory*	capped	687.50	687.50	0.00%	No Change
Supplementary Charges	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Building regulation chargeable advice	Discretionary	Flexible	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations
Individually determined building regulation charges	Mandatory*	capped	Varies*	Varies*		*See the Building (Local Authority Charges) Regulations

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.) and other comments
request for basic conveyancing information with reference number provided	Discretionary	Flexible	12.50	12.50	0.00%	No Change
request for basiic conveyancing information with no reference number provided	Discretionary	Flexible	58.75	58.75	0.00%	No Change
Request for research of information regarding a building regulation application	Discretionary	Flexible	58.75	58.75	0.00%	No Change
Administration fee for withdrawing or refunding a building regulaiton submission	Discretionary	Flexible	58.75	58.75	0.00%	No Change
Building regulation professional advice	Discretionary	Flexible	Officer's hourly rate including overheads	Officer's hourly rate including overheads		*See the Building (Local Authority Charges) Regulations
Special and temporary structures licence	Discretionary	capped	238.75	238.75	0.00%	No Change
Demolition notices	Discretionary	capped	345.00	345.00	0.00%	No Change

DRAFT

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.) and other comments
Pre- Application Fees	Fees items - VTABLE						
A1. Householder Enquiries	Householder development (i.e. affecting a single dwelling) • Advice on likelihood of getting planning permission. • Extensions or change of use involving less than 100sqm of floor space • Shop fronts, signs and adverts for a shop or attached to a business premises	Discretionary	fully flexible	200.00	224.60	12.30%	Increased by CPI
A2. Householder Listed Building repairs	Technical assistance with restoration / conservation works	Discretionary	fully flexible	Free	Free		
	Confirmation email or letter providing technical advice	Discretionary	fully flexible	200.00	224.60	12.30%	Increased by CPI
A3. Householder Listed Building Development	Development of a Listed Building Extensions or internal alterations	Discretionary	fully flexible	200.00	224.60	12.30%	Increased by CPI
A4. Householder Enquiries	Site visit - 1 hour	Discretionary	fully flexible	200.00	224.60	12.30%	Increased by CPI
B - Small proposals							
Proposals involving 1-6 new dwellings; New build or extensions of 100-499sqm (any use class) including change of use. • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises)	For: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment	Discretionary	fully flexible	350.00	393.05	12.30%	Increased by CPI
Follow-up meetings and letter	for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting	Discretionary	fully flexible	200.00	224.60	12.30%	

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.), and other comments
C - Medium sized proposals,						
Proposals involving creation of 7-19 dwellings; New build or extensions of 500-999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately) Discretionary	fully flexible	3,000.00	3,369.00	12.30%	Increased by CPI
Follow-up meetings and letter	Discretionary	fully flexible	2,000.00	2,246.00	12.30%	
D - Major Development Proposals,						
Proposals involving 20-49 dwellings; New build or extensions of 1000-9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately) Discretionary	fully flexible	7,000.00	7,861.00	12.30%	Increased by CPI
Follow-up meetings and letter	Discretionary	fully flexible	3,000.00	3,369.00	12.30%	
Advice on EIA scoping/screening for Major Development Proposals	Discretionary	fully flexible	£3,000.00	3,369.00	12.30%	
E - Large scale Major Development Proposals						
• Proposals involving 50 or more dwellings; • New build or extensions above 10,000sqm (any use class)) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately) Discretionary	fully flexible	14,000.00	15,722.00	12.30%	Increased by CPI
Follow-up meetings and letter	Discretionary	fully flexible	4,000.00	4,492.00	12.30%	

44

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.,) and other comments
F - Planning Performance Agreements							
• Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations.		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	N/A	No Change
• Specialists consultant fees will be chargeable in addition to the pre-application fee quoted		Discretionary	fully flexible	To be Agreed and based on the council's current charging rates	To be Agreed and based on the council's current charging rates	N/A	No Change
Advice on EIA scoping/screening for Large Scale Major Development Proposals		Discretionary	fully flexible	£4,000.00	4,492.00	12.30%	Increased by CPI
Discharge of conditions for Categories D and F.		Discretionary	fully flexible	£500.00	561.50	12.30%	Increased by CPI
Discharge of S106 obligations for Categories D and F.		Discretionary	fully flexible	£500.00	561.50	12.30%	Increased by CPI

DRAFT

15

Chief Executive Department

Fees and Charges 2023-24

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022/23 Fee £	Proposed 2023/24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022/23, Inflation factor used (where from, source etc.) and other comments
Local Land Charges Fees for Local Authority Searches						
LLC1 Official (Fee non VATable)	Discretionary	fully flexible	11.00	12.35	12.30%	Increased by CPI
CON29R (Fee non VATable)	Discretionary	fully flexible	166.00	186.42	12.30%	Increased by CPI
CON29R (Fee VATable)	Discretionary	fully flexible	199.20	223.70	12.30%	Increased by CPI
Search fee (LLC1 & CON29R)	Discretionary	fully flexible	210.20	236.05	12.30%	Increased by CPI
Enquiry 22 (Fee VATable)	Discretionary	fully flexible	12.00	13.48	12.30%	Increased by CPI
Enquiry by Solicitor (Fee VATable)	Discretionary	fully flexible	30.00	33.69	12.30%	Increased by CPI
Search Fee - each Additional parcel of land (Fee VATable)	Discretionary	fully flexible	30.00	33.69	12.30%	Increased by CPI
Copy documents			Free on-line via Planning Register	Free on-line via Planning Register		No Change

DRAFT

Children's & Adults' Department

Business Unit	INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities, Inflation factor used (where from, source etc.,) and other comments
Adult Social Care	Service user contributions to cost of care	Discretionary	Fully flexible	Depends on individual's financial circumstances.			Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions policy.
Education - Adult Community Learning	Childcare fees - per hour	Discretionary	Fully Flexible	6.60	6.60	0.0%	These fees are reviewed on an academic year basis. There is a proposal not to increase fees in context of the cost of living rise to enable residents to access adults learning without increase in fees presneting any additional hardship.
Education - Adult Community Learning	Childcare fees - per week	Discretionary	Fully Flexible	264.00	264.00	0.0%	
Education - Adult Community Learning	Adult Learning Standard Fee - per hour	Discretionary	Fully Flexible	5.50 (£6.60 for arts and creative sessions)	5.50 (£6.60 for arts and creative sessions)	0.0%	
Education - Adult Community Learning	Adult Learning Concessionary Fee - per hour	Discretionary	Fully Flexible	2.75	2.75	0.0%	
Education - Adult Community Learning	Supply Chain Fees and Services	Discretionary	Capped	Upto 15% of allocated funding	Upto15% of allocated funding	0.0%	
Fees items (exempt or outside scope of VAT)							

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
ENVIRONMENT DIRECTORATE							
WASTE & CLEANSING SERVICES							
WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility for non hazardous waste (charge per tonne)	D	Fully flexible	195.05	208.70	7.00%	Based on waste contract inflation estimation using YTD inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation is fixed in mid February 2023 when January index data is published.
	Hazardous wastes.	D	Fully flexible	Prices on request	Prices on request	n/a	Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
	Tyres (charge per tonne)	D	Fully flexible	356.40	356.40	0.00%	Based on actual contract charges. No loads of tyres were accepted (other than flytipped or brought to HWRRC - both of which cannot be charged) during 2022-23, and zero income resulted.
	Charges for the disposal of litter and waste collected by other land owners (charge per tonne)	D	Fully flexible	97.95	127.35	30.02%	Actual contract costs for third party tonnage has risen substantially as a result of higher recovery and disposal costs for treated waste. Charges set to recover costs.
	Green waste disposal charges to Parks unit contractor.	D	Fully flexible	80.95	86.65	7.04%	Based on waste contract inflation estimation using YTD inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation is fixed in mid February 2023 when January index data is published.
COMMERCIAL WASTE							
General Waste	COLLECTIONS						
	Refuse Bags (per bag)	D	Fully flexible	1.55	1.70	9.68%	Increase linked to waste contract inflation.
	1100 lt. Eurobin (per collection)	D	Fully flexible	17.05	18.45	8.21%	
	660 lt. Eurobin (per collection)	D	Fully flexible	12.75	13.80	8.24%	
	360 lt. wheelie bin (per collection)	D	Fully flexible	6.75	7.30	8.15%	
	240 lt. wheelie bin (per collection)	D	Fully flexible	5.50	5.95	8.18%	
	Special Collections	D	Fully flexible	Prices on request	Prices on request	n/a	
Recycling							
	Recycling Bags (per bag)	D	Fully flexible	1.00	1.10	10.00%	Increase linked to waste contract inflation.
	1100 lt. Eurobin (per collection)	D	Fully flexible	10.50	11.35	8.10%	
	660 lt. Eurobin (per collection)	D	Fully flexible	8.55	9.25	8.19%	
	360 lt. wheelie bin (per collection)	D	Fully flexible	4.30	4.65	8.14%	
	240 lt. wheelie bin (per collection)	D	Fully flexible	3.75	4.05	8.00%	
	Cardboard (Stickers)	D	Fully flexible	1.00	1.10	10.00%	
	Food waste	D	Fully flexible	12.65	13.70	8.30%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
	Weekly Container Hire & Maintenance Charges						

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
	35yd Roll on Roll off	D	Fully flexible	16.35	22.00	34.56%	Above inflation increase to reflect significantly increased replacement costs.
	Chamberlain / Paladin	D	Fully flexible	3.40	3.40	0.00%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark.
	1100 litre Eurobin	D	Fully flexible	3.40	3.40	0.00%	
	660 litre Eurobin	D	Fully flexible	3.10	3.10	0.00%	
Household Refuse Collections - Non Domestic premises							
	Clinical Waste Bags (per bag)	D	Fully flexible	4.60	5.00	8.70%	Based on waste contract inflation estimation using YTD inflation levels for RPIX and Labour index measures used in contract definitions. Actual contract indexation is fixed in mid February 2023 when January index data is published.
	1100 litre. Eurobin (hire and collection)	D	Fully flexible	13.25	16.40	23.77%	The charge has been increased above inflation in order to cover the cost to provide free recycling bins - the recycling bin charge has been added to the refuse bin charge. This encourages non household users to reduce the number of refuse bins and increase the number of recycling bins and separate as much recyclable waste as possible. The net added cost for each non household service user in 2023 will be zero, unless they are not separating material for recycling. In practice, non household refuse collections are almost all schools, so any increase in overall costs would represent an increased charge to schools budgets.
	660 litre. Eurobin (hire and collection)	D	Fully flexible	8.20	10.00	21.95%	
Household Recycling Collections - Non Domestic premises							
	1100 litre. Eurobin (per collection)	D	Fully flexible	3.15	0.00	-100.00%	Charges have been removed from recycling bins to further incentivise recycling. The charges for refuse bins have increased by the same amount to produce a zero overall cost increase. We would expect non household users to increase separation of materials for recycling, using more recycling bins and less refuse bins in order to receive the benefit of this change.
	660 litre. Eurobin (per collection)	D	Fully flexible	1.90	0.00	-100.00%	
Bulky Waste Collections							
	Bulky Household Waste Collections for residents (up to 10 items)	D	Fully flexible	25.00	35.00	40.00%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark.
	Bulky Household Waste Collections for landlords (up to 5 items)	D	Fully flexible	56.80	79.60	40.14%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark.
	Collection of dead animals from private properties	D	Fully flexible	61.50	100.00	62.60%	Above inflation increase to recover cost of service provision.
Household Garden Waste Collections							
	Household garden waste collection service - annual subscription charge	Discretionary	Fully flexible	40.00	60.00	50.00%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark.
	Brown garden waste bags - batch of 20 pre-paid bags	Discretionary	Fully flexible	20.00	30.00	50.00%	
PARKING SERVICES							
ON STREET PARKING							
Pay & Display	Zone C1, C2 , D, G, GR & F (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	8.60	11.25	30.81%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Zone C1, C2 , D, G, GR & F (per hour) Pay by phone or Paypoint	D	Fully flexible	6.25	7.25	16.00%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. Benchmarking indicates no increase necessary this year. Diesel Surcharge increased to support S.42.3 Air Quality strategy. Cash Machines will be removed, payment in Paypoint Shops added. Two tariffs inner and outer zone to take over from 4 existing tariffs.
	Zone D, G & GR (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	4.60	11.25	144.57%	
	Zone D, G & GR (per hour) Pay by phone or Paypoint	D	Fully flexible	3.15	7.25	130.16%	
	Zone HH & P (per hour) Pay by Phone or Paypoint / Diesel surcharge	D	Fully flexible	4.70	7.75	64.89%	
	Zone HH & P (per hour) Pay by Phone or Paypoint	D	Fully flexible	3.40	4.75	39.71%	
	All other Zones (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	4.20	7.75	84.52%	
	All other Zones (per hour) Pay by Phone or Paypoint	D	Fully flexible	2.90	4.75	63.79%	
OFF STREET PARKING							
Car Parks							
Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove	Per Hour Paybyphone or Paypoint	D	Fully flexible	0.80	2.00	150.00%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark.
Season Tickets (car parks in Peckham)	Season Tickets 1 month	D	Fully flexible	54.85	60.35	10.03%	Inflation - Rounded
	Season Tickets 3 months	D	Fully flexible	164.50	180.00	9.42%	Inflation - Rounded
	Season Tickets 6 months	D	Fully flexible	313.00	344.00	9.90%	Inflation - Rounded
	Season Tickets 12 months	D	Fully flexible	574.00	631.00	9.93%	Inflation - Rounded
PERMITS							
Doctors Permit	Per annum	D	Fully flexible	133.00	146.00	9.77%	
Professional health workers permit	Per annum	D	Fully flexible	133.00	146.00	9.77%	
Residents Permits - all CPZ's - ULEZ compliant/petrol - First Permit	Per annum	D	Fully flexible	133.00	225.00	69.17%	
Residents Permits - all CPZ's - ULEZ compliant/petrol - First Permit	Monthly	D	Fully flexible	16.40	27.90	70.12%	
Residents Permits - all CPZ's - ULEZ compliant/petrol - First Permit	Quarterly	D	Fully flexible	38.00	64.60	70.00%	
Residents Permits - all CPZ's - ULEZ compliant/petrol - First Permit	Six Monthly	D	Fully flexible	72.00	122.40	70.00%	
Residents Permits - all CPZ's - Second and Subsequent permits and Diesel Non-ULEZ compliant first permit	Per annum	D	Fully flexible	256.00	300.00	17.19%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Residents Permits - all CPZ's - Second and Subsequent permits and Diesel Non-ULEZ compliant first permit	Monthly	D	Fully flexible	27.00	31.60	17.04%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs. Where inflation rate is applied, it is rounded up to the nearest 5p. The discounts for electric vehicles to encourage their use as per S4.23 of the air quality action plan.
Residents Permits - all CPZ's - Second and Subsequent permits and Diesel Non-ULEZ compliant first permit	Quarterly	D	Fully flexible	69.00	81.00	17.39%	
Residents Permits - all CPZ's - Second and Subsequent permits and Diesel Non-ULEZ compliant first permit	Six Monthly	D	Fully flexible	133.00	155.00	16.54%	
Residents permit - Electric vehicle discount - First permit	Per annum	D	Fully flexible	32.00	75.00	134.38%	
Residents permit - Hybrid vehicle discount - First permit	Per annum	D	Fully flexible	32.00	150.00	368.75%	
Residents permit blue badge holders discount - All permits	Per annum	D	Fully flexible	31.25	30.00	-4.00%	
Business Permits - ULEZ Vehicle	Per annum	D	Fully flexible	615.00	676.50	10.00%	
Business Permits - Diesel non-ULEZ Vehicle	Per annum	D	Fully flexible	738.00	811.80	10.00%	
Business permit - Electric vehicle discount	Per annum (A 50% discount for electric vehicle users)	D	Fully flexible	308.00	338.80	10.00%	
Business Permits - ULEZ Vehicle	Quarterly	D	Fully flexible	190.00	209.00	10.00%	
Business Permits - Diesel non-ULEZ Vehicle	Quarterly	D	Fully flexible	220.00	242.00	10.00%	
Business Permits - ULEZ Vehicle	Six Monthly	D	Fully flexible	379.00	417.00	10.03%	
Business Permits - Diesel non-ULEZ Vehicle	Six Monthly	D	Fully flexible	441.00	485.00	9.98%	
Business Permits - Discount	Per annum discounted for Professional child care providers	D	Fully flexible	133.00	146.00	9.77%	
A Permits - Paper	Per annum	D	Fully flexible	308.00	340.00	10.39%	
A Permits - Virtual	Per annum	D	Fully flexible	256.00	282.00	10.16%	
SP Permits	Per annum	D	Fully flexible	256.00	282.00	10.16%	
SP Permits	1 Month	D	Fully flexible	36.00	40.00	11.11%	
SP Permits	3 Months	D	Fully flexible	72.00	80.00	11.11%	
SP Permits	6 Months	D	Fully flexible	144.00	160.00	11.11%	
Traders permits for permanent traders	12 months pro rata 4/5 business permit	D	Fully flexible	492.00	540.00	9.76%	
Traders permits for permanent traders - Diesel Non-ULEZ Vehicle	12 months pro rata 4/5 business permit	D	Fully flexible	492.00	650.00	32.11%	
Traders Permits	Per day	D	Fully flexible	4.00	4.50	12.50%	
Traders Permits - Diesel Non-ULEZ Vehicle	Per day	D	Fully flexible	4.00	6.20	55.00%	
Residents Visitor Permits	First book of 10 x 1 day paper vouchers	D	Fully flexible	30.75	33.80	9.92%	Inflation - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Residents Visitor Permits	Subsequent book - 10 x 1 day paper vouchers	D	Fully flexible	55.35	60.80	9.85%	Inflation - Rounded
Residents Visitor Permits	First set of 10 x 1 day virtual vouchers	D	Fully flexible	27.90	30.70	10.04%	Inflation - Rounded
Residents Visitor Permits	Subsequent sets of 10 x 1 day virtual vouchers	D	Fully flexible	50.25	55.25	9.95%	Inflation - Rounded
Residents Visitor Permits	Virtual single - 1 day parking sessions	D	Fully flexible	5.65	6.20	9.73%	Inflation - Rounded
Residents Visitor Permits	Virtual 10 - 5 hour parking sessions	D	Fully flexible	22.30	24.50	9.87%	Inflation - Rounded
Residents Visitor Permits	Virtual single - 5 hour parking sessions	D	Fully flexible	2.90	3.20	10.34%	Inflation - Rounded
Residents Visitor Permits	Virtual 10 - 1 hour parking sessions	D	Fully flexible	11.30	12.40	9.73%	Inflation - Rounded
Residents Visitor Permits	Virtual single - 1 hour parking sessions	D	Fully flexible	1.80	2.00	11.11%	Inflation - Rounded
Residents Visitor Permits - Blue Badge resident discount	First book	D	Fully flexible	13.50	14.85	10.00%	Inflation - Rounded
Residents Visitor Permits - Blue badge resident discount	Subsequent book 10	D	Fully flexible	24.25	26.65	9.90%	Inflation - Rounded
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 5 hour parking sessions	D	Fully flexible	10.80	11.90	10.19%	Inflation - Rounded
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 1 hour parking sessions	D	Fully flexible	5.35	5.90	10.28%	Inflation - Rounded
Removal Vehicle Hire	Hire of removal vehicle (3.5 hours) with staff Monday to Friday 8 am to 6.30 pm	D	Fully flexible	512.00	560.00	9.38%	Inflation Rounded
Removal Vehicle Hire	Hire of removal vehicle (3.5 hours) with staff outside of these hours Monday to Friday 8 am to 6.30 pm	D	Fully flexible	1,050.00	1,150.00	9.52%	Inflation Rounded
Floating Car Club permit	Per annum	D	Fully flexible	1,500.00	1,500.00	0.00%	To be part of the new contracts with Car Club Operators
Floating Car Club permit - Electric vehicle discount	Per annum (reduced fee)	D	Fully flexible	750.00	750.00	0.00%	To be part of the new contracts with Car Club Operators
Fixed Car Club permit - CPZs C1, C2, D, F, G & GR	Per annum	D	Fully flexible	1,200.00	1,200.00	0.00%	To be part of the new contracts with Car Club Operators
Fixed Car Club permit - All other bays	Per annum	D	Fully flexible	750.00	750.00	0.00%	To be part of the new contracts with Car Club Operators
Suspensions							
Parking Bay Suspensions	Per Day/ car space	D	Fully flexible	41.00	45.00	9.76%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs. Where inflation rate is applied, it is rounded up to the nearest 5p. The discounts for electric vehicles are to encourage their use as per the air quality action plan.
Parking Bay Suspensions Admin Fee	Per suspension request	D	Fully flexible	71.75	79.00	10.10%	
Yellow Line dispensations	Full Day / vehicle	D	Fully flexible	41.00	45.00	9.76%	
Residents Bay - Traders Permit	Full Day / vehicle	D	Fully flexible	30.75	33.80	9.92%	
Statutory							
Penalty Charge Notice	North of South Circular Road	M	Fixed	130.00	130.00	0.00%	
		M	Fixed	80.00	80.00	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	South of South Circular Road	M	Fixed	110.00	110.00	0.00%	Charges set by London Councils with approval by the Mayor and Secretary of State.
		M	Fixed	60.00	60.00	0.00%	
	Discount if paid within 14 days	M	Fixed	50%	50%	0.00%	
Charge Certificate (PCN becomes a charge certificate after 28 days after issuing notice to owner)	North of South Circular Road	M	Fixed	195.00	195.00	0.00%	
		M	Fixed	135.00	135.00	0.00%	
Charge Certificate	South of South Circular Road	M	Fixed	165.00	165.00	0.00%	
		M	Fixed	105.00	105.00	0.00%	
Enforcement Agents		M	Fixed	170.00	170.00	0.00%	
		M	Fixed	200.00	200.00	0.00%	
		M	Fixed	140.00	140.00	0.00%	
		M	Fixed	110.00	110.00	0.00%	
Removals		M	Fixed	£200+£40/day	£200+£40/day	0.00%	
Bus Lanes		M	Fixed	130.00	130.00	0.00%	
Moving Traffic CCTV enforcement		M	Fixed	130.00	130.00	0.00%	
Parking enforcement		M	Fixed	130.00	130.00	0.00%	
Mobile Enforcement		M	Fixed	130.00	130.00	0.00%	
ROAD NETWORK MANAGEMENT							
London wide Permit Scheme							
Road Category 0-2 & Traffic Sensitive	Provisional Advance Authorisation	M	Capped	105.00	105.00	0.00%	As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under current legislation.
	Major Activity	M	Capped	240.00	240.00	0.00%	
	Standard Activity	M	Capped	130.00	130.00	0.00%	
	Minor Activity	M	Capped	65.00	65.00	0.00%	
	Immediate Activity	M	Capped	60.00	60.00	0.00%	
Road Category 3-4 & Non-Traffic Sensitive	Provisional Advance Authorisation	M	Capped	75.00	75.00	0.00%	
	Major Activity	M	Capped	150.00	150.00	0.00%	
	Standard Activity	M	Capped	75.00	75.00	0.00%	
	Minor Activity	M	Capped	45.00	45.00	0.00%	
	Immediate Activity	M	Capped	40.00	40.00	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments	
Street Works Fees								
	Sample Inspection Fees	M	Capped	50.00	50.00	0.00%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees (fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation.	
	Defect inspection Fees	M	Capped	47.50	47.50	0.00%		
	Third Party Inspection Fees	M	Capped	68.00	68.00	0.00%		
	Fixed penalty notices for incorrect permit information	M	Capped	120.00	120.00	0.00%		
	Fixed penalty notices for working without a permit	M	Capped	500.00	500.00	0.00%		
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	M	Capped	5,000.00	5,000.00	0.00%		
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	M	Capped	10,000.00	10,000.00	0.00%		
	Section 74 charge Category 1 Road - Daily Charge Carriageway Works	M	Capped	2,500.00	2,500.00	0.00%		
	Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	M	Capped	3,000.00	3,000.00	0.00%		
	Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	M	Capped	8,000.00	8,000.00	0.00%		
	Section 74 charge Category 2 Road - Daily Charge Carriageway Works	M	Capped	2,000.00	2,000.00	0.00%		
	Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	M	Capped	750.00	750.00	0.00%		
	Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works	M	Capped	250.00	250.00	0.00%		
	Section 74 charge Category 1 Road - Daily Charge Footway Works	M	Capped	2,500.00	2,500.00	0.00%		
	Section 74 charge Category 2 Road - Daily Charge Footway Works	M	Capped	2,000.00	2,000.00	0.00%		
	Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works	M	Capped	250.00	250.00	0.00%		
	Assessment of traffic management and routes (hourly Rate)	D	Fully flexible	80.00	88.00	10.00%		Inflation - Rounded
	Core Testing	D	Fully flexible	233.00	256.55	10.11%		Inflation - Rounded
	Filming Permit up to 3 days	D	Fully flexible	47.00	51.75	10.11%		Inflation - Rounded
	Filming Permit up to 10 days	D	Fully flexible	78.00	85.90	10.13%	Inflation - Rounded	
	Filming Permit over 10 days or required Traffic Order	D	Fully flexible	365.00	401.90	10.11%	Inflation - Rounded	
	Temporary Traffic Notice (TTN) for Filming	D	Fully flexible	560.00	616.50	10.09%	Inflation - Rounded	
Licensing Fees								
	Hoardings/Scaffold (up to 10 metres) per month	D	Fully flexible	433.50	477.30	10.10%	benchmarked against similar central London boroughs + inflation	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Hoardings/Scaffold (over 10 metres and up to 50 metres) per month	D	Fully flexible	578.00	636.40	10.10%	benchmarked against similar central London boroughs + inflation
Hoardings/Scaffold (over 50 metres) per month	D	Fully flexible	785.00	864.30	10.10%	benchmarked against similar central London boroughs + inflation
Crane Licences (Minor) Per crane operation 1 day	D	Fully flexible	£284.90 1st day £135.50	£313.00 1st day £149.00	10.10%	benchmarked against similar central London boroughs + inflation
Containers/Site Huts/Portaloos (per month)	D	Fully flexible	312.50	344.00	10.08%	benchmarked against similar central London boroughs + inflation
Section 50 Licences	D	Fully flexible	671.00	738.80	10.10%	benchmarked against similar central London boroughs + inflation
Major Materials Licence (per sq. metre per month)	D	Fully flexible	24.50	27.00	10.20%	benchmarked against similar central London boroughs + inflation
Minor Materials Licence (up to 6 sq. metres)	D	Fully flexible	110.00	121.10	10.09%	benchmarked against similar central London boroughs + inflation
Skip Licence (per month)	D	Fully flexible	85.00	93.60	10.12%	benchmarked against similar central London boroughs + inflation
Street Furniture Licence Fee	D	Fully flexible	224.00	246.70	10.13%	Inflation - Rounded
Table & Chairs (per sq. metre)	D	Fully flexible	89.50	98.60	10.17%	Inflation - Rounded
Street Furniture Licence (per sq. metre)	D	Fully flexible	89.50	100.00	11.73%	Inflation - Rounded
Advertising Board	D	Fully flexible		98.60		NEW FEE - For the placement of an advertising board.
Pavement Licence	D	Capped	100	100.00	0.00%	Maximum fee £100 as set out in Business and Planning Act 2020, this fee replaces street furniture and tables and chairs fees until October 2023
Temporary Traffic Orders (standard)	D	Fully flexible	2,587.00	2,587.00	0.00%	Fee not increased - our fee is at the top end of the London average
Temporary Traffic Orders (emergency)	D	Fully flexible	2,511.00	2,511.00	0.00%	Fee not increased - our fee is at the top end of the London average
Removal of Abandoned Vehicle from privately managed car park (each)	D	Fully flexible	150.00	150.00	0.00%	Recommended fee set out in legislation
Fixed Penalty Notices	D	Fully flexible	100.00	100.00	0.00%	Capped. Reduced by 50% if paid within 14 days
Licence Cancellation Fee	D	Fully flexible	30% of Licence fee	30% of Licence fee	0.00%	
Section 278 Overrun Charge - Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	D	Capped	5,000.00	5,000.00	0.00%	
Section 278 Overrun Charge - Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	D	Capped	10,000.00	10,000.00	0.00%	
Section 278 Overrun Charge - Category 1 Road - Daily Charge Carriageway Works	D	Capped	2,500.00	2,500.00	0.00%	
Section 278 Overrun Charge - Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	D	Capped	3,000.00	3,000.00	0.00%	
Section 278 Overrun Charge - Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	D	Capped	8,000.00	8,000.00	0.00%	
Section 278 Overrun Charge - Category 2 Road - Daily Charge Carriageway Works	D	Capped	2,000.00	2,000.00	0.00%	Fees as set out in legislation.
Section 278 Overrun Charge - Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	D	Capped	750.00	750.00	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Section 278 Overrun Charge - Category 3 or 4 Road - Daily Charge Carriageway Works	D	Capped	250.00	250.00	0.00%	
	Section 278 Overrun Charge - Category 1 Road - Daily Charge Footway Works	D	Capped	2,500.00	2,500.00	0.00%	
	Section 278 Overrun Charge - Category 2 Road - Daily Charge Footway Works	D	Capped	2,000.00	2,000.00	0.00%	
	Section 278 Overrun Charge - Category 3 or 4 Road - Daily Charge Footway Works	D	Capped	250.00	250.00	0.00%	
	Construction Management Plan Major	D	Fully flexible	28688	31,600.00	10.15%	Inflation - Rounded
	Construction Management Plan Minor	D	Fully flexible	13352	14,700.00	10.10%	Inflation - Rounded
Development Control							
	Highways Enquiries - provision of mapped drawings	D	Fully flexible	33.30	37.00	11.11%	Inflation - Rounded
	Highways Enquiries - provision of mapped drawings and response to enquiries	D	Fully flexible	78.00	86.00	10.26%	Inflation - Rounded
	Stopping Up orders	D	Fully flexible	4,737.00	5,210.00	9.99%	Inflation - Rounded
	Section 278 Agreements	D	Fully flexible	Calculated per development	Calculated per development		
	Section 38 Agreements	D	Fully flexible	Calculated per development	Calculated per development		
	Commuted sums	D	Fully flexible	Calculated per incident	Calculated per incident		
	Damage to highway by third parties	D	Fully flexible	Calculated per incident	Calculated per incident		
	Oversail of the highway licence (per licence)	D	Fully flexible	5,263.00	5,790.00	10.01%	Inflation - Rounded
Highways	Section 184 Licenses for temporary crossovers	D	Fully flexible	3,158.00	3,474.00	10.01%	Inflation - Rounded
	up-front fee for consideration of domestic highways crossover application	D	Fully flexible	150.00	165.00	10.00%	This will be an upfront fee deducted from the overall cost of the works if they proceed. Non-refundable if not. Currently fees are only charged if the works go ahead. Around 24 London boroughs charge an upfront fee, ranging from £30-£200
Street Markets							
EAST STREET MARKET							
12 foot pitches							
	Full Week (Tuesday-Sunday) - Monthly fee			312.00	343.20	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			365.00	401.50	10.00%	Inflation - Rounded
	Tuesday – Friday & Sunday - Monthly fee			285.00	313.50	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			333.00	366.30	10.00%	Inflation - Rounded
	Tuesday to Saturday - Monthly fee			285.00	313.50	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			333.00	366.30	10.00%	Inflation - Rounded
	4 Day licence (including weekends) - Monthly fee			260.00	286.00	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			302.00	332.20	10.00%	Inflation - Rounded
	Saturday and Sunday - Monthly fee	D	Fully flexible	167.00	183.70	10.00%	Inflation - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Fruit and Veg stalls - Monthly fee			182.00	200.20	10.00%	Inflation - Rounded
	Saturdays only - Monthly fee			125.00	137.50	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			115.00	126.50	10.00%	Inflation - Rounded
	Sundays only - Monthly fee			104.00	114.40	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			88.50	97.35	10.00%	Inflation - Rounded
	3 Day Licence (excluding weekends) - Monthly fee			167.00	183.70	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Monthly fee			182.00	200.20	10.00%	Inflation - Rounded
	Temporary Traders - 12 foot pitch						
	Weekdays Tuesday, Thursday & Friday - Daily fee			31.00	34.10	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Daily fee			33.00	36.30	10.00%	Inflation - Rounded
	Saturdays - Daily fee			33.00	36.30	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Daily fee	D	Fully flexible	37.00	40.70	10.00%	Inflation - Rounded
	Sundays & Wednesdays - Daily fee			26.00	28.60	10.00%	Inflation - Rounded
	Fruit and Veg stalls - Daily fee			23.00	25.30	10.00%	Inflation - Rounded
	East Street Incentives -12 foot pitch						
	6 Day Trading (inc weekends) - Monthly fee			156.00	171.60	10.00%	Inflation - Rounded
	Move up (daily fee)			21.00	23.10	10.00%	Inflation - Rounded
	Additional pitch - Daily fee	D	Fully flexible	21.00	23.10	10.00%	Inflation - Rounded
	Wed & Sun extra pitch - Free			0.00	0.00	0.00%	
	East St Incentive Jan-Mar 1 Extra Pitch - Free of charge				0.00	0.00%	NEW
Street Markets	Licensed traders - Small Markets				0.00		
	Southwark Park Road - Monthly fee	D	Fully flexible	210.00	231.00	10.00%	Inflation - Rounded
	Tower Bridge Road - Monthly fee	D	Fully flexible	210.00	231.00	10.00%	Inflation - Rounded
	Peckham Pitches & Markets - Monthly fee	D	Fully flexible	210.00	231.00	10.00%	Inflation - Rounded
	Kiosk – Peckham Road - Monthly fee	D	Fully flexible	275.00	302.50	10.00%	Inflation - Rounded
	Westmoreland Rd (Mon – Sat) - Monthly fee	D	Fully flexible	130.00	143.00	10.00%	Inflation - Rounded
	Westmoreland Rd (Sun only) - Monthly fee	D	Fully flexible	62.00	68.20	10.00%	Inflation - Rounded
	Blackwood Street (Sun only) - Monthly fee	D	Fully flexible	83.00	91.30	10.00%	Inflation - Rounded
	Temporary Traders - Small Markets						
	Weekdays - Daily fee	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
	Westmoreland Road (All days) - Daily fee	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
	Weekends - Daily fee	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
	Monday – Saturday (full week) - Weekly fee	D	Fully flexible	104.00	114.40	10.00%	Inflation - Rounded
	Monthly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	520.00	572.00	10.00%	Inflation - Rounded
	NORTH CROSS ROAD						
	Licensed Traders						
	Fridays - Monthly fee	D	Fully flexible	83.00	91.30	10.00%	Inflation - Rounded
	Saturdays - Monthly fee	D	Fully flexible	104.00	114.40	10.00%	Inflation - Rounded
	Fridays & Saturdays - Monthly fee	D	Fully flexible	145.50	160.05	10.00%	Inflation - Rounded
	Temporary Traders - NCR						
	Mondays to Thursdays – Daily fee	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Fridays - Daily fee	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
	Saturdays - Daily fee	D	Fully flexible	36.50	40.15	10.00%	Inflation - Rounded
	OTHER LOCATIONS - PRIME SITES						
	London Bridge Approach						
	Licensed Traders - Monthly fee	D	Fully flexible	520.00	800.00	53.85%	
	Temporary Traders - Weekly Mon - Sun	D	Fully flexible		200.00	NEW	
	Elephant & Castle						
	Licensed Traders Monthly Fee	D	Fully flexible	312.00	800.00	156.41%	
	Temporary Traders - Weekly Mon - Sun	D	Fully flexible		200.00	NEW	
	Bankside						Fees set to manage demand for spaces and limited capacity.
	Temporary Traders - Weekly Mon - Sun	D	Fully flexible	150	200	33.33%	
	Licensed Traders Monthly Fee	D	Fully flexible		800	NEW	
	East Dulwich Station						
	Temporary Traders - Weekly Mon - Sun	D	Fully flexible		200	NEW	
	Licensed Traders Monthly Fee	D	Fully flexible		800	NEW	
	Electricity Surcharge to be added to all fees where applicable						
	Lighting - 10% additional cost	D	Fully flexible		Applied to Licence Fee	NEW	Fees amended to enable fair and equitable recovery of electricity costs
	Hot Food / Hot Drinks - 20% additional cost	D	Fully flexible		Applied to Licence Fee	NEW	Fees amended to enable fair and equitable recovery of electricity costs
	Private Markets						
Tier 1	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	104.00	140.40	35.00%	Cost Recovery
Tier 1	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	208.00	280.80	35.00%	Cost Recovery
Tier 1	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	312.00	421.20	35.00%	Cost Recovery
Tier 1	Monthly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	520.00	702.00	35.00%	Cost Recovery
Tier 1	weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	156.00	210.60	35.00%	Cost Recovery
Tier 2	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	104.00	114.40	10.00%	Inflation - Rounded
Tier 2	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	208.00	228.80	10.00%	Inflation - Rounded
Tier 2	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	312.00	343.20	10.00%	Inflation - Rounded
Tier 2	Monthly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	520.00	572.00	10.00%	Inflation - Rounded
Tier 2	weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	156.00	171.60	10.00%	Inflation - Rounded
	OTHER CHARGES				0.00		
	Registration Fee – Temporary trader 6 monthly	D	Fully flexible	42.00	46.20	10.00%	Inflation - Rounded
	Registration Fee – Permanent trader	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
	Renewal of Licence - Every 2 years (Biennial)	D	Fully flexible	42.00	46.20	10.00%	Inflation - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Replacement Licence	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
Replacement Pitch Plate	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
Registration of Assistant	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
Variation of Licence	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
Other Variations	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
Next of Kin Transfer	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
Second Arrears Letter	D	Fully flexible	31.00	34.10	10.00%	Inflation - Rounded
Sub Committee Hearing (Panel)	D	Fully flexible	52.00	57.20	10.00%	Inflation - Rounded
Dawes Street Container Space - Weekly fee	D	Fully flexible	104.00	114.40	10.00%	Inflation - Rounded
Demonstrations/Promotions - Daily fee	D	Fully flexible	104-519	114-570	10.00%	Inflation - Rounded
Ad Hoc Admin Fee hourly rate	D	Fully flexible	26.00	28.60	10.00%	Inflation - Rounded
PEST CONTROL SERVICES						
Pest Control Services - Residential Premises						
Treatment for rodents (rats and mice)	D	Fully flexible	171.80	189.15	10.10%	Inflation - Rounded
Extra charge per room over 4	D	Fully flexible	43.00	47.30	10.00%	Inflation - Rounded
Treatment for insects (cockroaches, tropical ants, garden ants, SPIs)	D	Fully flexible	114.50	126.05	10.09%	Inflation - Rounded
Extra charge per room over 4	D	Fully flexible	28.60	31.50	10.14%	Inflation - Rounded
Treatment for bed bugs, moths, fleas	D	Fully flexible	190.90	210.20	10.11%	Inflation - Rounded
Extra charge per room over 4	D	Fully flexible	47.70	52.50	10.06%	Inflation - Rounded
Treatment for wasps	D	Fully flexible	57.30	63.10	10.12%	Inflation - Rounded
Inspection of premises for infestation all pest types	D	Fully flexible	57.30	63.10	10.12%	Inflation - Rounded
Costs for bird related works	D	Fully flexible	Price on request	Price on request		
Discounted Rates @ 50%						
Discount treatment for rodents (rats, mice and squirrels)	D	Fully flexible	85.90	94.60	10.13%	Inflation - Rounded
Discount treatment for insects (cockroaches, tropical ants, garden ants, SPIs,)	D	Fully flexible	57.30	63.10	10.12%	Inflation - Rounded
Discount treatment for bed bugs, moths, fleas	D	Fully flexible	95.50	105.15	10.10%	Inflation - Rounded
Discounted Treatment for wasps	D	Fully flexible	28.60	31.50	10.14%	Inflation - Rounded
Discounted inspection of premises for infestation - all pest types	D	Fully flexible	28.60	31.50	10.14%	Inflation - Rounded
Stray Dogs						
Collection fee	D	Fully flexible	34.50	37.95	10.00%	Inflation - Rounded
Extra night	D	Fully flexible	17.30	19.05	10.12%	Inflation - Rounded
Admin Fee	D	Fully flexible	66.60	73.33	10.11%	Inflation - Rounded
Pest Control Services - Commercial premises						
Pest Type						
Rats	D	Fully flexible	Price on request	Price on request		The service provided for commercial premises is dictated by the needs of the customer and as such prices are provided and agreed on request.
Mice	D	Fully flexible	Price on request	Price on request		
Wasps	D	Fully flexible	Price on request	Price on request		
Fleas	D	Fully flexible	Price on request	Price on request		
Cockroaches	D	Fully flexible	Price on request	Price on request		
Pharaoh Ants	D	Fully flexible	Price on request	Price on request		
Woodlice / Garden Beetles	D	Fully flexible	Price on request	Price on request		
Bedbugs	D	Fully flexible	Price on request	Price on request		
HOUSING ENFORCEMENT (RESIDENTIAL SERVICES)						

