

### **EXECUTIVE**

MINUTES of the OPEN section of the meeting of the EXECUTIVE held on TUESDAY  $17^{TH}$  JUNE, 2003 at 7.00pm at the Town Hall, Peckham Road, London SE5 8UB

**PRESENT:** Councillor Nick Stanton, Leader (In the Chair)

Councillor Caroline Pidgeon, Deputy Leader

Councillor Catherine Bowman, Regeneration and Economic

Development

Councillor James Gurling, Communication and Performance

Improvement

Councillor Catriona Moore, Health and Social Care

Councillor Richard Porter, Community Safety, Social Inclusion & Youth

Councillor Bob Skelly, Education and Culture

Councillor Lorraine Zuleta, Resources

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors Beverley Bassom and Richard Thomas.

# NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS AS URGENT

The Chair agreed to accept the following late items as urgent, the reasons for urgency to be specified in the relevant minute:-

Item 14 – Transfer of Surrey Docks Watersports Centre

Item 15 - Motion submitted in accordance with Council Procedure Rule 3.9 - Abandoned Vehicles

Item 16 - Nominations to Working Parties, Panels, and Boards Etc 2003/04

Item 17 – Quarter Performance Report/Best Value Performance Plan

Item 18 – Pullens Yard – Rent and Letting Policy

Additionally, three late deputation requests were received as follows:-

1

- East Dulwich Tenants and Residents Association with regard to Bramham House.
- Heygate Tenant and Resident Association in respect of item contained on the agenda relating to the Elephant and Castle.
- Pullens Business Association in respect of item on Pullens Yard.

## **DISCLOSURE OF INTERESTS AND DISPENSATIONS**

No disclosures were made.

### **MINUTES**

**RESOLVED:** That the minutes of the meetings held on the 20<sup>th</sup> May, 2003 be

approved as a correct record and signed by the Chair.

The Executive considered the items set out on the open agenda, a copy of which has been incorporated in the Minute File. Each of the following paragraphs relates to the item bearing the same number on the agenda.

# 1 REQUEST FOR DEPUATION FROM EARLY YEARS VOLUNTARY SECTOR NETWORK

**RESOLVED:** 1. That the deputation be received.

The deputation spokesperson advised Executive of their concern about the impact of the Best Value Review and the loss of nursery places due to the introduction of fees. Additionally issues of concern were raised relating to the introduction of tax credits, including the view that the anticipated take up of tax credits did not bear any comparison to the targets suggested by officers. The deputation called for an external independent body to evaluate the impact of tax credits and increased nursery fees.

# - REQUEST FOR DEPUATION FROM EAST DULWICH AND TENANTS RESIDENTS ASSOCIATION

**RESOLVED:** 1. That the deputation be received.

The deputation presented a petition in respect of proposals to demolish Bramham House. It was felt that Braham House was structurally sound and required a maintenance programme. The deputation spokesperson confirmed that she had lived in Bramham house for 33 years and strongly objected to moving to Goldwell House.

# - REQUEST FOR DEPUATION FROM HEYGATE TENANTS AND RESIDENTS ASSOCIATION

**RESOLVED:** 1. That the deputation be received.

The deputation spoke of the concern relating to several aspects of the report including references to surveys with tenants. The Executive were given a list of 14 Early Housing sites which were felt differed significantly from the list of 26 sites originally proposed. It was felt that several of the more acceptable sites have been removed. Additionally Leaseholder representatives have concerns regarding 'affordable non-residential accommodation'.

### REQUEST FOR DEPUTATION FROM PULLENS BUSINESS ASSOCIATION

### **RESOLVED:** 1. That the deputation be received.

The deputation expressed their thanks to the Scrutiny Panel and Councillor Pidgeon for all their work on this matter. However, it was felt that 11 months on, that nothing had changed. It was felt that there was a lack of imagination and will in progressing the recommendations of Scrutiny. Additionally, it was felt that the increase in rent levels, a suggested 90% increase over a four year period was excessive and not in line with inflation.

# 2 <u>EARLY YEARS BEST VALUE, IMPLEMENTATION PROGRESS REPORT</u> (see pages 1 –32)

This report was considered in conjunction with the report from Overview and Scrutiny Committee.

