

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

| DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|---|--|
| Title of report | Pre-allocation of all new build accommodation policy |
| Decision-maker | Cabinet Member for Housing Management and Modernisation |
| Earliest date when decision can be taken | 5 December 2019 |
| Key decision – Yes/No? | No |
| Date published on forward plan | N/A |
| Date sent to cabinet member | 29 November 2019 |
| Recommendation | <p>The cabinet member for housing management and modernisation approves:</p> <ol style="list-style-type: none"> 1. The inclusion in the council's allocation scheme of the proposed pre-allocation lettings process for new build affordable homes set out in this report. 2. The proposed process takes effect from 1 January 2020. |

| ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|--|---|
| Lead officer (Name and job title) | Richard Selley, Director of Customer Experience |
| Report author (Name and job title) | Ian Swift, Head of Housing Solutions |
| Contact Number | 020 7525 4088 |

PART B

(Cabinet member to complete this section)

DECISION(S)

As per officer recommendations.

Additional decision

That a report is provided to the Cabinet Member for Housing Management and Modernisation and Cabinet Member for Social Regeneration, Great Estates and New Homes within twelve months providing an evaluation of the policy and recommendations on how it could be further improved.

REASONS FOR DECISION

As per report

ALTERNATIVE OPTIONS CONSIDERED

As per report

REPRESENTATIONS RECEIVED

None.

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.......... Dated.....18/12/19.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.