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Licensing of Houses in Multiple Occupation (HMO) under Mandatory Licensing Scheme						
Fee on application per property for 5 lettings (plus per bedroom fee below where applicable)	Discretionary	Fully flexible	1,050.00	1,050.00	0.00%	New fees established in March 2022 - Fees and Charges to be reviewed in 2023 for 2024/25
Fee per bedroom above 5	Discretionary	Fully flexible	70.00	70.00	0.00%	
Part B Fee for issue of final licence per property for 5 lettings plus per bedroom fee below where applicable (This fee is not charged where the property is not issued with a full licence)	Discretionary	Fully flexible	450.00	450.00	0.00%	
Part B Fee per bedroom above 5	Discretionary	Fully flexible	30.00	30.00	0.00%	
Licensing of Houses in Multiple Occupation (HMO) under Additional Licensing Scheme						
Part A fee on application per property	Discretionary	Fully flexible	923.00	923.00	0.00%	New fees established in March 2022 - Fees and Charges to be reviewed in 2023 for 2024/25
Part B fee for issue of final licence per property (This fee is not charged where the property is not issued with a full licence)	Discretionary	Fully flexible	377.00	377.00	0.00%	
Licensing of privately rented properties under Selective Licensing Scheme						
Part A fee on application per property	Discretionary	Fully flexible	630.00	630.00	0.00%	New fees established in March 2022 - Fees and Charges to be reviewed in 2023 for 2024/25
Part B fee for issue of final licence per property (This fee is not charged where the property is not issued with a full licence)	Discretionary	Fully flexible	270.00	270.00	0.00%	
Other licensing fees						
Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	Discretionary	Fully flexible	55.00	55.00	0.00%	New fees established in March 2022 - Fees and Charges to be reviewed in 2023 for 2024/25
Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.	Discretionary	Fully flexible	163.00	163.00	0.00%	
Printing of lost licence	Discretionary	Fully flexible	5.00	5.00	0.00%	
Financial penalty - Civil Penalty under The Housing and Planning Act 2016 for breach of specified housing offences under the HA 2004	D	Capped	Up to 30,000	Up to 30,000	0.00%	Maximum amount set by statute depending on the type of breach and other prescribed factors.
Financial penalty - Smoke and Carbon Monoxide Detector Regulations 2015 for non-compliance with a remedial notice requiring the installation of smoke or carbon monoxide alarms	D	Capped	Up to 5,000	Up to 5,000	0.00%	
Section 49 Housing Act 2004						
Charging for Housing Act Notices - Houses, flats and HMOs with up to 10 households :						
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000			1,083.00	1,191.00	9.97%	
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800			867.00	953.00	9.92%	

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
	Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800	Discretionary	Fully flexible	867.00	953.00	9.92%	Charges comparable to neighbouring London local authorities with similar characteristics and demographics to Southwark.
	Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600			650.00	715.00	10.00%	
Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged.							
Charging for Housing Act Notices:- Houses, flats and HMOs with more than 10 households affected:							
New Fee	Charges will be calculated on a case by case basis to cover costs of inspection, preparation of enforcement notice, procurement and review of necessary investigative reports, Issue of notice under section 235 (HA2004), service of enforcement notice under Part 1 HA04, cost of management oversight and other associated costs	Discretionary	Fully flexible	Unlimited	Unlimited		NEW - this is to take account of the work done to enforce fire safety in the common parts of privately owned medium and high rise residential buildings (Building Safety Project/Cladding Remediation)
Regulatory Services (Environmental Health & Trading Standards)							
	Regulatory services professional fees including primary authority partnerships, weights and measures testing fees and other professional fees for work undertaken by Regulatory Services.	Discretionary	Flexible	89/hour	100/hour	12.30%	For primary authority work the Regulatory and Enforcement Sanctions Act 2008 allows local authorities to charge such fees as the authority considers to represent the costs reasonably incurred by it in the exercise of its functions. Also includes weights and measures testing fees and other professional fees for work undertaken by Regulatory Services. Fee increase is in line with RPI and fee rate is comparable with other London authorities.
TRADING STANDARDS							
	Penalty charge - Estate Agents Act 1979 / Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008 - estate agents redress scheme membership requirement	D	Fixed	1,000.00	1,000.00	0.00%	Fixed Fee set by statute. Fee equates to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics and demographics to Southwark.
	Monetary penalty - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 - letting agents and property managers redress scheme membership requirement	D	Capped	Amount up to 5,000	Amount up to 5,000	0.00%	Maximum amount set by statute. MHCLG guidance states the expectation is a £5,000 fine should be considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances taking into account any representations made
	Financial penalty - Consumer Rights Act 2015 - display of fees and other information requirement for letting agents			Amount up to 5,000	Amount up to 5,000	0.0%	
	Financial penalty - Tenant Fees Act 2019 - letting agents or landlords requiring payment of prohibited fees	D	Capped	Amount up to 30,000	Amount up to 30,000	0.0%	Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
	Financial penalty - The Client Money Protection Schemes for Property Agents (Requirement to Belong to a Scheme etc.) Regulations 2019 -	D	Capped	Amount up to 30,000	Amount up to 30,000	0.0%	Maximum amount set by statute and actual penalty to be determined on a case-by-case basis in accordance with local policy and statutory guidance
	Financial penalty - The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - Minimum energy performance requirements for rented property	D	Capped	Amount up to 150,000 for commercial premises and up to 4,000 for	Amount up to 150,000 for commercial premises and up to 4,000 for	0.0%	Maximum amounts set by statute depending on particular breach and premises concerned. Non-domestic properties are subject to higher penalty charges
	Financial penalty - The Energy Performance of Buildings (England and Wales) Regulations 2012 - provision and display of energy performance certificates requirements for property for sale or rent	D	Capped	Amount from 200 to 5,000	Amount from 200 to 5,000	0.00%	Maximum amount set by statute depending on the type of breach and other prescribed factors

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Fixed monetary penalty and non-compliance penalty - The Single Use Carrier Bags Charges (England) Order 2015 - Climate Change Act 2008 - requirement to charge for bags and related provisions	D	Capped	Amount from 200 to 20,000	Amount from 200 to 20,000	0.00%	Maximum amount set by statute depending on the type of breach and other prescribed factors
	Variable monetary penalty and non-compliance penalty - The Environmental Protection (Microbeads) (England) Regulations 2017 - prohibit the use of microbeads in rinse-off personal care products and the sale of any such products containing them	D	Capped	Up to 10% of annual turnover	Up to 10% of annual turnover	0.00%	Maximum amount set by statute no more than 10% of annual turnover of the person on whom it is imposed
	Variable monetary penalty and non-compliance penalty -The Energy Information Regulations 2011 - display of energy efficiency labels on appliances and information provision	D	Fully flexible	Unlimited	Unlimited	0.00%	There is no limit to the amount of a variable monetary penalty (Schedule 4 Part 1(4))
	Variable monetary penalty and non-compliance penalty - The Environmental Protection (Plastic Straws, Cotton Buds and Stirrers) (England) Regulations 2020 - prohibition provisions on the supply of certain plastic items	D	Capped	Up to 10% of annual turnover	Up to 10% of annual turnover	0.00%	Maximum amount set by statute no more than 10% of annual turnover of the person on whom it is imposed
	Financial penalty - Consumer Rights Act 2015 - secondary ticketing provisions (duty to provide information about tickets)	D	Capped	Amount up to 5,000	Amount up to 5,000	0.00%	Maximum amount set by statute
	Penalty Notice for Disorder (PND's) - Criminal Justice and Police Act 2001 - Licensing Act 2003 offences relating to underage	D	Fixed	90.00	90.00	0.00%	Amount fixed by statute. Only Accredited Persons or Police or PCSOs may issue PND's
	Fixed Penalty Notice - Public Health (Control of Disease) Act 1984 - various Health Protection Regulations (Coronavirus restrictions & requirements)	D	Fixed	100 to 10,000	100 to 10,000	0.00%	Amount fixed by statute. Variable amount dependent on type of breach and whether repeated breach
	The Air Quality (Domestic Solid Fuels Standards) (England) Regulations 2020	D	Fixed	300.00	300.00	0.00%	Amount fixed by statute
FOOD SAFETY							
	Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating	Discretionary	Flexible	211.15	232.50	10.11%	Fee increased by inflation (CPI). This equates to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics and demographics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011 and can be only cost recovery. The Food
	Provision of Export Certificate, related Attestation and similar upon request	Discretionary	Flexible	257.00	282.95	10.10%	
LICENSING -							
<p>Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.</p>							
Gambling ACT 2005							
Regional Casino Premises Licence							
	New (Cap set at £15,000)	M	Capped	15,000.00	15,000.00	0.00%	Maximum amount set by statute
	Annual Charge (cap set at (£15,000)			15,000.00	15,000.00	0.00%	
	Variation (£cap set at £7,500)			7,500.00	7,500.00	0.00%	
	Transfer (Cap set at £6,500)			6,500.00	6,500.00	0.00%	
	Re-instatement of a licence (Cap set at £6,500)			6,500.00	6,500.00	0.00%	
	Provisional statement (Cap set at £15,000)			15,000.00	15,000.00	0.00%	
	Application by a provisional licence holder (Cap set at £8,000)			8,000.00	8,000.00	0.00%	
	Copy (Cap set at £25)			25.00	25.00	0.00%	
	Notification (Cap set at £50)			50.00	50.00	0.00%	
Large Casino Premises Licence							
	New (Cap set at £10,000)	M	Capped	10,000.00	10,000.00	0.00%	Maximum amount set by statute
	Annual Charge (cap set at (£10,000)			10,000.00	10,000.00	0.00%	
	Variation (£cap set at £5,000)			5,000.00	5,000.00	0.00%	
	Transfer (Cap set at £2,150)			2,150.00	2,150.00	0.00%	
	Re-instatement of a licence (Cap set at £2,150)			2,150.00	2,150.00	0.00%	
	Provisional statement (Cap set at £10,000)			10,000.00	10,000.00	0.00%	
	Application by a provisional licence holder (Cap set at £5,000)			5,000.00	5,000.00	0.00%	

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
New Small Casino Premises Licence						
New (Cap set at £8,000)			8,000.00	8,000.00	0.00%	
Annual Charge (cap set at (£5,000))			5,000.00	5,000.00	0.00%	
Variation (£cap set at £4,000)			4,000.00	4,000.00	0.00%	
Transfer (Cap set at £1,800)			1,800.00	1,800.00	0.00%	
Re-instatement of a licence (Cap set at £1,800)			1,800.00	1,800.00	0.00%	
Provisional statement (Cap set at £8,000)	M	Capped	8,000.00	8,000.00	0.00%	Maximum amount set by statute
Application by a provisional licence holder (Cap set at £3,000)			3,000.00	3,000.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Bingo Premises Licence						
New (Cap set at £3,500)			3,500.00	3,500.00	0.00%	
Annual Charge (cap set at (£1,000))			1,000.00	1,000.00	0.00%	
Variation (£cap set at £1,750)			1,750.00	1,750.00	0.00%	
Transfer (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Provisional statement (Cap set at £3,500)	M	Capped	3,500.00	3,500.00	0.00%	Maximum amount set by statute
Application by a provisional licence holder (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Adult Gaming Centre						
New (Cap set at £2,000)			2,000.00	2,000.00	0.00%	
Annual Charge (cap set at (£1,000))			1,000.00	1,000.00	0.00%	
Variation (£cap set at £1,000)			1,000.00	1,000.00	0.00%	
Transfer (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Provisional statement (Cap set at £2,000)	M	Capped	2,000.00	2,000.00	0.00%	Maximum amount set by statute
Application by a provisional licence holder (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Family Entertainment Centre Premises Licence						
New (Cap set at £2,000)			2,000.00	2,000.00	0.00%	
Annual Charge (cap set at (£750))			750.00	750.00	0.00%	
Variation (£cap set at £1,000)			1,000.00	1,000.00	0.00%	
Transfer (Cap set at £950)			950.00	950.00	0.00%	
Re-instatement of a licence (Cap set at £950)			950.00	950.00	0.00%	
Provisional statement (Cap set at £2,000)	M	Capped	2,000.00	2,000.00	0.00%	Maximum amount set by statute
Application by a provisional licence holder (Cap set at £950)			950.00	950.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Betting Premises Licence (Track)						
New (Cap set at £2,500)			2,500.00	2,500.00	0.00%	
Annual Charge (cap set at (£1,000))			1,000.00	1,000.00	0.00%	
Variation (£cap set at £1,250)			1,250.00	1,250.00	0.00%	
Transfer (Cap set at £950)			950.00	950.00	0.00%	
Re-instatement of a licence (Cap set at £950)			950.00	950.00	0.00%	
Provisional statement (Cap set at £2,500)	M	Capped	2,500.00	2,500.00	0.00%	Maximum amount set by statute
Application by a provisional licence holder (Cap set at £950)			950.00	950.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Betting Premises Licence (Non-Track)						
New (Cap set at £3,000)			3,000.00	3,000.00	0.00%	
Annual Charge (cap set at (£600))			600.00	600.00	0.00%	

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Variation (Cap set at £1,500)	M	Capped	1,500.00	1,500.00	0.00%	Maximum amount set by statute
Transfer (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Re-instatement of a licence (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Provisional statement (Cap set at £3,000)			3,000.00	3,000.00	0.00%	
Application by a provisional licence holder (Cap set at £1,200)			1,200.00	1,200.00	0.00%	
Copy (Cap set at £25)			25.00	25.00	0.00%	
Notification (Cap set at £50)			50.00	50.00	0.00%	
Other						
Copy of a licence (Cap set at £25)	M	Capped	25.00	25.00	0.00%	Maximum amount set by statute
Change of Circumstances (Cap set at £50)			50.00	50.00	0.00%	
Temporary Use Notice	M	Capped	50.00	50.00	0.00%	
Society Lottery						
First Application	M	Capped	40.00	40.00	0.00%	Maximum amount set by statute
Annual Fee			20.00	20.00	0.00%	
Gaming Machines in Alcohol Licensed premises						
Notification of 2 or less machines	M	Capped	50.00	50.00	0.00%	Maximum amount set by statute
Application for more than 2 machines by Gaming Act 1968 consent holder			100.00	100.00	0.00%	
A new application for more than 2 machines			150.00	150.00	0.00%	
Transfer			25.00	25.00	0.00%	
Annual fee			50.00	50.00	0.00%	
Copy of permit			15.00	15.00	0.00%	
THE EXPLOSIVES REGULATIONS 2014						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014						
One year's duration	M	Fixed	189.00	189.00	0.00%	Maximum amount set by statute
Two year's duration			248.00	248.00	0.00%	
Three year's duration			311.00	311.00	0.00%	
Four year's duration			382.00	382.00	0.00%	
Five year's duration			432.00	432.00	0.00%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation						
One year's duration	M	Fixed	111.00	111.00	0.00%	Maximum amount set by statute
Two year's duration			141.00	141.00	0.00%	
Three year's duration			177.00	177.00	0.00%	
Four year's duration			211.00	211.00	0.00%	
Five year's duration			243.00	243.00	0.00%	
Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014						
One year's duration	M	Fixed	88.00	88.00	0.00%	Maximum amount set by statute
Two year's duration			150.00	150.00	0.00%	
Three year's duration			211.00	211.00	0.00%	
Four year's duration			272.00	272.00	0.00%	
Five year's duration			333.00	333.00	0.00%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation						
One year's duration	M	Fixed	55.00	55.00	0.00%	Maximum amount set by statute
Two year's duration			88.00	88.00	0.00%	
Three year's duration			123.00	123.00	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Four year's duration			155.00	155.00	0.00%	Maximum amount set by statute
Five year's duration			189.00	189.00	0.00%	
Varying a licence						
Varying name of licensee or address of site			37.00	37.00	0.00%	
Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out	M	Fixed				
Transfer of licence			37.00	37.00	0.00%	
Replacement of licence			37.00	37.00	0.00%	
Fireworks Act 2004						
Application to sell outside a permitted period	M	Fixed	500.00	500.00	0.00%	Maximum amount set by statute
LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)						
Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement						
Full special treatments licence (multiple categories / operators)			398.00	438	10.05%	Inflation - Rounded
Renewal full special treatments licence (multiple categories / operators)			372.00	409	9.95%	Inflation - Rounded
Restricted licence (one category / one or two operatives)			296.00	326	10.14%	Inflation - Rounded
Renewal restricted licence (one category / one or two operatives)	M	Capped	270.00	297	10.00%	Inflation - Rounded
Transfer			107.00	118	10.28%	Inflation - Rounded
Variation - additional category of treatments			109.00	120	10.09%	Inflation - Rounded
Variation - additional operator			28.00	31	10.71%	Inflation - Rounded
Copy Licence			12.00	13	8.33%	Inflation - Rounded
Scrap Metal Dealers Act 2013						
Site Licence						
Grant		Capped	697.00	768	10.19%	Inflation - Rounded
Renewal		Capped	426.00	469	10.09%	Inflation - Rounded
Variation		Capped	244.00	268	9.84%	Inflation - Rounded
Collectors Licence	M	Capped				
Grant		Capped	407.00	448	10.07%	Inflation - Rounded
Renewal		Capped	264.00	290	9.85%	Inflation - Rounded
Variation		Capped	245.00	269	9.80%	Inflation - Rounded
Other fees						Inflation - Rounded
Replacement licence (laminated)	D	Fully flexible	14.00	15	7.14%	Inflation - Rounded
Replacement licence (ID card)	D	Fully flexible	44.00	48.00	9.09%	Inflation - Rounded
GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)						
Copy of Licence for competitive bidding			13.00	14	7.69%	Inflation - Rounded
Competitive bidding licence	M	Capped	670.00	738	10.15%	Inflation - Rounded
Animal Welfare Licences						Inflation - Rounded
Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year	M	Capped	563.00	620	10.12%	Inflation - Rounded
Duplicate	M	Capped	12.00	13	8.33%	Inflation - Rounded
Performing animals registration under the Performing Animals Regulations 1925 - 1 Year	M	Capped	198.00	218	10.10%	Inflation - Rounded
Duplicate	M	Capped	12.00	13	8.33%	Inflation - Rounded
LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982						
Initial application for sex establishment licence	M	Capped	7,426.00	8176	10.10%	Inflation - Rounded
Additional compliance costs	M	Capped	591.00	651	10.15%	Inflation - Rounded
Variation	M	Capped	6,630.00	7300	10.11%	Inflation - Rounded
Renewal	M	Capped	6,630.00	7300	10.11%	Inflation - Rounded
Duplicate	M	Capped	12.50	14	12.00%	Inflation - Rounded

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments	
Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)							
Grant	M	Capped	995.00	1095	10.05%	Inflation - Rounded	
Application transfer premises as a venue for civil marriage and civil partnership	M	Capped	564.00	621	10.11%	Inflation - Rounded	
Renewal (every three years)	M	Capped	663.00	730	10.11%	Inflation - Rounded	
Change of name	M	Capped	13.00	14	7.69%	Inflation - Rounded	
Copy of Licence	M	Capped	13.00	14	7.69%	Inflation - Rounded	
Licensing Act 2003							
Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but							
Premises Licence / Club Premises Certificate							
Property rateable value £0 - £4,300							
New application & variation	M	Fixed	100.00	100.00	0.00%		
Annual Charge			70.00	70.00	0.00%		
Late Night Levy Fee (from 00.01 - 06.00)			299.00	299.00	0.00%		
Property rateable value £4,301 - £33,000							
Premises Licences							
New application & variation	M	Fixed	190.00	190.00	0.00%		
Annual charge			180.00	180.00	0.00%		
Late Night Levy Fee (from 00.01 - 06.00)			768.00	768.00	0.00%		
Property rateable value £33,001 - £87,000							
Premises Licences							
New application & variation	M	Fixed	315.00	315.00	0.00%		
Annual charge			295.00	295.00	0.00%		
Late Night Levy Fee (from 00.01 - 06.00)			1,259.00	1,259.00	0.00%		
Property rateable value £87,001 - £125,000							
Premises Licences							
New application & variation	M	Fixed	450.00	450.00	0.00%		
Multiplier applied for venues serving primarily alcohol (X2)			900.00	900.00	0.00%		
Annual charge			320.00	320.00	0.00%		
Late Night Levy Fee (from 00.01 - 06.00)			1,365.00	1,365.00	0.00%		
Multiplier applies to premises in category that primarily or exclusively sell alcohol (X2)			2,730.00	2,730.00	0.00%		
Property rateable value £125,001+							
Premises Licences							
New application & variation	M	Fixed	635.00	635.00	0.00%		
Multiplier applied for venues serving primarily alcohol (X3)			1,905.00	1,905.00	0.00%		
Annual charge			350.00	350.00	0.00%		
Late Night Levy Fee (from 00.01 - 06.00)			1,493.00	1,493.00	0.00%		
Multiplier applies to premises in category that primarily or exclusively sell alcohol (X3)			4,440.00	4,440.00	0.00%		
Additional fees for premises licence applications, and the annual fee for exceptionally large scale							
Number in attendance at any one time:							
Large Premises or Events	5,000 to 9,999	M	Fixed	1,000.00	1,000.00	0.00%	Additional £500 annual fee payable for Licences exceeding 1 year
	10,000 to 14,999			2,000.00	2,000.00	0.00%	Additional £1,000 annual fee payable for Licences exceeding 1 year
	15,000 to 19,999			4,000.00	4,000.00	0.00%	Additional £2,000 annual fee payable for Licences exceeding 1 year
	20,000 to 29,999			8,000.00	8,000.00	0.00%	Additional £4,000 annual fee payable for Licences exceeding 1 year
	30,000 to 39,999			16,000.00	16,000.00	0.00%	Additional £8,000 annual fee payable for Licences exceeding 1 year
	40,000 to 49,999			24,000.00	24,000.00	0.00%	Additional £12,000 annual fee payable for Licences exceeding 1 year
	50,000 to 59,999			32,000.00	32,000.00	0.00%	Additional £16,000 annual fee payable for Licences exceeding 1 year
	60,000 to 69,999			40,000.00	40,000.00	0.00%	Additional £20,000 annual fee payable for Licences exceeding 1 year
	70,000 to 79,999			48,000.00	48,000.00	0.00%	Additional £24,000 annual fee payable for Licences exceeding 1 year
	80,000 to 89,999			56,000.00	56,000.00	0.00%	Additional £28,000 annual fee payable for Licences exceeding 1 year
90,000 and over			64,000.00	64,000.00	0.00%	Additional £32,000 annual fee payable for Licences exceeding 1 year	

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments		
Licensing Act 2003 - Other								
Grant of a personal licence	M	Fixed	37.00	37.00	0.00%			
Temporary event notice			21.00	21.00	0.00%			
Theft ,loss, etc. of premises licence or summary			10.50	10.50	0.00%			
Application for a provisional statement where premises being built			315.00	315.00	0.00%			
Notification of change of name			10.50	10.50	0.00%			
Application to transfer premises licence			23.00	23.00	0.00%			
Application to vary premises licence to specify DPS			23.00	23.00	0.00%			
Theft ,loss, etc. of certificate or summary			10.50	10.50	0.00%			
Theft ,loss, etc. of temporary event notice			10.50	10.50	0.00%			
Theft ,loss, etc. of personal licence			10.50	10.50	0.00%			
Duty to notify of name change or address			10.50	10.50	0.00%			
Interim authority notice			21.00	21.00	0.00%			
Notification of change of name/alteration of club rules					10.50	10.50	0.00%	
Change of relevant registered address of club					10.50	10.50	0.00%	
Notification of interest in property			21.00	21.00	0.00%			
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018								
Selling animals as pets new application 1 year	M	Capped	637.00	702	10.20%			
Selling animals as pets new application 2 years			684.00	753	10.09%			
Selling animals as pets renewal application 1 year			534.00	588	10.11%			
Selling animals as pets renewal application 2 year			581.00	639	9.98%			
Selling animals as pets renewal application 3 year			696.00	766	10.06%			
Selling animals as pets variation			357.00	393	10.08%			
Selling animals as pets transfer			107.00	118	10.28%			
Breeding dogs new application 1 year			637.00	702	10.20%			
Breeding dogs new application 2 years			684.00	753	10.09%			
Breeding dogs renewal application 1 year			534.00	588	10.11%			
Breeding dogs renewal application 2 year			581.00	639	9.98%			
Breeding dogs renewal application 3 year			696.00	766	10.06%			
Breeding dogs variation			357.00	393	10.08%			
Breeding dogs transfer			107.00	118	10.28%			
Providing/arranging boarding for dogs/cats new application 1 year					637.00	702	10.20%	
Providing/arranging boarding for dogs/cats new application 2 years					684.00	753	10.09%	
Providing/arranging boarding for dogs/cats renewal application 1 year					534.00	588	10.11%	
Providing/arranging boarding for dogs/cats renewal application 2 year					581.00	639	9.98%	
Providing/arranging boarding for dogs/cats renewal application 3 year					696.00	766	10.06%	
Providing/arranging boarding for dogs/cats variation					286.00	315	10.14%	
Providing/arranging boarding for dogs/cats transfer			107.00	118	10.28%			
Providing home boarding for under 6 dogs/cats new application 1 year	M	Capped	549.00	605	10.20%			
Providing home boarding for under 6 dogs/cats new application 2 years			596.00	656	10.07%			
Providing home boarding for under 6 dogs/cats renewal application 1 year			503.00	554	10.14%			
Providing home boarding for under 6 dogs/cats renewal application 2 year			550.00	605	10.00%			
Providing home boarding for under 6 dogs/cats renewal application 3 year			665.00	732	10.08%			
Providing home boarding for dogs/cats variation			268.00	315	17.54%			
Providing home boarding for dogs/cats transfer			107.00	118	10.28%			

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Hiring of Horses etc. new application 1 year			949.00	1045	10.12%	
Hiring of Horses etc. new application 2 year			1,108.00	1220	10.11%	
Hiring of Horses etc. renewal application 1 year			903.00	994	10.08%	
Hiring of Horses etc. renewal application 2 year			1,062.00	1169	10.08%	
Hiring of Horses etc. renewal application 3 year			1,220.00	1343	10.08%	
Additional vet fee for 15-29 horses			179.00	197	10.06%	
Additional vet fee for 30+ horses			322.00	355	10.25%	
Hiring of Horses etc. variation			362.00	399	10.22%	
Hiring of Horses etc. transfer			107.00	118	10.28%	
Keeping or training animals for exhibition new application 1 year			549.00	605	10.20%	
Keeping or training animals for exhibition new application 2 year			596.00	656	10.07%	
Keeping or training animals for exhibition renewal application 1 year			503.00	554	10.14%	
Keeping or training animals for exhibition renewal application 2 year			550.00	605	10.00%	
Keeping or training animals for exhibition renewal application 3 year			665.00	732	10.08%	
Keeping or training animals for exhibition variation			286.00	315	10.14%	
Keeping or training animals for exhibition transfer			107.00	118	10.28%	
Additional inspection/complaint visit			133.00	146	9.77%	
Copy licence			12.00	13	8.33%	
Licensing Act 2003						
Classification of films up to 30 minutes film duration	D	Capped	50.00	50.00	0.00%	
Each additional 20 minute film duration			23.00	23.00	0.00%	
General						
Additional inspections/professional advice per hour	D	Fully flexible	70.00	77.00	10.00%	
Local Authority Pollution Prevention & Control Regulations 2000 (LAPPC)						
Application Fees:						
Standard process (includes solvent emission activities)			1,579.00	1,650.00	4.50%	The fees are set by statute and contained in "The Local Authority Permits for Part B Installations and Mobile Plant and Solvent Emission Activities (Fees and Charges) (England) Scheme" which is published by Defra at various times. The revised fees for 2023/24 reflect the increase determined by Defra, hence the percentage uplift shown differs from the LA recommendation and is a reflection of the increase compared to the last charging period. The charges set out in in row 695 are not new but were not included in the Fees and Charges agreed for 2022/23.
Additional fee for operating without a permit			1,137.00	1,188.00	4.49%	
PVRI, SWOBs and Dry Cleaners			148.00	155.00	4.73%	
PVR I & II combined			246.00	257.00	4.47%	
Vehicle refinishers (VRs) (and other Reduced Fee Activities)			346.00	362.00	4.62%	
Reduced fee activities: Additional fee for operating without a permit	M	Fixed	68.00	71.00	4.41%	
Mobile plant (not using simplified permits) for the third to seventh applications			1,579.00	1,650.00	4.50%	
for the eighth and subsequent applications			943.00	985.00	4.45%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts			n/a	808.00		
Annual LAPPC Subsistence Charges:						
Standard process low			739 (+99)*	772 (+105)*	0.00%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times. The revised fees for 2023/24 reflect
Standard process medium			1111 (+149)*	1161 (+156)*	0.00%	
Standard process high			1672 (+198)*	1747 (+207)*	0.00%	
Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners (SWOBs) and Dry Cleaners - Low			76.00	79.00	3.95%	
PVR 1, SWOBs and Dry Cleaners - Medium			151.00	158.00	4.64%	
PVR1, SWOBs and Dry Cleaners - High			227.00	237.00	4.41%	
PVR 1 & 2 combined - Low			108.00	113.00	4.63%	
PVR 1 & 2 combined - Medium			216.00	226.00	4.63%	
PVR 1 & 2 combined - High			326.00	341.00	4.60%	
Vehicle refinishers and other Reduced Fees - Low			218.00	228.00	4.59%	

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments			
Vehicle refinishers and other Reduced Fees - Medium	M	Capped	349.00	365.00	4.58%	the increase determined by Defra, hence the percentage uplift shown differs from the LA recommendation and is a reflection of the Defra increase compared to the last charging period. * - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation			
Vehicle refinishers and other Reduced Fees - High			524.00	548.00	4.58%				
Mobile plant, for first and second permits - Low			618.00	626.00	1.29%				
Mobile plant, for first and second permits - Medium			989.00	1,034.00	4.55%				
Mobile plant, for first and second permits - High			1,484.00	1,551.00	4.51%				
for the third to seventh authorisations - Low			368.00	385.00	4.62%				
for the third to seventh authorisations - Medium			590.00	617.00	4.58%				
for the third to seventh authorisations - high			884.00	924.00	4.52%				
eighth and subsequent authorisations - Low			189.00	198.00	4.76%				
eighth and subsequent authorisations - Medium			302.00	316.00	4.64%				
eighth and subsequent authorisations - High			453.00	473.00	4.42%				
Late Payment Fee			50.00	52.00	4.00%				
* - the additional amounts in brackets must be charged where a permit is for a combined part B and									
NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to									
Transfer and Surrender									
Standard process transfer	M	Capped	162.00	169.00	4.32%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times. The revised fees for 2023/24 reflect the increase determined by Defra, hence the percentage uplift shown differs from the LA recommendation and is a reflection of the Defra increase compared to the last charging period. Note: Reduced fee activities are Service Stations, Vehicle Refinishers, Dry Cleaners and small oil burners under 0.4MW			
Standard process partial transfer			476.00	497.00	4.41%				
New operator at low risk reduced fee activity			75.00	78.00	4.00%				
Surrender: all Part B activities			0.00	0.00	0.00%				
Reduced fee activities: Transfer			0.00	0.00	0.00%				
Reduced fee activities: partial transfer			45.00	47.00	4.44%				
Temporary transfer for mobiles									
First transfer			M	Capped	51.00		53.00	3.92%	
Repeat transfer					10.00		10.00	0.00%	
Repeat following enforcement or warning					51.00		53.00	3.92%	
Substantial changes S10 and S11									
Standard Process	M	Capped	1,005.00	1,050.00	4.48%				
Standard Process where the substantial change results in a new PPC activity			1,579.00	1,650.00	4.50%				
Reduced fee activities			98.00	102.00	4.08%				
Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW									
Local Authority Pollution Prevention & Control Regulations 2000									
Mobile plant charges - 1 - 2 authorisation									
Application fee	M	Capped	1,579.00	1,650.00	4.50%	The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times. The revised fees for 2023/24 reflect the increase determined by Defra, hence the percentage uplift shown differs from the LA recommendation and is a reflection of the Defra increase compared to the last charging period.			
subsistence fee - Low			618.00	646.00	4.53%				
Subsistence fee - Medium			989.00	1,034.00	4.55%				
Subsistence fee - High			1,484.00	1,506.00	1.48%				
Mobile plant charges - 3 - 7 authorisation									
Application fee	M	Capped	943.00	985.00	4.45%				
subsistence fee - Low			368.00	385.00	4.62%				
Subsistence fee - Medium			590.00	617.00	4.58%				
Subsistence fee - High			884.00	924.00	4.52%				
Mobile plant charges - 8 or more authorisation									
Application fee	M	Capped	477.00	498.00	4.40%				
subsistence fee - Low			189.00	198.00	4.76%				
Subsistence fee - Medium			302.00	316.00	4.64%				
Subsistence fee - High			453.00	473.00	4.42%				
Local Authority Integrated Pollution & Prevention Control (IPPC)									
Application			3,218.00	3,363.00	4.51%				
Additional fee for operating without a permit			1,137.00	1,188.00	4.49%				
Annual subsistence - Low			1,384.00	1,447.00	4.55%				

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Annual subsistence - Medium	M	Capped	1,541.00	1,611.00	4.54%	
Annual subsistence - High			2,233.00	2,334.00	4.52%	
Late payment fee			50.00	52.00	4.00%	
Substantial Variation			1,309.00	1,368.00	4.51%	
Substantial Variation where 9(2)(a) or 9(2)(b) of the scheme applies				3,363.00	NEW	
Transfer			225.00	235.00	4.44%	
Partial Transfer			668.00	698.00	4.49%	
Surrender			668.00	698.00	4.49%	
The Private Water Supplies Regulations 2016						
Risk Assessment	M	Capped	73.30	80.70	10.10%	Inflation increase (rounded) - Maximum charge £500 (for each assessment)
Sampling ⁽ⁱ⁾ No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample			73.30	80.70	10.10%	Inflation increase (rounded) - Maximum charge £100 (for each visit)
Investigation			73.30	80.70	10.10%	Inflation increase (rounded) - Maximum charge £100 (for each investigation)
Granting an Authorisation			73.30	80.70	10.10%	Inflation increase (rounded) - Maximum charge £100 (for each authorisation)
Regulation 10 (Domestic Supplies) (for parameters referred to in paragraph (1)(a) to (e) of that regulation)			25.00	25.00	0.00%	Maximum £25
Analysing a sample taken during check monitoring			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £100
Analysing a sample taken during audit monitoring and monitoring under regulation 11			Analytic cost of the sample	Analytic cost of the sample		Maximum charge £500
Various public registers						
Land Use Enquiry - Residential premises	D	Fully flexible	166.00	182.75	10.09%	Inflation increase - rounded
Land Use Enquiry - Commercial premises			277.00	305.00	10.11%	Inflation increase - rounded
CCTV	Discretionary	Fully flexible	73.50	73.50	0.00%	
Information to support an insurance claim:						
Fixed Penalty Notices (FPN's)						
Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	M	Capped	400.00	400.00	0.00%	
Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £150) Penalty Set by L B Southwark. (Charge = £100 if paid within 10 days)	M	Capped	150.00	150.00	0.00%	
Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)	M	Capped	300.00	300.00	0.00%	
Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £180 if paid within 10 days)	M	Capped	300.00	300.00	0.00%	
Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) charge reduced to £60 if paid within 10 days Penalty set by L B Southwark	M	Capped	80.00	80.00	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (Charge reduced to £60 if paid within 10 days)	M	Capped	110.00	110.00	0.00%	
Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (charge reduced to £100 if paid within 10 days)	M	Capped	110.00	110.00	0.00%	
Unauthorised marks on the highway (graffiti) - s132 Highways	M	Capped	80.00	80.00	0.00%	
Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment)	M	Capped	80.00	80.00	0.00%	
Unauthorised display of advertisements (flyposting) - the individual	M	Capped	80.00	80.00	0.00%	
Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006	M	Capped	50.00	50.00	0.00%	
Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006	M	Capped	200.00	200.00	0.00%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG	M	Capped	400.00	400.00	0.00%	
Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	
Contravention or condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	
Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990)	M	Capped	125.00	125.00	0.00%	
Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG	M	Capped	250.00	250.00	0.00%	Lesser amount of £150-28/14 days
Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%	Lesser amount of £60-28/14 days
Unlicensed street trading - s36 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG	M	Capped	150.00	150.00	0.00%	Statutory fee
Public Space Protection Order (PSPO) provision to tackle Dog related ASB	M	Capped	100.00	100.00	0.00%	PSPO requirements and restrictions under the ASB, Crime and Policing Act 2014. Provisions for the following: Dog exclusion to gated children's play areas, dogs on leads areas, maximum number of dogs (set at six) with three off a lead at any one
Cycling on a footpath (Road Traffic Act 1984)	M	Capped	50.00	50.00	0.00%	Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act).