#### RESOLVED:

- 1. That the first progress report on implementation of the Best Value Report be received.
- 2. That the Early Years Improvement Plan 2003/08 attached as appendix 1 to the report be agreed.
- 3. That the Performance Indicators for the Early Years Service for the period 2003/06 attached as appendix 2 to the report be agreed.
- 4. That Executive and the Borough's three Members of Parliament lobby the government for improvements in the administration of tax credits, and highlight the difficulties being experienced by both community and Council-run nurseries in administering this policy.
- 5. That officers undertake an immediate trawl of community/council nurseries to establish if the level of parental income and increased fees has impacted on the takeup of affordable child care. This is to be done in consultation with the Executive Member for Education and Culture and officers to report back to an October meeting of the Executive if any concerns or difficulties are evident.

## 3 ADULT AND COMMUNITY LEARNING PLAN (see pages 33-77)

**RESOLVED:** 1. That the Adult Learning Plan attached as appendix 1 to the report be approved.

# 4 <u>SOUTHWARK YOUTH JUSTICE PLAN – ANNUAL UPDATE REPORT 2003/04</u> (see pages 78-133)

#### RESOLVED:

- 1. That the Annual Update 2003/04 of the Southwark Youth Justice Plan 2002-2005 be referred to Council Assembly for approval.
- 2. That Executive commends officers for their excellent work and progress.
- That officers are instructed to look at the possibility of locating a housing officer in the Youth Offending Team at the earliest opportunity.

## 5 **ENTERPRISE STRATEGY** (see pages 134-253)

This report was considered in conjunction with the report from Overview and Scrutiny Committee on the same subject matter.

#### **RESOLVED:**

- 1. That the Enterprise Strategy be agreed and commended to the Local Strategic Partnership.
- 2. That the Council's priorities and actions as outlined in paragraphs 20 and 21 be agreed.
- 3. That in future budget planning, the implications of implementing the Enterprise Strategy (attached as appendix B to the report) be noted.

### **MOTION OF ADJOURNMENT**

At 9.10pm, it was moved, seconded and

**RESOLVED:** 1. That the meeting stand adjourned for 10 minutes.

The meeting reconvened at 9.20pm

# 6 REFERENCE: SCRUTINY FINAL REPORT "REVIEW OF THE COUNCIL'S DRAFT UNITARY DEVELOPMENT PLAN." (see pages 254-264)

RESOLVED:

1. That the Overview and Scrutiny Report be received and considered in line with other comments/representations on the Draft Unitary Development Plan.

# 7 **DEVELOPING SOUTHWARK'S ANTI-POVERTY STRATEGY** (see pages 264-273)

### RESOLVED:

- 1. That the progress in developing Southwark's Anti-Poverty programme be noted.
- 2. That Southwark's (draft) Anti-Poverty Statement which reiterates the Council's approach to tackling poverty be agreed.
- 3. That the next stage of the work in this area which is focused on practical delivery of anti-poverty objectives as part of the <a href="mailto:forward@southwark">forward@southwark</a> improvement programme be agreed.

# 8 <u>ELEPHANT AND CASTLE EARLY HOUSING PROCUREMENT ARRANGEMENTS</u> (see pages 274-286)

#### RESOLVED:

 That the sequence of actions set out in paragraph 11 of the report as a means of taking forward the development of the early housing sites to provide new homes for Heygate residents be agreed.

# 9 MOTION SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 3.9 – MOBILE PHONE THEFT (see pages 286-288)

#### RESOLVED:

- 1. That it is noted that up to 10,000 mobile phones are stolen every month.
- 2. That the involvement of mobile phones in 28% of street robberies, with under-18s being the most common victims be noted.
- 3. That the recent Government initiative to develop a national mobile database allowing handsets to be cancelled and barred across all networks be noted.
- 4. That the Council resolves to work with the police, heads of local schools and other agencies to ensure that mobile phones users, particularly the under 18's are aware of recent developments and basic steps they can take to ensure mobile phone safety be noted.

# 10 MOTION SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 3.9 – SOUTHWARK'S HERITAGE AND TOURISM ORGANISATIONS (see pages 289-292)

Councillor Catherine Bowman requested that any report back address the comments/outstanding issues outlined by Southwark Heritage Association in their letter of 24<sup>th</sup> April 2003 to Councillor Sarah Welfare.