LEISURE DIRECTORATE

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Parks Pitch Bookings and BMX Fees and Charges						
NON-VATABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE						

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
VENUE	ACTIVITY						
All the fees shown below are at Block Booking Rate (10 or more)							
All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	72.30	79.55	10.03%	Inflation CPI - Rounded
All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	44.60	49.05	9.98%	Inflation CPI - Rounded
All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Evening session (Mon - Fri, 3 hrs)	Discretionary	Fully flexible	44.60	49.05	9.98%	Inflation CPI - Rounded
All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Evening session (Mon - Fri, 3 hrs)	Discretionary	Fully flexible	New	36.00		New proposed Junior fee
All Sites	Grass Football Pitch - Adult (including Out of Borough Schools) - 90 mins	Discretionary	Fully flexible	85.30	93.85	10.02%	Inflation CPI - Rounded
All Sites	Grass Football Pitch Discount - Adult No Changing Room - 90 mins	Discretionary	Fully flexible	66.80	73.50	10.03%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Junior 11-a-side Pitch (including Out of Borough School) - 60 mins	Discretionary	Fully flexible	42.10	46.30	9.98%	Inflation CPI - Rounded
All Sites	Grass Football Pitch Discount - Junior 11-a-side Pitch No Changing Room - 60 mins	Discretionary	Fully flexible	35.20	38.75	10.09%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - All Southwark School 11-a-side Pitch - 90 mins	Discretionary	Fully flexible	32.40	35.65	10.03%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - All Southwark School 11-a-side Pitch - 60 mins	Discretionary	Fully flexible	17.80	19.60	10.11%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Small Sized Pitch (including Out of Borough School) - 60 mins	Discretionary	Fully flexible	30.30	33.35	10.07%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Small Sized Pitch Discount - No Changing Room - 60 mins	Discretionary	Fully flexible	17.80	19.60	10.11%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Small Sized Pitch - All Southwark Schools - 60 mins	Discretionary	Fully flexible	12.20	13.40	9.84%	Inflation CPI - Rounded
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins	Discretionary	Fully flexible	85.30	93.90	10.08%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	Grass Rugby Pitch - Junior - 60 mins	Discretionary	Fully flexible	42.10	46.30	9.98%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	Grass Rugby Pitch - Adult Peak - 90 mins	Discretionary	Fully flexible	85.30	93.85	10.02%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	Grass Rugby Pitch - Adult Off-Peak - 90 mins	Discretionary	Fully flexible	66.90	73.60	10.01%	Inflation CPI - Rounded
All Sites	Grass Touch Rugby (Not on existing pitches) - 60 mins	Discretionary	Fully flexible	31.90	35.10	10.03%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Commercial Rate Peak - 60 mins	Discretionary	Fully flexible	157.50	173.25	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Commercial Rate Off-Peak - 60 mins	Discretionary	Fully flexible	79.50	87.45	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Commercial Rate Off-Peak - 60 mins	Discretionary	Fully flexible	40.00	44.00	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Commercial Rate Off-Peak - 60 mins	Discretionary	Fully flexible	21.00	23.10	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Third of pitch - 60 mins	Discretionary	Fully flexible	78.80	86.70	10.03%	Inflation CPI - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.), and other comments
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate Junior - 60 mins	Discretionary	Fully flexible	84.10	92.50	9.99%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Community Rate Junior - 60 mins	Discretionary	Fully flexible	43.00	47.30	10.00%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Junior	Discretionary	Fully flexible	32.90	36.20	10.03%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate Adult Peak - 60 mins	Discretionary	Fully flexible	95.00	104.50	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate Adult Off-Peak - 60 mins	Discretionary	Fully flexible	66.80	73.50	10.03%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Community Rate Adult Peak - 60 mins	Discretionary	Fully flexible	65.00	71.50	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Community Rate Adult Off-Peak - 60 mins	Discretionary	Fully flexible	35.00	38.50	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Community Rate Adult Peak - 60 mins	Discretionary	Fully flexible	35.00	38.50	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Community Rate Off-Peak - 60 mins Adult	Discretionary	Fully flexible	19.50	21.45	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins Adult	Discretionary	Fully flexible	37.80	0	-100.00%	Price now obsolete due to site redevelopment
Burgess Park Community Sports Centre	3g Astro turf All Southwark Schools - Full Pitch after 3:00pm - 60 mins - Southwark Schools non vatable	Discretionary	Fully flexible	39.00	42.90	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf All Southwark Schools - Full Pitch before 3:00pm - 60 mins - Southwark Schools non vatable	Discretionary	Fully flexible	20.00	22.00	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf Out of Borough Schools - Full Pitch - 60 mins - Southwark Schools non vatable	Discretionary	Fully flexible	49.00	53.90	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf All Southwark Schools - Third of Pitch - 60 mins - Southwark Schools non vatable	Discretionary	Fully flexible	21.60	0	-100.00%	Price now obsolete due to site redevelopment
Burgess Park Community Sports Centre	3g Astro turf - Half Pitch - Commercial Peak - 60min	Discretionary	Fully flexible	79.80	87.80	10.03%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astro turf - Quarter Pitch - Commercial Peak - 60min	Discretionary	Fully flexible	39.90	43.90	10.03%	Inflation CPI - Rounded
Proposed new Burgess Park and brimming ton 3G pitches and St. Pauls.	3g Astro turf - Quarter Pitch - Community Rate Junior - 60min	Discretionary	Fully flexible	24.10	26.50	9.96%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Full Pitch Match Rate - 120 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	107.10	117.80	9.99%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Half Pitch Match Rate - 9 vs 9 - 90 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	54.80	60.30	10.04%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Half Pitch Match Rate - 7 vs 7 - 90 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	45.70	50.30	10.07%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Quarter Pitch Match Rate - 5 vs 5 - 60 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	17.00	18.70	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	New Basketball Court - Event Hire	Discretionary	Fully flexible	12.00	13.20	10.00%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Full Pitch Adult - Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	95.00	104.50	10.00%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Half Pitch Adult - Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	62.60	68.90	10.06%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Full Pitch Junior- Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	41.00	45.10	10.00%	Inflation CPI - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Tabard Gardens	Astroturf - Half Pitch Junior - Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	31.40	34.55	10.03%	Inflation CPI - Rounded
Tabard Gardens	Astroturf - Full Pitch- Off-Peak - 60 mins - (9am -4pm)	Discretionary	Fully flexible	41.00	45.10	10.00%	Inflation CPI - Rounded
Tabard Gardens	Astroturf - Half Pitch - Off-Peak - 60 mins - (9am -4pm)	Discretionary	Fully flexible	31.40	34.55	10.03%	Inflation CPI - Rounded
Tabard Gardens	Astroturf - Full Pitch - 60 mins All Southwark Schools - non vatable	Discretionary	Fully flexible	37.80	41.60	10.05%	Inflation CPI - Rounded
Tabard Gardens	Astroturf - Half Pitch - 60 mins All Southwark Schools - non vatable	Discretionary	Fully flexible	19.00	20.90	10.00%	Inflation CPI - Rounded
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully flexible	51.80	57.00	10.04%	Inflation CPI - Rounded
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour	Discretionary	Fully flexible	19.60	21.55	9.95%	Inflation CPI - Rounded
BMX Track	Book and ride peak - up to 30 riders - 60 mins	Discretionary	Fully flexible	149.90	165.00	10.07%	Inflation CPI - Rounded
BMX Track	New- Book and ride peak - up to 15 riders - 60 mins	Discretionary	Fully flexible	111.10	121.20	9.09%	Inflation CPI - Rounded
BMX Track	New- Peak track only booking- No coach or equipment	Discretionary	Fully flexible	88.40	97.30	10.07%	Inflation CPI - Rounded
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins	Discretionary	Fully flexible	91.70	100.95	10.09%	Inflation CPI - Rounded
BMX Track	New- Book and ride off peak - up to 15 riders - 60 mins	Discretionary	Fully flexible	69.70	76.70	10.04%	Inflation CPI - Rounded
BMX Track	New- Off Peak track only booking- No coach or equipment	Discretionary	Fully flexible	46.50	51.15	10.00%	Inflation CPI - Rounded
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.	Discretionary	Fully flexible	25.00	27.50	10.00%	Inflation CPI - Rounded
Burgess Park Lake	Fishing Day Ticket Per Rod	Discretionary	Fully flexible	4.60	10.00	117.39%	Adjusted in line with London Average
Burgess Park Lake	Fishing Day Ticket Concession Per Rod	Discretionary	Fully flexible	1.80	4.00	122.22%	Adjusted in line with London Average
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Adult - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	86.40	95.05	10.01%	Inflation CPI - Rounded
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	53.40	58.75	10.02%	Inflation CPI - Rounded
All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Evening session (Mon - Fri, 3 hrs)	Discretionary	Fully flexible	53.40	58.75	10.02%	Increase CPI - Rounded
All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Evening session (Mon - Fri, 3 hrs)	Discretionary	Fully flexible	New	43.20	0.00%	New proposed Junior fee
All Sites	Grass Football Pitch - Adult (including Out of Borough Schools) - 90 mins	Discretionary	Fully flexible	102.50	112.85	10.01%	Increase CPI - Rounded
All Sites	Grass Football Pitch Discount - Adult No Changing Room - 90 mins	Discretionary	Fully flexible	80.40	88.45	10.01%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Junior 11-a-side Pitch (including Out of Borough School) - 60 mins	Discretionary	Fully flexible	50.80	55.90	10.04%	Inflation CPI - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
All Sites	Grass Football Pitch Discount - Junior 11-a-side Pitch No Changing Room - 60 mins	Discretionary	Fully flexible	42.10	46.30	9.98%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Small Sized Pitch (including Out of Borough School) - 60 mins	Discretionary	Fully flexible	36.70	40.35	9.95%	Inflation CPI - Rounded
All Sites	Grass Football Pitch - Small Sized Pitch Discount - No Changing Room - 60 mins	Discretionary	Fully flexible	21.60	23.75	9.95%	Inflation CPI - Rounded
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins	Discretionary	Fully flexible	102.50	112.75	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	Grass Rugby - Junior - 60 mins	Discretionary	Fully flexible	50.80	55.90	10.04%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	Grass Rugby - Adult Peak - 90 mins	Discretionary	Fully flexible	102.50	112.75	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	Grass Rugby - Adult Off-Peak - 90 mins	Discretionary	Fully flexible	80.40	88.45	10.01%	Inflation CPI - Rounded
All Sites	Grass Touch Rugby (Not on existing pitches) - 60 mins	Discretionary	Fully flexible	38.30	42.15	10.05%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Commercial Rate Peak - 60 mins	Discretionary	Fully flexible	188.70	207.60	10.02%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Commercial Rate Off-Peak - 60 mins	Discretionary	Fully flexible	95.00	104.50	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Commercial Rate Off-Peak - 60 mins	Discretionary	Fully flexible	48.00	52.80	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Commercial Rate Off-Peak - 60 mins	Discretionary	Fully flexible	25.00	27.50	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Third of pitch - 60 mins	Discretionary	Fully flexible	94.40	103.85	10.01%	This price now obsolete
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate Junior - 60 mins	Discretionary	Fully flexible	101.50	111.65	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Community Rate Junior - 60 mins	Discretionary	Fully flexible	51.60	56.75	9.98%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Third of Pitch - Community Rate- 60 mins Juniors	Discretionary	Fully flexible	39.50	43.45	10.00%	This price now obsolete
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate Adult Peak - 60 mins	Discretionary	Fully flexible	113.80	125.20	10.02%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate Adult Off-Peak - 60 mins	Discretionary	Fully flexible	80.00	88.00	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Community Rate Adult Peak - 60 mins	Discretionary	Fully flexible	78.00	85.80	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Community Rate Adult Off-Peak - 60 mins	Discretionary	Fully flexible	42.00	46.20	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Community Rate Adult Peak - 60 mins	Discretionary	Fully flexible	42.00	46.20	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Community Rate Off-Peak - 60 mins Adult	Discretionary	Fully flexible	23.00	25.30	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Third of Pitch - Community Rate - 60 mins Adult	Discretionary	Fully flexible	44.80	0	-100.00%	This price now obsolete
Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Commercial Peak - 60min	Discretionary	Fully flexible	95.80	105.40	10.02%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Commercial Peak - 60min	Discretionary	Fully flexible	47.90	52.70	10.02%	Inflation CPI - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Proposed new Burgess Park and brimington 3G pitches and St. Pauls.	3g Astro turf - Quarter Pitch - Community Rate Junior - 60min	Discretionary	Fully flexible	29.00	31.90	10.00%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Full Pitch Match Rate - 120 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	128.60	141.45	9.99%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Half Pitch Match Rate - 9 vs 9 - 90 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	65.80	72.40	10.03%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Half Pitch Match Rate - 7 vs 7 - 90 min (Weekend FA affiliated club & league)	Discretionary	Fully flexible	54.90	60.40	10.02%	Inflation CPI - Rounded
Proposed new Burgess Park and St Pauls.	3g Astro turf - Quarter Pitch Match Rate - 5 vs 5 - 60 min (FA affiliated club & league)	Discretionary	Fully flexible	20.50	22.55	10.00%	Inflation CPI - Rounded
Burgess Park Community Sports Centre	New Basketball Court - Event Hire	Discretionary	Fully flexible	14.50	15.95	10.00%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Full Pitch Adult - Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	114.30	125.75	10.02%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Half Pitch Adult - Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	74.50	81.95	10.00%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Full Pitch Junior- Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	49.70	54.65	9.96%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Half Pitch Junior - Peak - 60 mins - (4pm-9pm)	Discretionary	Fully flexible	36.70	40.35	9.95%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Full Pitch- Off-Peak - 60 mins - (9am -4pm)	Discretionary	Fully flexible	49.70	54.70	10.06%	Inflation CPI - Rounded
Tabard Gardens	Astro turf - Half Pitch - Off-Peak - 60 mins - (9am -4pm)	Discretionary	Fully flexible	37.20	40.90	9.95%	Inflation CPI - Rounded
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully Flexible	59.90	65.90	10.02%	Inflation CPI - Rounded
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour	Discretionary	Fully Flexible	22.70	24.95	9.91%	Inflation CPI - Rounded
BMX Track	Coaching sessions (fee per person) - 60 mins	Discretionary	Fully Flexible	4.80	5.25	9.38%	Inflation CPI - Rounded
BMX Track	Book and ride peak - up to 30 riders - 60 mins	Discretionary	Fully Flexible	179.00	196.90	10.00%	Inflation CPI - Rounded
BMX Track	Book and ride peak - up to 15 riders - 60 mins	Discretionary	Fully Flexible	133.70	147.10	10.02%	Inflation CPI - Rounded
BMX Track	Peak track booking only- No coach or equipment	Discretionary	Fully Flexible	105.80	116.40	10.02%	Inflation CPI - Rounded
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins	Discretionary	Fully Flexible	110.50	121.55	10.00%	Inflation CPI - Rounded
BMX Track	Book and ride off peak - up to 15 riders - 60 mins	Discretionary	Fully Flexible	83.60	92.00	10.05%	Inflation CPI - Rounded
BMX Track	Off Peak track booking only- No coach or equipment	Discretionary	Fully Flexible	56.10	61.70	9.98%	Inflation CPI - Rounded
BMX Track	Holiday Clubs (fee per person) 9am - 3pm - 6 hours	Discretionary	Fully Flexible	20.60	22.65	9.95%	Inflation CPI - Rounded
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.	Discretionary	Fully Flexible	29.70	32.65	9.93%	Inflation CPI - Rounded
BMX Events	Car parking- per vehicle - Daily	Discretionary	Fully Flexible	6.00	6.60	10.00%	Inflation CPI - Rounded
BMX Events	Event practice sessions-per rider - Daily	Discretionary	Fully Flexible	6.00	6.60	10.00%	Inflation CPI - Rounded

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
BMX Events	Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily	Discretionary	Fully Flexible	29.20	32.10	9.93%	Inflation CPI - Rounded
BMX Events	Team Area- Track side - 6m x 3m - Event duration	Discretionary	Fully Flexible	70.10	77.10	9.99%	Inflation CPI - Rounded
BMX Events	Team Area- Track side - 3m x 3m - Event duration	Discretionary	Fully Flexible	35.20	38.70	9.94%	Inflation CPI - Rounded
BMX Events	Team Area- Non Track side - 6m x 3m - Event duration	Discretionary	Fully Flexible	58.30	64.15	10.03%	Inflation CPI - Rounded
BMX Events	Team Area- Non Track side - 3m x 3m - Event duration	Discretionary	Fully Flexible	29.20	32.10	9.93%	Inflation CPI - Rounded
BMX Events	Club Area - 6m x 3m - Event duration	Discretionary	Fully Flexible	29.20	32.15	10.10%	Inflation CPI - Rounded
BMX Events	Club Area - 3m x 3m - Event duration	Discretionary	Fully Flexible	17.80	19.60	10.11%	Inflation CPI - Rounded
All Sites except GMH	Tennis Coaching Licence (1 - 3 Sessions Per Week)	Discretionary	Fully Flexible	794.60	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (1 - 3 Sessions Per Week)	Discretionary	Fully Flexible	79.90	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (4-7 Sessions Per Week)	Discretionary	Fully Flexible	935.70	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (4-7 Sessions Per Week)	Discretionary	Fully Flexible	93.90	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (8-11 Sessions Per Week)	Discretionary	Fully Flexible	1,096.20	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (8-11 Sessions Per Week)	Discretionary	Fully Flexible	110.00	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (12-15 Sessions Per Week)	Discretionary	Fully Flexible	1,277.00	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Coaching Licence (12-15 Sessions Per Week)	Discretionary	Fully Flexible	128.20	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
All Sites except GMH	Tennis Concession Pay and Play fee (Peak)	Discretionary	Fully Flexible	New	£5.75	N/A	In line with other boroughs
All Sites except GMH	Tennis Concession Pay and Play fee (Off Peak)	Discretionary	Fully Flexible	New	£4.75	N/A	In line with other boroughs
All Sites except GMH	Tennis Membership Annual fee	Discretionary	Fully Flexible	New	£60	N/A	In line with other boroughs
All Sites except GMH	Tennis Membership Pay and Play fee (Peak)	Discretionary	Fully Flexible	New	£6.25	N/A	In line with other boroughs
All Sites except GMH	Tennis Membership Pay and Play fee (Off Peak)	Discretionary	Fully Flexible	New	£4.80	N/A	In line with other boroughs
All Sites except GMH	Tennis Camps (hire of court per hour)	Discretionary	Fully Flexible	2.55	0	-100.00%	Pricing to be discontinued - a new contract will be in place instead
Licences							
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	798.50	880.00	10.21%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	80.00	88.50	10.63%	Inflation - CPI August 22 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	941.00	1,040.00	10.52%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	94.40	104.00	10.17%	Inflation - CPI August 22 ONS (rounded)
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	1,763.00	1,950.00	10.61%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	176.50	195.00	10.48%	Inflation - CPI August 22 ONS (rounded)
All Sites	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	3,525.00	3,900.00	10.64%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	352.50	390.00	10.64%	Inflation - CPI August 22 ONS (rounded)
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	3,525.00	3,900.00	10.64%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	352.50	390.00	10.64%	Inflation - CPI August 22 ONS (rounded)
All Sites	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	5,290.00	5,850.00	10.59%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	530.00	585.00	10.38%	Inflation - CPI August 22 ONS (rounded)
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	330.00	365.00	10.61%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)	Discretionary	Fully flexible	33.00	36.50	10.61%	Inflation - CPI August 22 ONS (rounded)
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	565.50	625.00	10.52%	Inflation - CPI August 22 ONS (rounded)
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)	Discretionary	Fully flexible	56.70	62.50	10.23%	Inflation - CPI August 22 ONS (rounded)
Play Service and Parks - Room Hire Hourly Rates							
All Sites	Hall Hire (capacity 30+) Standard Peak Time	Discretionary	Fully flexible	70.60	78.00	10.48%	Inflation - CPI August 22 ONS (rounded)
All Sites	Hall Hire (capacity 30+) Standard Off - Peak	Discretionary	Fully flexible	38.10	42.00	10.24%	Inflation - CPI August 22 ONS (rounded)
All Sites	Hall Hire (capacity of 30+) Community Peak Time	Discretionary	Fully flexible	54.30	60.00	10.50%	Inflation - CPI August 22 ONS (rounded)
All Sites	Hall Hire (capacity of 30+) Community Off - Peak	Discretionary	Fully flexible	34.80	38.50	10.63%	Inflation - CPI August 22 ONS (rounded)
All Sites	Hall Hire (capacity 30+) Peak - Southwark School	Discretionary	Fully flexible	25.95	28.65	10.40%	Inflation - CPI August 22 ONS (rounded)
All Sites	Hall Hire (capacity 30+) Off - Peak - Southwark School	Discretionary	Fully flexible	14.05	15.50	10.32%	Inflation - CPI August 22 ONS (rounded)
All Sites	Room Hire (capacity less that 30) Standard Peak	Discretionary	Fully flexible	43.50	48.00	10.34%	Inflation - CPI August 22 ONS (rounded)
All Sites	Room Hire (capacity less that 30) Standard Off - Peak	Discretionary	Fully flexible	32.70	36.10	10.40%	Inflation - CPI August 22 ONS (rounded)
All Sites	Room Hire (capacity less that 30) Community Peak	Discretionary	Fully flexible	38.10	42.00	10.24%	Inflation - CPI August 22 ONS (rounded)
All Sites	Room Hire (capacity less that 30) Community Off - Peak	Discretionary	Fully flexible	19.00	21.00	10.53%	Inflation - CPI August 22 ONS (rounded)

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
All Sites	Room Hire (capacity less than 30) Peak - Southwark School	Discretionary	Fully flexible	16.05	17.75	10.59%	Inflation - CPI August 22 ONS (rounded)
All Sites	Room Hire (capacity less than 30) Off - Peak - Southwark School	Discretionary	Fully flexible	12.05	13.30	10.37%	Inflation - CPI August 22 ONS (rounded)
All Sites	Supervised Adventure Playground (inc Hall) Small grp (up to 10)	Discretionary	Fully flexible	103.20	114.00	10.47%	Inflation - CPI August 22 ONS (rounded)
All Sites	Supervised Adventure Playground (inc Hall) Large grp (10-20)	Discretionary	Fully flexible	130.25	144.00	10.56%	Inflation - CPI August 22 ONS (rounded)
All Sites	Supervised Climbing Wall (inc Hall) Small grp (up to 10)	Discretionary	Fully flexible	103.10	114.00	10.57%	Inflation - CPI August 22 ONS (rounded)
All Sites	Supervised Climbing Wall (inc Hall) Large grp (10-20)	Discretionary	Fully flexible	130.25	144.00	10.56%	Inflation - CPI August 22 ONS (rounded)
All Sites - Park Car Parks	Pay by Phone Car Parking	Discretionary	Fully flexible	2.00	2.50	25.00%	In line with other boroughs
All Sites - Park Car Parks	Business Parking Permit Annual	Discretionary	Fully flexible	600.00	0	-100.00%	Adjusted to lead into alignment with Highways Permit Charges set out in A81 - 87.
All Sites - Park Car Parks	Business Parking Permit 50% discount for electric vehicles Annual	Discretionary	Fully flexible	300.00	0	-100.00%	
All Sites - Park Car Parks	Business Parking Permit Six Month	Discretionary	Fully flexible	380.00	0	-100.00%	
All Sites - Park Car Parks	Business Parking Permit 50% discount electric vehicles Six Month	Discretionary	Fully flexible	190.00	0	-100.00%	
All Sites - Park Car Parks	Event Organiser Parking for 25% occupancy Per Day	Discretionary	Fully flexible	50.00	55.50	11.00%	
All Sites - Park Car Parks	Location Film Unit Parking Licence 25% occupancy Per Day	Discretionary	Fully flexible	50.00	55.50	11.00%	
All Site excl Tier 1 Parks	Parks Mobile Trading Licence Per Month	Discretionary	Fully flexible	300.00	330.50	10.17%	Inflation - CPI August 22 ONS (rounded)
All Sites	Works Licence Administration Fee	Discretionary	Fully flexible	325.50	360.00	10.60%	Inflation - CPI August 22 ONS (rounded)
CEMETERIES AND CREMATORIUM (Figures Ex-VAT. Appropriate VAT will be added at the time of invoice, where applicable)							
Cemeteries Interment Fees Resident							
	Interment Resident Stillborn	Discretionary	Fully flexible	368.00	368.00	0.00%	No Change
	Interment Resident Child 0-5Yrs	Discretionary	Fully flexible	660.00	660.00	0.00%	No Change
	Interment Resident Child 5-17Yrs	Discretionary	Fully flexible	1,022.00	1,022.00	0.00%	No Change
	Interment Child Cremated Remains 0-17Yrs	Discretionary	Fully flexible	337.00	337.00	0.00%	No Change
NEW	Solo/Simplicity Adult Interment (6ft6 x24")	Discretionary	Fully flexible		2,321.00	0.00%	New Amended Fee to reflect grave size interment
NEW	Classic Adult Interment (Up to 6ft8 x2" Maximum)	Discretionary	Fully flexible		2,632.00	0.00%	New Amended Fee to reflect grave size interment
NEW	Adult Supreme Interment for Coffins/Caskets Exceeding 6Ft 8" or 26"	Discretionary	Fully flexible		3,255.00	0.00%	New Amended Fee to reflect grave size interment

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Interment of Cremated Remains in a Private Grave	Discretionary	Fully flexible	650.00	650.00	0.00%	No Increase
	Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	Discretionary	Fully flexible	89.25	89.25	0.00%	No Increase
	Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	Discretionary	Fully flexible	513.00	560.00	9.16%	Increased to account for inflation
	Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	Discretionary	Fully flexible	117.25	117.25	0.00%	No Increase
	Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	Discretionary	Fully flexible	95.00	95.00	0.00%	No Increase
	Saturday Interment Supplement No Chapel Service	Discretionary	Fully flexible	880.00	880.00	0.00%	No Increase
	Saturday Interment Supplement - Burial After A Chapel Service	Discretionary	Fully flexible	960.00	960.00	0.00%	No Increase
	Saturday Interment Supplement - Cremated Remains	Discretionary	Fully flexible	378.00	378.00	0.00%	No Increase
Cemeteries - Resident Grave Purchase Fees							
	Resident Stillborn Grave	Discretionary	Fully flexible	420.00	460.00	9.52%	Increased to account for inflation
	Resident Child Grave 0-5Yrs	Discretionary	Fully flexible	711.00	782.00	9.99%	Increased to account for inflation
	Resident Child Grave 5-17Yrs	Discretionary	Fully flexible	1,401.00	1,530.00	9.21%	Increased to account for inflation
	Resident Child Cremated Remains Grave 0-17Yrs For 1 x Interment	Discretionary	Fully flexible	711.00	782.00	9.99%	Increased to account for inflation
	Resident Child & Parent Grave 2 Interments ONLY Same as Resident Simplicity	Discretionary	Fully flexible	3,213.00	3,536.00	10.05%	Increased to account for inflation
	Solo Grave 25 Yr (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	2,785.00	2,985.00	7.18%	Increased to account for inflation
	Solo Grave 50 Yr (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	3,560.00	3,760.00	5.62%	Increased to account for inflation
	Solo Grave 1 75 Yr (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	4,010.00	4,100.00	2.24%	Increased to account for inflation
	Simplicity Lawn Grave 25 Year (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	3,212.00	3,536.00	10.09%	Increased to account for inflation
	Simplicity Lawn Grave 50 Year (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	4,271.00	4,702.00	10.09%	Increased to account for inflation
	Simplicity Lawn Grave 75 Year (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	5,046.00	5,555.00	10.09%	Increased to account for inflation
	Classic Lawn Grave 25 Year (Up to 6ft 8" X 28" Maximum Only)	Discretionary	Fully flexible	3,516.00	3,900.00	10.92%	Increased to account for inflation
	Classic Lawn Grave 50 Year (Up to 6ft 8" X 28" Maximum Only)	Discretionary	Fully flexible	4,382.00	4,812.00	9.81%	Increased to account for inflation
	Classic Lawn Grave 75 Year (Up to 6ft 8" X 28" Maximum Only)	Discretionary	Fully flexible	5,296.00	5,830.00	10.08%	Increased to account for inflation
NEW	Casket Supreme Grave 25 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	Discretionary	Fully flexible		4,605.00		Deleted old casket grave and introduced the supreme to accommodate larger coffins and caskets and include payment for grave space.
NEW	Casket Supreme Grave 50 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	Discretionary	Fully flexible		5,298.00		Deleted old casket grave and introduced the supreme to accommodate larger coffins and caskets and include payment for grave space.
NEW	Casket Supreme Grave 75 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 26")	Discretionary	Fully flexible		6,135.00		Deleted old casket grave and introduced the supreme to accommodate larger coffins and caskets and include payment for grave space.

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Traditional Lawn Grave 25 Year - Resident Muslim Area Only	Discretionary	Fully flexible	3,857.00	4,245.00	10.06%	Increased to account for inflation
	Traditional Lawn Grave 50 Year - Resident Muslim Area Only	Discretionary	Fully flexible	4,766.00	5,245.00	10.05%	Increased to account for inflation
	Traditional Lawn Grave 75 Year - Resident Muslim Area Only	Discretionary	Fully flexible	5,684.00	6,255.00	10.05%	Increased to account for inflation
	Standard Lawn Grave (Interment x 1 Only 25 Years) - Resident Only	Discretionary	Fully flexible	2,662.00	2,930.00	10.07%	Increased to account for inflation
	Standard Lawn Single & Interment (Public)	Discretionary	Fully flexible	5,205.57	5,730.00	10.07%	Increased to account for inflation
New	Cremated Remains Plot (For 2) 50YEARS New Resident Only includes first interment	Discretionary	Fully flexible	0.00	2,645.00	0.00%	New Amended Fee
New	Cremated Remains Plot (For 4) 50 YEARS New Resident Only Includes first interment	Discretionary	Fully flexible	0.00	3,175.00	0.00%	New Amended Fee
	Renewal or Extension of Exclusive Right of Burial per year Annual				85.00		New Fee to provide flexibility and affordability for clients
NEW	Renewal or Extension of Exclusive Right of Burial per 5 years	Discretionary	Fully flexible		300.00		New Fee to provide flexibility and affordability for clients
Cemeteries Interment Fees Non-Resident							
	Interment Non Resident NVF (Private Not CFF)	Discretionary	Fully flexible	399.50	435.00	8.89%	Increased to account for inflation
	Interment Non Resident Stillborn	Discretionary	Fully flexible	441.00	485.00	9.98%	Increased to account for inflation
	Interment Non Resident Child 0-5Yrs	Discretionary	Fully flexible	732.00	805.00	9.97%	Increased to account for inflation
	Interment Non Resident Child 5-17Yrs	Discretionary	Fully flexible	1,297.50	1,425.00	9.83%	Increased to account for inflation
	Interment Child Cremated Remains 0-17Yrs Non Resident	Discretionary	Fully flexible	555.25	595.00	7.16%	Increased to account for inflation
NEW	18 Yrs Adult Solo/Simplicity Interment Fee 6ft 6" x 24" Maximum)	Discretionary	Fully flexible		4,525.00		New fees introduced to provide affordability and flexibility in approach
NEW	18-yrs - Adult Classic Interment Lawn Grave (Up to 6ft8"x28" Maximum)	Discretionary	Fully flexible		4,950.00		New fees introduced to provide affordability and flexibility in approach
NEW	18-yrs - Adult Classic Supreme Interment Lawn Grave (Exceeds 6ft8"x26)	Discretionary	Fully flexible		5,350.00		New fees introduced to provide affordability and flexibility in approach
	Interment of cremated remains in a private grave	Discretionary	Fully flexible	678.00	680.00	0.29%	Increased to account for inflation
	Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	Discretionary	Fully flexible	89.25	89.25	0.00%	No Increase
	Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	Discretionary	Fully flexible	520.00	545.00	4.81%	Increased to account for inflation
	Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	Discretionary	Fully flexible	166.00	166.00	0.00%	No Increase
	Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	Discretionary	Fully flexible	107.00	115.00	7.48%	Increased to account for inflation
	Saturday Interment Supplement No Chapel Service	Discretionary	Fully flexible	879.00	965.00	9.78%	Increased to account for inflation
	Saturday Interment Supplement - Burial After A Chapel Service	Discretionary	Fully flexible	960.00	1,057.00	10.10%	Increased to account for inflation
	Saturday Interment Supplement - Cremated Remains	Discretionary	Fully flexible	378.00	416.00	10.05%	Increased to account for inflation

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Cemeteries - Non Resident Grave Purchase Fees						
Non Resident NVF Grave 25 Years (Private Not CFF)	Discretionary	Fully flexible	763.00	763.00	0.00%	No Increase
Non Resident Stillborn Grave	Discretionary	Fully flexible	866.00	866.00	0.00%	No Increase
Non Resident Child Grave 0-5Yrs	Discretionary	Fully flexible	1,401.00	1,401.00	0.00%	No Increase
Non Resident Child Grave 5-17Yrs	Discretionary	Fully flexible	2,543.00	2,543.00	0.00%	No Increase
Non Resident Child Cremated Remains Grave 0-17Yrs For 1 x Interment	Discretionary	Fully flexible	1,022.45	1,125.00	10.03%	Increased to account for inflation
Non Resident Child & Parent Grave 2 Interments ONLY Same as Non Resident Simplicity	Discretionary	Fully flexible	7,588.00	7,978.00	5.14%	Increased to account for inflation
Non Resident Child & Parent Cremated Remains Grave for 2 x Interments	Discretionary	Fully flexible	2,544.00	2,800.00	10.06%	Increased to account for inflation
Simplicity Lawn Grave 25 Year (6ft 6" X 264	Discretionary	Fully flexible	7,310.00	8,035.00	9.92%	Increased to account for inflation
Simplicity Lawn Grave 50 Year (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	8,475.00	9,330.00	10.09%	Increased to account for inflation
Simplicity Lawn Grave 75 Year (6ft 6" X 24" Maximum Only)	Discretionary	Fully flexible	9,290.00	10,225.00	10.06%	Increased to account for inflation
Classic Lawn Standard Grave 25 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	Discretionary	Fully flexible	7,509.00	8,260.00	10.00%	Increased to account for inflation
Classic Lawn Standard Grave 50 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	Discretionary	Fully flexible	8,543.00	9,395.00	9.97%	Increased to account for inflation
Classic Lawn Standard Grave 75 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum)	Discretionary	Fully flexible	9,469.00	10,425.00	10.10%	Increased to account for inflation
Renewal or Extension of Exclusive Right of Burial PER Year (Annual)				95.00		New Fee to provide affordability and flexibility
Renewal or Extension of Exclusive Right of Burial PER 5 YEARS				385.00		New Fee to provide affordability and flexibility
Service Fees						
Direct to Grave Service 20 Mins Inclusive (No Fee)	Discretionary	Fully flexible	0.00	0.00	0.00%	No Fee
Chapel Service 30mins + 20 Mins Graveside Service Inclusive	Discretionary	Fully flexible	141.50	155.75	10.07%	Increased to account for inflation
Double Chapel Service 60 Mins + 20 Mins Graveside Service Inclusive	Discretionary	Fully flexible	283.00	311.60	10.11%	Increased to account for inflation
Graveside Service 45 Mins Inclusive	Discretionary	Fully flexible	67.00	73.75	10.07%	Increased to account for inflation
Single Chapel Service & Extended Grave Service (Includes Backfills 30 Mins + 1.5Hrs Grave Side	Discretionary	Fully flexible	202.00	222.40	10.10%	Increased to account for inflation
Double Chapel Service & Extended Grave Service (Includes Backfills 60 Mins + 1.5Hrs Grave Side	Discretionary	Fully flexible	347.50	382.50	10.07%	Increased to account for inflation
Extended Graveside Service (Includes Services Requiring Backfill Service) 2.5Hrs @ Graveside	Discretionary	Fully flexible	202.00	222.25	10.02%	Increased to account for inflation
Use of Chapel for Memorial Service 1hr - Monday - Friday) New	Discretionary	Fully flexible	262.00	288.50	10.11%	Increased to account for inflation
Use of Organ	Discretionary	Fully flexible	36.50	40.15	10.00%	Increased to account for inflation

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
	Late to Burial Graveside/Chapel (Per 15 Minutes)	Discretionary	Fully flexible	68.00	74.85	10.07%	Increased to account for inflation
NEW	Penalty Charge for incorrect coffin/casket sizes which result in Excavation of a differing grave.				1,000.00		New Fee
Exhumation							
	Exhumation (Single Coffin)	Discretionary	Fully flexible	5,560.00	5,560.00	0.00%	No Change
	Exhumation of any Subsequent Coffins on the Same Day	Discretionary	Fully flexible	910.00	910.00	0.00%	No Change
	Exhumation of Cremated Remains (Single)	Discretionary	Fully flexible	547.00	547.00	0.00%	No Change
	Exhumation of any Subsequent Coffins on the Same Day	Discretionary	Fully flexible	227.50	227.50	0.00%	No Change
Deeds							
	Registration of Transfer of Burial Rights,	Discretionary	Fully flexible	93.50	102.00	9.09%	In line with other boroughs
	Replacement Deed of Grant	Discretionary	Fully flexible	57.50	58.50	1.74%	In line with other boroughs
	Transfer & Replacement of Deed Service	Discretionary	Fully flexible	140.00	145.00	3.57%	In line with other boroughs
Resident Memorial Permits							
	Simplicity Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	Discretionary	Fully flexible	306.00	335.00	9.48%	In line with other boroughs
	Classic Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	Discretionary	Fully flexible	316.50	350.00	10.58%	In line with other boroughs
NEW	Garden Area Memorial Permit 5 YEARS ONLY(Older Area Only)	Discretionary	Fully flexible	185.00	203.50	10.00%	In line with other boroughs
	Fixed Shoe Memorial Permit Lodge & Area Z	Discretionary	Fully flexible	363.50	400.00	10.04%	In line with other boroughs
	Traditional Memorial Permit Where Permitted	Discretionary	Fully flexible	399.50	439.50	10.01%	In line with other boroughs
	Memorial Licence Fee - NVF Public Grave (15 years Only)	Discretionary	Fully flexible	120.00	132.00	10.00%	In line with other boroughs
	Memorial Licence Fee - Stillborn Grave (25 years Only)	Discretionary	Fully flexible	192.00	211.25	10.03%	In line with other boroughs
	Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	Discretionary	Fully flexible	233.50	257.00	10.06%	In line with other boroughs
	Added Inscription to Existing Memorial. Adding Photo Plaque to Existing Memorial	Discretionary	Fully flexible	120.00	132.00	10.00%	In line with other boroughs
	Renovation/Cleaning of Memorial - Permit	Discretionary	Fully flexible	67.50	74.25	10.00%	In line with other boroughs
	Refix with Added Inscription (Returned after Burial)	Discretionary	Fully flexible	171.00	185.00	8.19%	In line with other boroughs
New	Refix Lawn Permit (Returned after Burial) Without Insc	Discretionary	Fully flexible		42.50	0.00%	In line with other boroughs
New	Refix Traditional Permit (Returned after Burial)	Discretionary	Fully flexible		65.00	0.00%	In line with other boroughs
	Removal of memorial for burial	Discretionary	Fully flexible	35.00	38.50	10.00%	In line with other boroughs
	Memorial Permit Temporary Marker for 12 Months Only New	Discretionary	Fully flexible	41.50	42.50	2.41%	In line with other boroughs
	Cemetery Memorial Bench Permit 10 Years	Discretionary	Fully flexible	246.50	271.25	10.04%	In line with other boroughs
	Rights to Add Vase or Tablet (Where Permitted)	Discretionary	Fully flexible	150.50	165.70	10.10%	In line with other boroughs
	Rights to Add Kerbs (Where Authorised - Older Areas)	Discretionary	Fully flexible	244.00	285.00	16.80%	In line with other boroughs
Non-Resident Memorial Permits							
New	Simplicity Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	Discretionary	Fully flexible	0.00	368.50	0.00%	New fee introduced to extend the non resident offer
New	Classic Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	Discretionary	Fully flexible	0.00	385.00	0.00%	New fee introduced to extend the non resident offer
New	Garden Area Memorial Permit 5 YEARS ONLY(Where Permitted) Includes fitting	Discretionary	Fully flexible	0.00	425.00	0.00%	New fee introduced to extend the non resident offer
New	Fixed Shoe Memorial Permit Lodge & Area Z	Discretionary	Fully flexible	0.00	440.00	0.00%	New fee introduced to extend the non resident offer

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
New	Traditional Memorial Permit Where Permitted	Discretionary	Fully flexible	0.00	485.00	0.00%	New fee introduced to extend the non resident offer
New	Memorial Licence Fee - NVF Public Grave (15 years Only)	Discretionary	Fully flexible	0.00	145.00	0.00%	New fee introduced to extend the non resident offer
New	Memorial Licence Fee - Stillborn Grave (25 years Only)	Discretionary	Fully flexible	0.00	235.00	0.00%	New fee introduced to extend the non resident offer
New	Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	Discretionary	Fully flexible	0.00	260.00	0.00%	New fee introduced to extend the non resident offer
New	Added Inscription to Existing Memorial. Adding Photo Plaque to Existing Memorial	Discretionary	Fully flexible	0.00	145.00	0.00%	New fee introduced to extend the non resident offer
New	Renovation/Cleaning or Refix of Memorial - Permit	Discretionary	Fully flexible	0.00	82.00	0.00%	New fee introduced to extend the non resident offer
New	Refix with Added Inscription (Returned after Burial) Without Insc	Discretionary	Fully flexible	0.00	185.00	0.00%	New fee introduced to extend the non resident offer
New	Refix Lawn Permit (Returned after Burial)	Discretionary	Fully flexible	0.00	55.00	0.00%	New fee introduced to extend the non resident offer
New	Refix Traditional Permit (Returned after Burial)	Discretionary	Fully flexible	0.00	85.00	0.00%	New fee introduced to extend the non resident offer
New	Removal of memorial for burial	Discretionary	Fully flexible	0.00	40.00	0.00%	New fee introduced to extend the non resident offer
New	Memorial Permit Temporary Marker for 12 Months Only New	Discretionary	Fully flexible	0.00	45.00	0.00%	New fee introduced to extend the non resident offer
New	Cemetery Memorial Bench Permit 10 Years	Discretionary	Fully flexible	0.00	325.00	0.00%	New fee introduced to extend the non resident offer
New	Rights to Add Vase or Tablet (Where Permitted)	Discretionary	Fully flexible	0.00	165.00	0.00%	New fee introduced to extend the non resident offer
New	Rights to Add Kerbs (Where Authorised - Older Areas)	Discretionary	Fully flexible	0.00	425.00	0.00%	New fee introduced to extend the non resident offer
Grave Preparation Ancillary Items							
	Removal of Memorial not Exceeding 7' X 3'	Discretionary	Fully flexible	307.00	338.00	10.10%	In line with other boroughs
	Grave Depth Check (Where Possible)	Discretionary	Fully flexible	31.00	34.25	10.48%	In line with other boroughs
	Ground works to Uncover Memorials or find Burial Location at Nunhead (Where Possible)	Discretionary	Fully flexible	183.50	202.00	10.08%	In line with other boroughs
	Removal of Garden Area	Discretionary	Fully flexible	85.00	85.00	0.00%	In line with other boroughs
	Removal of Items Including Bush/Plants for Burial Preparation	Discretionary	Fully flexible	85.00	85.00	0.00%	In line with other boroughs
	Removal of Unauthorised Items (S)	Discretionary	Fully flexible	25.00	27.50	10.00%	In line with other boroughs
	Removal of Unauthorised Items (M)	Discretionary	Fully flexible	60.00	66.00	10.00%	In line with other boroughs
	Removal of Unauthorised Items (L)	Discretionary	Fully flexible	89.00	98.00	10.11%	In line with other boroughs
General Maintenance Fees							
	Grave Top Up (After 12 Months from Interment)	Discretionary	Fully flexible	49.50	65.00	31.31%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
	Grave Returf (After 12 Months from Interment)	Discretionary	Fully flexible	116.00	135.00	16.38%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
	Level & Turf (After 12 Months from Interment)	Discretionary	Fully flexible	129.50	145.00	11.97%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
Memorial Safety							
	Lift & Level Memorial	Discretionary	Fully flexible	243.00	267.50	10.08%	In line with other boroughs
	Memorial Safety Fees (Laying Flat)	Discretionary	Fully flexible	160.00	176.15	10.09%	In line with other boroughs
	Memorial Safety (Digging In -Mudstoning)	Discretionary	Fully flexible	170.00	187.15	10.09%	In line with other boroughs
	Memorial Safety Works Fee	Discretionary	Fully flexible	130.00	143.10	10.08%	In line with other boroughs
Genealogy & Searches							
	Marking / Identification of Grave Prior to Visit - Special Request (min 5 days notice)	Discretionary	Fully flexible	36.50	40.15	10.00%	Inflation - ONS (rounded)