### **RESOLVED:**

- That the impact of 9/11 on local tourism be noted and the valuable contribution tourism makes to Southwark's economy be noted.
- That it be noted further that Southwark Council is working in partnership with a range of organisations, including Southwark Heritage Association (SHA), to address the decline in local tourism.
- 3. That it be noted that a concerted effort will continue to be made to maximise the Council's opportunities for income from tourism.
- 4. That Executive consider a report on Southwark's tourist trade no later than October 2003, which should include the feasibility of making available facilities to organisations such as Southwark Heritage Association.
- 11 <u>MOTION SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 3.9 FLY TIPPING</u> (see pages292-294)

**RESOLVED:** 

- 1. That the supplementary advice of the Strategic Director of Environment and Leisure be noted.
- 12 <u>MOTION SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 3.9 REPLICA WEAPONS</u> (see pages 295-297)

### RESOLVED:

- 1. That the Home Office gun amnesty be noted and Southwark residenst who possess dangerous weapons are wholeheartedly encouraged to give them up.
- 2. That the hard work of community organisations including "Mums Against Guns" in recent months including the organisation of a street march and two public meetings is welcomed.
- 3. That the work of the police and their quick action and response in making arrests related to recent shootings in the borough is welcomed.
- 4. Therefore Executive:
  - Welcomes the Government's steps for a five-year minimum sentence for anyone found in possession of a firearm following the end of amnesty.
  - Calls upon the Government to ban the sale of replica duns.
  - That all avenues for the Council to tackle gun crime in Southwark be investigated by the Executive and actions reported to Council Assembly.
- 13 **APPOINTMENTS TO OUTSIDE BODIES 2003/04** (see pages 298 312)

# **RESOLVED:**

1. That the following nominations to outside bodies be agreed:-

### **LGA Urban Commission**

Councillor Catherine Bowman (3 Votes) Councillor Toby Eckersley ((2 votes)

### **Age Concern London**

Councillor Dora Dixon-Fyle

# **Browning Estate Management Board**

Councillor Maggie Ambrose Councillor Graham Neale Councillor Ian Wingfield

### **Canada Water Consultative Forum**

Councillor Jeff Hook Councillor Gavin O'Brien Councillor Lisa Rajan Councillor Ian Wingield

### **Education Action Zones**

Councillor Bob Skelly Councillor Peter John

# Chartered Institute of Library and Information Professionals, formerly known as the Library Association

Councillor Bob Skelly

### **Greater Peckham Alliance SRB Partnership Board**

Councillor Jonathan Hunt Councillor Billy Kayada

### **Greater London Energy Efficiency Network (GLEEN)**

Councillor Graham Neale

### **Greater London Enterprise Limited**

Mr. Gary Glover

### Lambeth & Southwark Housing Association Limited

Councillor Caroline Pidgeon

# Lee Valley Regional Park Authority

Councillor Lewis Robinson

### **London Accident Prevention Council (LAPC)**

Councillor Richard Thomas Councillor Mick Barnard

### **London Museums Agency**

Councillor Lorraine Zuleta

# London & Quadrant Housing Trust – South West Thames Regional Committee

Mr. Gary Glover

#### **North Southwark Environment Trust**

Mr. Jon Phillips

### **Peckham Street Warden Steering Group**

Councillor Andy Simmons

### Silwood Estate SRB Partnership Board

Councillor Graham Neale

# Southwark Community Leisure Ltd. (Fusion) Management Board

Councillor Denise Capstick Councillor Aubyn Graham Councillor Toby Eckersley

### **Southwark Race & Equalities Council**

Councillor Jonathan Hunt Councillor Jelil Ladipo Councillor Aubyn Graham Councillor Eliza Mann (reserve) Councillor Alfred Banya (reserve) Councillor Alun Hayes (reserve)

### **Southwark Groundwork Trust Directors**

Councillor Jeff Hook Councillor Mark Glover Councillor David Bradbury

# Southwark & Lambeth Archaeological Excavation Committee (SLAEC)

Councillor Dermot McInerney 1 deputy vacancy

## Waterloo Project Board

Councillor Catherine Bowman Councillor Catriona Moore

### **Waterloo Community Regeneration Trust**

Councillor Catriona Moore

- 2. That the allocation of the 5 votes in relation to the LGA Urban Commission be agreed.
- 3. That Mr. George Dunk be reappointed to serve on the London South East Valuation Tribunal for a term of six years.