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Copy of Cemetery Grave Location Plan – Per Grave (Up to A3 Size) Postal Only	Discretionary	Fully flexible	3.50	3.50	0.00%	No Change
	Genealogy Search Per Name	Discretionary	Fully flexible	27.00	29.70	10.00%	Inflation - ONS (rounded) RPI
Memorials							
	Temporary Grave Marker Wooden Cross/Plaque	Discretionary	Fully flexible	66.00	72.65	10.08%	Inflation - ONS (rounded)
	Temporary Grave Marker Other	Discretionary	Fully flexible	83.00	91.00	9.64%	Inflation - ONS (rounded)
	Temporary Grave Marker & Permit Bundle	Discretionary	Fully flexible	103.00	113.30	10.00%	Inflation - ONS (rounded)
	Low Level Memorial/Cremated Remains Grave Memorial Including Fitting	Discretionary	Fully flexible	763.00	855.00	12.06%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
	Baby Memorial Including Fitting - NVF & Stillborn Graves	Discretionary	Fully flexible	442.00	495.00	11.99%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
	Children 0-5 Year Grave Memorial Including Fitting	Discretionary	Fully flexible	825.00	925.00	12.12%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
	Additional Per Letter	Discretionary	Fully flexible	3.47	3.65	5.19%	In line with other boroughs
	Photo Plaque	Discretionary	Fully flexible	104.00	114.00	9.62%	In line with other boroughs
	Flower Vase	Discretionary	Fully flexible	18.50	20.75	12.16%	INCREASING COSTS FROM SUPLIERS AND CONTRACTORS
	Emblem/Motif/Drawing	Discretionary	Fully flexible	P.O.A	P.O.A		
Admin Charges							
	Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	Discretionary	Fully flexible	68.00	74.85	10.07%	Inflation - ONS (rounded)
	Services that over run will be surcharged per 15 minutes or part thereof	Discretionary	Fully flexible	68.00	74.85	10.07%	Inflation - ONS (rounded)
	Cancellation Fees (Notification Required 72hrs prior to Service)	Discretionary	Fully flexible	126.00	138.70	10.08%	Inflation - ONS (rounded)
Digital Media Services							
	Web Cast Service - Live	Discretionary	Fully flexible	36.50	39.50	8.22%	In line with other boroughs
	Web Cast Service - On-Demand	Discretionary	Fully flexible	52.00	55.50	6.73%	In line with other boroughs
	Web Cast Service - Eternal	Discretionary	Fully flexible	57.00	58.50	2.63%	In line with other boroughs
	Photo Tribute Service - Single	Discretionary	Fully flexible	14.00	14.00	0.00%	In line with other boroughs NO CHANGE
	Simplicity Photo Tribute - Slide Show (25 Photos)	Discretionary	Fully flexible	45.00	48.50	7.78%	In line with other boroughs
	Photo Tribute Service - Bundle (25 Additional Photos)	Discretionary	Fully flexible	26.00	27.50	5.77%	In line with other boroughs
	Professional Photo Tribute	Discretionary	Fully flexible	78.00	85.00	8.97%	Inflation - ONS (rounded)
	Family Supplied Photo Tribute	Discretionary	Fully flexible	23.50	25.50	8.51%	Inflation - ONS (rounded)
	DVD/Blu-Ray/USB Recording	Discretionary	Fully flexible	57.00	58.50	2.63%	Inflation - ONS (rounded)
Cremation Service Fees							
	NVF Cremation Optional Non Res Recovery Charge	Discretionary	Fully flexible	39.50	39.50	0.00%	In line with other boroughs
	Resident Stillborn Cremation Recovery Charge	Discretionary	Fully flexible	70.50	70.50	0.00%	In line with other boroughs
	Resident Child 0-5 Cremation Recovery Charge	Discretionary	Fully flexible	133.00	133.00	0.00%	In line with other boroughs
	Resident Child 5-17 Recovery Charge	Discretionary	Fully flexible	247.00	247.00	0.00%	In line with other boroughs
	Non Resident Stillborn Cremation Recovery Charge	Discretionary	Fully flexible	102.00	102.00	0.00%	In line with other boroughs
	Non Resident Child 0-5 Cremation Recovery Charge	Discretionary	Fully flexible	150.50	150.50	0.00%	In line with other boroughs
	Non Resident Child 5-17 Recovery Charge	Discretionary	Fully flexible	282.00	282.00	0.00%	In line with other boroughs
	Adult Cremation 17yrs Plus 30 Mins	Discretionary	Fully flexible	865.00	952.00	10.06%	In line with other boroughs
	Double Cremation Service 17yrs Plus 60 Mins	Discretionary	Fully flexible	1,285.00	1,414.00	10.04%	In line with other boroughs
	Witnessed Charge Adult Cremation 17yrs Plus	Discretionary	Fully flexible	893.00	983.00	10.08%	In line with other boroughs
	Witnessed Charge Adult Cremation 17yrs Plus Double Time 60 Mins	Discretionary	Fully flexible	1,743.00	1,918.00	10.04%	In line with other boroughs
	Late Afternoon Cremation Charge	Discretionary	Fully flexible	887.00	976.00	10.03%	In line with other boroughs
	Direct Cremation Service (9am, 9:15, 9:30 & 9:45am) No Mourners.	Discretionary	Fully flexible	390.00	428.00	9.74%	In line with other boroughs
	Body Part Fee (Form 2 Cremation) No Mourners (Direct Cremation)	Discretionary	Fully flexible	162.00	162.00	0.00%	No Change
	Early Morning Service 10 & 10.45am Only (30 mins service)	Discretionary	Fully flexible	695.00	765.00	10.07%	In line with other boroughs
	Saturday Cremation - (30 mins)	Discretionary	Fully flexible	1,334.00	1,468.00	10.04%	In line with other boroughs
	Saturday Cremation - (60 mins)	Discretionary	Fully flexible	1,721.00	1,895.25	10.12%	In line with other boroughs
	Sunday Cremation - (30 mins)	Discretionary	Fully flexible	1,740.00	1,914.00	10.00%	In line with other boroughs
	Sunday Cremation - (60 mins)	Discretionary	Fully flexible	1,910.00	2,099.00	9.90%	In line with other boroughs
	Use of Organ only, but supply own organist	Discretionary	Fully flexible	37.00	40.70	10.00%	In line with other boroughs

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Services that over run will be surcharged per 15 minutes or part thereof	Discretionary	Fully flexible	68.00	74.85	10.07%	In line with other boroughs
	Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	Discretionary	Fully flexible	68.00	74.85	10.07%	In line with other boroughs
	Memorial Service (Cremation Chapel) 60 Mins Hired by the Hour Now Rather per 15 Mins	Discretionary	Fully flexible	425.00	467.55	10.01%	
Admin Fees - Cremated Remains							
NEW	Cremated Remains Returned within 48Hrs		Fully flexible		35.00		
	Overseas certificate	Discretionary	Fully flexible	35.00	35.00	0.00%	In line with other boroughs
	Duplicate Certificate	Discretionary	Fully flexible	35.00	35.00	0.00%	In line with other boroughs
	Transfer of Memorial Rights Cremation	Discretionary	Fully flexible	35.00	38.50	10.00%	In line with other boroughs
	Remove Cremation Memorial for added inscription or prefacing	Discretionary	Fully flexible	41.50	45.00	8.43%	In line with other boroughs
	Strewing of Cremated Remains from Another Crematorium	Discretionary	Fully flexible	87.00	87.00	0.00%	In line with other boroughs
NEW	Witnessed Strewing of Cremated Remains	Discretionary	Fully flexible	26.00	30.00	15.38%	In line with other boroughs
	Interment/Enclosure of Cremated Remains Dedicated Niche (Additional)	Discretionary	Fully flexible	67.50	67.50	0.00%	In line with other boroughs
	Cremated Remains Retained after 1 Month (Charged Quarterly)	Discretionary	Fully flexible	79.00	80.00	1.27%	In line with other boroughs
	Saturday Supplement Cremated Remains	Discretionary	Fully flexible	87.00	88.00	1.15%	In line with other boroughs
Living Memorials & Grounds Memorials							
	Standard Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque Inc. VAT	Discretionary	Fully flexible	383.00	395.00	3.13%	In line with other boroughs
	Standard Rose Bush Sponsorship 10 yrs, Inc. Maintenance, Plaque Inc. VAT	Discretionary	Fully flexible	593.00	612.00	3.20%	In line with other boroughs
	Classic Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque & Motif Inc. VAT	Discretionary	Fully flexible	401.50	415.00	3.36%	In line with other boroughs
	Classic Rose Bush Sponsorship 10 years, Inc. Maintenance, Plaque & Motif Inc. VAT	Discretionary	Fully flexible	613.00	632.00	3.10%	In line with other boroughs
	Premier Rose Bush Sponsorship 5 years, Inc. Maintenance, Photo Plaque Inc. VAT	Discretionary	Fully flexible	489.00	504.00	3.07%	In line with other boroughs
	Premier Rose Bush Sponsorship 10 years, Inc. Maintenance, Photo Plaque Inc. VAT	Discretionary	Fully flexible	697.50	719.00	3.08%	In line with other boroughs
	Replacement Rose/Tree Plaque	Discretionary	Fully flexible	88.00	96.80	10.00%	In line with other boroughs
	Replacement Rose/ Tree Plaque with Motif	Discretionary	Fully flexible	110.00	121.00	10.00%	In line with other boroughs
	Replacement Rose/Tree Plaque with Photo	Discretionary	Fully flexible	196.00	210.00	7.14%	In line with other boroughs
	.	Discretionary	Fully flexible	991.00	1,050.00	5.95%	In line with other boroughs
	New Memorial Bench (5 Years Only) Plaque Only Shared Bench	Discretionary	Fully flexible	420.00	420.00	0.00%	In line with other boroughs
	Scatter Lawn Simple Memorial 5 year Leaf	Discretionary	Fully flexible	338.00	350.00	3.55%	In line with other boroughs
	Scatter Lawn 5 Year Memorial	Discretionary	Fully flexible	442.00	445.00	0.68%	In line with other boroughs
	Scatter Lawn Replacement Tablet	Discretionary	Fully flexible	171.00	175.00	2.34%	In line with other boroughs
Garden Room Memorials							
	Rights to a leather panel for 5 yrs. (including lettering)	Discretionary	Fully flexible	305.00	305.00	0.00%	In line with other boroughs
	Replacement leather panel.	Discretionary	Fully flexible	95.00	95.00	0.00%	In line with other boroughs
	Rights to interior niche 15 yrs. (including inscription)	Discretionary	Fully flexible	1,255.00	1,255.00	0.00%	In line with other boroughs
Remembrance Suite Memorials							
	Columbarium Niche (Double) 5 years	Discretionary	Fully flexible	882.00	882.00	0.00%	In line with other boroughs
	Columbarium Niche (Double) 10 years	Discretionary	Fully flexible	1,658.00	1,658.00	0.00%	In line with other boroughs
	New Leaf on Tree of Memory per year	Discretionary	Fully flexible	68.00	68.00	0.00%	In line with other boroughs
	Renewal Leaf on Tree of Memory per year	Discretionary	Fully flexible	47.00	48.00	2.13%	In line with other boroughs
	Books of Remembrance - 2 line entry (Inc. VAT)	Discretionary	Fully flexible	96.50	107.00	10.88%	In line with other boroughs
	Books of Remembrance - 5 line entry (Inc. VAT)	Discretionary	Fully flexible	151.00	165.00	9.27%	In line with other boroughs
	Books of Remembrance - 8 line entry (Inc. VAT)	Discretionary	Fully flexible	206.50	226.00	9.44%	In line with other boroughs

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
	Miniature book or Card of remembrance (Inscription Additional By No of Lines)	Discretionary	Fully flexible	31.50	34.00	7.94%	In line with other boroughs
	Emblem & badges & Coat of Arms (Start at £95.00)	Discretionary	Fully flexible	99.50	103.00	3.52%	In line with other boroughs
Heritage Memorials							
	Kubis Niche for 15 Years	Discretionary	Fully flexible	1,206.00	1,206.00	0.00%	No Change
New	Kubis Niche Lease Renewal for 15 Years	Discretionary	Fully flexible		985.00		New Renewal Only
	Rights Cloister Niche for 15 years. Exterior Niche (Family)	Discretionary	Fully flexible	2,105.00	2,105.00	0.00%	No Change
	Rights Cloister Niche for 15 years. Exterior Niche (Duet)	Discretionary	Fully flexible	1,580.00	1,580.00	0.00%	No Change
	Rights Cloister Niche for 15 years. Exterior Niche (Solo)	Discretionary	Fully flexible	1,263.00	1,263.00	0.00%	No Change
	Cloisters Wall Tablet (Single) Includes 50 Letters - 15 years	Discretionary	Fully flexible	1,204.00	1,204.00	0.00%	No Change
	Cloisters Wall Tablet (Double) Includes 50 Letters - 15 years	Discretionary	Fully flexible	1,505.00	1,505.00	0.00%	No Change
	Cloisters Wall Tablet (Triple) Includes 100 Letters - 15 years	Discretionary	Fully flexible	1,505.00	1,505.00	0.00%	No Change
	Cloisters Wall Tablet (Quadruple) Includes 100 - Letters - 15 years	Discretionary	Fully flexible	2,007.00	2,007.00	0.00%	No Change
	Tablet - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	Discretionary	Fully flexible	1,089.00	1,089.00	0.00%	No Change
	Niche - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	Discretionary	Fully flexible	1,205.00	1,205.00	0.00%	No Change
	Sanctum 12 Niche 15 years (Including 80 Letters)	Discretionary	Fully flexible	1,572.00	1,572.00	0.00%	No Change
NEW	Sanctum 12 Niche 15 years Lease RENEWAL ONLY	Discretionary	Fully flexible		985.00		New Renewal Only
	Rights to Sanctum 2000 Niche 15 years (Including 80 Letters)	Discretionary	Fully flexible	1,572.00	1,572.00	0.00%	No Change
NEW	Rights to Sanctum 2000 Niche 15 years Lease RENEWAL ONLY	Discretionary	Fully flexible		985.00		New Renewal Only
	Vase Block and Tablet - 10 years Includes Tablet & Lettering	Discretionary	Fully flexible	750.00	750.00	0.00%	No Change
	Vase Block Replacement Granite Plaque	Discretionary	Fully flexible	195.00	195.00	0.00%	No Change
	Rights to Kerb Tablet 10 years- Includes Tablet & Lettering	Discretionary	Fully flexible	405.00	405.00	0.00%	No Change
	Replacement Kerb Tablet	Discretionary	Fully flexible	92.00	92.00	0.00%	No Change
	Rights to Planter Tablet 10 Years - Includes Tablet & Lettering	Discretionary	Fully flexible	656.00	656.00	0.00%	No Change
	Replacement Planter Tablet	Discretionary	Fully flexible	194.00	194.00	0.00%	No Change
Little Haven Baby & Children Memorials							No Change
	Little Haven Memorial Permit	Discretionary	Fully flexible	88.00	88.00	0.00%	No Change
	Little Haven Enclosure Service	Discretionary	Fully flexible	67.50	67.50	0.00%	No Change
	Little Haven Scattering Service	Discretionary	Fully flexible	22.00	22.00	0.00%	No Change
	Little Haven Yearly Niche Charge CFF	Discretionary	Fully flexible	50.00	50.00	0.00%	No Change
	Little Haven Scattering Lawn Leaf Inscription & 1 Year Dedication	Discretionary	Fully flexible	70.50	70.50	0.00%	No Change
	Little Haven Scattering Lawn Leaf Renewal Yearly Cost	Discretionary	Fully flexible	27.00	27.00	0.00%	No Change
	Maple Leaf	Discretionary	Fully flexible	337.00	337.00	0.00%	No Change
	Over the Rainbow	Discretionary	Fully flexible	410.00	410.00	0.00%	No Change
	To the Moon & Back	Discretionary	Fully flexible	410.00	410.00	0.00%	No Change
	Plain Plaque	Discretionary	Fully flexible	410.00	410.00	0.00%	No Change
	Swallow Plaque	Discretionary	Fully flexible	306.00	306.00	0.00%	No Change
	Above Ground Ashes Boulder	Discretionary	Fully flexible	617.00	617.00	0.00%	No Change
SOUTH DOCK MARINA							
Mooring Fees per meter (Figures Ex-VAT)							
	Mooring - Annual per metre	Discretionary	Fully flexible	434.44	482.67	11.10%	CPI + 1
	Mooring - Six Monthly per metre	Discretionary	Fully flexible	228.08	253.40	11.10%	CPI + 1
	Mooring - Quarterly per metre	Discretionary	Fully flexible	119.48	132.74	11.10%	CPI + 1
	Mooring - Monthly per metre	Discretionary	Fully flexible	41.64	46.27	11.11%	CPI + 1
	Visitor day rate. Per metre per week. Min 8m	Discretionary	Fully flexible	4.62	8.00	73.07%	To be in line with other boroughs
	Visitor Week rate. Per metre per week. Min 8m	Discretionary	Fully flexible	28.95	48.00	65.83%	To be in line with other boroughs
Car Park Fees (Figures Ex-VAT)				-	-		

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Car Park - Per six months	Discretionary	Fully flexible	179.88	198.05	10.10%	CPI
Car Park - Visitor's Cars - Daily	Discretionary	Fully flexible	10.47	11.55	10.10%	CPI
Storage (Figures Ex-VAT)						
Storage - Mast Per Week	Discretionary	Fully flexible	13.66	15.05	10.10%	CPI
Storage - Boats on Trailer (8m max.) or trailer- Annual	Discretionary	Fully flexible	1,197.60	1,318.55	10.10%	CPI
Storage - Boats on Trailer (8m max.) or Trailers- six months	Discretionary	Fully flexible	626.11	689.35	10.10%	CPI
Storage - Boats on Trailer (8m max.) or Trailers- Three months	Discretionary	Fully flexible	438.07	482.31	10.10%	CPI
Storage - Boats on Trailer (8m max.) or Trailers- Monthly	Discretionary	Fully flexible	192.25	211.66	10.10%	CPI
Storage - Boats on Trailer (8m max.) or Trailers- Weekly	Discretionary	Fully flexible	80.89	89.06	10.10%	CPI
Storage - Trailers - Overnight	Discretionary	Fully flexible	33.62	37.01	10.10%	CPI
Storage fee - Container (12 monthly)	Discretionary	Fully flexible	1,945.54	2,142.04	10.10%	CPI
Storage fee - Container (6 monthly)	Discretionary	Fully flexible	1,061.79	1,169.03	10.10%	CPI
New fee						
Storage fee - Container (12 monthly) Upper level	Discretionary	Fully flexible	1,459.16	1,606.53	10.10%	CPI
New fee						
Storage fee - Container (6 monthly) Upper level	Discretionary	Fully flexible	1,094.37	1,204.90	10.10%	CPI
Storage unit in multi container - Monthly	Discretionary	Fully flexible	59.00	64.95	10.10%	CPI
Storage unit in multi container - Quarterly	Discretionary	Fully flexible	169.14	186.22	10.10%	CPI
Storage unit in multi container - 6 Monthly	Discretionary	Fully flexible	322.54	355.11	10.10%	CPI
Storage unit in multi container - Annually	Discretionary	Fully flexible	614.57265	676.64	10.10%	CPI
Miscellaneous (Figures Ex-VAT)						
Labour - Per Hour	Discretionary	Fully flexible	52.53	57.83	10.10%	CPI
Towage - Within the Marina	Discretionary	Fully flexible	60.93	67.08	10.10%	CPI
Contractors Daily Charge - Use of Facilities	Discretionary	Fully flexible	14.92	16.42	10.10%	CPI
Contractor annual charge	Discretionary	Fully flexible	858.28	858.28	0.00%	CPI
Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	48.32	53.20	10.10%	CPI
Pressure Washer - Wash off underwater hull / metre LOA	Discretionary	Fully flexible	9.66	10.64	10.10%	CPI
Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	52.53	57.83	10.10%	CPI
Holding Tank Pump-Out - Small Tank	Discretionary	Fully flexible	17.86	19.66	10.10%	CPI
Holding Tank Pump-Out - Large Tank	Discretionary	Fully flexible	29.41	32.39	10.10%	CPI
Re-Chocking after lift out per chock move.	Discretionary	Fully flexible	10.93	12.03	10.10%	CPI
Crane - Lift Out or Launch / metre LOA. 8 m minimum.	Discretionary	Fully flexible	28.05	30.88	10.10%	CPI
Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.	Discretionary	Fully flexible	34.98	38.52	10.10%	CPI
Crane - Lift and Hold per additional hour.	Discretionary	Fully flexible	37.82	41.64	10.10%	CPI
Mast lift per hour- - Single Spreader Mast Lift	Discretionary	Fully flexible	109.25	120.29	10.10%	CPI
Crane Hire/telehandler per hour - Machine and 1Operator Only	Discretionary	Fully flexible	105.05	115.66	10.10%	CPI
Crane cancellation fee - Less than 24 hours notice	Discretionary	Fully flexible	74.59	82.12	10.10%	CPI
Boat Yard - 1-30 Days - Per metre per day	Discretionary	Fully flexible	1.34	1.48	10.10%	CPI
Boat Yard - 31-60 Days - Per metre per day	Discretionary	Fully flexible	1.62	1.78	10.10%	CPI
Boat Yard - 61-120 Days - Per metre per day	Discretionary	Fully flexible	1.90	2.09	10.10%	CPI
Boat Yard - 121 Days and over - Per metre per day	Discretionary	Fully flexible	2.46	2.70	10.10%	CPI
Re Choking per chock moved after lift out	Discretionary	Fully flexible	10.93	12.03	10.10%	CPI
Blast bay and dirty work bay (for first 5 days)	Discretionary	Fully flexible	109.25	120.29	10.10%	CPI
Blast bay and dirty work bay (Per day charge after first 5 days)	Discretionary	Fully flexible	34.98	38.52	10.10%	CPI
Laundry - Wash tokens	Discretionary	Fully flexible	4.75	5.23	10.10%	CPI
Laundry - Drying tokens	Discretionary	Fully flexible	1.00	1.10	10.10%	CPI
Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	Discretionary	Fully flexible	3,816.56	4,202.03	10.10%	CPI
Supply of Electricity						
New fee						
Boatyard electricity per unit.	Discretionary	Fully flexible	Varies	Varies		
Electricity - Metered supply - pontoons and boat yard - Unit charge + (VAT 5%)	Discretionary	Fully flexible	Varies	Varies		
Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	Discretionary	Fully flexible	5.88	6.48	10.10%	CPI

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	Discretionary	Fully flexible	6.83	7.52	10.10%	CPI
LEISURE CENTRES							
Core Leisure Centre Fees and Charges							
Swimming Prices							
All Sites	Adult Swim Peak Non Member	Discretionary	Fully flexible	5.65	5.65	0.00%	
All Sites	Adult Swim Peak Axess	Discretionary	Fully flexible	3.30	3.30	0.00%	
All Sites	Adult Swim Off Peak Member	Discretionary	Fully flexible	5.30	5.30	0.00%	
All Sites	Adult Swim Off Peak Axess	Discretionary	Fully flexible	2.75	2.75	0.00%	
All Sites	Junior/60+ Non Member	Discretionary	Fully flexible	2.00	2.00	0.00%	
All Sites	Junior/60+ Axess	Discretionary	Fully flexible	0.90	0.90	0.00%	
All Sites	Family Swim(2 adults + 2 children) non member	Discretionary	Fully flexible	11.55	11.55	0.00%	
All Sites	Family Swim(2 adults + 2 children) axess	Discretionary	Fully flexible	5.90	5.90	0.00%	
All Sites	Concessionary Swim Axess	Discretionary	Fully flexible	0.85	0.85	0.00%	
All Sites	Under 3 years Axess	Discretionary	Fully flexible	0.85	0.85	0.00%	
All Sites	Shower	Discretionary	Fully flexible	1.55	1.55	0.00%	
Swimming Sessions							
All Sites	Water Aerobics/Aqua Natal Non Member	Discretionary	Fully flexible	10.50	10.50	0.00%	
All Sites	Water Aerobics/Aqua Natal Non Axess	Discretionary	Fully flexible	8.10	8.10	0.00%	
All Sites	Water Aerobics Concession (Off Peak) Non Member	Discretionary	Fully flexible	8.10	8.10	0.00%	
All Sites	Water Aerobics Concession (Off Peak) Axess	Discretionary	Fully flexible	3.65	3.70	1.37%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Non Member		Fully flexible	5.75	5.80	0.87%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Axess		Fully flexible	3.10	3.10	0.00%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Non Member		Fully flexible	5.30	5.30	0.00%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Axess		Fully flexible	2.50	2.50	0.00%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Non Member		Fully flexible	5.80	5.80	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Axess		Fully flexible	3.10	3.10	0.00%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member		Fully flexible	5.05	5.05	0.00%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Axess		Fully flexible	2.50	2.50	0.00%	
All Sites	Rafts and Rascals additional child Non Member		Fully flexible	1.95	1.95	0.00%	
All Sites	Rafts and Rascals additional child Axess	Discretionary	Fully flexible	0.85	0.85	0.00%	
All Sites	Inflatables Non Member	Discretionary	Fully flexible	2.75	2.75	0.00%	
All Sites	Inflatables Non Axess			1.75	1.75	0.00%	
Gym and Fitness Classes							
All Sites	Gym and Fitness Classes Non Member	Discretionary	Fully flexible	10.50	10.50	0.00%	
All Sites	Gym and Fitness Classes Axess	Discretionary	Fully flexible	8.10	8.10	0.00%	
All Sites	Gym and Fitness Classes Concession (Off Peak) Non Member	Discretionary	Fully flexible	8.10	8.10	0.00%	
All Sites	Gym and Fitness Classes Concession (Off Peak) Axess	Discretionary	Fully flexible	3.50	3.50	0.00%	
All Sites	Yoga 60 min Non Member	Discretionary	Fully flexible	10.50	10.50	0.00%	
All Sites	Yoga 60 min Axess	Discretionary	Fully flexible	8.10	8.10	0.00%	
All Sites	Yoga 60 min concession (off peak) Non Member	Discretionary	Fully flexible	8.10	8.10	0.00%	
All Sites	Yoga 60 min concession (off peak) Axess	Discretionary	Fully flexible	3.50	3.50	0.00%	
All Sites	Yoga 90 min Non Member	Discretionary	Fully flexible	14.30	14.30	0.00%	
All Sites	Yoga 90 min Axess	Discretionary	Fully flexible	11.00	11.00	0.00%	
All Sites	Yoga 90 min concession (off peak) Non Member	Discretionary	Fully flexible	10.50	10.50	0.00%	
All Sites	Yoga 90 min concession (off peak) Axess	Discretionary	Fully flexible	6.45	6.45	0.00%	
All Sites	Pilates Non Member	Discretionary	Fully flexible	12.65	12.65	0.00%	
All Sites	Pilates Axess	Discretionary	Fully flexible	10.50	10.50	0.00%	
All Sites	Pilates concession (off peak) Non Member	Discretionary	Fully flexible	10.50	10.50	0.00%	
All Sites	Pilates concession (off peak) Axess	Discretionary	Fully flexible	6.10	6.10	0.00%	
All Sites	Gym Induction Non Member	Discretionary	Fully flexible	49.00	49.00	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
All Sites	Gym Induction Axess	Discretionary	Fully flexible	36.85	36.85	0.00%	
All Sites	Gym Induction Axess Concession	Discretionary	Fully flexible	21.45	21.45	0.00%	
All Sites	Junior Gym Session non member	Discretionary	Fully flexible	3.35	3.35	0.00%	
All Sites	Junior Gym Session Axess	Discretionary	Fully flexible	2.60	2.60	0.00%	
All Sites	Junior Gym Induction non member	Discretionary	Fully flexible	4.20	4.20	0.00%	
All Sites	Junior Gym Induction Axess	Discretionary	Fully flexible	4.20	4.20	0.00%	
Leisure Axess Card							
All Sites	Adult LBS Residents	Discretionary	Fully flexible	65.55	65.55	0.00%	
All Sites	Adult Non LBS Residents	Discretionary	Fully flexible	94.45	94.45	0.00%	
All Sites	Unwaged LBS Residents	Discretionary	Fully flexible	4.00	4.00	0.00%	
All Sites	Unwaged Non LBS Residents	Discretionary	Fully flexible	14.75	14.75	0.00%	
All Sites	FT Student LBS Residents	Discretionary	Fully flexible	4.00	4.00	0.00%	
All Sites	FT Student Non LBS Residents	Discretionary	Fully flexible	14.75	14.75	0.00%	
All Sites	60+ LBS Residents	Discretionary	Fully flexible	4.00	4.00	0.00%	
All Sites	60+ Non LBS Residents	Discretionary	Fully flexible	14.75	14.75	0.00%	
All Sites	Disabled LBS Residents	Discretionary	Fully flexible	4.00	4.00	0.00%	
All Sites	Disabled Non LBS Residents	Discretionary	Fully flexible	14.75	14.75	0.00%	
All Sites	LBS Residents (Under 19)	Discretionary	Fully flexible	4.00	4.00	0.00%	
All Sites	Non Residents (Under 19)	Discretionary	Fully flexible	14.75	14.75	0.00%	
Site Specific Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire Axess	Discretionary	Fully flexible	66.05	66.05	0.00%	
Camberwell Leisure Centre	Teaching Pool Hire Axess	Discretionary	Fully flexible	66.05	66.05	0.00%	
Camberwell Leisure Centre	Lane Hire Axess	Discretionary	Fully flexible	27.35	27.35	0.00%	
Camberwell Leisure Centre	Meeting Room Axess	Discretionary	Fully flexible	18.60	18.60	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Dulwich Leisure Centre	Studio Hire Axess	Discretionary	Fully flexible	42.20	42.20	0.00%	
Dulwich Leisure Centre	Studio Hire (Sat) Axess	Discretionary	Fully flexible	42.20	42.20	0.00%	
Dulwich Leisure Centre	New - Spin Studio Hire Axess	Discretionary	Fully flexible	42.20	42.20	0.00%	
Dulwich Leisure Centre	Pool Hire (60min) Axess	Discretionary	Fully flexible	80.80	80.80	0.00%	
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each) Axess	Discretionary	Fully flexible	100.40	100.40	0.00%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	37.40	37.40	0.00%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Local Schools and University	Discretionary	Fully flexible	13.70	13.70	0.00%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	22.40	22.40	0.00%	
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Local Schools and University	Discretionary	Fully flexible	21.20	21.20	0.00%	
Geraldine Mary Harmsworth	Netball (Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	22.40	22.40	0.00%	
Geraldine Mary Harmsworth	Netball (Peak) Local Schools and University	Discretionary	Fully flexible	21.20	21.20	0.00%	
Geraldine Mary Harmsworth	Netball (Off Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	13.70	13.70	0.00%	
Geraldine Mary Harmsworth	Netball (Off Peak) Local Schools and University	Discretionary	Fully flexible	21.20	21.20	0.00%	
Geraldine Mary Harmsworth	Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour	Discretionary	Fully flexible	5.75	5.75	0.00%	
Geraldine Mary Harmsworth	Tennis (Peak) Local Schools and University per hour	Discretionary	Fully flexible	5.75	5.75	0.00%	
Geraldine Mary Harmsworth	Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour	Discretionary	Fully flexible	5.75	5.75	0.00%	
Geraldine Mary Harmsworth	Tennis (Off Peak) Local Schools and University per hour	Discretionary	Fully flexible	5.75	5.75	0.00%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire Axess per hour	Discretionary	Fully flexible	8.20	8.20	0.00%	
Peckham Pulse	Room 6 Hire Axess per hour	Discretionary	Fully flexible	6.95	6.95	0.00%	
Peckham Pulse	Room 4 Hire Axess per hour	Discretionary	Fully flexible	14.90	14.90	0.00%	
Peckham Pulse	Crèche Axess per hour	Discretionary	Fully flexible	14.90	14.90	0.00%	
Peckham Pulse	Studio 1 Axess per hour	Discretionary	Fully flexible	43.40	43.40	0.00%	
Peckham Pulse	Studio 2 Axess per hour	Discretionary	Fully flexible	24.75	24.75	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Peckham Pulse	Spin Studio Access per hour	Discretionary	Fully flexible	26.00	26.00	0.00%	
Peckham Pulse	Hydro Pool Access per hour	Discretionary	Fully flexible	128.45	128.45	0.00%	
Peckham Pulse	Main Pool Access per hour	Discretionary	Fully flexible	149.20	149.20	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Access	Discretionary	Fully flexible	183.75	183.75	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Access	Discretionary	Fully flexible	211.10	211.10	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 3 Access	Discretionary	Fully flexible	211.10	211.10	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA- sailing with Spinnakers Access	Discretionary	Fully flexible	199.25	199.25	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Sail Clinics Access	Discretionary	Fully flexible	47.55	47.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Laser Clinic Access	Discretionary	Fully flexible	47.55	47.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult Race Series Access	Discretionary	Fully flexible	68.35	68.35	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Start racing Access	Discretionary	Fully flexible	68.35	68.35	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult River Trips Access	Discretionary	Fully flexible	53.50	53.50	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Dinghy Instr Access	Discretionary	Fully flexible	341.90	341.90	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 1star Access	Discretionary	Fully flexible	101.75	101.75	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult BCU 2star Access	Discretionary	Fully flexible	156.05	156.05	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult Rolling Clinic Access	Discretionary	Fully flexible	53.50	53.50	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult River Tips Access	Discretionary	Fully flexible	53.50	53.50	0.00%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level1 Access	Discretionary	Fully flexible	183.75	183.75	0.00%	
Seven Islands Leisure Centre	Pool Hire Access	Discretionary	Fully flexible	111.35	111.35	0.00%	
Seven Islands Leisure Centre	Lane Hire Access	Discretionary	Fully flexible	28.80	28.80	0.00%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak) Access	Discretionary	Fully flexible	40.95	40.95	0.00%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak) Access	Discretionary	Fully flexible	22.35	22.35	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
The Castle Centre	Badminton (Peak) Access	Discretionary	Fully flexible	10.60	10.60	0.00%	
The Castle Centre	Badminton (Off-Peak) Access	Discretionary	Fully flexible	5.65	5.65	0.00%	
The Castle Centre	5-A-Side (Peak) Access	Discretionary	Fully flexible	75.25	75.25	0.00%	
The Castle Centre	5-A-Side (Off Peak) Access	Discretionary	Fully flexible	37.40	37.40	0.00%	
The Castle Centre	Basketball/Netball (Peak) Access	Discretionary	Fully flexible	37.40	37.40	0.00%	
The Castle Centre	Basketball/Netball (Off-Peak) Access	Discretionary	Fully flexible	25.00	25.00	0.00%	
The Castle Centre	Table Tennis (Peak) Access	Discretionary	Fully flexible	6.75	6.75	0.00%	
The Castle Centre	Table Tennis (Off-Peak) Access	Discretionary	Fully flexible	6.20	6.20	0.00%	

CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge)

Memberships							
All sites	Multisite Adult Direct Debit	Discretionary	Fully flexible	54.90	54.90	0.00%	
All sites	Multisite Adult Annual	Discretionary	Fully flexible	548.95	548.95	0.00%	
All sites	Multisite Add on Direct Debit	Discretionary	Fully flexible	33.00	33.00	0.00%	
All sites	Multisite Add on Annual	Discretionary	Fully flexible	329.90	329.90	0.00%	
All sites	Multisite Concession Direct Debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
Camberwell, Peckham, Seven Islands and	Multisite Concession Direct Debit	Discretionary	Fully flexible	22.00	22.00	0.00%	
Dulwich and The Castle	Multisite Student Direct debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
All sites	Multisite Student Direct debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
All sites	Multisite Corporate Direct debit	Discretionary	Fully flexible	54.90	54.90	0.00%	
All sites	Multisite NHS/Council Direct Debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
All sites	Multisite Family (child must be in swimming lessons) Direct Debit	Discretionary	Fully flexible	42.35	42.35	0.00%	
All sites	Multisite Family (child must be in swimming lessons) Annual	Discretionary	Fully flexible	423.55	423.55	0.00%	
All sites	Multisite Concession Off Peak Direct Debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
All sites	Multisite Concession Off Peak Annual	Discretionary	Fully flexible	274.95	274.95	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
All sites	Multisite Senior Direct debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
All sites	Multisite Senior Annual	Discretionary	Fully flexible	274.95	274.95	0.00%	
All sites	Multisite Junior Direct Debit	Discretionary	Fully flexible	22.00	22.00	0.00%	
All sites	Multisite Junior Annual	Discretionary	Fully flexible	219.90	219.90	0.00%	
The Castle Centre	Single Site Adult (Castle) Direct Debit	Discretionary	Fully flexible	33.00	33.00	0.00%	
The Castle Centre	Single Site Adult (Castle) Annual	Discretionary	Fully flexible	329.90	329.90	0.00%	
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Direct Debit	Discretionary	Fully flexible	27.50	27.50	0.00%	
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Annual	Discretionary	Fully flexible	274.95	274.95	0.00%	
All sites	Individual Admin Fee	Discretionary	Fully flexible	44.00	44.00	0.00%	
Children's Parties							
Camberwell Leisure Centre	CLC Pool Party	Discretionary	Fully flexible	136.85	136.85	0.00%	
Camberwell Leisure Centre	CLC additional child	Discretionary	Fully flexible	5.95	5.95	0.00%	
Dulwich Leisure Centre	DLC Big Day Party+A26	Discretionary	Fully flexible	136.85	136.85	0.00%	
Dulwich Leisure Centre	DLC additional child	Discretionary	Fully flexible	5.95	5.95	0.00%	
Peckham Pulse	PPP Big Day Soft Play Parties	Discretionary	Fully flexible	136.85	136.85	0.00%	
Peckham Pulse	PPP additional child (soft play)	Discretionary	Fully flexible	5.95	5.95	0.00%	
Peckham Pulse	PPP Pool Party	Discretionary	Fully flexible	136.85	136.85	0.00%	
Peckham Pulse	PPP additional child (pool party)	Discretionary	Fully flexible	5.95	5.95	0.00%	
Seven Islands Leisure Centre	SILC Pool Party	Discretionary	Fully flexible	136.85	136.85	0.00%	
Seven Islands Leisure Centre	SILC additional child (pool party)	Discretionary	Fully flexible	5.95	5.95	0.00%	
Surrey Docks Fitness & Watersports Centre	SDX Big Day Party	Discretionary	Fully flexible	34.50	34.50	0.00%	
The Castle Centre	Castle Big Day Soft Play Parties	Discretionary	Fully flexible	136.85	136.85	0.00%	
The Castle Centre	Castle additional child (soft play)	Discretionary	Fully flexible	5.95	5.95	0.00%	
The Castle Centre	Castle Pool Party	Discretionary	Fully flexible	136.85	136.85	0.00%	
The Castle Centre	Castle additional child (pool party)	Discretionary	Fully flexible	5.95	5.95	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Swim School							
Camberwell Leisure Centre	Squad	Discretionary	Fully flexible	8.30	8.30	0.00%	
Camberwell Leisure Centre	Adult	Discretionary	Fully flexible	9.00	9.00	0.00%	
Camberwell Leisure Centre	Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Camberwell Leisure Centre	Adult & Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Dulwich Leisure Centre	Squad	Discretionary	Fully flexible	8.30	8.30	0.00%	
Dulwich Leisure Centre	Adult	Discretionary	Fully flexible	9.00	9.00	0.00%	
Dulwich Leisure Centre	Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Dulwich Leisure Centre	Adult & Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Peckham Pulse	Squad	Discretionary	Fully flexible	8.30	8.30	0.00%	
Peckham Pulse	Adult	Discretionary	Fully flexible	9.00	9.00	0.00%	
Peckham Pulse	Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Peckham Pulse	Adult & Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Seven Islands Leisure Centre	Squad	Discretionary	Fully flexible	8.30	8.30	0.00%	
Seven Islands Leisure Centre	Adult	Discretionary	Fully flexible	9.00	9.00	0.00%	
Seven Islands Leisure Centre	Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
Seven Islands Leisure Centre	Adult & Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
The Castle Centre	Squad	Discretionary	Fully flexible	8.30	8.30	0.00%	
The Castle Centre	Adult	Discretionary	Fully flexible	9.00	9.00	0.00%	
The Castle Centre	Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
The Castle Centre	Adult & Child	Discretionary	Fully flexible	9.00	9.00	0.00%	
All sites	Child- Direct Debit	Discretionary	Fully flexible	37.70	37.70	0.00%	
All sites	Admin fee	Discretionary	Fully flexible	33.00	33.00	0.00%	
Schools Swimming							
Camberwell Leisure Centre	Main Pool	Discretionary	Fully flexible	65.35	65.35	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Dulwich Leisure Centre	Main Pool	Discretionary	Fully flexible	65.35	65.35	0.00%	
Peckham Pulse	Main Pool	Discretionary	Fully flexible	65.35	65.35	0.00%	
Peckham Pulse	Hydro Pool	Discretionary	Fully flexible	47.75	47.75	0.00%	
Seven Islands Leisure Centre	Main Pool	Discretionary	Fully flexible	65.35	65.35	0.00%	
The Castle Centre	Main Pool	Discretionary	Fully flexible	65.35	65.35	0.00%	
1:1 Swimming Lessons							
Camberwell Leisure Centre	Non Member	Discretionary	Fully flexible	36.10	36.10	0.00%	
Dulwich Leisure Centre	Non Member	Discretionary	Fully flexible	36.10	36.10	0.00%	
Peckham Pulse	Non Member	Discretionary	Fully flexible	36.10	36.10	0.00%	
Seven Islands Leisure Centre	Non Member	Discretionary	Fully flexible	36.10	36.10	0.00%	
The Castle Centre	Non Member	Discretionary	Fully flexible	36.10	36.10	0.00%	
All Sites	Admissions	Discretionary	Fully flexible	1.50	1.50	0.00%	
All Sites	Replacement Card Fee	Discretionary	Fully flexible	2.25	2.25	0.00%	
Site Specific Non Core Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire	Discretionary	Fully flexible	67.75	67.75	0.00%	
Camberwell Leisure Centre	Teaching Pool Hire	Discretionary	Fully flexible	67.75	67.75	0.00%	
Camberwell Leisure Centre	Lane Hire	Discretionary	Fully flexible	28.50	28.50	0.00%	
Camberwell Leisure Centre	Meeting Room	Discretionary	Fully flexible	19.60	19.60	0.00%	
Camberwell Leisure Centre	Warwick Hall	Discretionary	Fully flexible	66.60	66.60	0.00%	
Dulwich Leisure Centre	Studio Hire	Discretionary	Fully flexible	27.70	27.70	0.00%	
Dulwich Leisure Centre	Studio Hire (Sat)	Discretionary	Fully flexible	42.70	42.70	0.00%	
Dulwich Leisure Centre	New - Spin studio	Discretionary	Fully flexible	43.85	43.85	0.00%	
Dulwich Leisure Centre	Pool Hire (60min)	Discretionary	Fully flexible	90.05	90.05	0.00%	
Dulwich Leisure Centre	Pool Hire (60min with teacher - £15each)	Discretionary	Fully flexible	130.40	130.40	0.00%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	Discretionary	Fully flexible	76.20	76.20	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak)	Discretionary	Fully flexible	43.85	43.85	0.00%	
Geraldine Mary Harmsworth	Netball (Peak)	Discretionary	Fully flexible	43.85	43.85	0.00%	
Geraldine Mary Harmsworth	Netball (Off Peak)	Discretionary	Fully flexible	43.85	43.85	0.00%	
Geraldine Mary Harmsworth	Tennis (Peak)	Discretionary	Fully flexible	8.75	8.75	0.00%	
Geraldine Mary Harmsworth	Tennis (Off Peak)	Discretionary	Fully flexible	6.30	6.30	0.00%	
Geraldine Mary Harmsworth	16+ Drop In Football Session	Discretionary	Fully flexible	4.30	4.30	0.00%	
Geraldine Mary Harmsworth	16+ Drop In Basketball Session	Discretionary	Fully flexible	1.60	1.60	0.00%	
Peckham Pulse	Soft Play	Discretionary	Fully flexible	2.95	2.95	0.00%	
Peckham Pulse	Spa (single session)	Discretionary	Fully flexible	8.55	8.55	0.00%	
Peckham Pulse	Spa Off Peak Concession (single session)	Discretionary	Fully flexible	5.00	5.00	0.00%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire	Discretionary	Fully flexible	8.10	8.10	0.00%	
Peckham Pulse	Room 6 and 7 Hire	Discretionary	Fully flexible	6.75	6.75	0.00%	
Peckham Pulse	Room 4 Hire	Discretionary	Fully flexible	14.65	14.65	0.00%	
Peckham Pulse	Crèche	Discretionary	Fully flexible	14.65	14.65	0.00%	
Peckham Pulse	Studio 1	Discretionary	Fully flexible	42.70	42.70	0.00%	
Peckham Pulse	Studio 2	Discretionary	Fully flexible	25.65	25.65	0.00%	
Peckham Pulse	Spin Studio	Discretionary	Fully flexible	25.65	25.65	0.00%	
Peckham Pulse	Hydro Pool	Discretionary	Fully flexible	128.20	128.20	0.00%	
Peckham Pulse	Main Pool	Discretionary	Fully flexible	148.65	148.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual	Discretionary	Fully flexible	368.65	368.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Watersports (Adult) Membership Annual	Discretionary	Fully flexible	178.40	178.40	0.00%	
Surrey Docks Fitness & Watersports Centre	Watersports (Junior) Membership Annual	Discretionary	Fully flexible	80.80	80.80	0.00%	
Surrey Docks Fitness & Watersports Centre	Watersports (Sibling) Membership Annual	Discretionary	Fully flexible	67.75	67.75	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Non Member	Discretionary	Fully flexible	220.00	220.00	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Member	Discretionary	Fully flexible	161.70	161.70	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Non Member	Discretionary	Fully flexible	243.65	243.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 2 Member	Discretionary	Fully flexible	190.55	190.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Regatta Junior	Discretionary	Fully flexible	12.90	12.90	0.00%	
Surrey Docks Fitness & Watersports Centre	Regatta Junior & Adult	Discretionary	Fully flexible	26.20	26.20	0.00%	
Surrey Docks Fitness & Watersports Centre	Regatta Adult	Discretionary	Fully flexible	39.25	39.25	0.00%	
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Non Member	Discretionary	Fully flexible	243.65	243.65	0.00%	
Surrey Docks Fitness & Watersports Centre	RYA Level 3 Member	Discretionary	Fully flexible	173.20	173.20	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Non Member	Discretionary	Fully flexible	243.65	243.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA with Spinnakers Member	Discretionary	Fully flexible	190.55	190.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Non Member	Discretionary	Fully flexible	51.70	51.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Sail Clinics Member	Discretionary	Fully flexible	39.25	39.25	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Non Member	Discretionary	Fully flexible	51.70	51.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Laser Clinic Member	Discretionary	Fully flexible	39.25	39.25	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Non Member	Discretionary	Fully flexible	84.30	84.30	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- Race Series Member	Discretionary	Fully flexible	64.70	64.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Non Member	Discretionary	Fully flexible	205.50	205.50	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- RYA Start Racing Member	Discretionary	Fully flexible	154.70	154.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Non Member	Discretionary	Fully flexible	64.70	64.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult- River Trips Member	Discretionary	Fully flexible	51.70	51.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Non Member	Discretionary	Fully flexible	386.55	386.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Adult-RYA Dinghy Instr Member	Discretionary	Fully flexible	323.30	323.30	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Non Member	Discretionary	Fully flexible	130.40	130.40	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 1star Member	Discretionary	Fully flexible	98.15	98.15	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Non Member	Discretionary	Fully flexible	192.85	192.85	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- BCU 2star Member	Discretionary	Fully flexible	147.75	147.75	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Non Member	Discretionary	Fully flexible	64.70	64.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- Rolling Clinic Member	Discretionary	Fully flexible	39.25	39.25	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Non Member	Discretionary	Fully flexible	64.70	64.70	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Adult- River tips Member	Discretionary	Fully flexible	50.75	50.75	0.00%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Non Member	Discretionary	Fully flexible	219.35	219.35	0.00%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Adult RYA Level 1 Member	Discretionary	Fully flexible	160.45	160.45	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Non Member	Discretionary	Fully flexible	386.55	386.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Powerboat Level 2 Member	Discretionary	Fully flexible	297.35	297.35	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Non Member	Discretionary	Fully flexible	386.55	386.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Member	Discretionary	Fully flexible	296.15	296.15	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Non Member	Discretionary	Fully flexible	111.80	111.80	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 Member	Discretionary	Fully flexible	84.30	84.30	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Non Member	Discretionary	Fully flexible	168.55	168.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 2 Member	Discretionary	Fully flexible	127.00	127.00	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member	Discretionary	Fully flexible	236.65	236.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Member	Discretionary	Fully flexible	180.65	180.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 3 Non Member	Discretionary	Fully flexible	236.65	236.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 4 Member	Discretionary	Fully flexible	180.65	180.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Non Member	Discretionary	Fully flexible	236.65	236.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing Junior- RYA Stage 1 and 2 Member	Discretionary	Fully flexible	181.55	181.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Non Member	Discretionary	Fully flexible	168.55	168.55	0.00%	
Surrey Docks Fitness & Watersports Centre	Kayaking Junior- BCU 1star Member	Discretionary	Fully flexible	129.30	129.30	0.00%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Non Member	Discretionary	Fully flexible	196.25	196.25	0.00%	
Surrey Docks Fitness & Watersports Centre	Windsurfing Junior- RYA Start Windsurfing Member	Discretionary	Fully flexible	153.60	153.60	0.00%	
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Non Member	Discretionary	Fully flexible	243.65	243.65	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Surrey Docks Fitness & Watersports Centre	Assistant Instructors Member	Discretionary	Fully flexible	192.85	192.85	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Non Member	Discretionary	Fully flexible	243.65	243.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Sailing with Spinnakers Member	Discretionary	Fully flexible	192.85	192.85	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Non Member	Discretionary	Fully flexible	129.30	129.30	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 1 Member	Discretionary	Fully flexible	129.30	129.30	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Non Member	Discretionary	Fully flexible	319.85	319.85	0.00%	
Surrey Docks Fitness & Watersports Centre	Powerboat Junior- Level 2 Member	Discretionary	Fully flexible	205.50	205.50	0.00%	
Surrey Docks Fitness & Watersports Centre	Club Room Hire Non Member	Discretionary	Fully flexible	65.80	65.80	0.00%	
Surrey Docks Fitness & Watersports Centre	Club Room Hire Member	Discretionary	Fully flexible	52.90	52.90	0.00%	
Surrey Docks Fitness & Watersports Centre	Studio Hire	Discretionary	Fully flexible	47.55	47.55	0.00%	
Surrey Docks Fitness & Watersports Centre	School Groups One off sessions (price per child/adult)	Discretionary	Fully flexible	39.25	39.25	0.00%	
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)	Discretionary	Fully flexible	57.70	57.70	0.00%	
Surrey Docks Fitness & Watersports Centre	School Groups 6 or more booked sessions	Discretionary	Fully flexible	20.15	20.15	0.00%	
Surrey Docks Fitness & Watersports Centre	School Groups All Day (price per child/adult)	Discretionary	Fully flexible	35.65	35.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Launch fee	Discretionary	Fully flexible	58.85	58.85	0.00%	
Surrey Docks Fitness & Watersports Centre	Greenland Dock day hire	Discretionary	Fully flexible	2,140.65	2,140.65	0.00%	
Surrey Docks Fitness & Watersports Centre	Greenland Dock half day hire	Discretionary	Fully flexible	1,129.75	1,129.75	0.00%	
Seven Islands Leisure Centre	Pool Hire	Discretionary	Fully flexible	115.35	115.35	0.00%	
Seven Islands Leisure Centre	Pool Hire	Discretionary	Fully flexible	109.40	109.40	0.00%	
Seven Islands Leisure Centre	Lane Hire	Discretionary	Fully flexible	29.80	29.80	0.00%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Peak)	Discretionary	Fully flexible	48.75	48.75	0.00%	
Seven Islands Leisure Centre	Dance Studio / Main Hall Hire (Off Peak)	Discretionary	Fully flexible	34.50	34.50	0.00%	
Seven Islands Leisure Centre	Sauna	Discretionary	Fully flexible	7.15	7.15	0.00%	
The Castle Centre	Sauna and Steam	Discretionary	Fully flexible	7.15	7.15	0.00%	
The Castle Centre	Main Pool Hire	Discretionary	Fully flexible	115.35	115.35	0.00%	
The Castle Centre	Main Pool Lane	Discretionary	Fully flexible	29.80	29.80	0.00%	
The Castle Centre	Dance Studio (Peak)	Discretionary	Fully flexible	41.60	41.60	0.00%	
The Castle Centre	Dance Studio (Off Peak)	Discretionary	Fully flexible	23.80	23.80	0.00%	
The Castle Centre	Badminton (Peak)	Discretionary	Fully flexible	11.85	11.85	0.00%	
The Castle Centre	Badminton (Off-Peak)	Discretionary	Fully flexible	7.15	7.15	0.00%	
The Castle Centre	5-A-Side (Peak)	Discretionary	Fully flexible	122.45	122.45	0.00%	
The Castle Centre	5-A-Side (Off Peak)	Discretionary	Fully flexible	50.20	50.20	0.00%	
The Castle Centre	Basketball/Netball (Peak)	Discretionary	Fully flexible	50.20	50.20	0.00%	
The Castle Centre	Basketball/Netball (Off-Peak)	Discretionary	Fully flexible	37.70	37.70	0.00%	
The Castle Centre	Table Tennis (Peak)	Discretionary	Fully flexible	8.10	8.10	0.00%	
The Castle Centre	Table Tennis (Off-Peak)	Discretionary	Fully flexible	7.60	7.60	0.00%	
Southwark Athletics Centre	Track hire Club Booking exclusive use (per hour)	Discretionary	Fully flexible	91.95	91.95	0.00%	
Southwark Athletics Centre	Track hire Club Track Meeting exclusive use (per hour)	Discretionary	Fully flexible	146.60	146.60	0.00%	
Southwark Athletics Centre	Track Hire Southwark school shared use (per hour)	Discretionary	Fully flexible	36.90	36.90	0.00%	
Southwark Athletics Centre	Track Hire Southwark school exclusive use (per hour)	Discretionary	Fully flexible	73.70	73.70	0.00%	
Southwark Athletics Centre	Track Hire non-Southwark school shared use (per hour)	Discretionary	Fully flexible	45.80	45.80	0.00%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Photocopying: A3 (colour) - per sheet	Discretionary	Fully flexible	2.20	2.20	0.00%	Charge currently inline with other London boroughs.
Printing from PC's: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	0.00%	Charge currently inline with other London boroughs.
Printing from PC's: A4 (colour)	Discretionary	Fully flexible	1.10	1.10	0.00%	Charge currently inline with other London boroughs.
Printing from PC's: A3 (b&w) - per sheet	Discretionary	Fully flexible	0.30	0.35	16.67%	CPI increase rounded up to nearest 5p
Library notice boards - three weeks	Discretionary	Fully flexible	4.40	4.80	9.09%	CPI increase rounded to nearest 10p
Replacement library card fee - (Adults)	Discretionary	Fully flexible	2.50	2.70	8.00%	CPI increase rounded to nearest 10p. At the upper end of inner London benchmarking.
Replacement library card fee - (Children)	Discretionary	Fully flexible	Free	Free	0.00%	Charge currently inline with other London boroughs.
Coffee vending machine	Discretionary	Fully flexible	1.10	1.20	9.09%	CPI increase. No benchmarking available
Library, Archives and heritage author events/talks/performance (where charged)	Discretionary	Fully flexible	4.50	5.00	11.11%	CPI increase. No benchmarking available
Library Archives and heritage author events/talks/performance (where charged): Southwark Presents card holders	Discretionary	Fully flexible	2.50	2.80	12.00%	CPI increase. No benchmarking available
Hall Hire- No comparator data for hall hires. VAT charged as appropriate for commercial hire						
Hall Hire Tier 1 Commercial rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3, Canada Water rooms 3 and 6 or combined rooms)	Discretionary	Fully flexible	55.00	60.00	9.09%	CPI increase
Hall Hire Tier 1 Community rate per hour (Dulwich, Peckham, John Harvard, Camberwell room 3, Canada Water rooms 3 and 6 combined rooms)	Discretionary	Fully flexible	28.00	30.00	7.14%	CPI increase (rounded to nearest £1)
Hall Hire Tier 3 Commercial rate per hour (Camberwell Meeting rooms 1&2 and Faraday Room Walworth Library)	Discretionary	Fully flexible	28.00	30.00	7.14%	CPI increase (rounded to nearest £1)
Hall Hire Tier 3 Community rate per hour (Camberwell Meeting rooms 1&2 and Faraday Room Walworth Library)	Discretionary	Fully flexible	13.50	14.50	7.41%	CPI increase (rounded to nearest 50p)
Hall Hire - per hour (Peckham second floor)	Discretionary	Fully flexible	65.00	72.00	10.77%	CPI increase
Hall Hire - per day (Peckham second floor)	Discretionary	Fully flexible	330.00	360.00	9.09%	CPI increase
Hall Hire Tier 2 Commercial rate per hour (East Street, Grove Vale, Southwark Heritage Centre & Walworth Library activity room/meeting room, Canada Water rooms 1, 2, 4 and 5)	Discretionary	Fully flexible	33.00	36.00	9.09%	CPI increase
Hall Hire Tier 2 Community rate per hour (East Street, Grove Vale, Southwark Heritage Centre & Walworth Library activity room/meeting room, Canada Water rooms 1, 2, 4 and 5)	Discretionary	Fully flexible	16.50	18.00	9.09%	CPI increase
Out of hours hire of full library- half day	Discretionary	Fully flexible	270.00	300.00	11.11%	CPI increase
Out of hours hire of full library- full day	Discretionary	Fully flexible	440.00	480.00	9.09%	CPI increase
Hall hire out of hours security and staffing charge- per hour	Discretionary	Fully flexible	28.00	30.00	7.14%	CPI increase (rounded to nearest £1)
Hall Hire loan of laptop and projector	Discretionary	Fully flexible	£5 per booking for laptop and projector; £5 per booking for each additional laptop	£5 per booking for laptop and projector; £5 per booking for each additional laptop	0.00%	No change proposed. Low income item. No comparable benchmarking available
Fees items for Archive and Heritage - VTABLE						
Provision of images or audio visual footage will be at management discretion.	Discretionary	Fully flexible				
POSTAGE						
Postal rates- small sized item (UK)	Discretionary	Fully flexible	cost recovery	cost recovery		cost recovery
Postal rates- medium sized item (UK)	Discretionary	Fully flexible	cost recovery	cost recovery		cost recovery
Postal rates- large sized item (UK)	Discretionary	Fully flexible	cost recovery	cost recovery		cost recovery
Postal rates- international	Discretionary	Fully flexible	cost recovery	cost recovery		cost recovery
REPRODUCTION						
Digital photographing of the collection (up to 5 images)	Discretionary	Fully flexible	2.50	2.50	0.00%	No benchmarking available. No change proposed.
Digital photographing of the collection (per day)	Discretionary	Fully flexible	11.00	11.00	0.00%	Charge currently inline with other London boroughs.

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
JPEG images (mailed to requestors) - per image for those scanned for the first time	Discretionary	Fully flexible	21.50	21.50	0.00%	Charge currently inline with other London boroughs.
JPEG images- community organisations (mailed to requestors) - per image for those scanned for the first time	Discretionary	Fully flexible	10.00	10.00	0.00%	Charge currently inline with other London boroughs.
JPEG images (mailed to requestors) - per image for those already scanned	Discretionary	Fully flexible	11.00	11.00	0.00%	Charge currently inline with other London boroughs.
JPEG images- community organisations (mailed to requestors) - per image for those already scanned	Discretionary	Fully flexible	5.00	5.00	0.00%	Charge currently inline with other London boroughs.
Digital scanning by off-site storage provider	Discretionary	Fully flexible	cost recovery	cost recovery		
PUBLICATION						
Stills, images & info provided for planning documentation, commercial reports & surveys, up to 10 print copies and online (per image; management discretion)	Discretionary	Fully flexible	31.00	31.00	0.00%	Charge currently inline with other London boroughs.
Stills, images & info provided for planning documentation, reports & surveys, non commercial purposes, up to 10 print copies and online (per image; management discretion)	Discretionary	Fully flexible	15.50	15.50	0.00%	Charge currently inline with other London boroughs.
Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	76.00	85.00	11.84%	CPI increase
Stills, images & info provided for books, journals & partworks- community organisations (per image; management discretion)	Discretionary	Fully flexible	36.00	40.00	11.11%	CPI increase
Stills, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	137.00	150.00	9.49%	CPI increase
Stills, images & info provided for book jackets & record sleeves- community organisations (per image; management discretion)	Discretionary	Fully flexible	66.00	72.00	9.09%	CPI increase
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	Discretionary	Fully flexible	107.00	118.00	10.28%	CPI increase
Stills, images & info provided for other, e.g. post cards, greeting cards, giftware, posters, newspapers, advertising, etc. - community organisations (per image; management discretion)	Discretionary	Fully flexible	51.00	56.00	9.80%	CPI increase
Stills, images, and info provided for commercial website/online use, per image	Discretionary	Fully flexible	54.00	60.00	11.11%	CPI increase
Stills, images, and info provided for non-commercial website/online use, per image	Discretionary	Fully flexible	26.50	29.00	9.43%	CPI increase
AUDIO-VISUAL BROADCAST						
Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - single transmission Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	76.00	83.00	9.21%	CPI increase
Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - single transmission Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	35.00	38.00	8.57%	CPI increase
Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, 5 year period Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	107.00	107.00	0.00%	Charge currently inline with other London boroughs.
Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, 5 year period Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	52.50	52.50	0.00%	Charge currently inline with other London boroughs.
Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, 10 year period Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	325.00	325.00	0.00%	Charge currently inline with other London boroughs.

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments
Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, 10 year period Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	160.00	160.00	0.00%	Charge currently inline with other London boroughs.
Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, unlimited period Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	610.00	610.00	0.00%	Charge currently inline with other London boroughs.
Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, unlimited period Fee doubled for worldwide broadcasting rights	Discretionary	Fully flexible	300.00	300.00	0.00%	Charge currently inline with other London boroughs.
Audio-visual broadcasting usage per multiple of 30 seconds, commercial: online streaming/online rights	Discretionary	Fully flexible	102.00	102.00	0.00%	No benchmarking available, no change proposed.
Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: online streaming/online rights	Discretionary	Fully flexible	50.00	50.00	0.00%	No benchmarking available, no change proposed.

DRAFT

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
ROOM HIRE AND STAFF TIME						
Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then charged in half hour increments	Discretionary	Fully flexible	28.00	28.00	0.00%	Charge currently inline with other London boroughs.
Hire of archives searchroom out of hours, commercial group (per hour; minimum hire for 1 hour)	Discretionary	Fully flexible	82.00	82.00	0.00%	Charge currently inline with other London boroughs.
Hire of archives searchroom out of hours, non commercial group (per hour; minimum hire for 1 hour)	Discretionary	Fully flexible	41.00	41.00	0.00%	Charge currently inline with other London boroughs.
Youth Service						
Admission charges made to young people at youth centres	Discretionary	Fully flexible	Zero	Zero		It is proposed not to introduce a charge for this.
Hire of Damilola Taylor Centre Private Hire rates						
Football Pitch/hr- commercial rate	Discretionary	Fully flexible	87.00	96.00	10.34%	CPI increase
Football Pitch/hr- community rate	Discretionary	Fully flexible	49.00	49.00	0.00%	
Dance Studio/hr- commercial rate	Discretionary	Fully flexible	38.00	42.00	10.53%	CPI increase
Dance Studio/hr- community rate	Discretionary	Fully flexible	22.00	22.00	0.00%	
Main Hall / hour- commercial rate	Discretionary	Fully flexible	56.00	62.00	10.71%	CPI increase
Main Hall / hour- community rate	Discretionary	Fully flexible	33.00	33.00	0.00%	
Gym Hire/hr	Discretionary	Fully flexible	38.00	42.00	10.53%	CPI increase
Whole building hire- half day (excluding staffing charges)	Discretionary	Fully flexible	325.00	325.00	0.00%	
Whole building hire- full day (excluding staffing charges)	Discretionary	Fully flexible	550.00	550.00	0.00%	
Hall hire out of hours staff charge- per hour	Discretionary	Fully flexible	28.00	28.00	0.00%	
Common Room	Discretionary	Discretionary	13.00	13.00	0.00%	
All other Youth Centres						
Commercial Organisations during opening hours/hour	Discretionary	Discretionary	44.00	48.50	10.23%	Youth Services charges in line with benchmarking against other central London boroughs. Charges were increased last year. Only CPI increase proposed rounded to the nearest pound
Commercial Organisations out of hours/ hour (excluding staffing charges)	Discretionary	Discretionary	44.00	48.50	10.23%	
Non Commercial & Charities during opening hours/hour	Discretionary	Discretionary	24.00	24.00	0.00%	
Non Commercial & Charities out of hours/ hour (excluding staffing charges)	Discretionary	Discretionary	24.00	24.00	0.00%	
Event hires						
Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	220.00	243.00	10.45%	charges increased in line with CPI and rounded to the nearest £1
Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	66.00	73.00	10.61%	charges increased in line with CPI and rounded to the nearest £1
Community events - officer fees above standard service provision per hour - VAT standard Rate	Discretionary	Fully flexible	28.00	31.00	10.71%	charges increased in line with CPI and rounded to the nearest £1
New Fee Commercial events - officer fees above standard service provision off site - per hour - VAT standard Rate	Discretionary	Fully flexible	0.00	25.00	new	New fee to distinguish from on site monitoring
New Fee Community events - officer fees above standard service provision off site- per hour - VAT standard Rate	Discretionary	Fully flexible	0.00	11.00	new	New fee to distinguish from on site monitoring
Charity Community and Non Profit event admin fee - VAT standard Rate	Discretionary	Fully flexible	77.00	85.00	10.39%	charges increased in line with CPI and rounded to the nearest £1

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Small event Up to 499 capacity		Discretionary	Fully flexible	£1,743; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% of the 1st day hire fee (£523). Event rig and de-rig days charged at 15% of the 1st day hire fee (£262). Overstay days charged as rig / de-rig days (£262).	£1,920; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% of the 1st day hire fee (£576). Event rig and de-rig days charged at 15% of the 1st day hire fee (£289). Overstay days charged as rig / de-rig days (£289).	10.10%	Charges increased in line with CPI and rounded up to the nearest £1.
Medium event From 500 to 2000 capacity		Discretionary	Fully flexible	£6,560; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% of the 1st day hire fee (£1,968). Event rig and de-rig days charged at 15% of the 1st day hire fee (£984). Overstay days charged as rig / de-rig days (£984).	£7,223; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% of the 1st day hire fee (£2,167). Event rig and de-rig days charged at 15% of the 1st day hire fee (£1,084). Overstay days charged as rig / de-rig days (£1,084).	10.10%	Charges increased in line with CPI and rounded up to the nearest £1.
Large event From 2001 to 7999 capacity		Discretionary	Fully flexible	Price on application	Price on application	0.00%	NB clarification of capacity thresholds in column B
Major event - 8,000 or more		Discretionary	Fully flexible	Price on application	Price on application	0.00%	NB clarification of capacity thresholds in column B

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
	Small funfairs & circuses up to 499 capacity	Discretionary	Fully flexible	£2,307 - VAT exempt. Additional event days charged at 30% of the 1st day hire fee (£692). Event rig and de-rig days charged at 15% of the 1st day hire fee (£346). Overstay days charged as rig / de-rig days (£346).	£2,541 - VAT exempt. Additional event days charged at 30% of the 1st day hire fee (£763). Event rig and de-rig days charged at 15% of the 1st day hire fee (£382). Overstay days charged as rig / de-rig days (£382).	10.10%	charges increased in line with CPI and rounded to the nearest £1
	Large funfairs & circuses up to 1000 capacity - VAT Exempt	Discretionary	Fully flexible	£3,844 - VAT Exempt. Additional event days charged at 30% of the 1st day hire fee (£1154). Event rig and de-rig days charged at 15% of the 1st day hire fee (£577). Overstay days charged as rig / de-rig days (£577).	£4,233 - VAT Exempt. Additional event days charged at 30% of the 1st day hire fee (£1270). Event rig and de-rig days charged at 15% of the 1st day hire fee (£635). Overstay days charged as rig / de-rig days (£635).	10.10%	charges increased in line with CPI and rounded to the nearest £1. NB new wording in column B
	Major circus 1001+ seats - VAT Exempt	Discretionary	Fully flexible	Price on application	Price on application	0.00%	NB new wording in column B
	Private events with exclusive use of a space	Discretionary	Fully flexible	Price on application	Price on application	0.00%	NB new wording in column F
	Events Damage deposit	Discretionary	Fully flexible	£549 or 20% of hire fee whichever is the greater - VAT Exempt	£605 or 20% of hire fee whichever is the greater - VAT Exempt	10.20%	charges increased in line with CPI and rounded to the nearest £1
New Fee	Overstay fee	Discretionary	Fully flexible	15% of the first event hire fee per 24 hours	15% of the first event hire fee per 24 hours	0.00%	
	Fireworks - non resident adult	Discretionary	Fully flexible	9.20	11.00	19.57%	charges increased in line with CPI and rounded to the nearest £1
	Fireworks - non resident children	Discretionary	Fully flexible	2.70	3.00	11.11%	charges increased in line with CPI and rounded to the nearest £1
	Fireworks - non resident family	Discretionary	Fully flexible	22.00	25.00	13.64%	charges increased in line with CPI and rounded to the nearest £1
	Environmental impact fee	Discretionary	Fully flexible	The EIF is 10% of the site hire fee and is payable in addition to the site hire fee.	The EIF is 10% of the site hire fee and is payable in addition to the site hire fee.	0.00%	cost of delivering the service
Events - Trade space							
	Commercial market stall - VAT standard Rate	Discretionary	Fully flexible	98.00	108.00	10.20%	
	Commercial trade space (up to 3m) - VAT Exempt	Discretionary	Fully flexible	121.00	134.00	10.74%	

Environment & Leisure Department

Fees and Charges 2023-24

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.) and other comments	
Commercial trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible	215.00	237.00	10.23%	charges increased in line with benchmarking against other central London boroughs.	
Non profit market stall - VAT standard Rate	Discretionary	Fully flexible	33.00	37.00	12.12%		
Non profit trade space (3m) - VAT Exempt	Discretionary	Fully flexible	44.00	49.00	11.36%		
Non profit trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible	77.00	85.00	10.39%		
Supply of electricity - VAT standard Rate	Discretionary	Fully flexible	88.00	97.00	10.23%		
Film Service (Fees shown below are exclusive of VAT. Appropriate VAT will be added at the time of invoicing/charging.)							
Location Fee	Charity - Low budget	Discretionary	Fully flexible	0	£0.00	0.00%	
	Small crew (fee per hour)	Discretionary	Fully flexible	180.00	200.00	11.11%	
	Small crew (fee per half day)	Discretionary	Fully flexible	450-700	500-900	11%-29%	
	Small crew (fee per full day)	Discretionary	Fully flexible	750-2000	825-2,200	10%-10%	
	Medium crew (fee per half day)	Discretionary	Fully flexible	500-900	550-1,000	10%-11%	
	Medium crew (fee per full day)	Discretionary	Fully flexible	1,000-2500	1,100-2,750	10%-10%	
	Small/Med crew (fee per hour)	Discretionary	Fully flexible	-	-	0.00%	
	Small/Med crew (fee per half day)	Discretionary	Fully flexible	-	-	0.00%	
	Small/Med crew (fee per full day)	Discretionary	Fully flexible	-	-	0.00%	
	Large crew (fee per half day)	Discretionary	Fully flexible	1000-3500	1,100-3,850	10%-10%	
	Large crew (fee per full day)	Discretionary	Fully flexible	2500-7500	2,750-8,250	10%-10%	
	Very Large crew (fee per half day)	Discretionary	Fully flexible	2000-9000	2,200-10,000	10%-11%	charges increased in line with CPI and rounded to the nearest £1
	Very large crew (fee per full day)	Discretionary	Fully flexible	3500-15,500	3,850-17,000	10%-10%	
Stills photography	Small crew photography, up to 5 people (per hour)	Discretionary	Fully flexible	50-115	70-130	40%-13%	
	Large crew photography (per hour)		Fully flexible	150-360	165-400	10%-11%	
Permission for Temporary Structure/s	Fee per half day	Discretionary	Fully flexible	350.00	400.00	14.29%	
	Fee per full day	Discretionary	Fully flexible	600.00	675.00	12.50%	
Admin Fees (one off)	Charity / Student Crew	Discretionary	Fully flexible	35.00	40.00	14.29%	
	Small Crew	Discretionary	Fully flexible	80.00	90.00	12.50%	
	Medium Crew	Discretionary	Fully flexible	180.00	200.00	11.11%	
	Large Crew	Discretionary	Fully flexible	235.00	260.00	10.64%	
	Very Large Crew	Discretionary	Fully flexible	350.00	385.00	10.00%	
Admin Fees (officer time, by hour)							
	Charity - low budget	Discretionary	Fully flexible	N/A	N/A	0.00%	
	Small Crew	Discretionary	Fully flexible	165.00	185.00	12.12%	charges increased in line with CPI and rounded to the nearest £1
	Medium Crew	Discretionary	Fully flexible	165.00	185.00	12.12%	
	Large Crew	Discretionary	Fully flexible	215.00	240.00	11.63%	
	Very Large Crew	Discretionary	Fully flexible	315.00	340.00	7.94%	
New Fee	Film officer processing charge	Discretionary	Fully flexible	-	30% of each cost	New fees	
New Fee	Late notice applications	Discretionary	Fully flexible	-	Double admin	New fees	
New Fee	Drones/UAS applications	Discretionary	Fully flexible	-	£165 - £330 admin	New fees	
Unit Base Fee - High Impact only							
	Per Filming Day	Discretionary	Fully flexible	1500 - 3500	1,650 - 3,850	10%-10%	charges increased in line with CPI and rounded to the nearest £1
Parking Fees							
	Admin Fee (per application)	Discretionary	Fully flexible	70.00	70.00	0.00%	
	Parking bay suspensions (per bay suspension)	Discretionary	Fully flexible	60.00	60.00	0.00%	

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Mandatory (M) or Discretionary (D)	Nature - Fixed, Capped or Fully flexible	2022-23 Fee £	Proposed 2023-24 Fee £	Percentage increase in fees	Fee comparison position against other Local Authorities in 2022-23, Inflation factor used (where from, source etc.,) and other comments
Parking pay and display bay suspension (per bay suspension)	Discretionary	Fully flexible	50.00	50.00	0.00%	
Diesel generator fee (less than 20KW generator)	Discretionary	Fully flexible	25.00	25.00	0.00%	
Diesel generator fee (up to 80KW generator)	Discretionary	Fully flexible	50.00	50.00	0.00%	
Diesel generator fee (over 80KW generator)	Discretionary	Fully flexible	100.00	100.00	0.00%	
Culture team (Fees shown below are exclusive of VAT. Appropriate VAT will be added at the time of invoicing/charging.)						
Internal project management fees. Project under £20,000.	Discretionary	Fully flexible	Minimum 10% of overall project budget	Minimum 10% of overall project budget	0.00%	
External project management fees. Project under £20,000.	Discretionary	Fully flexible	Minimum 15% of overall project budget	Minimum 15% of overall project budget	0.00%	
Internal and external project management fees. Project over £20,000.	Discretionary	Fully flexible	By negotiation	By negotiation	0.00%	

DRAFT

HOUSING & MODERNISE - FEES & CHARGES

Table 1 – Resident Services

Item	2022-23 Fee	2023-24 Fee	2022-23 to 2023-24 fee increase	HRA/ GF	Mandatory/ Discretionary	V A T	Ref
Assa keys	£24.50	£27.00	10.20%	HRA	Discretionary	Y	1
Entry fobs	£23.50	£26.00	10.64%	HRA	Discretionary	Y	1
Lock changes	Variable	Variable	N/A	HRA	Discretionary	Y	2
General works – people on a means tested benefit	£20.00	£22.00	10.00%	HRA	Discretionary	Y	3
General works – not on a benefit	£40 – 1st hour £30 – additional	£44 – 1st hour £33 – additional	10.00% 10.00%	HRA	Discretionary	Y	3
Initial appointments to survey/check etc.	£10.00	£10.00	0.00%	HRA	Discretionary	Y	3
Replacing light bulbs	£10.00	£11.00	10.00%	HRA	Discretionary	Y	3
Installation of key safes	£40.00	£44.00	10.00%	HRA	Discretionary	Y	3
Installation of smoke alarms/change battery	£20.00	£15.00	-25.00%	HRA	Discretionary	Y	3
Plumbing in washer machine	£40.00	£44.00	10.00%	HRA	Discretionary	Y	3
Galvanised rails	£40 – 1st hour £30 – additional	£44 – 1st hour £33 – additional	10.00% 10.00%	HRA	Discretionary	Y	3
Disconnect and plumb in washing machine at new property	£60.00	£60.00	0.00%	HRA	Discretionary	Y	3
Carpentry work (hanging doors etc.)	£60 minimum charge or hourly rate will apply	£60 minimum charge or hourly rate will apply	0.00%	HRA	Discretionary	Y	3
Energy efficiency work – draught proofing/insulation etc.	£20.00/ £40.00	£22.00/ £44.00	10.00%/ 10.00%	HRA	Discretionary	Y	3
New homes development team	£50 per hour	£50 per hour	0.00%	HRA	Discretionary	Y	3
Mark up on materials purchased through the HP	20% on all materials	20% on all materials	0.00%	HRA	Discretionary	Y	3
Decorating- <ul style="list-style-type: none"> • Painting/refreshing of one room • Painting a door 	£200 per day plus materials £60 minimum charge or hourly rate will apply	£200 per day plus materials £60 minimum charge or hourly rate will apply	0.00%	HRA	Discretionary	Y	3
Visitor parking permits – ten visits	£17.50	£17.50	0.00%	HRA	Discretionary	N	4
Visitor parking permits – sixty visits	£86.00	£86.00	0.00%	HRA	Discretionary	N	4
Replacement of lost permit	£10.00	£10.00	0.00%	HRA	Discretionary	N	4
Second bay parking	£86.00	£86.00	0.00%	HRA	Discretionary	N	4

Area-wide permit (contractors and employees)	£136.00	£136.00	0.00%	HRA	Discretionary	N	4
Southwark-wide permit (contractors and employees)	£136.00	£136.00	0.00%	HRA	Discretionary	N	4
Business permits	£136.00	£136.00	0.00%	HRA	Discretionary	N	4
Carers permits	£37.50	£37.50	0.00%	HRA	Discretionary	N	4
Removal of illegally parked vehicle	£200.00	£200.00	0.00%	HRA	Not LBS	N	4
Daily storage charge – removed vehicle	£40.00	£40.00	0.00%	HRA	Not LBS	N	4
Blue badge	£10.00	£10.00	0.00%	GF	Discretionary	N	5
Travellers sites – single pitch	£97.23	£104.04	7.00%	GF	Mandatory	N	6
Travellers sites - double pitch	£131.98	£141.22	7.00%	GF	Mandatory	N	6
Concierge/ Castlemead – standard	Max. £11.71	Max. £12.88	9.99%	HRA	Discretionary	N	7
Maydew House concierge charge	£11.71	£12.88	9.99%	HRA	Discretionary	N	7
Blackfriars - concierge charge	£9.91	£10.90	9.99%	HRA	Discretionary	N	7
Churchyard Row- concierge charge	£6.77	£7.45	10.04%	HRA	Discretionary	N	7
Hostels:							
Northcott House service charge	£15.45	£16.53	6.99%	HRA	Discretionary	N	8
Hostel laundry charge	£3.19	£3.41	6.90%	HRA	Discretionary	N	8
Hostels part-board charge	£20.00	£21.40	7.00%	HRA	Discretionary	N	8
Nightly Paid Temporary Accommodation:							
Weekly rate	£190.38	£190.38	0.00%	GF	Mandatory	N	9
Daily rate	£27.20	£27.20	0.00%	GF	Mandatory	N	9
Private Sector Leasing/Self-Contained:							
One bedroom	£171.34	£171.34	0.00%	GF	Mandatory	N	9
Two bedrooms	£228.47	£228.47	0.00%	GF	Mandatory	N	9
Three bedrooms	£270.00	£270.00	0.00%	GF	Mandatory	N	9
Four bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	9
Five bedrooms	£373.84	£373.84	0.00%	GF	Mandatory	N	9

Notes to Table 1

1	For 2022-23, the proposed fee increases are in line with CPI (10.01% as at September 2023) and rounded to the nearest 50p/£1. The fee quoted is inclusive of VAT.
2	The cost of lock changes vary depending on the type of lock – therefore the cost of the work will be agreed with the resident based on the actual cost to the Council plus an administration fee and charged through the rechargeable repairs process.
3	Handypersons service has reviewed the framework for charging residents for services, benchmarked against similar services provided by other London Boroughs. This report proposes that the fees are increased in line with CPI (10.01% as at September 2023) and rounded to the nearest 50p/£1. VAT will be applicable unless the client qualifies as Exempt according to the HMRC Guidance. The fee quoted is the VAT exclusive amount.
4	No increase to parking charges for 2023-24. Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but there are no proposals to do so at this time.
5	Blue badge charge is set by Department for Transport. There is no proposed increase in 2023-24.
6	Travellers' site pitch fee will increase by the 7% rent cap for 2023-24.
7	For 2022-23, the proposed fee increases are in line with CPI (10.01% as at September 2023). A full review of these services is planned for 2023-24.
8	For 2022-23, the proposed fee increases are in line with the 7% rent cap. Increasing the charge higher than this will likely result in increased begging, arrears and eviction.
9	The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act and Homeless Prevention Duty under the Homeless Reduction Act 2018. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties. Charge is set at 90% of the appropriate January 2011 LHA rate for the property.

Table 2 – Homeowner Services

	2022-23 Fee	2023-24 Fee	2022-23 to 2023- 24 fee increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Discretionary service charge loan application	£666.50	£700.00	5.03%	HRA	Discretionary	N	1
Mandatory service charge loan application	£100.00	£100.00	0.00%	HRA	Mandatory	N	
Voluntary charge application fee	£666.50	£700.00	5.03%	HRA	Discretionary	N	1
Additional discretionary loan application fee	£436.00	£475.50	9.06%	HRA	Discretionary	N	2
Notices of assignment and notices of charge	£10.00/ £30.00	£10.00/ £30.00	0.00%	HRA	Discretionary	N	
Pre-assignment pack	£239.50	£252.00	5.22%	HRA	Discretionary	N	1
Pre-assignment pack – expedited 48 hours	£328.00	£345.00	5.18%	HRA	Discretionary	N	1
Postponement of charge for home improvement	£171.20	£180.00	5.14%	HRA	Discretionary	N	1
Postponement of charge for all other reasons	£240.00	£252.00	5.00%	HRA	Discretionary	N	1
Remortgage	£114.50	£121.00	5.68%	HRA	Discretionary	N	1
Retrospective letter of postponement	£350.50	£368.00	4.99%	HRA	Discretionary	N	1
Gas servicing administration fee	£40.00	£42.00	5.00%	HRA	Discretionary	N	1
Expedition fee for remortgage	£88.50	£93.00	5.08%	HRA	Discretionary	N	1
Expedition fee for pre-assignment	£88.50	£93.00	5.08%	HRA	Discretionary	N	1
Other Administration:							
Section 146 notice fee	£343.00	£361.00	5.25%	HRA	Discretionary	N	1
Document Copies:							
Reproduction copy of lease/leasehold transfer	£45.50	£50.00	9.89%	HRA	Discretionary	N	3
Certified copy of lease/leasehold transfer	£76.00	£83.50	9.87%	HRA	Discretionary	N	3
Reproduction copy of section 125 notice	£32.00	£35.00	9.38%	HRA	Discretionary	N	3

Duplicate right-to-buy documentation	£71.00	£78.00	9.86%	HRA	Discretionary	N	3
Additional completion statement fee	£86.00	£94.50	9.88%	HRA	Discretionary	N	3
Reproduction copy of specification	£28.00	£28.00	0.00%	HRA	Discretionary	N	3
Copies of any other relevant documentation	£0.10	£0.10	0.00%	HRA	Discretionary	N	
Disposals:							
Ad-hoc or voluntary disposals of property or land	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Purchase of properties freehold on short leases	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Lease extensions	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Enfranchisement:							
Collective Enfranchisement – standard charge	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Lease-back of tenanted properties	£718.00	£790.00	10.03%	HRA	Discretionary	N	3
Individual enfranchisement	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Sale of freehold reversionary interest	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Landlords Consent for Alterations Permissions:							
Like-for-like replacements of kitchens/bathrooms	£46.50	£51.00	9.68%	HRA	Discretionary	N	3
Change of boilers/radiators	£90.00	£99.00	10.00%	HRA	Discretionary	N	3
Minor structural alterations	£113.50	£125.00	10.13%	HRA	Discretionary	N	3
Major structural alterations	£308.00	£339.00	10.06%	HRA	Discretionary	N	3
Retrospective permission for any alteration type	£462.00	£508.00	9.96%	HRA	Discretionary	N	3
Legal Discharge of Charge:							
RTB natural redemption fee	£118.00	£128.00	8.47%	HRA	Discretionary	N	3
RTB premature; vol. SCL, discr. SCL	£118.00	£128.00	8.47%	HRA	Discretionary	N	3
Service charge loan arrears fee	£54.50	£57.50	5.50%	HRA	Discretionary	N	3

Right of first refusal – pre-emption requests	£117.50	£129.00	9.79%	HRA	Discretionary	N	3
Equity Share:							
Administration fee	£117.50	£129.00	9.79%	HRA	Discretionary	N	3
Valuation fee	£185.00	£204.00	10.27%	HRA	Discretionary	N	3
Equity Loan:							
Administration fee	£117.50	£129.00	9.79%	HRA	Discretionary	N	3
Valuation fee	£185.00	£204.00	10.27%	HRA	Discretionary	N	3
Other Administration:							
Deed of covenant	£175.00	£193.00	10.29%	HRA	Discretionary	N	3
Rent references	£54.00	£59.00	9.26%	HRA	Discretionary	N	3

Notes to Table 2

1	For 2023-24, the proposed fee increases are below CPI (10.1% as at September 2022 and rounded where appropriate to the nearest 50p/£1) to reflect the cost of living
2	Increase to align with the service charge loan redemption fee. The higher increase is to enable the gradual alignment to the loan application fee as the costs to the Council are the same
3	For 2022-23, the proposed fee increases are in line with CPI (10.01% as at September 2023) and rounded to the nearest 50p/£1.