- 4. That no appointments be made to the deputy position vacancies on the ALG Joint Committees.
- 5. That the Leader be appointed to serve as the Council's representative on the London Housing Unit Committee.
- 14 **TRANSFER OF SURREY DOCKS WATERSPORTS CENTRE (SDWC)** (see pages 313-315)

#### **RESOLVED:**

- That the proposal for Fusion (external trust) to take over the operational management of Surrey Docks Watersports Centre (SDWC) from the Council, with immediate effect be agreed. This will be done according to terms that ensure best value, least risk and maximum strategic flexibility for the Council.
- That the future, long-term management arrangement for SDWC is subject to the pending outcome of an independent assessment of the management and capital investment options for all Council sports and leisure centres be noted. This was previously commissioned for the Best Value review of the service.
- 3. That a report on the Best Value Review of Leisure Services be received in July 2003 from the Strategic Director of Environment and Leisure Services.
- 4. That it be noted that a previous decision on 27<sup>th</sup> March 2000 by the then Education and Leisure Committee to transfer SDWC to the Docklands Sailing and Watersports Centre Trust was not fully implemented, as explained in the report.
- 15 MOTION SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULE 3.9 ABANDONED VEHICLES (see pages 316-320)

**RESOLVED:** 1. That the Strategic Director of Environment and Leisure's report is noted.

16 NOMINATIONS TO WORKING PARTIES, PANELS, AND BOARDS ETC 2003/04 (see pages 321-356)

## RESOLVED:

1. That the nominations to working parties, panels and boards etc as set be agreed.:-

Adoption Panel
Councillor Eliza Mann

Councillor Eliza Mann
Councillor Veronica Ward

### **Allocation Policy Review Board**

Councillor Beverley Bassom Councillor Catherine Bowman Councillor Charlie Smith Councillor William Rowe

### **Anti-Homophobic Forum**

Councillor Gavin O'Brien Councillor Paul Bates Councillor Kenny Mizzi

### **Aylesbury New Deal for Communities Board**

Councillor Caroline Pidgeon Councillor Lorraine Lauder

### **Aylesbury Plus SRB Partnership Board**

Councillor Neil Watson Councillor Paul Bates

### **Corporate Parenting Panel**

Councillor Maggie Ambrose Councillor Paul Kyriacou Councillor Eliza Mann Councillor Norma Gibbes Councillor Alison Moise Councillor Toby Eckersley

# **Early Years Development and Childcare Partnership**

Councillor Catriona Moore Councillor Bob Skelly Councillor Alun Hayes

Councillor Maggie Ambrose

### **Elephant Links Community Partnership Board**

Councillor Danny McCarthy
Councillor Ian Wingfield
Councillor Paul Bates
Councillor Mark Pursey (Reserve)
Councillor Neil Watson (Reserve)
Councillor Robert Smeath (Reserve)
Councillor Billy Kayada (Reserve)

#### **Fostering Panel**

Councillor Eliza Mann

## **Housing Partnership Board**

Councillor Beverley Bassom Councillor Anne Yates Councillor Fiona Colley Councillor Charlie Smith Councillor William Rowe