DRAFT

Table 3 - Other Services

	2022-23 Fee	2023-24 Fee	2022-23 to 2023-24 fee increase	HRA/ GF	Mandatory/ Discretionary	V A T	Notes
Barrow Store – Annual Rents:							
Bournemouth Road	£938.50	£985.50	5.01%	HRA	Discretionary	Y	1
Southwark Park Road - small	£373.00	£392.00	5.09%	HRA	Discretionary	Y	1
Southwark Park Road - large	£938.50	£985.50	5.01%	HRA	Discretionary	Y	1
Portland Street	£1,496.00	£1,571.00	5.01%	HRA	Discretionary	Y	1
Kingston Mews - small	£747.50	£785.00	5.02%	HRA	Discretionary	Y	1
Kingston Mews - large	£1,496.00	£1,571.00	5.01%	HRA	Discretionary	Y	1
Northchurch	£1,350.00	£1,417.50	5.00%	HRA	Discretionary	Y	1
Garages and Non-Residential Weekly Charges							
Concessionary (Blue Badge & Elderly)	£17.40	£18.10	4.02%	HRA	Discretionary	N	2
Standard	£22.40	£23.10	3.13%	HRA	Discretionary	N	2
Private	£39.20	£41.20	5.10%	HRA	Discretionary	Y	2
Small sites rate	£12.00	£12.60	5.00%	HRA	Discretionary	N	2
Larger than average	£5.60	£5.80	3.57%	HRA	Discretionary	N	2
Additional parking	£5.60	£5.80	3.57%	HRA	Discretionary	N	2
Water	£0.50	£0.50	0.00%	HRA	Discretionary	N	
Additional security	£1.00	£1.00	0.00%	HRA	Discretionary	N	
Stores	£3.76	£3.95	5.05%	HRA	Discretionary	N	2
Parking site	£3.76	£3.95	5.05%	HRA	Discretionary	N	2
Pram Sheds	£0.50	£0.50	0.00%	HRA	Discretionary	N	
Private Sector Housing							
Private Sector Housing - DFG charges (owner / occupiers)	17.5% cost of work	17.5% cost of work	0.00%	GF	Discretionary	N	3
Private Sector Housing - DFG charges (housing associations)	20% of cost of work	20% of cost of work	0.00%	GF	Discretionary	N	3
Repair Grants and Loans for home owners and private tenants	15% of cost of work	15% of cost of work	0.00%	GF	Discretionary	N	4
Private Sector Housing team – production of schedule	£80.00	£80.00	0.00%	GF	Discretionary	N	4
Private Sector Housing team administration fee – Landlord Grant	£103.50	£103.50	0.00%	GF	Discretionary	N	4
Private Sector Housing administration fee – for	£27.50	£27.50	0.00%	GF	Discretionary	N	4

private landlord energy saving grants							
Private Sector Housing administration fee – empty homes grant	£103.50	£103.50	0.00%	GF	Discretionary	N	4
Registrars:							
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£650.00	£710.00	9.23%	GF	Discretionary	N	5
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£780.00	£855.00	9.62%	GF	Discretionary	N	5
Marriage Ceremonies BH Sun Approved Premises	£830.00	£910.00	9.64%	GF	Discretionary	N	5
Marriage Ceremonies Mon to Thu Approved Premises after 5pm	£870.00	£950.00	9.20%	GF	Discretionary	N	5
Marriage Ceremonies Fri/ Sat Approved Premises after 5pm	£940.00	£1,030.00	9.57%	GF	Discretionary	N	5
Garden Room Enhanced Ceremonies	£335.00	£365.00	8.96%	GF	Discretionary	N	5
Garden Room Basic Ceremony	£160.00	£175.00	9.38%	GF	Discretionary	N	5
Citizenship:							
Private citizenship Single individual family	£330.00	£360.00	9.09%	GF	Discretionary	Y	6
Private citizenship 2-3 individuals family	£245.00	£260.00	6.12%	GF	Discretionary	Y	6
Private citizenship 4-5 individuals family	£200.00	£220.00	10.00%	GF	Discretionary	Y	6

* For mandatory fees see Appendix A set by the Registrar General

Notes to Table 3

1	For 2023-24, the proposed fee increases are below CPI (10.1% as at September 2023 and rounded where appropriate to the nearest 50p/£1) to reflect the cost of living. Benchmarking has been carried out which shows that Southwark's garage rents are very competitive in the market place, and while higher than many other local authorities do offer excellent value for money when comparing condition and security.
2	<p>Parking facilities will normally be standard-rated VAT unless the letting of garages in conjunction with the letting of dwellings for permanent residential use.</p> <p>Land and property (VAT Notice 742)</p>
3	<p>The private sector housing and adaptations service provides a service to a vulnerable group of homeowners and private tenants who may have a disability and/or are aged 60 plus. This service enables clients to remain in their own homes in a safe, comfortable environment. They offer support and advice during the grant application processing. They also provide a professional surveying and contract administration service. This is from initial inspection through to completed works within the home. The types of works undertaken can be from minor 'staying put' works to complete renovations or adaptations such as a stair lift or extension for a wheelchair user.</p> <p>Fees are based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client. These fees are comparable with other Councils. This report proposes that the fees charged should stay at current rates.</p>
4	<p>The private sector housing team assists non vulnerable homeowners and private landlords who are eligible for grant or loan assistance. The team charges a fee for the schedule of work it produces that will attract grant aid. These fees have remained the same for a number of years and will not be increased.</p> <p>The Private Sector Homes team also works with landlords and homeowners to bring long term empty properties back into use. The team offers a range of grants in order to deliver Southwark's Empty Homes Initiative. The team charges a fee to cover the administration of these discretionary grants.</p>
5	<p>The Southwark Registration Service provides a range of services relating to births, deaths, marriages, civil partnerships, private citizenship ceremonies. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile. Proposed fee increases are within the latest CPI (September 2022) of 10.1%.</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £11.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £11.00 statutory certificate fee.</p> <p>Confirmation has been received from HMRC that a registrar's attendance at an approved venue, including council owned receives Non-Business VAT treatment. Therefore VAT is not charged on these fees.</p>

6	Individuals can request a private citizenship ceremony and this is what the fees quoted in Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged similar to the Garden Room rate
---	---

APPENDIX A – STATUTORY FEES PAYABLE

Summary of fees payable to Registration Authorities in England and Wales from 16 February 2019

Statutory Power	Fee payable for	Amount of fee	Fee Payable to
1. General Search <i>S.31(2), B&D Regn Act 1953;</i> <i>S.64(2), Mge Act 1949</i>	A general search in indexes in his/her office not exceeding 6 successive hours	£18.00	Superintendent Registrar
2. Certificates <i>S.31(2), S.32 and S31(1) B&D Regn Act 1953;</i> <i>S.63 & S.64(2), Mge Act 1949</i>	Issue of a certificate of birth, death or marriage at time of registration, or if requested later then processed within 15 working days	£11.00 (Standard service)	Superintendent Registrar / Registrar
	Issue of a certificate of birth, death or marriage, on or before next working day (orders up to 3pm)	£35.00 (Priority service)	Superintendent Registrar / Registrar
3. Marriages <i>S.27(4), Mge Act 1949</i>	Entry in marriage notice book: a) where both parties to the marriage are exempt persons within the meaning of section 49 of the Immigration Act 2014 b) in any other case	£35.00 £47.00	Superintendent Registrar
<i>S.26(1)(dd), Mge Act 1949</i>	Attending outside his/her office to be given notice of marriage of a house-bound or detained person	£47.00 (Housebound) £68.00 (Detained)	Superintendent Registrar
<i>S.31(5A), Mge Act 1949</i>	Application to reduce the 28 day waiting period	£60.00	Superintendent Registrar
<i>S.2(2), Marriage (Registrar General's Licence) Act 1970</i>	Entry in marriage notice book of notice of marriage by Registrar General's Licence	£3.00†	Superintendent Registrar
<i>S.7, Marriage (Registrar General's Licence) Act 1970</i>	Issue of Registrar General's licence for marriage to be solemnized on the authority of that licence	£15.00	The Registrar General
<i>S.45A(3), Mge Act 1949</i>	Attending a marriage at the residence of a house-bound or detained person	£84.00 (Housebound) £94.00 (Detained)	Superintendent Registrar

<i>S.10(2), Marriage (Registrar General's Licence) Act 1970</i>	Attending a marriage by Registrar General's licence	£2.00†	Superintendent Registrar
<i>S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i>	Attending with a registrar a marriage on approved premises		As set by the local authority

¹ [as modified by reg 10 of the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014

² Other than a correction relating to an error caused by the registrar

³ Other than a correction relating to an error caused by the registrar

Mge Act 1949 = Marriage Act 1949, as amended

B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended

RSA 1953 = Registration Service Act 1953, as amended

†Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council

DRAFT

Item No. 13.	Classification: Open	Date: 6 December 2022	Meeting Name: Cabinet
Report title:		The Council Tax Base for 2023-24	
Ward(s) or groups affected:		London Borough of Southwark (all wards)	
From:		Councillor Stephanie Cryan, Communities, Equalities and Finance	

FOREWORD FROM COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR COMMUNITIES, EQUALITIES AND FINANCE

In this report cabinet is asked to agree the council tax base and assumed collection rate upon which we will estimate our council tax income for next year's budget. We are recommending a small increase of +1.78% (1,907) in band D equivalent dwellings to use as the 2023-24 council tax base at 109,174 (107,267 in 2022-23). Whilst collection remains difficult and uncertain in the current economic climate, we are recommending that the collection rate assumption remains unchanged at 97.2%.

I am again pleased to confirm a continuation in the local discretionary increase in the council tax premium on long-term empty homes in 2023-24. The premium remains at the maximum permitted 300% premium effective for dwellings empty for at least 10 years:

- 100% for those dwellings empty for 2 years and less than 5 years;
- 200% for dwellings empty for at least 5 years but less than 10 years; and
- 300% premium for dwellings empty for at least 10 years.

Southwark will benefit from the raising of more income to support services and as a deterrent to homes being left empty for significant periods.

I am also pleased to announce no changes in the council tax reduction scheme for 2023-24 for our pension age or vulnerable and least well off households. It is more important than ever that we continue to support these groups against a background of a cost of living crisis and global economic downturn.

Finally, we are delighted to announce the continuation of the exemption from council tax for young people leaving Southwark's care and for Southwark foster carers. Both of these exemptions have been successful in supporting our care leavers as they make the often challenging next move in life, and in recruiting and retaining vital local foster carers as well as recognising the hugely important commitment these individuals and families make to Southwark. It is our assumption that these exemptions will continue long into the future but we are currently required to renew these commitments annually.

RECOMMENDATIONS

1. Cabinet agree the council tax base for 2023-24 is set at 109,174 (107,267 in 2022-23) band D equivalent dwellings (appendix A).
2. Cabinet approve the schedule of discounts and exemptions in paragraph 11, which remains unchanged and will continue to be effective for 2023-24 from 1 April 2023. This is including the premium applicable for long-term empty dwellings (empty at least 10 years).
3. Cabinet agree the assumed council tax collection level for 2023-24 should remain at 97.20% (2022-23 97.20%) noting the risks outlined in the report.
4. Cabinet note the 2023-24 council tax base for St. Mary Newington parish is set at 12,509 (12,262 in 2022-23) band D equivalent dwellings.
5. Cabinet note the 2023-24 council tax base for St. Saviour's parish is set at 1,262 (1,229 in 2022-23) band D equivalent dwellings.
6. Cabinet to note:
 - no changes to the council tax reduction scheme (CTRS) for 2023-24, as set out in paragraphs 18 to 22;
 - any minor and consequential amendments to the CTRS written policy are to remain delegated to the Strategic Director of Finance and Governance; in consultation with the monitoring officer.
7. Cabinet to note the proposed continuation of the current council tax section 13a (1)(c) policy¹ covering discretionary relief terms (refer to paragraphs 16 to 17):
 - to continue council tax discretionary relief (0% to 100%) for young people leaving Southwark council's care aged 18 to 24 years, for the period 1 April 2023 to 31 March 2024;
 - to continue foster carers discretionary relief (0% to 100%), for the period 1 April 2023 to 31 March 2024.

¹ Southwark council tax section 13a (1)(c) policy

BACKGROUND INFORMATION

8. Regulations require the council to inform its preceptors of the council tax base by 31 January 2023.
9. This report sets out the statutory information that is needed in order to set the council's council tax base for 2023-24. A further report will be presented to council assembly and council tax setting committee in February 2023 setting out the level of council tax needed to meet the council's net expenditure for the financial year 2023-24.

KEY ISSUES FOR CONSIDERATION

10. There are a number of factors which impact the council tax base calculation and these are discussed in the sections below:
 - Council tax discounts, exemptions and premiums
 - Southwark council tax section 13a policy – discretionary relief
 - Council tax reduction scheme
 - Council tax collection rate
 - Calculation of the council tax base
 - Revenue budget implications 2023-24

Council tax discounts, exemptions and premiums

11. All council tax discounts, exemptions and premiums from 2022-23 remain unchanged for 2023-24, including no changes for long-term empty dwellings, which have been empty for at least 10 years where a premium of 300% will apply. This is however, subject to change in future years. The overall position effective from 1 April 2023 is shown below:

Type of Council Tax Discounts, Exemptions and Premiums	Para	Local / Statutory	Discount/ Premium
Single person discount	12	Statutory	-25%
All except one person in household disregarded	12	Statutory	-25%
All persons in household disregarded	12	Statutory	-50%
Second home discount	13	Local	0%
Empty dwelling (unoccupied) but furnished	14	Local	0%
Empty dwelling for greater than 2 years ² and less than 5 years - continuing premium	14	Local	+100%
Dwellings empty for at least 5 years but less than 10 years	14	Statutory	+200%
Dwellings empty for at least 10 years - continuing premium	14	Statutory	+300%

12. Occupants may be disregarded for the purposes of establishing the billable amount. Qualifying students, for example, are disregarded, and households

² Local Government Finance Act 2012, section 11B

containing only students are fully exempt. If all but one of the occupants is disregarded, a 25% discount is awarded. If all occupants are disregarded, but no exemption is applicable, a 50% discount is awarded.

13. Second home discount schemes are left to local discretion, between a statutory minimum of 0% and statutory maximum of 50%.
14. A higher council tax premium for long-term empty dwellings was introduced by the government³ in 2018.
 - Effective from 1 April 2021 onwards, the maximum percentage increase for long-term empty properties is a premium of 100% for empty dwellings greater than 2 years and less than 5 years;
 - For dwellings empty for at least 5 years but less than 10 years, the premium is 200%;
 - For dwellings empty for at least 10 years, the new premium is 300% (refer to paragraph 11).
15. The change stated in paragraph 14 has effect for financial years beginning on or after 1 April 2021, and it does not matter whether the “empty” period begins before the Council Tax (Empty Dwellings) Act 2018 came into force.

Southwark council tax section 13a policy – discretionary relief

16. Southwark council's 2023-24 section 13a policy allows for local council tax discretionary relief to be awarded to council tax payers falling into prescribed categories.
17. There is no change in 2023-24 to the council's section 13a policy, which continues with the initiative to include council tax discretionary relief for young people leaving Southwark council's care aged 18 to 24 years, who are liable for council tax. Foster carers are able to claim discretionary relief. The proposed extension of the current council tax section 13a policy covering discretionary relief is as follows:
 - to continue council tax discretionary relief (0% to 100%) for young people leaving Southwark council's care aged 18 to 24 years, for the period 1 April 2023 to 31 March 2024 (a fifth year for this scheme)
 - to continue foster carers discretionary relief (0% to 100%), for the period 1 April 2023 to 31 March 2024.
18. The decision to amend the section 13a policy by extending the duration was taken by the Strategic Director of Finance and Governance, as authorised under the council constitution.

³ Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018

Council tax reduction scheme

19. There is no change in the council tax reduction scheme for 2023-24.
20. Since 2013-14 there has been a significant change in the calculation of the council tax base. The localisation of council tax support has resulted in a substantial reduction in the number of band D equivalent properties in the tax base. Instead of council tax benefit claimants having council tax paid for through council tax benefit, from 1 April 2013, through the council's localised council tax reduction scheme (CTRS) claimants receive a discount, up to a maximum 100% discount for pension age claimants, to a maximum 85% discount for working age claimants.
21. The actual amount of CTRS discount applied is monitored monthly and an adjustment has been made to forecast these figures to obtain a more representative estimate for 2023-24.
22. The CTRS caseload reduced gradually between 2013-14 and 2019-20, leading to an increase in the tax base. From April 2020 there was an increase in the caseload due to the number of residents that made claims for Universal Credit (UC) that then qualified for CTR during the period of the COVID-19 pandemic. However, as the economy recovered from the pandemic the number of residents qualifying for CTR has steadily fallen again with the caseload now closer to pre-pandemic levels. Nevertheless, as CTR caseloads correlate with wider economic trends, rising levels of inflation and the ongoing cost of living crisis mean that caseload trends will continue to be closely monitored.
23. Current estimates show that for 2023-24 this will reduce the overall council tax base by 16,426 properties before adjustment for the collection rate (appendix A).

Council tax collection rate

24. The council is also required to estimate its collection rate for 2023-24 at the same time as arriving at the estimated number of properties within the tax base. In arriving at a percentage collection rate for 2023-24, the council considers the likely sum to be collected, previous collection experience and any other relevant factors.
25. The actual sum to be collected from local council taxpayers cannot be finally determined until the preceptor's requirements are known and the council has approved its budget. The council therefore must make an estimate of the sums to be collected locally making estimated allowance for sums from council tax support and write-offs/non-collection.
26. The collection performance as at 30 November 2022 was 72.7% (30 November 2021 was 69.0%). Refer to appendix B.

27. Arrears collection as at 30 November 2022 was £3.76m compared with the annual target of £3m (on 30 November 2021 this was £1.88m against an annual target of £3m).
28. The Strategic Director of Finance and Governance recommends a **97.2%** assumed collection rate in 2023-24 would give the best estimate of the likely value to be obtained from the council tax demands issued in April 2023. This is based on collection performance in previous years and to date in 2022-23. However, there are still considerable uncertainties arising from the worsening macro-economic environment, the cost of living crisis, and high inflationary pressures.
29. The 2022-23 collection fund forecast surplus or deficit will be reported in the Policy and Resources Strategy 2023-24 balanced revenue budget report to cabinet in January 2023. Any collection fund estimated surplus or deficit must be accounted for in the council tax calculations for 2023-24 subject to regulations on the phasing of any previous in year council tax deficits arising from 2021-22, resulting from Covid-19 effects.

Calculation of the council tax base

30. Calculation of the council tax (“the tax”) is governed by the Local Government Finance Act 1992 (“the Act”) and various regulations thereunder. In particular, Section 31B of the Act requires the basic (band D) tax to be calculated by applying the formula: The council tax requirement divided by the council’s tax base.
31. Although the council’s net budget requirement for 2023-24 has not yet been determined, the tax base can be set and is subject to the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, made under section 33 of the Act and subsequent amendments. Regulation 8 of the 2012 Regulations requires the calculation for 2023-24 to be made between 1 December 2022 and 31 January 2023.
32. The proportions applicable to the various council tax bands (the “basic” band being D) are as follows:

Band	Proportion (ninths)
A	6/9
B	7/9
C	8/9
D	9/9
E	11/9
F	13/9
G	15/9
H	18/9

33. There is an additional band -A (5/9 of band D). This only arises where a person in a band A property receives a band reduction through disability related relief (appendix A).

34. The council's basic tax is calculated in respect of band D. The bands are based on the above proportions, so band A properties pay 6/9 of the basic tax, band B pay 7/9 of the basic tax and so on, up to band H where the tax is 18/9, or twice the tax at band D.
35. The calculation of the tax base is summarised below - refer to appendix A(i):

Total of the relevant amounts	112,319
Tax base collection rate	97.2%
2023-24 council tax base	109,174

36. Additional earmarked income may be available from trust funds, which can subsidise council tax in the former parishes of St. Mary Newington and St. Saviour's. Separate calculations have to be made for these specific areas (appendix A). The subsidy to St Mary Newington is taken from interest earned on the Walworth Common Trust capital sum, divided by the tax base to give a band D equivalent subsidy. The subsidy to St Saviour's comes from contributions from the Borough Market trustees, again divided by the tax base.

Revenue budget implications 2023-24

37. Subject to cabinet approval, the council tax bases recommended in this report and the projected surplus / deficit on the collection fund as at 31 March 2023 will be used in the calculation of the level of council tax that will be recommended to council assembly and the council tax setting committee in February 2023.

Climate change implications

38. There are no implications for climate change from the recommendations arising from this report.

Consultation

39. Calculation of the council tax base forms an integral part of the revenue budget setting process for 2023-24. The budget is supported by the council's medium term resource strategy as agreed by cabinet.

Community, equalities (including socio-economic) and health impacts

40. This report contains technical calculations relating to the council's tax base for 2023-24.
41. There are no direct community, equalities (including socio-economic) and health impacts at this stage. The impact on the community of any potential change in service design, outcomes or access arising from recommendations relating to the 2023-24 revenue budget will need to be

addressed and identified as part of the final budget submission to council assembly in February 2023.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

42. The Director of Law and Governance advises that decisions relating to the setting of council tax base are reserved to cabinet under part 3B of the council's constitution. Therefore the cabinet is enabled to agree all of the recommendations in this report.
43. Members are reminded that Section 106 of the Local Government Finance Act 1992 ("the Act") places restrictions on the ability of members in arrears of council tax to vote in meetings on certain financial matters.
44. Where a member has at least two months' arrears of council tax they must not vote on any matter which:
 - relates directly to the setting of the next year's council tax; or
 - recommends income or expenditure forming part of the next year's levy; or
 - relates to income or expenditure in the current year which is in excess of the current budget.
45. When a matter as described in paragraph 44 is to be considered at a meeting the member affected must declare that section 106 of the Act applies. The member may remain in the meeting and may speak, but he or she may not vote on the matter.
46. The legal basis for agreeing the recommendations relating to the setting of the council tax base is found under section 31B of the Act which imposes a duty on a billing authority to calculate its council tax by applying a formula laid down in that section. This relies on calculating a figure for the council tax base for the year. The Local Authority (Calculation of Council Tax Base) (England) Regulations 2012 require a billing authority to use a given formula to calculate the council tax base.
47. On 23 January 2013 council assembly [then the appropriate decision maker] adopted the CTRS written policy which had been developed by officers. At the same meeting also approved that decision-making on any minor and consequential amendments to the CTRS written policy be delegated to the Strategic Director of Finance and Corporate Services [now the Strategic Director of Finance and Governance] in consultation with the monitoring officer.
48. Cabinet is reminded that the council is subject to the public sector equality duty in section 149 Equality Act 2010, and attention is drawn to the community impact section of the report in this regard. The duty requires the

council, in the exercise of all its functions, to have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The duty is a continuing one.

Reason for lateness

49. The council tax base calculation uses some information sourced from Northgate systems as at 30 November 2022. As in previous years these reports are only available after month end on 1 December 2022 and the figures require consideration, interpretation, analysis and evaluation before reporting to members.

Reason for urgency

50. Reason for urgency is that the council tax base calculation for 2023-24 must be made between 1 December 2022 and 31 January 2023. The figure is used for revenue budget setting purposes and has historically been reported to members at the December cabinet.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Council tax base 2023-24	Southwark council 160 Tooley Street, London SE1 2QH	Finance and Governance Jade Cheung
Link: Issue details - Council tax base 2022-23 - Southwark Council The Council tax base for 2022-23		

APPENDICES

Appendix	Title
Appendix A (i)	Council tax base for 2023-24 for London Borough of Southwark (all wards)
Appendix A (ii)	Council tax base for 2023-24 for the parish of St Mary Newington
Appendix A (iii)	Council tax base for 2023-24 for the parish of St Saviour's
Appendix A (iv)	Council tax base for 2023-24 for the London Borough of Southwark, excluding the parishes of St Mary Newington and St Saviour's
Appendix B	Council Tax – Collection achieved and projected

AUDIT TRAIL

Lead Officer	Duncan Whitfield, Strategic Director of Finance and Governance	
Report Authors	Jade Cheung, Accountant, Finance and Governance	
Version	Final	
Dated	2 December 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	2 December 2022	

**COUNCIL TAX BASE 2023-24 FOR LONDON BOROUGH OF SOUTHWARK
ALL WARDS - FOR COUNCIL TAX SETTING**

	LONDON BOROUGH OF SOUTHWARK (ALL WARDS)	COUNCIL TAX BAND									TOTAL
		- A	A	B	C	D	E	F	G	H	
1	Number of Chargeable Dwellings	9	11,283	36,277	34,379	26,408	19,214	7,138	4,417	779	139,904
2	Adjustment for the number of dwellings subject to a discount	(1)	(1,665)	(4,193)	(2,915)	(2,000)	(1,166)	(389)	(189)	(32)	(12,550)
3	Adjustment for the number of dwellings subject to a premium	-	649	1,429	315	188	73	46	29	19	2,748
4	Adjustment for the localised council tax support scheme	(6)	(2,137)	(6,124)	(4,238)	(2,311)	(1,312)	(243)	(54)	(1)	(16,426)
5	Adjustment for forecast changes in the tax base	-	157	29	38	96	23	-	-	-	343
6	Total in band (1+2+3+4+5)	2	8,287	27,418	27,579	22,381	16,832	6,552	4,203	765	114,019
	Multiply by band factor	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
7	Number of Band D Equivalents	1	5,525	21,325	24,515	22,381	20,573	9,464	7,005	1,530	112,319
8	Estimated Collection Level										97.2%
9	Estimated 2023-24 TAX BASE (7) x (8)										109,174

COUNCIL TAX BASE 2023-24 FOR ST MARY NEWINGTON - FOR COUNCIL TAX SETTING

	ST. MARY NEWINGTON	COUNCIL TAX BAND									TOTAL
		- A	A	B	C	D	E	F	G	H	
1	Number of Chargeable Dwellings	1	2,513	6,738	4,998	1,962	1,456	353	72	23	18,116
2	Adjustment for the number of dwellings subject to a discount	-	(343)	(706)	(363)	(139)	(75)	(17)	(4)	-	(1,647)
3	Adjustment for the number of dwellings subject to a premium	-	378	530	84	17	3	2	3	3	1,020
4	Adjustment for the localised council tax support scheme	(1)	(464)	(1,142)	(706)	(251)	(173)	(13)	(7)	-	(2,757)
5	Adjustment for forecast changes in the tax base	-	-	-	-	-	-	-	-	-	-
6	Total in band (1+2+3+4+5)	-	2,084	5,420	4,013	1,589	1,211	325	64	26	14,732
	Multiply by band factor	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
7	Number of Band D Equivalentents	-	1,389	4,216	3,567	1,589	1,480	469	107	52	12,869
8	Estimated Collection Level										97.2%
9	Estimated 2023-24 TAX BASE (7) x (8)										12,509

COUNCIL TAX BASE 2023-24 FOR ST SAVIOUR'S - FOR COUNCIL TAX SETTING

	ST. SAVIOUR'S	COUNCIL TAX BAND									TOTAL
		- A	A	B	C	D	E	F	G	H	
1	Number of Chargeable Dwellings	-	93	270	309	187	237	151	139	50	1,436
2	Adjustment for the number of dwellings subject to a discount	-	(28)	(34)	(32)	(16)	(19)	(11)	(7)	(2)	(149)
3	Adjustment for the number of dwellings subject to a premium	-	-	-	-	2	-	-	-	6	8
4	Adjustment for the localised council tax support scheme	(5)	(13)	(43)	(59)	(21)	(21)	(1)	-	-	(163)
5	Adjustment for forecast changes in the tax base	-	-	-	-	-	-	-	-	-	-
6	Total in band (1+2+3+4+5)	(5)	52	193	218	152	197	139	132	54	1,132
	Multiply by band factor	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
7	Number of Band D Equivalents	(3)	35	150	194	152	241	201	220	108	1,298
8	Estimated Collection Level										97.2%
9	Estimated 2023-24 TAX BASE (7) x (8)										1,262

**COUNCIL TAX BASE 2023-24 FOR LONDON BOROUGH OF SOUTHWARK
EXCLUDING ST. MARY NEWINGTON AND ST. SAVIOUR'S - FOR COUNCIL TAX SETTING**

	LONDON BOROUGH OF SOUTHWARK (excluding St. Mary Newington & St. Saviour's)	COUNCIL TAX BAND									TOTAL
		- A	A	B	C	D	E	F	G	H	
1	Number of Chargeable Dwellings	8	8,677	29,269	29,072	24,259	17,521	6,634	4,206	706	120,352
2	Adjustment for the number of dwellings subject to a discount	(1)	(1,294)	(3,453)	(2,520)	(1,845)	(1,072)	(361)	(178)	(30)	(10,754)
3	Adjustment for the number of dwellings subject to a premium	-	271	899	231	169	70	44	26	10	1,720
4	Adjustment for the localised council tax support scheme	-	(1,660)	(4,939)	(3,473)	(2,039)	(1,118)	(229)	(47)	(1)	(13,506)
5	Adjustment for forecast changes in the tax base	-	157	29	38	96	23	-	-	-	343
6	Total in band (1+2+3+4+5)	7	6,151	21,805	23,348	20,640	15,424	6,088	4,007	685	98,155
	Multiply by band factor	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
7	Number of Band D Equivalents	4	4,101	16,959	20,754	20,640	18,852	8,794	6,678	1,370	98,152
8	Estimated Collection Level										97.2%
9	Estimated 2023-24 TAX BASE (7) x (8)										95,403

APPENDIX B

COUNCIL TAX - COLLECTION ACHIEVED & PROJECTED

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
	£000	£000	£000	£000	£000	£000
Total Debit	166,747	180,357	190,798	199,427	212,532	224,510
Exemptions	(7,503)	(8,250)	(8,724)	(8,975)	(9,887)	(9,949)
Disabled relief	(61)	(68)	(72)	(72)	(77)	(83)
Discounts	(13,341)	(13,969)	(14,213)	(14,511)	(15,737)	(16,135)
Locally defined foster care	(36)	(127)	(168)	(194)	(223)	(237)
Collectable debit	145,806	157,942	167,623	175,675	186,609	198,107
Council tax collected to date	(122,236)	(132,641)	(140,691)	(143,135)	(155,145)	(124,510)
Less credit balances	50	14	15	38	907	3,241
Council tax collection to date	(122,186)	(132,627)	(140,676)	(143,098)	(154,238)	(121,269)
Future collection adjustment	0	(948)	(2,011)	(2,459)	(4,105)	(48,536)
Total projected council tax collection	(122,186)	(133,575)	(142,687)	(145,557)	(158,344)	(169,805)
Benefits and council tax reduction	(19,666)	(20,023)	(20,238)	(25,266)	(23,081)	(22,745)
Total projected income	(141,852)	(153,598)	(162,925)	(170,823)	(181,425)	(192,550)
Actual collection to date	97.3%	96.6%	96.0%	95.8%	95.0%	72.7%
(as at 30 November 2022)						
Projected final collection level	97.3%	97.2%	97.2%	97.2%	97.2%	97.2%

Item No. 14.	Classification Open	Date: 6 December 2022	Meeting name: Cabinet
Report title:		Housing Revenue Account – Indicative Rent Setting and Budget Report 2023-24	
Ward(s) or groups affected:		All	
Cabinet Members:		Councillor Darren Merrill, Council Homes and Homelessness; Councillor Stephanie Cryan, Communities, Equalities and Finance	

FOREWORD FROM COUNCILLOR DARREN MERRILL, CABINET MEMBER FOR COUNCIL HOMES AND HOMELESSNESS AND COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR COMMUNITIES, EQUALITIES AND FINANCE.

This report sets out the challenges we have during this cost of living crisis and the financial constraints we are under. We are proud to be one of the largest social landlords in the country. Consisting of 55,000 rented, leaseholder and freeholder homes across the borough. This brings its challenges and with the rent cap brings added pressure to an already over stretched budget. It is clear that during the cost of living crisis that we as a council need to do all we can to protect our residents by providing a good housing service. The money we use to do this sits within the Housing Revenue Account (HRA), which is made up of rent and service charges paid by tenants and homeowners and other services that brings in additional revenue funds for the budget.

This report sets out an indicative budget for next year's HRA (2023-24). We are seeking tenants and homeowners views on this before final approval is agreed in January 2023. The cost of living and the inflationary pressure we have seen over the past 6 months have huge ramifications for our tenants and homeowners, but also on the ability for the council to control cost pressures. We have the new Building Safety Bill which has gone through Parliament and as one of the largest landlords with over 170 high-rise blocks, this is an added pressure. However, this administration is committed to provide a high standard of service and to make sure all homes are safe, warm and in good condition for those that live in them. It should also be noted on a provisional basis the proposed one-off match funding for discretionary housing payments (DHP) for 2023-24, which will help those that are on the borderline and struggling to make ends meet.

Whilst we continue to see greater demand on the HRA, we are pleased to recommend this budget to the Cabinet.

RECOMMENDATIONS

1. Cabinet notes on a provisional basis a capped rent increase of 7% for all directly and tenant managed (TMO) housing stock within the Housing Revenue Account (HRA) (including estate voids, sheltered housing and hostels), with effect from 3

April 2023. This is the maximum permitted under the government's temporary rent cap for 2023-24.

2. Cabinet notes on a provisional basis the proposed voluntary commitment to cap rent increases at 7% for the council's shared ownership properties in line with the council's other housing stock, as set out at paragraph 17 with effect from 3 April 2023.
3. Cabinet notes on a provisional basis the changes to tenant service charges, comprising estate cleaning, grounds maintenance, communal lighting and door entry maintenance as set out in paragraphs 34-35 with effect from 3 April 2023.
4. Cabinet notes on a provisional basis the proposed changes to sheltered housing service charges as set out in paragraphs 36-38 with effect from 3 April 2023.
5. Cabinet notes on a provisional basis the proposed changes to charges for garages and other non-residential facilities as set out in paragraphs 39-40 with effect from 3 April 2023.
6. Cabinet notes on a provisional basis the proposed change to district heating and hot water charges, including metered charges as set out in paragraphs 41-58 with effect from 3 April 2023.
7. Cabinet notes on a provisional basis the proposed one-off match funding for discretionary housing payments (DHP) for 2023-24, as set out in paragraph 70.
8. Cabinet notes on a provisional basis the proposed budget movements for 2023-24 as set out in appendices C to E.
9. Cabinet reaffirms its commitment to ensure that savings proposals are primarily based on efficiencies, and where staffing reductions form part of any savings proposal, that due consultation and process is followed with trade unions.
10. Cabinet instructs officers to provide a final report on Rent Setting and the HRA Budget for 2023-24, following consultation with residents, for final consideration at their meeting on 17 January 2023.

BACKGROUND INFORMATION

Statutory Framework

11. The Housing Revenue Account (HRA) reflects the statutory requirement under Section 74 of the Local Government and Housing Act 1989 to account separately for local authority housing provision. It is a ring-fenced account, containing solely the costs arising from the provision and management of the council's housing stock, offset by tenant rents and service charges, homeowner service charges and other income. The council has a statutory responsibility to set a balanced HRA budget.

12. The Welfare Reform and Work Act 2016 compelled councils and housing associations to reduce rents by 1% each year for the financial years 2016-17 to 2019-20. In October 2017, the Ministry of Housing Communities and Local Government (MHCLG) announced that national rent policy would revert to CPI+1% for a period of five years from 2020-21 to 2024-25. A rent policy statement followed from government reaffirming this in September 2018.
13. In February 2019, following consultation, the government issued a direction on the Rent Standard from 1 April 2020 to the Regulator of Social Housing. The Regulator is required to take into account the government commitment to a five-year settlement of rent increases using the September CPI+1%. This direction also for the first time brought local authority registered providers within the scope of the Regulator's Rent Standard.
14. On 31 August 2022, the government opened a consultation on a proposal to introduce a revised and temporary rent cap for 2023-24. The current policy of CPI +1% was set at a time when inflation was around 2%. However, CPI for September 2022 was 10.1%, which under the current rules would permit social housing rent increases of 11.1%. The government sought views on a temporary amendment to the CPI +1% policy for one year to protect tenants. The draft direction was based on setting a cap of 5%, but views were also sought for setting a cap of 3% or 7%. The council responded to the consultation, supporting action to protect tenants with their rents, but with the proviso that the loss of rental income be fully reimbursed by government.
15. The Chancellor in his Autumn Statement on 17 November 2022, set out the government's fiscal plan and accompanying analysis from the Office for Budget Responsibility (OBR), and confirmed that a maximum rent cap of 7% would apply for 2023-24. This being designed to strike an appropriate balance between protecting social tenants from particularly high rent increases and ensuring that social landlords can continue to invest in new and existing social housing and provide decent homes and services to tenants. Whilst those sentiments are commendable, there was no assurance received regarding the resources forgone by a rent increase below the level of inflation, thereby transferring the budget risk to local authorities. For planning purposes, the budget is predicated on a rent increase of 7%, the maximum permissible for 2023-24, in order to sustain critical landlord services and deliver on council priorities.
16. One exclusion announced in the Autumn Statement to the rent cap was in relation to supported housing which was exempted from the 7% cap in recognition of its specialist nature, the higher costs associated with the provision of this type of accommodation and the significant additional support needs of the clientele. This accommodation specifically falls outside the policy statement on rents for social housing, which came into effect on 1 April 2020. The council currently provides specialist facilities at Wren, Keyworth and Northcott, which will continue to be subject to rent increases at CPI +1% (i.e. 11.1%) from 3 April 2023.
17. On 25 November 2022, the Department for Levelling Up, Housing and Communities (DLUHC) wrote to council's with shared ownership stock, in relation to the proposed rent increase for 2023-24. Shared ownership properties are not

covered by the 7% cap, but are generally permitted (by virtue of the lease agreement), to increase rents in line with the Retail Price Index (RPI) plus 0.5%, which would imply an increase of 13.1% based on the September 2022 rate. Given the circumstances, the department is seeking a voluntary commitment from local authorities to limit the increase to 7% in line with other tenures. It is reported that housing associations responsible for 80% of shared ownership homes have voluntarily committed to limit rent increases to no more than this level, and in recognition of the cost of living crisis, it is proposed that the council comply with the request for 2023-24.

KEY ISSUES FOR CONSIDERATION

Impact of the National Rent Reduction Policy

18. Southwark has a history of low or inflation-linked rent rises, and has always adhered to the government's rent formula when setting rents, with the single exception to agree a lower rent increase in 2014-15, equivalent to CPI. Southwark's rents remain over 8% lower than the government's assumed target, though the "straight-to-target" policy, (which is now a requirement of the Rent Standard 2020), stipulates that all new property lettings are to be let at target rent. This has and continues to gradually close the gap to target overall, but will not be fully achieved for many years. Council rents remain in the lower quartile of the 29 London Boroughs with retained housing stock.

Impact of the Proposed Cap on Rents for 2023-24

19. As stated above, September 2022 CPI was 10.1%, which, under the current national rent policy would result in a rent increase of 11.1% for 2023-24 and generate much needed resources for the maintenance of existing services and take-on of new burdens. Government's proposals to cap rents at a maximum of 7% results in a loss of £9m in rental income (compared to an uplift at CPI +1%), but this loss would be significantly greater at 5% or 3% (i.e. losses of £13.4m and £17.8m respectively). Crucially, the impact is compounded in subsequent years, as the rental baseline for future increases is lower than it would otherwise be which over the life of the thirty-year business plan runs in to hundreds of millions of income foregone.

HRA Budget History

20. The table below illustrates the extent of the cost pressures and commitments (over £140m) arising since the financial year prior to the self-financing regime came into effect in April 2012 and the HRA became entirely reliant on generating and managing its own resources. As referenced elsewhere in this report, the identification and delivery of service efficiencies and rationalisation measures are critical to balancing the budget. To date they have contributed around 52.4% to offset additional costs, whilst rents and other income streams have contributed around 47.6% over the period.

	Types of Expenditure		Types of Income			
	General inflation	Commitments	Rent and charges	Home-owners charges	Fees and charges	Efficiency Savings
	£'000	£'000	£'000	£'000	£'000	£'000
2011-12	1,600	19,784	(12,143)	–	–	(9,241)
2012-13	1,400	16,695	(15,298)	3,900	(300)	(6,397)
2013-14	1,978	15,663	(11,614)	–	5	(6,032)
2014-15	2,805	11,349	(2,738)	(4,970)	(553)	(5,893)
2015-16	2,384	11,826	(3,348)	(5,000)	(400)	(5,462)
2016-17	2,446	9,242	77	(1,036)	(402)	(10,327)
2017-18	1,938	3,246	2,192	(219)	(211)	(6,946)
2018-19	1,660	(4,734)	1,171	4,870	(279)	(2,688)
2019-20	2,447	2,363	421	(200)	(478)	(4,553)
2020-21	2,570	9,595	(5,344)	(1,000)	(923)	(4,898)
2021-22	2,020	7,705	(3,137)	(1,500)	(180)	(4,908)
2022-23	2,844	11,179	(6,722)	(965)	(252)	(6,084)
Total	26,092	113,913	(56,483)	(6,120)	(3,973)	(73,429)
Total Expenditure			Total Income			
140,005			(140,005)			

Budget Framework and Key Issues for 2023-24

21. Whilst the funding regimes for the HRA and the council's general fund are different, the budget principles are aligned. However, the timeline for setting rents is abridged such that consultation with residents can be undertaken between the December and January Cabinet meetings, and ensure that notification of changes in rents and charges can be served in line with the statutory deadline, 28 days in advance of the changes becoming effective. Each year budgets undergo close scrutiny to ensure that ongoing efficiencies are delivered and resources (both new and existing) are directed to areas of highest priority in order to support and enhance the provision of landlord services. Although there has been substantial recovery following the effects of the Covid-19 pandemic, the cost of living crisis has now created significant financial uncertainty. On the income side, recovery procedures resumed post the pandemic but arrears of rents are still recovering and there is concern that the impact of the cost of living crisis will create new income collection challenges.
22. Tender prices for the new homes and major works programmes are running up to 30% higher than a year ago as general building industry inflation rises above the CPI rate and shows no sign of abating. Along with rising interest rates and unprecedented growth in the council's borrowing requirement to finance the new homes programme, the scope to manage existing and new demands, never mind exceptional budget events that arise from time to time, is significantly diminished.
23. One of the most challenging and enduring budget pressures is the repair and maintenance of the housing stock, which consumes the greatest proportion of operational resources, requiring rigorous management of high value/high volume contract budgets. Savings predicated in the original business plan to in-source

works deferred from previous budget rounds (largely due to the pandemic), are again deferred for a further year as productivity is not yet at the level that would enable savings to be made at this point. However, progress is being made and the housing repairs improvement plan is critical to delivering better performance and improving the financial viability of the in-house repairs service.

24. The onerous responsibilities conferred by the Building Safety Act 2022 on local authorities and private sector landlords represents a seismic endeavour and requires significant financial commitment given the unique size and nature of the council's housing stock. Southwark has over 170 in-scope high-rise buildings (the highest number in the country) which are the immediate priority, along with a significant number of buildings that require further surveys, but which are of moderate or low risk outside the scope of the legislation. Notwithstanding the critical importance of these new duties to augment residents' safety, they create a substantial additional financial pressure on already constrained resources, particularly capital, both for the initial surveying programme and the cost of remediation works arising from the surveys, which is currently an unknown, but potentially significant. For 2023-24, further resources of £6.3m are earmarked within the Asset Management budget to meet a range of cost pressures and new service commitments as set out at appendix C.
25. The council is currently undertaking a wholesale review of its asset management strategy to subsume new requirements into its business planning, which will be at the expense of other less-essential programmes over the medium-term. As previously reported, capital resources are also under extreme pressure and borrowing to support the new homes programmes continues to rise at an unprecedented rate with a consequent revenue financing impact on the HRA, which must be contained within a prudent debt-financing limit that remains sustainable over the longer-term. In addition, interest rates, which have been at historic lows for a prolonged period, have risen and are currently around 3.7% (at November 2022) and will potentially rise higher given the current economic uncertainty. This will translate into higher debt financing costs to the HRA requiring greater budgetary provision for next year (£2.4m) and continuing over the medium-term. The council will be presenting a full and refreshed capital programme, including the Housing Investment Programme (HIP) to Council Assembly in February 2023, which will rationalise and re-align programme priorities within the available resources.
26. Indicative budget proposals for 2023-24 are predicated on a number of known and anticipated budget pressures/commitments and assumptions around inflation and demand/activity changes totalling £25.5m (net of savings), offset by a capped rent increase of 7%, which raises £15.4m net. Other income streams comprising tenant and homeowner service charges, garage charges, commercial property rents and miscellaneous fees and charges contribute a further £10.1m, which are sufficient to deliver a balanced budget for next year as required by statute. Appendices A and B set out the indicative revenue budget movements at summary level as they relate to 2023-24.

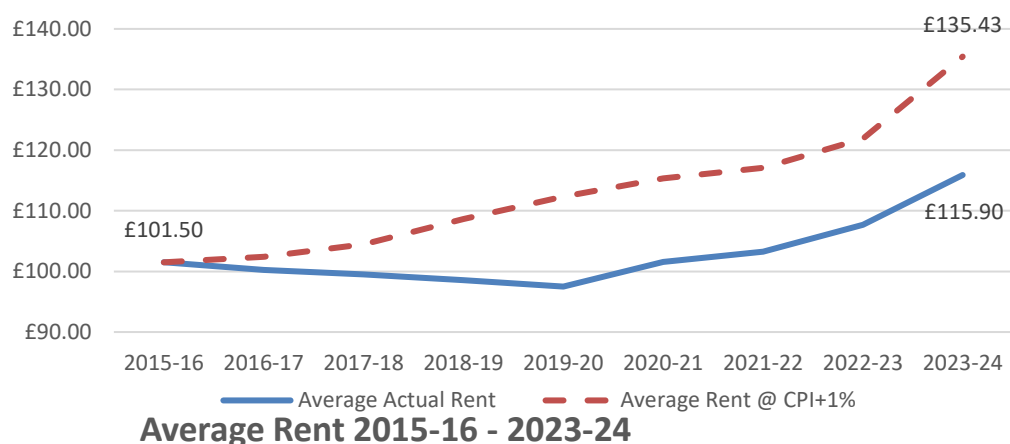
Average Rent Levels

27. The table below compares the average rent by bed size for 2022-23 (updated to reflect the mid-year stock position), against the average rent for 2023-24. The uplift comprises the government's prescribed maximum rent increase, capped at 7%, plus the marginal effect of stock movements over the period arising from properties falling out of the stock, the addition of new build properties coming on stream and the effect of the 'straight-to-target' rent policy for new lets (which became mandatory under the Rent Standard 2020).

Number of Bedrooms	Revised Average Rent £ per week 2022-23	Average Rent £ per week 2023-24	Increase £ per week	Increase £ per annum
0	85.37	91.34	5.97	310.44
1	97.95	104.80	6.85	356.20
2	108.16	115.73	7.57	393.64
3	118.40	126.69	8.29	431.08
4	128.26	137.24	8.98	466.96
5	142.26	152.22	9.96	517.92
6+	154.52	165.33	10.81	562.12
Overall Average	108.32	115.90		

Note. 2022-23 figures updated to reflect the mid-year stock position to ensure greater accuracy.

28. The chart below shows actual average rents for Southwark since the introduction of national rent reductions under the Welfare Reform and Work Act 2016. Over the four years, rents reduced by 1% each year, before reverting to the current government guideline increase of CPI + 1%. The dotted line shows what the average rent would have been had CPI+1% been applicable throughout. It can be seen that inflation in 2020-21 returned average rents broadly to the point they were at when the reduction process commenced four years earlier (April 2016), a time lag that remains to the present day. The proposed rent cap below the rate of inflation for 2023-24, serves to widen the gap between average actual rents and the government's prescribed CPI +1% measure. The gap in 2023-24 between the two lines represents the equivalent of £19.53 per week on average.



HRA Financing

29. The self-financing settlement assumed that residual debt would be extinguished over the thirty-year life of the business plan, taking no account of further borrowing requirements. Whilst there is no statutory requirement for a minimum repayment set-aside for the HRA (unlike the general fund), around £55m has been repaid since 2012. This would have been higher were it not for the enforced rent reduction which necessitated re-prioritising service provision over debt repayment. However, given the council's ambitious new homes programme, there is no prospect of a further reduction in the council's residual housing residual debt.
30. There has always been an implicit rule that new borrowing would be reserved for new homes, with funding for the existing stock being financed primarily from revenue sources, capital receipts and grants (where available). As part of the financial modelling underpinning the new homes programme, it was estimated that the council could prudently afford to borrow an estimated £900m linked to rental streams continuing to rise in line with CPI +1% going forward. Since 2017-18, £201m has been borrowed to finance the programme and that requirement continues to grow rapidly with a further requirement of circa £230m in the current year based on recent forecasts.
31. However, it will come as no surprise, that the economic outlook has worsened considerably with rampant inflationary pressure (particularly in the construction industry), rising interest rates and rent capping, creating a perfect storm in terms of being able to deliver the programme as originally planned and costed. Tender prices for construction are running at up to 30% higher than a year ago and industry capacity is stretched. The rates at which the council borrows have ranged from around 2.2% in April 2022 and peaked at 5.5% in October 2022, but have fallen back to around 3.7% at the time of writing. Notwithstanding this welcome drop, it represents a significant additional cost to the HRA in revenue financing costs, which are fixed for up to fifty years. Therefore, in line with other local authorities, these exceptional economic conditions have warranted a fundamental review of the programme and the capacity within the HRA to support the additional revenue financing costs of borrowing at this scale and pace. Whilst the council's programme of schemes on site and in contract will continue, the forward pipeline of schemes in development and not currently in contract are paused until economic conditions substantially improve or alternative and sustainable funding becomes available.
32. Cabinet is reminded that borrowing remains subject to the provisions of the Local Government Act 2003, which requires the local authority to have regard to the Chartered Institute of Public Finance and Accountancy's (CIPFA) Prudential Code for Capital Finance in Local Authorities 2011 when determining how much money it can afford to borrow. The objectives of the Prudential Code are to ensure, within a clear framework, that the capital investment plans of local authorities are affordable, prudent and sustainable, and that decisions are taken in accordance with good professional practice. The council's treasury management strategy is regularly reviewed and reported to council assembly twice a year.

HRA Reserves

33. In accordance with the Fairer Futures Medium Term Financial Strategy (FFMTFS) and in common with other local authorities and the council's general fund, the HRA holds reserves to manage demand volatility, fulfil future commitments and mitigate budget risk. Whilst some reserves are earmarked for specific purposes, the remainder are held as contingency against exceptional or catastrophic events and are generally applied to meet in-year budget shortfalls. The level of reserves and working balances at 31 March 2022 stood at £26.1m, down from £28.3m the previous year. This was a reversal of the gradual replenishment of reserves that had taken place over recent years, and the downward trend is forecast to show a marked deterioration in 2022-23 to offset district heating costs and funding for the major works programme. Given the size of the council's HRA and HIP, (c. £500m to £600m per annum), it is considered to be below the level required and presents a growing risk that needs to be addressed as a priority going forward through regular planned contributions.

Tenant Service Charges

34. Tenant service charges (TSC) originated from the government's rent restructuring regime in 2002-03 with the intention of engendering greater consistency and transparency between local authority and Registered Social Landlord (RSL) sectors. They were first de-pooled from rents (i.e. rents were reduced by an equivalent amount as the cost of the service charges) in Southwark in 2003-04 and have been rebased on several occasions since.
35. The principle underpinning the calculation of charges is that they are set at a level to recover the cost of providing the service; borough-wide costs are pooled in order to moderate any area cost differentials and divided by the estimated number of service recipients to derive a standard charge. In order to ensure that costs and charges remain aligned, they are now subject to annual rebasing and the existing and proposed rates are set out below. Crucially they remain eligible for welfare benefit support.

Tenant Charges	Service	2022-23 £ per week	2023-24 £ per week	Increase £ per week	Increase £ per annum
Estate Cleaning		6.32	6.73	0.41	21.32
Grounds Maintenance		1.45	1.51	0.06	3.12
Communal Lighting		1.81	2.06	0.25	13.00
Door Entry		0.71	0.78	0.07	3.64
Total		10.29	11.08	0.79	41.08

Sheltered Housing Service Charges

36. Sheltered housing service charges were first implemented in 2013-14 and reflect the cost of enhanced housing management services provided to residents. Whilst core service provision had largely remained unaltered over the period, charge rates had not kept pace with costs. Following a rebasing exercise during 2020-

21, it was proposed to markedly increase rates to reflect and fully recover the cost of provision. However, in order to mitigate any potential hardship for clients, cabinet resolved to cap the charge for 2021-22 at £33.20 per week (as opposed to £34.69 per week).

37. The cap was also partly intended to retain a phasing element of the move towards full cost recovery, and in 2022-23, rates were subject to the second stage uplift to £34.75 per week, which was slightly lower than had previously been estimated. The proposal for 2023-24 is to raise charges to £35.93 per week (an increase of £1.18 per week), which will generate an additional £42k.
38. Service charges like rents are eligible for welfare benefits and currently around 83% of residents are in receipt of full or partial support or receive transitional funding from Adult Social Care, a long-standing agreement emanating from the Supporting People funding regime, which is gradually falling out as residents leave sheltered care.

Garage and Non-residential Charges

39. The garage portfolio remains a valuable asset within the HRA and provides an income stream that contributes to the wider provision of housing management services. A planned programme of refurbishment and enhancement has been successful and continues, including bringing obsolete stock and closed underground garages back into use, installing secure garage doors, resurfacing garage areas, roof renewals and improved lighting, signage and security. However, this has slowed as resources have become more constrained and policy priorities for garage sites have shifted towards the provision of new homes, and where appropriate and financially viable, more affordable business/creative work space.
40. Charges are determined by reference to inner London quartile rates, demand and stock availability. For 2022-23 the standard garage charge was increased on average by 3% and the private sector rent by 5%. For 2023-24, it is proposed that charges increase similarly, partly in recognition of the current cost of living crisis and to protect the income stream, which may otherwise be at risk of garage tenants terminating their licenses due to affordability. The resultant charges are set out in the table below and are estimated to generate additional income of around £178k.

Garage Charges	2022-23 £ per week	2023-24 £ per week	Increase (%)	Increase £ per week	Increase £ per annum
Standard charge	22.40	23.10	3.13%	0.70	36.40
Concessionary rate (£5 reduction)	17.40	£18.10	4.02%	0.70	36.40
Small sites rate	12.00	£12.50	4.17%	0.50	26.00
Private sector rate	39.20	£41.20	5.10%	2.00	104.00

Garage Charges	2022-23 £ per week	2023-24 £ per week	Increase (%)	Increase £ per week	Increase £ per annum
Additional charges:					
Larger than average garage	5.60	£5.80	3.50%	0.20	10.40
Additional parking	5.60	£5.80	3.50%	0.20	10.40
Water supply	0.50	£0.50	–	–	–
Additional security	1.00	£1.00	–	–	–

Note. The private sector charge is inclusive of VAT at the standard rate.

District Heating Charges

41. The council's pooled charging policy for district heating and hot water commenced in 1995 with the establishment of the ring-fenced district heating account. The purpose was to smooth-out the impact of energy price fluctuations and changes in usage caused by severe weather, mitigate any deficit periods where costs exceed income and minimise the requirement for frequent charge movements.
42. The council's procurement strategy for the purchase of gas (predominantly) and electricity for the district heating network is provided through the LASER purchasing consortium that has, over a sustained period delivered very competitive utility prices. Unit costs have consistently been lower than retail market rates and this has enabled tenant's pooled heating charges to be maintained at the same level for a number of years, with the recent exception of an increase of 4.1% from April 2022 (see paragraph 46). However, notwithstanding the advantage of this arrangement, utility prices remain subject to market fluctuations over which the council has no control.
43. Review takes place annually as part of HRA budget setting to align the anticipated cost and income for the forthcoming year, taking into account price and consumption, adverse weather and changes in the recoverable tenanted stock base. Energy costs are pooled and standardised 'fuel only' charges set on a borough-wide basis for tenants, depending on the number of bedrooms and type of heating installation. This ensures equilibrium between tenants across the piece regardless of the age and condition of the heating system to which they are connected. On-going investment in energy efficiency measures to reduce consumption has also contributed to the financial stability of the heating account. For tenants, the cost of heating system repairs and maintenance is included in the basic rent.
44. For homeowners connected to the district heating network, the situation is different as under the terms of the lease, they become liable for the actual energy costs incurred and will experience fluctuations in their charges year to year. In addition, and in line with other communal services, they are liable for a proportion of the actual cost of repairs and maintenance to the heating system in the block/estate in which they reside. Given the exceptionally high-energy prices currently being experienced, homeowners will see this reflected in their revenue service charge bills.

45. The LASER framework means that the council's requirement for gas and electricity is pooled with around 100 local authorities and other public bodies that enables access to the wholesale markets. They can purchase energy requirements up to four years in advance at any time, which generally assists in smoothing spikes in the market. However, global events beyond our control have created unprecedented disruption in energy markets leading to huge price rises for customers across the board including those on the district heat network who already benefit from lower rates than those residents with individual heating systems do. For reference, our housing estates are currently paying around 5.5 p/kWh plus standing charges, whereas commercial and domestic caps are around 7.5 p/kWh and 10.5 p/kWh respectively.
46. The majority of gas on Southwark estates (around three quarters) is used between October and March, meaning any April price increase will be for the coming summer period, where consumption is at its lowest and therefore have the least cost impact. At this time last year when charges were being reviewed, there was significant energy market volatility and uncertainty as to what would happen to prices, albeit some expectation that the market would stabilise over time. After much deliberation, Cabinet took the decision to manage the short-term exposure and uplifted charges in line with the national guideline rent increase of 4.1%. Whilst this presented a degree of risk, the provision was made to keep the position under review and consider a further increase in charges during the year.
47. However, the situation in Ukraine has significantly exacerbated the position and led to historic energy price inflation not seen before and far beyond earlier predictions. Given rates were set in January 2022, the exceptional circumstances that have emerged subsequently, could not have been foreseen at the time. The corollary is that energy costs are running around £7.2m higher than budget in 2022-23 and that the current charge rates are significantly below the level required to cover the additional cost, requiring an increase of the order of 70% from 3 April 2023. In the short-term, the earmarked reserve will be used to mitigate some of the in-year overspend, but the heating account will fall into deficit by year-end and need to be managed back into balance over a period of 2 to 3 years.
48. Given the continued uncertainty in energy markets, prices are likely to remain volatile and are forecast to increase further during 2023-24, with a consequent knock-on impact for district heating charges. Going forward, charges will be reviewed on a more frequent basis and amended as necessary during the year to ensure they more accurately reflect actual contract costs.
49. The current and proposed weekly charges for district heating are set out in the table below.

	Number of Bedrooms	2022-23 £ per wk	2023-24 £ per wk	Increase £ per wk	Increase £ p/annum
Central Heating and Hot Water	0	8.96	15.24	6.28	326.56
	1	12.59	21.40	8.81	458.12

	Number of Bedrooms	2022-23 £ per wk	2023-24 £ per wk	Increase £ per wk	Increase £ p/annum
	2	15.58	26.49	10.91	567.32
	3	18.65	31.71	13.06	679.12
	4+	20.13	34.23	14.10	733.20
Weatherfoil Heating and Hot Water					
	0	7.55	12.83	5.28	274.56
	1	10.83	18.40	7.57	393.64
	2	13.52	22.99	9.47	492.44
	3	16.18	27.50	11.32	588.64
	4+	17.54	29.82	12.28	638.56
Weatherfoil Heating only					
	0	5.69	9.68	3.99	207.48
	1	7.06	12.00	4.94	256.88
	2	8.50	14.45	5.95	309.40
	3	9.92	16.87	6.95	361.40
	4+	11.34	19.27	7.93	412.36
Central Heating only					
	0	7.01	11.91	4.90	254.80
	1	8.81	14.97	6.16	320.32
	2	10.57	17.96	7.39	384.28
	4+	13.22	22.48	9.26	481.52
Hot Water only					
	1	2.39	4.07	1.68	87.36
	2	5.05	8.58	3.53	183.56
	3	6.25	10.62	4.37	227.24
LRB Heating					
	0	6.08	10.34	4.26	221.52
	1	9.07	15.41	6.34	329.68
	2	9.82	16.69	6.87	357.24
	3	10.60	18.02	7.42	385.84
Partial Heating					
	0	4.77	8.11	3.34	173.68
	1	5.85	9.95	4.10	213.20
Underfloor Heating					
	0	7.15	12.16	5.01	260.52
	1	7.93	13.49	5.56	289.12
	2	8.72	14.83	6.11	317.72
	3	9.50	16.60	7.10	369.20

Metered District Heating Charges

50. Whilst the vast majority of properties on the district heating network are charged at the pooled rates (tenants), and bedroom-weighted annual service charges (homeowners), a growing number now have individual heat meters. Most of these

are new build blocks that had meters installed at the point of construction, but a number of older blocks are also now having heat meters fitted retrospectively in accordance with government regulation.

51. Heat metered properties pay for their individual consumption according to a set tariff. Tariffs have been set at the point of occupation, to reflect the specific gas price paid for that block. While the LASER bulk purchase provides competitive rates across the board, rates vary slightly depending on the size of the block and number of properties served.
52. While gas prices remained stable, heat meter tariffs could also remain stable but as explained above, gas rates have increased significantly and it is now therefore necessary to increase heat tariffs to cover the council's costs in running its metered networks.
53. A heat metering policy paper will be coming to Cabinet in January 2023 following consultation on the draft heat metering policy between August to October 2022. However, that paper deals with the principles and policies relating to heat metering (such as whether the council runs its own in-house billing system rather than using an external provider and the benefits of credit billed systems over pre-payment) rather than the specific tariffs and charges which are best dealt with as part of budget setting.
54. The table below shows the current and proposed tariffs for district heating properties with heat meters (all figures are exclusive of VAT, charged at the reduced rate, currently 5%).

Scheme	Number of bedrms	Current tariffs		Proposed tariffs	
		Standing charge (p/day)	Variable charge (p/kWh)	Standing charge (p/day)	Variable charge (p/kWh)
Alfred Fagon	1	37.34		49.03	
	2	40.84	11.62	53.35	11.01
	3	44.35		57.05	
Cezanne House	1	53.00		49.03	
	2	58.00	4.28	53.35	11.01
	3	63.00		57.05	
Lilac House	1	34.61		49.03	
	2	37.56	4.27	53.35	11.01
	3	40.52		57.05	
Sumner Road	1	47.00		49.03	
	2	50.00	4.81	53.35	11.01
	3	53.00		57.05	
Sylvan Grove	1	48.00		49.03	
	2	51.00	4.36	53.35	11.01
	3	55.00		57.05	
	1	82.00	3.29	49.03	11.01

William Cuffay	2	93.00		53.35	
	3	103.00		57.05	

55. As can be seen, the proposed tariffs standardise what is charged between different new build schemes. Historically, differences have emerged due to the energy prices available when the tariffs were originally calculated. (It should be noted that Alfred Fagon's tariffs were set post April 2022 so already reflect current high-energy prices). The proposed standardised tariff for all heat-metered tenants is expanded in the table below to demonstrate an equivalent weekly charge for average and highest users. Since each property will pay an individual bill, which reflects their consumption, these are a guide only based upon past average and 90th percentile consumption.

Number of bedrooms	Standing charge (p/day)	Variable charge (p/kWh)	Equivalent weekly charge for average user (£)	Equivalent weekly charge for highest users (£)
1	49.03	11.01	9.54	19.32
2	53.35		11.46	21.13
3	57.05		18.93	24.39

56. With the exception of Alfred Fagon (whose tariffs already reflected 2022 gas price rises), the other schemes will see an overall rise in heating costs of around 70% for an average user. Although the variable element will increase by more than this, the service charge increase is less.
57. The variable charge of 11.01 p/kWh is less than domestic customers with a 90% efficient gas combi boiler would pay for heat, under the government's energy price guarantee scheme.
58. The last two columns of the table show expected overall heating costs for average users and highest users, shown as a weekly equivalent. Although charges through the current metering arrangements change from week to week for properties with heat meters (unlike unmetered customers), the values shown are the average across a whole year. It should be noted that even the highest users are likely to pay less than unmetered properties served with central heating and hot water. This is largely because new buildings are better insulated and therefore require less heat to keep them warm.

Government Energy Price Support for Residents

59. In response to the global spike in energy costs, the government has implemented a number of market interventions as outlined below:
- Energy Price Guarantee – a cap on gas and electricity prices paid by domestic customers. Gas is capped at around 10.5p/kWh in London. The council has no involvement in administering this and generally is not relevant to district heating customers.

- Energy Bill Relief Scheme – a cap on wholesale gas and electricity prices paid by corporate customers (including the council). Gas is capped at around 7.5p/kWh for the wholesale element. Despite the council’s LASER-procured gas rates rising significantly, they are still well below the capped rate, meaning our district heating charges will also be proportionally better.
 - Energy Bill Support Scheme – a £400 payment to all domestic customers (including district heating). Paid in six equal instalments over the period October 2022 to March 2023. The council has no involvement in administering this, as the payments are made directly to customers through their electricity provider.
 - Alternative Fuel Payments – a £100 payment to domestic customers with non-mains gas heating. This was originally going to apply to heat network customers, but this was removed during the Autumn Statement, so will only apply to customers using fuels such as oil and liquid petroleum gas for heating.
60. While the council never wishes to increase district heating charges to residents, it is useful to note that the energy support schemes outlined above, have been brought in by the government in response to the unprecedented energy price spikes and should go some way to ameliorating the impact of these increases. A customer living on one of our district heating estates, while facing a charge increase of 70% from 6 February 2023, will receive support totalling £400 this winter (through the Energy Bill Support Scheme).

Southwark Council Support for Residents

61. Support available for residents is outlined on the Council’s website – the information can be accessed by clicking on the ‘Here to HElp’ logo on the front page.
- From 1 December, a new Southwark Energy Savers will be available for residents struggling with their energy bills. The energy savers service is a partnership between the Council and Citizens Advice Southwark delivered by Citizens Advice Southwark. The new service is available face-to-face, by phone and online.
 - This winter, the Southwark Council Cost of Living Fund (SCCOLF) will provide extra support for those at risk of hardship or falling into fuel poverty this winter. From January 2023, any resident struggling to pay higher energy bills can apply to the fund for extra help.
 - Residents claiming some benefits including Universal Credit, Pension Credit, Employment Support Allowance (ESA), and Working Tax Credit will receive extra help with bills from the Government this winter including a one-off payment of £324 payable in November and December. This support will be paid automatically to those who are entitled. If a resident receives one of these benefits, they will not need to apply for the extra *Cost of Living*

Payment. The extra payment will be made to the same bank account used to pay the benefits the resident receives.

- Pension-age residents will receive a bigger winter fuel allowance this year - £500 instead of £200 – in November or December. Households receiving some types of disability benefits should already have received an extra £150. Again, no application is required and payments will be made to the same account used to pay the state pension or disability benefits.

Other HRA Income Streams

62. Whilst tenant rents and service charges constitute over three-quarters of HRA income; the remainder comprise homeowner service charges, commercial property rents, interest receivable, recharges, costs recovered, capitalised expenditure and discretionary and mandatory fees and charges.
63. Homeowner revenue service charges are the second-largest income stream to the HRA and represent the actual cost of services provided to homeowners that are recoverable under the terms of the lease. Whilst right-to-buy activity remains low, price and volume increases across a range of recoverable services are forecast; the base budget needs to be realigned for 2023-24 to reflect this. Overall, this is net neutral to the HRA. Capital works service charges are determined by the scale and delivery of investment in the stock and the extent to which it pertains to leasehold property (external and communal works). The base budget is based on a relatively prudent expectation of income in order to avoid frequent budgetary fluctuations due to the variable nature of the works programme. There is no realistic expectation of budget growth in this area for 2023-24.
64. A modest increase in income derived from miscellaneous mandatory and discretionary fees and charges has been budgeted for in line with the provisions of the council's Medium-Term Financial Strategy, which covers both the HRA and General Fund services.
65. As noted in the section above on financing, the HRA will have an additional commitment relating to building safety surveys from 2022-23 onwards. It is proposed to fund the immediate costs of this through capitalising the cost via the investment programme.

Consultation and Statutory Notification Requirements

66. Unlike matters of direct housing management, there is no statutory requirement to consult on rent and other charges; however, the council remains committed to engaging with residents under the terms of the Tenancy Agreement. Specific consultation normally commences with this interim scene-setting report to cabinet in December 2022 setting out the indicative budget and implications for rents and other charges in order that information can be disseminated to residents before Christmas.
67. Following extensive consultation, the council adopted the new Resident Participation Framework in 2020, reforming its consultative bodies and

procedures, with the intention that HRA budget and rent setting consultation be conducted in line with the new arrangements. Homeowner representatives are unable to make recommendations in the matter of tenant rents and service charges, but may do so in respect of proposals regarding garage charges and in terms of any budget proposals pertinent to the calculation of their service charges.

68. Arrangements are currently being put in place to consult with tenants and homeowners on the proposals outlined in this report, the results of which will be collated and reported to cabinet at the meeting on 17 January 2023. Subsequent to the approval of the final report, either as set out or as amended by cabinet, and the passing of the necessary date for its implementation, the council will issue the statutory and contractual notification of variation in rents and other charges to all tenants, not less than 28 days prior to the effective date of 3 April 2023 for commencement of the new rent year.

Community, Equalities (including Socio-economic) and Health Impacts

Community Impact Statement

69. The purpose of this report is specifically to set tenant rents and associated charges (which can impact homeowners), and set a balanced budget as required by statute. Analysis has established there is no differential effect for any community or protected group. From 2020-21 the intention of government was that annual rent increases should revert to September CPI+1%, as specified under the provisions of the Rent Standard 2020. However, given the current cost of living crisis, government have sought to mitigate the impact for 2023-24 by introducing a temporary rent cap of 7% for 2023-24.
70. It is recognised that any increase may present particular difficulties for people on low incomes; however, rents and tenant service charges remain eligible for housing benefit/universal credit. In addition, both government and the council have put in place financial support mechanisms to mitigate the wider cost of living crisis and specifically energy costs, along with resources to support tenancy sustainment. Financial assistance is also available through the provision of Discretionary Housing Payments (DHP) of £817k for 2022-23, (the allocation being some 30% lower than the previous year), and will be fully spent by year-end. No announcement has yet been made in respect of next year's allocation. However, the council is committed to providing support to the most financially disadvantaged and proposes to match-fund next year's DHP allocation on a one-off basis from reserves.

Equalities (including Socio-economic) Impact Statement

71. In line with our Public Sector Equality Duty contained within section 149 of the Equality Act 2010, the department undertakes equality analysis/screening on its budget proposals, which helps to understand the potential effects that the proposals may have on different groups and whether there may be unintended consequences and in the event, how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and council-wide impacts. To date no cumulative impacts have been identified. Changes to services will be

implemented in such a way to not impact disproportionately on any specific section or group in our community or staff cohort, and where necessary, consultation will be undertaken alongside mitigating action.

Health Impact Statement

72. The council is committed as part of the Fairer Futures – Homes for All theme, to maintaining the highest standards so that all our homes are clean, safe and cared for. Proposals within this budget contribute directly to continuing our long-term homebuilding programme and also investing in and improving our estates, which will contribute to providing health benefits for Southwark residents.
73. There is an established link between financial concerns being a driver/cause of poor mental health. The council recognises this issue and strives to support tenants and homeowners by retaining and encouraging a focus on tenancy sustainability. Housing officers provide practical advice and help to tenants, whilst the statutory rent letter mail-out, amongst other communications, contains advice on accessing welfare benefits. During the pandemic, the council also suspended interventionist policies with regard to arrears recovery and eviction procedures in order to recognise the additional pressures both financially and mentally that the situation had placed on Southwark's residents.

Climate Change Implications

74. At its meeting of 18 July 2022, Cabinet agreed the annual progress report on the climate emergency and made changes to the climate action plan strategy. A smart action dashboard is published on the council's website, which highlights the extent of delivery across the council but also the significant funding, resource and expertise gap in achieving net zero by 2030. The reports under consideration today and post-consultation are principally concerned with the financing and delivery of the council's responsibilities as a social landlord. Section E of the revised action plan relates directly to the decarbonisation programme for council housing. Progress is detailed for the following programmes:-

- Raise the energy efficiency of social housing with an EPC rating of D or lower.
- Replace gas with low-carbon heat technologies.
- Make all of our future council home projects net zero.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

75. The report sets out an Indicative Budget for the Housing Revenue Account (HRA) for 2023-24. Members are invited to approve officer recommendations for:
- Capped rent increases for existing directly managed, council shared ownership and TMO managed tenancies;
 - An increase in tenant service charges;
 - An increase in sheltered housing service charges;

- An increase in charges for garages and other non-residential facilities dependent on the status of the customer; and,
 - An increase in district heating and hot water charges.
 - Consultation
76. The financial and budgetary considerations underpinning the recommendations are explained in the body of the report and its annexes.

Policy and Legislative Context

77. The Local Government and Housing Act 1989 (“the 1989 Act”) sets out legal requirements in relation to housing finance, in particular a duty under Section 74 of the Act to maintain a Housing Revenue Account (“HRA”). The 1989 Act provisions include a duty, under Section 76 to budget to prevent a debit balance on the HRA and to implement and review the budget.
78. The Housing Act 1985 (“the 1985 Act”) section 24 gives the council power to “make such reasonable charges as [it] may determine for the tenancy or occupation of [its] houses”. The council is additionally required by Section 24 of the 1985 Act, from time to time, to review rents and make such changes as circumstances may require.
79. Up to 1 April 2020, the discretion as to rents and charges was subject to restrictions arising from the provisions of the Welfare Reform and Work Act 2016 (“the 2016 Act’). The Act and supporting regulations required the council to ensure (subject to limited exceptions) that for each relevant year the rents (excluding charges made for services) payable by its social tenants reduced by at least 1% year on year from a 2015-16 baseline, for a period of four years. The Act also made provision, for a period of four years commencing 2016, for the maximum levels of rent for social tenancies commencing after 8 July 2015; these provisions applied to tenancies of new homes and re-lets to a new tenant, but not the grant of a new tenancy to an existing tenant.
80. Following consultation by the Ministry of Communities, Housing and Local Government with Registered Providers and Local Authorities, from 1 April 2020 the council must set rents in accordance with the Rent Standard April 2020 (“the 2020 Standard”). This is issued by the Regulator of Social Housing under direction (the Rent Standard Direction 2019) of the Secretary of State for Housing, Communities and Local Government pursuant to powers given under the Housing and Regeneration Act 2008 Section 197. Government policy in this respect is set out in the “Policy Statement of Rents for Social Housing”.
81. Under the 2020 Rent Standard, the council may apply annual rent increases, over a five-year period, of up to 1% above the general index of consumer prices CPI. Though, as explained in this report, the Chancellor has recently announced a limit on annual rent increases for 2023-24 representing a cap of 7% on social rent increases.
82. The council must comply with the rules contained in the 2020 Standard; Housing and Regeneration Act 2008 section 194(2A) and with all the requirements and

expectations in the Policy Statement on Rents for Social Housing. There is additionally a requirement to provide information to the Regulator of Social Housing when required and a duty to report non-compliance or potential non-compliance.

Consultation

83. Changes in rent and other charges are excluded from the statutory consultation requirements on matters of “housing management” in respect of which local authorities are required to consult their tenants secure, introductory and demoted tenants pursuant to Section 105 of the Housing Act 1985 and Sections 137 and 143A of the Housing Act 1996. The Council however has undertaken in its tenancy conditions to consult with the Tenant Council before seeking to change rent and other charges. The report indicates that consultation will take place in order to comply with this term.
84. The council is required, by Section 103 of the Housing Act 1985 in relation to its secure tenancies and by Section 111A of the Housing Act 1985 in respect of its introductory tenancies, and further to the council’s agreement with its tenants, to notify tenants of variations of rent and other charges. The council will need to serve a notice of variation, at least 28 days before the variation takes effect.

Equalities Impact

85. In making a decision the cabinet must have due regard to the council’s equalities duties set out in the Equalities Act 2010, specifically the need to:
- Eliminate discrimination, harassment, victimisation or other prohibited conduct;
 - Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not; and
 - Foster good relationships between those who share relevant characteristics and those who do not.
86. The report includes a community impact statement that sets out consideration given to the equality duties in the Equality Act to which members must have regard

Strategic Director of Finance & Governance

87. The financial implications arising from the proposals in respect of budget changes to meet cost pressures and commitments arising from existing and new burdens, along with proposals for changes in rents and charges are fully addressed in the report. The proposals as set out will satisfy the statutory requirement to set a balanced HRA budget for 2023-24.

Reasons for Urgency

88. The council is committed to publishing budget proposals and changes in rents and charges at the earliest opportunity to ensure they are available for consultation with tenants and homeowners in advance of the final report being considered by Cabinet on 17 January 2023. It is critical that decisions are made in good time to facilitate rent letter production and ensure that the 28-day statutory notification period can be complied with, such that the changes can be implemented and become effective from 3 April 2023.

Reasons for Lateness

89. The report was delayed due to the timing of the Chancellor's Autumn Statement. As outlined previously, government have undertaken consultation on rent capping to mitigate the worst effects of the cost of living crisis. Responses were sought by the 12 October 2022 and the decision to set a maximum rent cap of 7% for 2023-24 was confirmed on 17 November 2022. Following which subsequent analysis of the impact and the need to take into account the latest updates from round 2 of the budget challenge process which only commenced on 28 November 2022

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
HRA Indicative Budget Challenge schedules comprising budget pressures, commitments and income generation proposals. Autumn Statement proposals in respect of rent capping.	160 Tooley Street London SE1 2QH	Paula Thornton, Constitutional Team

APPENDICES

No.	Title
Appendix A	Summary of HRA Budget Movements 2023-24
Appendix B	HRA Summary Revised Budget 2022-23 and Indicative Base Budget 2023-24
Appendix C	HRA Budget Pressures and Commitments 2023-24
Appendix D	HRA Income Generation 2023-24
Appendix E	HRA Savings, Efficiencies and Improved Use of Resources 2023-24

AUDIT TRAIL

Cabinet Members	Councillor Stephanie Cryan - Cabinet Member for Communities, Equalities and Finance Councillor Darren Merrill - Cabinet Member for Council Homes and Homelessness	
Lead Officers	Duncan Whitfield - Strategic Director of Finance and Governance Michael Scorer - Strategic Director of Housing and Modernisation	
Report Author	Ian Young - Departmental Finance Manager, Housing and Modernisation	
Version	Final	
Dated	1 December 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS/DIRECTORATES/CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	n/a	n/a
Date final report sent to Constitutional Team		2 December 2022

APPENDIX A – SUMMARY OF HRA BUDGET MOVEMENTS 2023-24

	Budget Movements
	£000
Budget Pressures and Commitments (Appendix C)	
General Inflation	8,161
Service Commitments	17,364
Sub-total	25,525
Income Generation (Appendix D)	
Tenant's Rent	-15,414
Tenant Service Charges	-615
Sheltered Housing Service Charges	-42
District Heating Charges	-7,200
Commercial Property Rents	-200
Fees, Charges and Third Party Income	-35
Garage and Non-Residential Charges	-178
Homeowner Service Charges	-1,714
Sub-total	-25,398
Savings, Efficiencies and Improved Use of Resources (Appendix E)	
Savings and Efficiencies	-127
Sub-total	-127
HRA TOTAL	0

APPENDIX B – HRA SUMMARY REVISED BUDGET 2022-23 AND INDICATIVE BASE BUDGET 2023-24

	2022-23 Budget	2023-24 Budget
	£m	£m
Employees	42.5	44.8
Operational running costs	40.7	50.6
Estate cleaning and grounds maintenance	18.7	19.6
Repairs and maintenance	52.1	58.4
Contributions to investment programme, great estates and major projects	27.1	30.1
Corporate support costs	11.1	11.5
Depreciation	53.0	53.0
Financing costs	30.6	33.0
Tenant management organisations (TMO's)	7.1	7.4
HRA Expenditure	282.9	308.4
Dwelling rents	-202.6	-218.0
Non-dwelling rents	-6.4	-6.6
Heating and hot water charges	-8.2	-15.4
Tenant service charges	-16.8	-17.5
Homeowners - major works	-11.0	-11.0
Homeowners - service charges	-22.3	-24.0
Interest on balances	-0.7	-0.7
Commercial property rents	-8.3	-8.5
Fees, charges and third party income	-3.3	-3.4
Recharges and capitalisation	-3.3	-3.3
HRA Income	-282.9	-308.4
HRA Total	0.0	0.0

APPENDIX C – HRA BUDGET PRESSURES AND COMMITMENTS 2023-24

Division	Ref.	Cabinet Member	Description	2023-24 £000	Comments on Context
Central Services	HRA301	Cllr. Merrill	General and contract specific inflation uplift	8,161	Indicative annual inflation provision to meet cost increases across a broad range of budget heads, including employees, operational running costs and works contracts comprising repairs and maintenance, mechanical and electrical engineering and heating plant.
Central Services	HRA302	Cllr. Merrill	District Heating Network – Energy Costs	7,200	Energy costs for the district heating network are forecast to be around £7.2m higher than budget in 2022-23 and current charge rates are significantly below the level required to cover the shortfall requiring an increase in charges of 70%. Notwithstanding the scale of the increase, it is worth noting that tenants on district heating have and continue to benefit from the LASER contract arrangements that enable gas and electricity to be purchased at wholesale prices, which are considerably lower than domestic consumer prices. Given the continuing situation in Ukraine, it is anticipated that further charge increases will be necessary during 2023-24 to meet further energy cost increases.
Exchequer Services	HRA303	Cllr. Merrill	Homeowners Building Insurance Contract	250	Contract subject to retendering for 2023-24 - price currently unknown but provisional inflationary increase assumed in line with RICS guidance. Assumes full cost recovery from homeowners as part of their revenue service charges.