### **Joint Partnership Panel (Trade-Union Consultation)**

Councillor Nick Stanton Councillor Lorraine Zuleta

### **Leaseholders Arbitration Panel**

Councillor Maggie Ambrose

Councillor Stephen Flannery

Councillor Eliza Mann

Councillor Gavin O'Brien

Councillor Dr. Abdur-Rahman Olaviwola

Councillor Neil Watson

Councillor Anne Yates

1 vacancy

Councillor Dora Dixon-Fyle

Councillor Norma Gibbes

Councillor Barrie Hargrove

Councillor Lorraine Lauder

Councillor Michelle Pearce

Councillor Tayo Situ

Councillor Veronica Ward

Councillor Toby Eckersley

# **Schools Organisation Committee**

Councillor Columba Blango

Councillor Bob Skelly

Councillor Nick Stanton

Councillor Aubyn Graham

Councillor Peter John

Councillor Kenny Mizzi

### **Secure Accommodation Panel**

Councillor Maggie Ambrose

Councillor Alun Haves

2 reserve vacancies

## Southwark Alliance – Local Strategic Partnership

Councillor Nick Stanton

1 vacancy

# Southwark Health Improvement and Modernisation Partnership Board (HMP)

Councillor Catriona Moore

### **Southwark Police and Community Consultative Group**

Councillor Maggie Ambrose

Councillor Beverley Bassom

Councillor Columba Blango

Councillor Graham Neale

Councillor Richard Porter

Councillor Aubyn Graham

Councillor Sarah Welfare

Councillor Alison Moise

Councillor Ian Wingfield

Councillor Kim Humphreys

# Stakeholder Forum – Housing Management and Support for Residential Involvement

Councillor Maggie Ambrose

Councillor Beverely Bassom

Councillor Stephen Flannery

Councillor Michelle Pearce

Councillor Fiona Colley

Councillor William Rowe

## **Standing Advisory Council on Religious Education**

Councillor Stephen Flannery

Councillor Bob Skelly

Councillor Robert Smeath

### **Street Trading Consultative Forum**

Councillor Maggie Ambrose

Councillor Linda Manchester

Councillor Lorraine Lauder

### **Tenancy Agreement Arbitration Panel**

Councillor Maggie Ambrose

Councillor Stephen Flannery

Councillor Eliza Mann

Councillor Gavin O'Brien

Councillor Dr. Abdur-Raham Olayiwola

Councillor Neil Watson

Councillor Anne Yates

1 vacancy

Councillor Dora Dixon-Fyle

Councillor Norma Gibbes

Councillor Barrie Hargrove

Councillor Lorraine Lauder

Councillor Michelle Pearce

Councillor Tayo Situ

Councillor Veronica Ward

Councillor Toby Eckersley

## **Tenants Management Organisation Liaison Committee**

Councillor Graham Neale

Councillor Richard Thomas

Councillor Barrie Hargrove

Councillor David Bradbury

### **Traffic Petitions and Deputations Panel**

Councillor Richard Thomas

Councillor Tony Ritchie

Councillor David Bradbury

2. That Chairs and Vice-Chairs be appointed to the following working parties, panels and boards etc from amongst those individuals appointed to serve as follows:-

### **Corporate Parenting Panel**

Councillor Catriona Moore (Chair) (Vice-Chair to be determined at first meeting of Panel)

**Standing Advisory Council on Religious Education**Chair and Vice-Chair to be determined at the first SACRE meeting.

### **Street Trading Consultative Forum**

Councillor Linda Manchester (Vice-Chair to be determined at first meeting of Forum)

### **Traffic Petitions and Deputations Panel**

Councillor Richard Thomas (Vice-Chair to be determined at first meeting of Panel)

3. That the Traffic Petitions and Deputations Panels terms of reference be amended to only consider traffic petitions and deputations where the subject matter of the petition is of a strategic nature (as set out in paragraph 9 of the report). Traffic Petitions and Deputations of a non-strategic nature are to be considered by the relevant community council.

# 17 QUARTER 4 PEFORMANCE REPORT/BEST VALUE PERFORMANCE PLAN (see pages 357-599)

This item had not been circulated 5 days advance of the meeting. The Chair agreed to accept the item as urgent in order to ensure statutory compliance.

### **RESOLVED:**

- 1. That Overview and Scrutiny Committee be thanked for its considerations and that the recommendations arising be noted. In particular the Executive noted that:
  - a) The targets for revenues and benefits as detailed in the quarter 3 report were estimates and that they have since been revised as suggested.
  - b) That a pilot scheme to improve the reporting of performance data is to be introduced as part of the <u>forward@southwark</u> scheme and Executive will monitor closely the improvements the system makes for monitoring purposes.
  - That Officers will ensure that they highlight and indicate clearly the reasons behind changing performance indicators.
  - d) That targets set for Key Stage 2 were agreed by Members and Department for Education and Skills (DfES) and are derived from the Education Development Plan (EDP) of 2002.

- 2. That the Best Value Performance Plan for the coming year be agreed and recommended to Council Assembly.
- 3. That the actions arising from Executive requests from the Quarter 3 report be noted, in particular the improvement in collation of education staff data and waste recycling.
- 4. Executive welcomes the facts that:
  - a) The 12.5% target for debt reduction has been met and thanks those concerned.
  - b) Performance has improved in the speed of processing of Housing Benefit claims.
  - c) Targets for Housing and pedestrian crossings with facilities for people with disabilities have been exceeded.
- 5. That Executive continues to be concerned that actual performance in processing planning applications was significantly lower than expected at year-end 2002/03, but it be noted that the progress on the improvement plan suggested significant future improvement. In particular Executive welcomes the provision of on-line systems to improve public access and reduce processing time and that officers be instructed to report on the impact of these new systems in the Quarter 1 performance report 2003-04.
- 6. That the content of the sickness management report be noted and that Chief Officers are instructed to report to the Executive Member for Resources their detailed action plans to reduce the high levels of staff sickness and for a report to be tabled for consideration by the Executive in the forthcoming Quarter 2 performance report.

### 18 PULLENS YARDS – RENT AND LETTING POLICY (see pages 600-607)

This item had not been circulated 5 days in advance of the meeting. The Chair accepted the item as urgent because it was integral to the Enterprise Strategy considered elsewhere on the agenda.

## **RESOLVED:**

 That it be noted that the properties in Pullens Yards are within the Housing Revenue Account (HRA) and that any commercial letting must continue to realise the best consideration that can be reasonably be obtained.

- 2. That it be noted that Enterprise Strategy has considered the extent to which businesses of different types might be subsidised and it be agreed that within the framework proposed by the Enterprise Strategy that there is no case for a blanket approach to reducing rent below market levels for the Pullens Yards Properties.
- That it be recognised that there have been historic problems in managing the properties and that officers be instructed to ensure that a high quality of management continues to be maintained.
- 4. That the Pullens Business Association (PBA) be invited to put forward any further proposals for taking collective responsibility for some areas of management and maintenance and officers be instructed to consider urgently any such proposals.
- 5. That the it be recognised that the businesses in Pullens Yards are an asset to the Borough and consideration should be given to individual cases of proven hardship in considering rental levels being sought through rent review and lease renewal.
- 6. That when consulting on rental levels, these should be compared to wider commercial rents in the area and types of facilities provided.

## 19 **REVIEW OF PROCUREMENT** (see pages 608 - 615)

This item had not been circulated 5 days in advance of the meeting. The Chair accepted the item as urgent to enable recruitment to a Head of Procurement post.

### **RESOLVED:**

- 1. That the findings of the recent procurement reviews and the implementation activity that has taken place to date be noted.
- 2. That the work currently ongoing be noted and that reports will be presented to future meetings.
- 3. That the creation of Head of Procurement Post (grade 17) be agreed.

# 20 REFERENCE: SCRUTINY FINAL REPORT – EMPLOYMENT STRATEGY AND DRAFT ENTERPRISE STRATEGY (see pages 616-621)

This item had not been circulated 5 days in advance of the meeting. The Chair accepted the item so that these comments could be considered alongside the Enterprise Strategy report contained on this agenda.

#### **RESOLVED:**

 The recommendations arising out of Scrutiny were noted. It was further noted that these recommendations have now been incorporated into the draft Enterprise Strategy

# 21 <u>REFERENCE: EARLY YEARS BEST VALUE REVIEW: IMPLEMENTATION PROGRESS REPORT</u> (see pages 622-628)

This item had not been circulated 5 days in advance of the meeting. The Chair accepted the item so that these comments could be considered alongside the Early Years Best Value report contained on this agenda.

RESOLVED:

 That the Overview and Scrutiny report be noted. Decisions undertaken on this matter are set out under item 2 of the minutes.

## **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED:

That the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 7 and 9, Access to Information Procedure Rules of the Constitution.

The following is a summary of the decision taken in the closed section of the meeting.

### **MINUTES**

The minutes of the closed section of the meeting held on the 20<sup>th</sup> May 2003 be approved as a correct record and signed by the Chair.

The meeting ended at 10.20pm

CHAIR:

**DATED:** 

DEADLINE FOR NOTIFICATION OF CALL-IN UNDER SECTION 18 OF THE OVERVIEW AND SCRUTINY PROCEDURE RULES IS MIDNIGHT, 24<sup>TH</sup> JUNE 2003.

THE ABOVE DECISIONS WILL NOT BE IMPLEMENTABLE UNTIL AFTER THAT DATE. SHOULD A DECISION OF THE EXECUTIVE BE CALLED-IN FOR SCRUTINY, THEN THE RELEVANT DECISION WILL BE HELD IN ABEYANCE PENDING THE OUTCOME OF SCRUTINY CONSIDERATION