Asset Management	HRA304	Cllr. Merrill	Building Safety - dedicated team (year 2 tranche)	640	Building Safety - staffing requirement is 37 posts (including 2 x project management officers), phased recruitment/ implementation.
Asset Management	HRA305	Cllr. Merrill	Building Safety - additional compliance works	275	Phased increase in compliance budget to meet additional costs arising from building safety inspections. £500k committed for 2022-23, of which £75k allocated for ventilation works and £150k for lift maintenance.
Asset Management	HRA306	Cllr. Merrill	District Heating Team (year 2 tranche)	350	District heating team to devise, plan and deliver works programme to heat network infrastructure. Phased implementation over 2 years. Proportion of costs to be capitalised as works programme commences.

Division	Ref.	Cabinet Member	Description	2023-24 £000	Comments on Context
Asset Management	HRA307	Cllr. Merrill	Leaks From Above Team	96	Increase in staffing resources to support the team and address capacity issues.
Asset Management	HRA309	Cllr. Merrill	Electrical Installation Condition Report (EICR) rolling programme	900	The purpose of an EICR is to determine, so far as is reasonably practicable, whether the electrical installation is in a satisfactory condition for continued service. The recommendation of the electrical wiring regulations BS7671 ("Requirements for Electrical Installations" IET Wiring Regulations), is that these are tested every 5 years (or less depending on the condition of the installation)
Asset Management	HRA310	Cllr. Merrill	Fire Door Inspections	520	All fire doors (front entrances, communal doors etc.) will need to be inspected annually from January 2023 onwards. Both sides of the doors need to be inspected so new team will be 10 x Hay 8, 1 x Hay 10 to manage and 1 x Hay 7 to make appointments.
Asset Management	HRA311	Cllr. Merrill	Disrepair Caseload	377	The team continue to close a high volume of cases per month building on the record volume of 495 claims closed last year, which was a 74% increase to the volume closed in 2020-21. This also represents a 173% increase in the volume of claims closed compared to that 4 years ago.
Asset Management	HRA312	Cllr. Merrill	Damp & Mould Team	306	Dedicated team to respond to reports of damp, in line with the Ombudsman Spotlight Report and damp & mould strategy recommendations. This will improve our building compliance for Housing Health and Safety Rating System (HHSRS) & help prevent legal disrepair claims/complaints. Resources will be spread across Southwark Repairs operatives and officers to deliver the service.

Division	Ref.	Cabinet Member	Description	2023-24 £000	Comments on Context
Resident Services	HRA313	Cllr. Merrill	Estate Management	251	The number of new build properties coming on stream has created capacity issues in terms of patch sizes and the increasing demands of the building safety regime requires significant input from the Resident Services Team. The intention is to recruit a new team comprising four Resident Service Officers and one Resident Service Manager to alleviate this pressure.
Resident Services	HRA314	Cllr. Merrill	Cator Street 2 Extra Care Unit	94	The council is building a new Extra Care Unit (50 units, which will require an additional post to manage the unit). The new unit will have concierge cover with costs rechargeable to service users. The second post is required to cover needs of Fire Risk Assessments (FRA), which requires staff to be available 24/7 to aid with any required evacuation in the event of fire.
Resident Services	HRA315	Cllr. Merrill	Great Estates programme	335	Discretionary funding to enable continuation/expansion of popular Great Estates programme, including more gardening and food growing on estates.
Resident Services	HRA317	Cllr. Merrill	Social Regulation Act	117	The inevitable increase in complaints due to the Social Regulation Act requires additional administrative and project management support to address the new obligations arising from the Act and enable the council to be ready for inspection.
Central Services	HRA320	Cllr. Merrill	Revenue contribution to support the Housing Investment Programme	3,000	Increase in revenue funding to supplement the existing resources for the council's capital programme, specifically the major works programme focussed on the council's existing housing stock.

Division	Ref.	Cabinet Member	Description	2023-24 £000	Comments on Context
Central Services	HRA321	Cllr. Merrill	Debt Financing	2,400	Increase in budget provision to meet additional revenue financing costs arising from the council's new homes programme. Cumulative programme borrowing up to 31.3.22 is £201m with a further £230m estimated requirement for 2022-23. The cost of the programme has escalated substantially with rampant construction industry inflation and tender prices running at 30% higher than a year ago. This is compounded by rises in interest rates, the revenue impact of which falls as a long-term fixed cost to the HRA (generally 50 years) and consumes a greater proportion of HRA operating resources.
Customer Services	HRA318	Cllr. Cryan	Complaints Handling	123	Increase in establishment to address capacity shortfall in dealing with complaints and address IT issues pending implementation of an automated solution to systems configuration currently requiring manual intervention.
Customer Services	HRA319	Cllr. Cryan	Housing Ombudsman Fees	130	The Housing Ombudsman fee has risen from £116k to £246k for 2022-23 as the 'per property' rate has increased from £2.16 to £4.60, requiring an uplift in the base budget to meet the revised cost. No further increase is anticipated for 2023-24.
				25,525	

APPENDIX D – HRA INCOME GENERATION 2023-24

Division	Ref.	Cabinet Member	Description	2023/24 £000	Comments on Context
Resident Services	HRA102	Cllr. Merrill	Sheltered Housing Service Charges	(42)	Annual rebasing of sheltered service charges to ensure full cost recovery for the provision of enhanced housing management services provided to clients.
Exchequer Services	HRA104	Cllr. Merrill	Garage Rents and Non-Residential Charges	(178)	Increase in standard garage charge rate of 3% and differential rate of 5% for private sector renters. Need to protect the income stream, which may otherwise be at risk of tenants terminating their leases due to affordability.
Exchequer Services	HRA105	Cllr. Merrill	Homeowner Revenue Service Charges and Mandatory and Discretionary Fees	(1,464)	Annual rebasing of revenue service charge budget to reflect current/anticipated volumes, activity and inflationary cost pressures. This to ensure full cost recovery from homeowners under the terms of their lease and prevent cross-subsidy by tenants. Estimate includes uplift in mandatory and discretionary fees and charges for provision of specific services and rebasing of budget to reflect lower activity.
Central Services	HRA106	Cllr. Merrill	Miscellaneous Mandatory and Discretionary Fees and Charges	(35)	Annual review of miscellaneous mandatory and discretionary fees and charges for services in line with Council's Medium Term Financial Strategy (MTFS).
Central Services	HRA107	Cllr. Merrill	HRA Commercial Property Portfolio	(200)	Additional income from rent reviews and lease renewals of commercial property (shops etc.) held in the HRA. Income modelling assumes nil increase in rents charged to the smallest businesses concerned, and an unconstrained approach (having careful regard to the economic situation at the time of the review or renewal, nevertheless) to the new rents for larger businesses only. All transactions are managed through the Property

					Team to ensure consistency. The volume of reviews and renewals fluctuate from year to year, according to lease terms, and will decrease in number and overall value in 2024-25 and 2025-26.
--	--	--	--	--	---

Division	Ref.	Cabinet Member	Description	2023/24 £000	Comments on Context
Central Services	HRA108	Cllr. Merrill	Government Capped Rent increase @ 7%	(15,414)	Capped rent increase @ 7% in line with government guidance. Compared against guideline methodology @ 11.1% results in a loss of income of £9m. A further reduction from 7% to either 5% or 3% results in further losses of £4.4m and £8.8m respectively. 2022-23 stock numbers updated to reflect the mid-year stock position to ensure greater accuracy for forward planning purposes.
Central Services	HRA109	Cllr. Merrill	Tenant Service Charges (TSC)	(615)	Annual rebasing of tenant service charges comprising: estate cleaning, grounds maintenance, estate lighting and door entry, to reflect contract and employee cost increases and ensure full cost recovery.
Central Services	HRA110	Cllr. Merrill	District Heating & Hot Water Charges	(7,200)	Energy costs for the district heating network are forecast to be around £7.2m higher than budget in 2022-23 and current charge rates are significantly below the level required to cover the shortfall requiring an increase in charges of 70%. Notwithstanding the scale of the increase, it is worth noting that tenants on district heating have and continue to benefit from the LASER contract arrangements that enable gas and electricity to be purchased at wholesale prices, which are considerably lower than domestic consumer prices. Given the continuing situation in Ukraine, it is anticipated that further charge increases will be necessary during 2023-24 to meet further energy cost increases.
Exchequer Services	HRA111	Cllr. Merrill	Homeowner Buildings Insurance	(250)	Estimated income recoverable from homeowners under the terms of their lease to match assumed cost increase arising from Building insurance contract retendering in 2023-24 (item HRA303 above refers). Cost increase currently unknown but provisional inflationary increase assumed in line with RICS guidance.
				(25,398)	

APPENDIX E – HRA SAVINGS, EFFICIENCIES AND IMPROVED USE OF RESOURCES 2023-24

Division	Ref.	Cabinet Member	Description	2023/24 £000	Comments on Context
Asset Management	HRA003	Cllr. Merrill	Engineering Inspections	(90)	The current engineering inspection budget is £250k. Asset Management reviewed the asset register and has worked towards refurbishing some of the district heating plant rooms, introducing mechanical separation and reducing the operational pressure on the systems. This not only provides better performance and lowers the risk of bursts, but means the systems no longer fall under the Pressure Vessel Regulations, thereby reducing the need for annual inspections and realising a cost saving.
Central Services	HRA202	Cllr. Merrill	My Southwark Service Point (MSSP)	(37)	Rationalisation of current service provision to reflect lower activity/volumes – funding split 70/30 between HRA & GF.
				(127)	

Item No. 20.	Classification: Open	Date: 6 December 2022	Meeting Name: Cabinet
Report title:		Senior Management Update	
Ward(s) or groups affected:		N/A	
Cabinet Member:		Councillor Kieron Williams, Leader of the Council	

FOREWORD: COUNCILLOR KIERON WILLIAMS, LEADER OF THE COUNCIL

In September 2022, Cabinet agreed a new Council Delivery Plan, which is dedicated to creating a fairer, greener, safer Southwark for all the residents of our borough. From closing the gap in life chances to reducing carbon emissions, the goals in our plan are ambitious, but we can achieve them if we make sure we are all focused on their delivery.

That is why I welcome the Chief Executive’s proposals to reorganise the council’s senior management structure. The changes described in this report will ensure the council’s officer leadership team is clearly aligned to the priorities and commitments set out in our Council Delivery Plan. In addition, these proposals establish the critical leadership capacity that is required to continue transforming how the council works, both internally and in collaboration with our partners and communities.

As Cabinet will be aware, the council faces significant financial pressures. Within this context, it is especially important to note that the number and cost of senior managers will not increase as a result of these changes, but instead deliver a saving. This report is about organising the council’s senior management capacity differently, and to best effect, but not increasing what we spend on it.

These changes are rightly subject to consultation with affected employees and trade union representatives. Once the Chief Executive has finalised the senior management structure – taking into account all of the consultation feedback received – I am looking forward to seeing the impact of these changes, and continuing to work with the council’s officer leadership team to drive forward our Council Delivery Plan at pace.

RECOMMENDATIONS

That Cabinet:

1. Notes the proposed reorganisation of the council's senior management structure, which includes proposals to delete five posts graded G18 and above, create five posts graded G18 and above, and reallocate functions between departments.
2. Notes these proposals are subject to consultation with affected employees and trade union representatives.
3. Delegates authority to the Chief Executive, as the council's head of paid service, to finalise and implement the proposed reorganisation, including the creation of any posts graded G18 and above, once the consultation period has closed and all consultation responses have been taken into account.
4. Notes the proposals in this report will be followed by proposals for a further phase of reorganisation, which will be developed by March 2023.

BACKGROUND INFORMATION

5. In September 2022, Cabinet agreed a new Council Delivery Plan, which describes how we will create a fairer, greener, safer Southwark for all the residents of our borough. This plan sets out the priorities and commitments we will focus on delivering over the period 2022 – 2026.

KEY ISSUES FOR CONSIDERATION

Rationale

6. A number of drivers have contributed to the rationale for reorganising the council's senior management structure. These are as follows:
 - Our new Council Delivery Plan: This sets out an ambitious programme of work for the next four years, including commitments to deliver thriving and sustainable neighbourhoods, build more council homes, and close the gap in life chances.
 - Our ambition to put communities and people power at the heart of everything we do: The council is committed to empowering residents to shape the places they live in and the services they receive. This is one of the highest priorities in our Council Delivery Plan.
 - We have agreed to create a new strategic leadership post shared with local health partners: In October 2022, Cabinet agreed the establishment of a new post reporting directly to the chief executives of both the council and the South East London Integrated Care Board. The purpose of this post, which will be jointly funded by the council and the Integrated Care Board, is to accelerate the integration of local health and social care services.

- Some corporate functions are dispersed across the council and the corporate centre needs to be rebuilt: This will help us to ensure we establish the necessary capacity to continue transforming how the council works, both internally and in collaboration with partners and communities.
- Our Strategic Director, Finance and Governance is leaving: After nearly two decades of service to Southwark, Duncan Whitfield has announced he will leave the council next year. This change has created a requirement to determine how a number of critical corporate functions should be led following Duncan's departure.

Organisational design principles

7. The proposed reorganisation of the senior management structure has been developed in line with the following principles:
 - Senior management capacity should be aligned to the priorities and commitments set out in the Council Delivery Plan: This is the overriding consideration that has informed the proposed changes to the council's senior management structure.
 - Common functions should be brought together: This creates critical mass, greater efficiency, and clearer accountability for delivery.
 - Corporate services should be consolidated in the council's corporate centre: This will support the development of a more coherent portfolio of corporate services, which are better positioned to enable the council to achieve its goals.
 - Statutory and professional roles should be clearly assigned to the most appropriate postholder: As a local authority, there are a range of statutory and professional roles it is essential we include within our organisational structure.
 - The cost of senior management should not increase: We need to organise our senior management capacity differently, and to best effect, rather than spend more on it.

Scope of proposed changes

8. A comprehensive list of proposed changes is set out at **Appendix A**. Many of these changes represent amendments to reporting lines or titles. However, a total of five posts graded G18 and above are proposed for deletion, while a further five posts graded G18 and above are proposed for creation. For clarity, a list of posts proposed for deletion and creation is attached at **Appendix B**. Under these proposals, there is no increase in the number or cost of senior managers.

9. The most significant proposed changes and the rationale for each one are as follows:

- i) Renaming the Environment and Leisure directorate, and transferring in the Director, Planning and Growth

Key changes

- Environment and Leisure directorate to be renamed Neighbourhoods and Growth
- Strategic Director, Environment and Leisure to be renamed Strategic Director, Neighbourhoods and Growth
- Director, Planning and Growth to transfer into the directorate and report to the Strategic Director

10. The Council Delivery Plan includes ambitious commitments to transform our borough and deliver thriving, sustainable neighbourhoods. We want to ensure that every part of Southwark is a great place to live, and everyone has all the essentials of life close to their home. The proposal to rename this directorate “Neighbourhoods and Growth” is intended to reflect the critical role its services will play in delivering on this aspect of our Council Delivery Plan.

11. The post of Director, Planning and Growth is currently located in the Chief Executive’s directorate and reports to the Chief Executive. However, there are important synergies between the remit of the director role and the focus of the proposed Neighbourhoods and Growth directorate. For this reason, it is proposed that the Director, Planning and Growth should transfer into the directorate and report to the Strategic Director, Neighbourhoods and Growth.

- ii) Establishing a dedicated Housing directorate and transferring the “modernise” functions to the corporate centre

Key changes

- Housing and Modernisation directorate to be renamed Housing
- Strategic Director, Housing and Modernisation to be renamed Strategic Director, Housing
- Chief Digital and Technology Officer, Head of Corporate Facilities Management, and Head of Specialist Services to transfer out of the directorate and report to new line managers in the corporate centre

12. Housing is one of the council’s highest priorities. We directly manage over 55,000 homes, which are lived in by nearly 40% of Southwark residents, and our Council Delivery Plan includes commitments to build more council housing and deliver major improvements to our estates. Given the scale of this ambitious agenda, it is proposed to focus this directorate – and its senior management capacity – more fully on housing.

13. To facilitate this change, it is proposed that the Chief Digital and Technology Officer, the Head of Corporate Facilities Management, and the Head of Specialist Services (which has responsibility for elements of our core customer service offer) should all transfer out of Housing and Modernisation and report to new line managers in the corporate centre. These proposed changes also support the aim of creating a more coherent portfolio of corporate services, which are better positioned to enable the council to achieve its goals.

iii) Creating a new Finance directorate

Key changes

- Strategic Director, Finance and Governance will not be directly replaced
- A new Strategic Director, Finance to be created and report to the Chief Executive
- Director, Exchequer Services to be renamed Director, Customer and Exchequer Services

14. After nearly two decades of service to Southwark, Duncan Whitfield, our Strategic Director, Finance and Governance, has announced he will leave the council next year. His post will not be directly replaced; instead, it is proposed to create a new Strategic Director, Finance, who will be our statutory section 151 officer and lead the council's finance function. This post will also have responsibility for our procurement and customer service functions.
15. The post of Director, Exchequer Services currently holds responsibility for some, but not all, of the council's customer service functions, including our contact centre. It is proposed that this post should assume responsibility for additional customer service functions such as complaints and service points, and be renamed Director, Customer and Exchequer Services to more fully reflect the role's brief.

iv) Creating two new Assistant Chief Executive posts

Key changes

- Assistant Chief Executive – Strategy and Communities to be created and report to the Chief Executive
- Assistant Chief Executive – Governance and Assurance to be created and report to the Chief Executive

16. The proposal to create two Assistant Chief Executive posts is intended to strengthen the corporate centre through the establishment of two complementary senior leadership roles. Together, these posts will be responsible for ensuring that corporate functions effectively enable the organisation to achieve the priorities and commitments set out in the Council Delivery Plan. These posts, and the teams that report into them, will also have an important responsibility for continuing to transform how the council works, both internally and in collaboration with partners and communities.
17. The proposed post of Assistant Chief Executive – Strategy and Communities will be responsible for leading the council’s “strategic core”, which will play a critical role in translating corporate priorities into programmes, projects and tangible change across the council. The postholder will also be responsible for leading the development of Southwark 2030, a new shared vision for the borough created with residents and partners.
18. In addition to the line management responsibilities assigned to this post, the Assistant Chief Executive – Strategy and Communities will also provide strategic oversight of equality, diversity and community engagement. These functions are structurally located within the Communities division but have a vital cross-council remit and role, especially given our ambition to put communities and people power at the heart of everything we do.
19. The Assistant Chief Executive – Governance and Assurance will be our statutory monitoring officer and ensure the council’s corporate governance arrangements are strong, effective and compliant. This post will also lead a portfolio of corporate services includes Legal, Governance, HR and Organisational Development, Facilities Management and ICT.
20. To ensure there is sufficient senior management capacity to effectively lead these functions, a new Director of HR, FM and ICT will be created and report to the Assistant Chief Executive – Governance and Assurance. Together, the services in this directorate will have a strong focus on enabling the council to transform and achieve further efficiencies – in particular, through our use of technology and workplaces, as well as a programme of cultural change.

v) Creating a new senior leadership post shared with health partners

Key changes

- New strategic leadership post to be created and report directly to the chief executives of both the council and the Integrated Care Board
- Director, Commissioning to transfer out of Children and Adult Services and report to this new post

21. In October 2022, Cabinet agreed the establishment of a new strategic leadership post reporting directly to the chief executives of both the council

and the South East London Integrated Care Board. The purpose of this post, which will be jointly funded by the council and the Integrated Care Board, is to accelerate the integration of local health and social care services.

22. With the support of Partnership Southwark, the council and the Integrated Care Board are expected to jointly appoint to this role in 2023. Once a postholder is in place, it is proposed that the Director, Commissioning in Children and Adult Services should report to this new role.

Membership of the Corporate Management Team

23. The council's Corporate Management Team currently consists of the Chief Executive and four Strategic Directors, who are responsible for:
- Children and Adult Services
 - Environment and Leisure
 - Housing and Modernisation
 - Finance and Governance.
24. If the proposals set out in this report are agreed, the council's future Corporate Management Team will consist of the following posts:
- Strategic Director, Children and Adult Services
 - Strategic Director, Neighbourhoods and Growth
 - Strategic Director, Housing
 - Strategic Director, Finance
 - Assistant Chief Executive – Strategy and Communities
 - Assistant Chief Executive – Governance and Assurance
 - Senior leadership role shared with the Integrated Care Board – title to be confirmed.

Statutory and professional roles

25. As a local authority, there are a number of statutory and professional roles it is essential we include within our organisational structure. The purpose of the table below is to clarify where responsibility for statutory and professional roles will sit in the proposed senior management structure.

Statutory or professional role	Assigned to
Director, Adult Social Services	Strategic Director, Children and Adult Services
Director, Children's Services	Director, Children and Families
Director, Public Health	Director, Public Health
Director, Human Resources	Director, HR, FM and ICT
Data Protection Officer	Assistant Chief Executive – Governance and Assurance
Monitoring Officer	Assistant Chief Executive – Governance and Assurance

Statutory or professional role	Assigned to
Returning Officer	Chief Executive
Deputy Returning Officer	Assistant Chief Executive – Governance and Assurance
Section 151 Officer	Strategic Director, Finance

Second phase of reorganisation

26. The proposals in this report represent a first phase of reorganisation. Over the coming months, a second phase of proposed changes will be developed – in particular, to address the following priorities:

- **Organisational design principles:** The Corporate Management Team will identify where there are further opportunities to bring the council's organisational structure in line with the principles set out in this report.
- **Current state analysis of corporate and strategic functions:** The Assistant Chief Executive – Strategy and Communities will lead a programme of work to map and assess a range of corporate functions, including strategy and policy development, business intelligence and customer insight, and transformation, including programme, project and change management. The outcome of this work will inform the development of proposals for the future organisation of these functions.
- **Approach to evaluating and remunerating senior management roles:** The council is committed to undertaking a comprehensive pay and grading review. This work will include considering our approach to senior management roles and whether our existing framework appropriately accounts for the relative weight of different director posts.

Community, equalities (including socio-economic) and health impacts

27. Under section 149 of the Equality Act 2010, the council has a duty when exercising its functions to have due regard to:

- the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010
- the need to advance equality of opportunity between persons who share protected characteristics and those who do not
- the need to foster good relations between those who have protected characteristics and those who do not

28. The protected characteristics are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
29. The Council Delivery Plan includes specific commitments that are focused on promoting equality of opportunity for residents with protected characteristics. The proposals set out in this report are intended to enhance the council's ability to achieve these commitments.
30. The implementation of the proposed reorganisation will be undertaken in line with the council's agreed HR policies and procedures, which have been designed to ensure compliance with all relevant legal requirements, including the public sector equality duty. Of the five posts proposed for deletion, three are occupied by substantive postholders. However, it is not appropriate to analyse and present the diversity data of these employees given the small number of colleagues involved.

Climate change implications

31. The Council Delivery Plan includes specific commitments that are focused on reducing carbon emissions and working with residents to tackle the climate emergency. The proposals set out in this report are intended to enhance the council's ability to achieve these commitments.

Resource implications

32. There are no specific resource implications arising from this report. The proposed reorganisation has been developed, and will be implemented, using existing council resources.

Legal implications

33. Under the council's constitution, the cabinet is responsible for making any decisions regarding the strategic management of the council, including decisions on major reorganisations, major reallocations of functions between departments or chief officers, and the creation of posts at grade G17 or above.
34. This report seeks the cabinet's agreement to delegate authority to the Chief Executive to finalise and implement the proposed reorganisation once the consultation period has closed and all consultation responses have been taken into account. Under the council's constitution, Cabinet may delegate this decision to a chief officer, which includes the Chief Executive.

Financial implications

35. It is anticipated that the proposed reorganisation will be cost neutral or deliver a small saving. New posts have been costed at the midpoint of the anticipated grade. The senior leadership role shared with health partners

will be jointly funded by the council and the South East London Integrated Care Board.

Human Resource implications, including consultation

36. The proposed reorganisation of the senior management structure is subject to consultation with affected employees and trade union representatives. A consultation period of 21 days commenced on Tuesday 22 November 2022 and will end on Tuesday 12 December 2022. Consultation is being undertaken with a view to reaching agreement on the proposed reorganisation and mitigating the impact on individuals.
37. Five posts are proposed for deletion, of which three are occupied by substantive postholders. In line with the commitments contained in the council's Reorganisation, Redeployment and Redundancy procedure, if these proposals are agreed, the council will seek to mitigate the impact on these individuals and, so far as it is possible, avoid the need for redundancies.
38. Many of the changes proposed as part of this reorganisation are amendments to reporting lines or titles. Under the council's Reorganisation, Redeployment and Redundancy procedure, changes of this nature are not ordinarily subject to formal consultation. However, on this occasion, employees who are affected by these changes have been advised they are welcome to participate in the consultation process.
39. This report seeks Cabinet agreement to delegate authority to the Chief Executive to finalise and implement the proposed reorganisation once the consultation period has closed and all consultation responses have been taken into account.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Governance

40. This report asks the cabinet to note a proposed senior management reorganisation and seeks agreement to delegate responsibility for finalising the proposal, after appropriate consultation processes, to the Chief Executive as the head of paid service. Decisions regarding the strategic management of the council including decisions on major reorganisations and major reallocation of functions between departments or chief officers are executive decisions that are reserved to the cabinet under Part 3C of the constitution. Approval of the creation of posts at grade G17 and above is also a matter reserved to the cabinet. The cabinet is able to delegate the final decisions to the Chief Executive in accordance with its powers under the Local Government Act 2000.
41. The actual appointment of specific staff to posts is a non-executive function of the council delegated to the chief executive as the head of paid service and her staff in accordance with the departmental schemes of

management, subject to any specific provisions in the Officer Employment Rules, particularly regarding chief officers.

42. The proposed reorganisation is subject to a consultation process as set out in the report, in accordance with employment legislation. It is noted that all relevant employment law requirements will be followed in finalising the proposed structure.
43. The cabinet will need to ensure that it considers the public sector equality duty in section 149 of the Equality Act 2010 when making this decision, ie. the duty to have due regard to the need to eliminate discrimination, advance equality of opportunity, and foster good relations between people with protected characteristics and others. Reference is made to this in the “Community, equalities (including socio-economic) and health impacts” section above.

Strategic Director of Finance and Governance

44. The Strategic Director of Finance and Governance notes the proposals within this report can be contained within existing revenue budgets. Any variations, whether positive or negative, arising from the deletion of posts or recruitment to new posts will be reported to Cabinet as part of the regular budget monitoring process. If the implementation process generates any one-off costs, these will be funded through the earmarked reserve for modernisation and operational service improvement.

REASON FOR URGENCY

45. This report sets out proposals for reorganising the council’s senior management structure. A decision on these proposals is required in December to ensure the proposed reorganisation can be finalised and implemented in line with the published reorganisation timetable. This will ensure the council’s senior management structure is aligned to the priorities and commitments contained in the Council Delivery Plan without undue delay; it will also mean that colleagues affected by the reorganisation receive confirmation of its personal impact in line with the timescales they are expecting.

REASON FOR LATENESS

46. It has not been possible to circulate this report five clear days in advance of the meeting. Consultation on the reorganisation proposal commenced on Tuesday 22 November. It was then necessary to hold a number of consultation meetings prior to publication of this report, and these meetings had not concluded by Monday 28 November when the agenda for December’s Cabinet meeting was published.

BACKGROUND DOCUMENTS

Background Document	Held by and Contact
None	N/A

APPENDICES

No.	Title
Appendix A	Senior Management Reorganisation Proposal
Appendix B	Posts Proposed to be Deleted and Posts Proposed to be Created

AUDIT TRAIL

Cabinet Member	Councillor Kieron Williams, Leader of the Council	
Lead Officer	Althea Loderick, Chief Executive	
Report Author	Ben Plant, Director of HR and Organisational Development	
Version	Final	
Dated	2 December 2022	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	2 December 2022	

Senior Management Reorganisation: Proposal for Consultation

November 2022

Drivers for reorganising the senior management structure



a new Council Delivery Plan, which sets out how we will create a fairer, greener, safer Southwark



our ambition to put communities and people power at the heart of everything we do



our commitment to create a new strategic leadership role shared with local health partners



corporate functions are dispersed across the council and the corporate centre needs to be rebuilt



our Strategic Director, Finance and Governance has announced he will leave the council next year

Organisational design principles for a revised senior management structure



senior management capacity should be aligned to the priorities in the Council Delivery Plan



common functions should be brought together to create critical mass and greater efficiency



corporate functions should be consolidated in the council's corporate centre

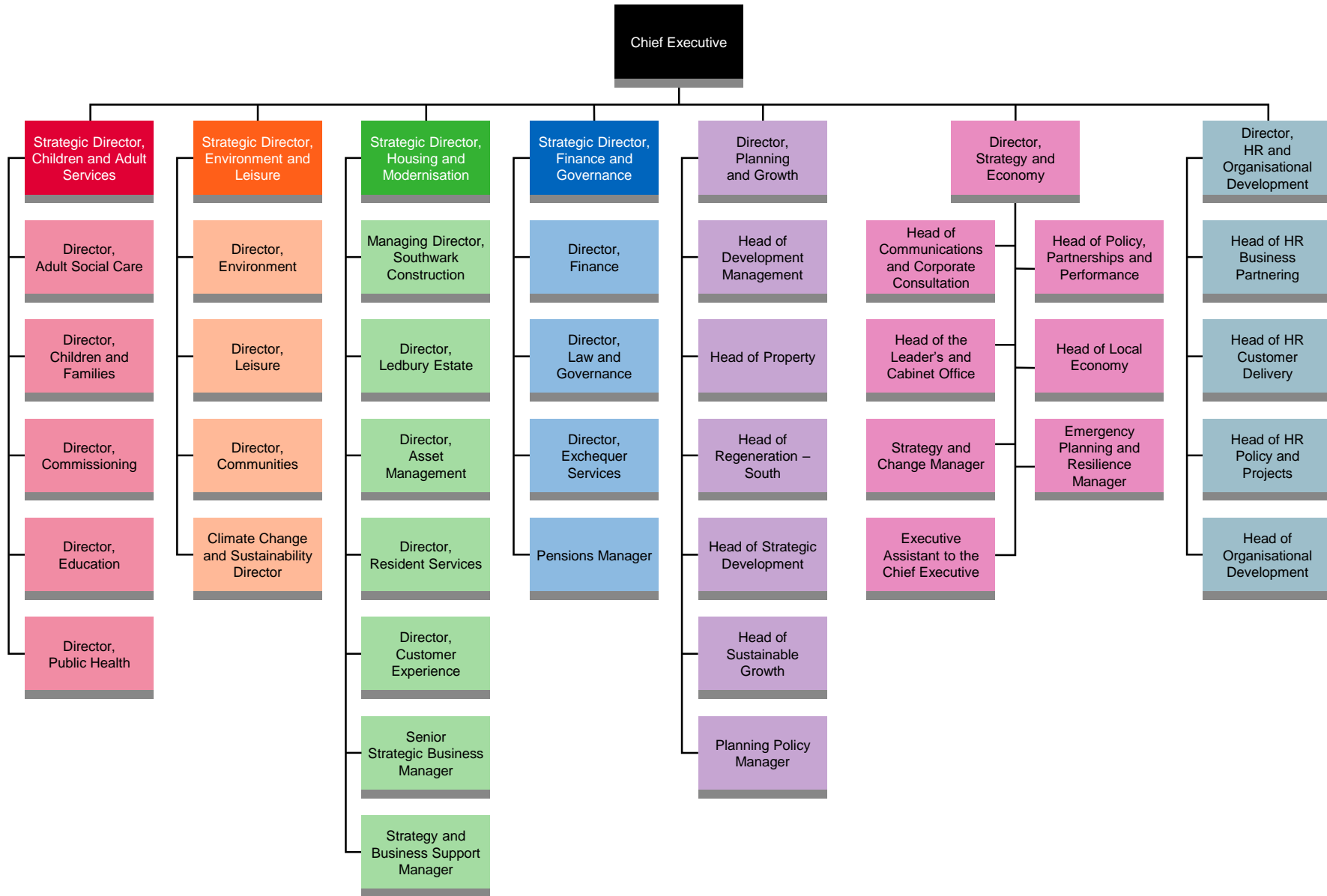


statutory and professional roles should be clearly assigned to the most appropriate postholder

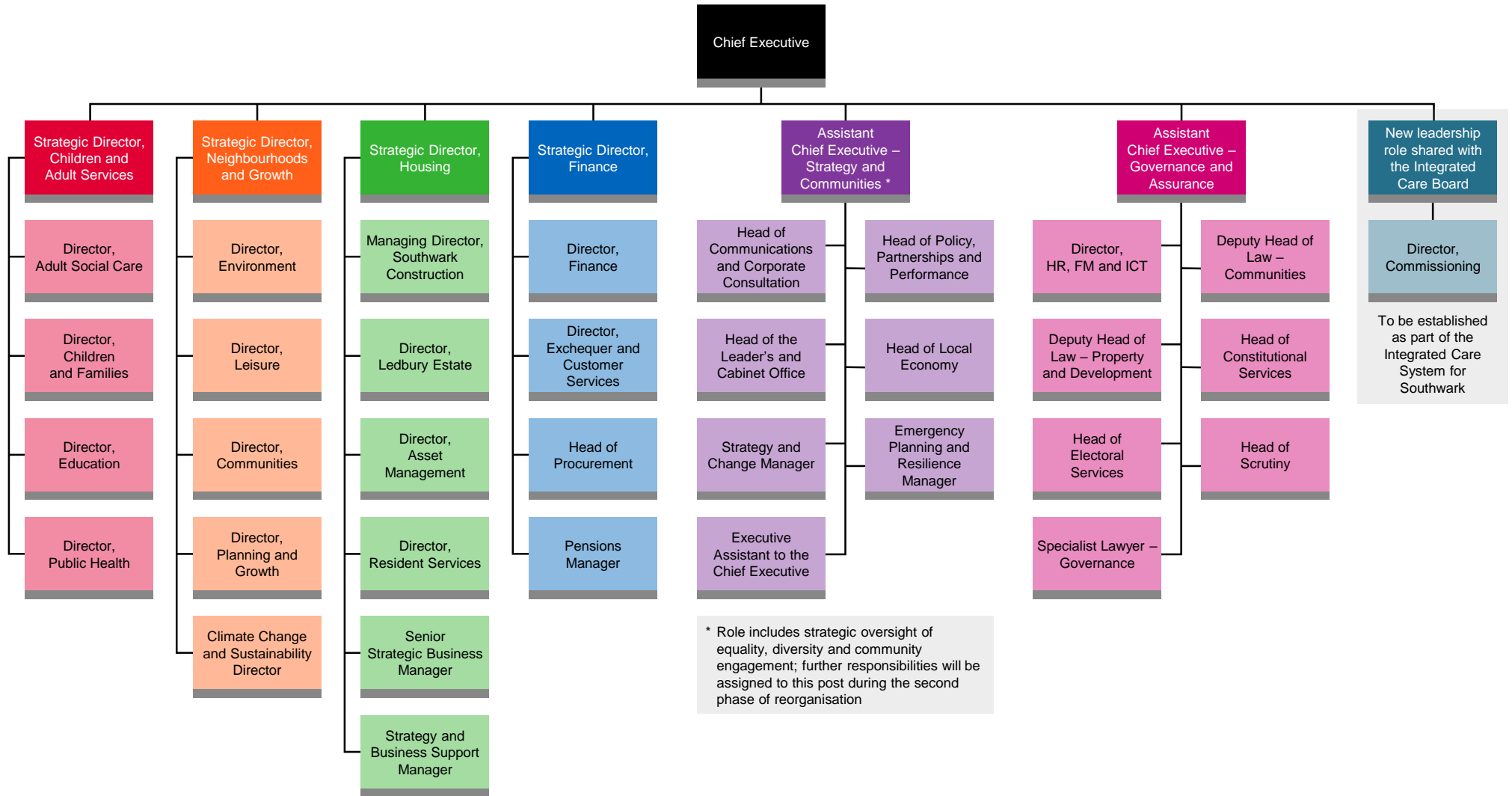


the cost of senior management should be contained within existing spend

Current structure



Proposed structure



* Role includes strategic oversight of equality, diversity and community engagement; further responsibilities will be assigned to this post during the second phase of reorganisation

Some reporting line changes are proposed at subsequent tiers of the organisational structure. These are set out in full in the consultation document.

Proposed changes by directorate

Children and Adult Services

- Director, Commissioning to transfer out of the directorate and report to a new leadership post shared with the Integrated Care Board

Environment and Leisure

- Directorate to be renamed Neighbourhoods and Growth
- Strategic Director, Environment and Leisure to be renamed Strategic Director, Neighbourhoods and Growth
- Director, Planning and Growth to transfer into the directorate and report to the Strategic Director
- Mayor's PA/Civic Officer to transfer out of the directorate and report to the Head of Constitutional Services*
- New Assistant Chief Executive – Strategy and Communities to provide strategic oversight of equality, diversity and community engagement, which fall within the remit of the Director, Communities

* Not shown on structure charts

Proposed changes by directorate

Housing and Modernisation

- Directorate to be renamed Housing
- Strategic Director, Housing and Modernisation to be renamed Strategic Director, Housing
- Chief Digital and Technology Officer to transfer out of the directorate and report to the new Director, HR, FM and ICT*
- Head of Corporate Facilities Management to transfer out of the directorate and report to the new Director, HR, FM and ICT*
- Head of Specialist Services to transfer out of the directorate and report to the Director, Exchequer Services, which is to be renamed Director, Exchequer and Customer Services*
- Head of My Southwark Home Owners Agency to report to the Director, Resident Services*
- Director, Customer Experience to be deleted

* Not shown on structure charts

Proposed changes by directorate

Finance and Governance

- Directorate to be renamed Finance
- Strategic Director, Finance and Governance will not be directly replaced
- Strategic Director, Finance to be created and report to the Chief Executive
- Director, Exchequer Services to be renamed Director, Exchequer and Customer Services and report to the Strategic Director, Finance
- Head of Specialist Services to transfer into the directorate and report to the Director, Exchequer and Customer Services*
- Head of Procurement to report to the Strategic Director, Finance
- All direct reports to the Director, Law and Governance (with the exception of the Head of Procurement) to transfer out of the directorate and report to the new Assistant Chief Executive – Governance and Assurance
- Director, Law and Governance to be deleted

* Not shown on structure charts

Proposed changes by directorate

Assistant Chief Executive – Strategy and Communities

- Assistant Chief Executive – Strategy and Communities to be created and report to the Chief Executive
- All direct reports to the Director, Strategy and Economy to report to the Assistant Chief Executive – Strategy and Communities
- Assistant Chief Executive – Strategy and Communities to provide strategic oversight of equality, diversity and community engagement, which fall within the remit of the Director, Communities
- Director, Strategy and Economy to be deleted

Proposed changes by directorate

Assistant Chief Executive – Governance and Assurance

- Assistant Chief Executive – Governance and Assurance to be created and report to the Chief Executive
- Director, HR, FM and ICT to be created and report to the Assistant Chief Executive – Governance and Assurance
- All direct reports to the Director, Law and Governance (with the exception of the Head of Procurement) to report to the Assistant Chief Executive – Governance and Assurance
- Mayor's PA/Civic Officer to report to the Head of Constitutional Services*
- Chief Digital and Technology Officer to report to the Director, HR, FM and ICT*
- Head of Corporate Facilities Management to report to the Director, HR, FM and ICT*
- All direct reports to the Director, HR and Organisational Development to report to the Director, HR, FM and ICT*

* Not shown on structure charts

Proposed changes by directorate

Strategic Commissioning

- New senior leadership post shared with the Integrated Care Board to be created and report to the Chief Executive (this post will also report to the Chief Executive of the Integrated Care Board)
- Director, Commissioning to report to new senior leadership post shared with the Integrated Care Board

SENIOR MANAGEMENT REORGANISATION PROPOSAL

Posts proposed to be deleted

It is proposed to delete a total of five posts, as shown in the table below. Posts are listed against the existing directorate structure. Three posts proposed for deletion are occupied by substantive postholders.

Ref	Directorate	Post	No.	Grade	Status
1.	Finance and Governance	Strategic Director, Finance and Governance	1	G20	Will become vacant
2.	Housing and Modernisation	Director, Customer Experience	1	G18	Occupied
3.	Finance and Governance	Director, Law and Governance	1	G18	Occupied
4.	Chief Executive	Director, Strategy and Economy	1	G18	Occupied
5.	Chief Executive	Director, HR and Organisational Development	1	G18	Vacant

Posts proposed to be created

It is proposed to create a total of five posts, as shown in the table below. Posts are listed against the new directorate structure.

Ref	Directorate	Post	No.	Indicative grade
6.	Finance	Strategic Director, Finance	1	G19
7.	Assistant Chief Executive	Assistant Chief Executive – Strategy and Communities	1	G19
8.	Assistant Chief Executive	Assistant Chief Executive – Governance and Assurance	1	G19
9.	Assistant Chief Executive	Director, HR, FM and ICT	1	G18
10.	Integrated Care System	New leadership role shared with the Integrated Care Board	1	TBC

This page is intentionally blank.

